

Law and Finance Committee Minutes
April 11, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Vince DeLucia, Dan Pemrick, Tim Szczepaniak, Mo Wright; Supervisors Phil Barrett, Tara Gaston, Alan Grattidge, Jean Raymond, Matt Veitch, Sandra Winney, Tom Wood and Chairman of the Board Ed Kinowski; Spencer Hellwig, Chad Cooke, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney, Chris Schall, Auditor, Marcy McNamara, Human Resources; Michael Prezioso, Mental Health & Addiction; Cathi Duncan, Public Health; Keith Manz, Public Works; John Warmt, Purchasing; Richard Castle, Sheriff; Tina Potter, Social Services; Cindy Baker, Treasurer; Dominic Gallo, Cool Insurance; Barbara Thomas, League of Women Voters; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Szczepaniak, seconded by Mr. Allen, the minutes of the March 14, 2018 meeting were approved unanimously.

On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorization of a 1-year renewal of the Worker' Compensation Excess Employer Liability Coverage through Capitol Indemnity Corporation in the amount of \$23,594.
- Authorization to revise Chapter 2, Section J of the Policies and Procedures Manual entitled Sale or Disposition of County Personal Property to update references from Director of General Services to Director of Purchasing.
- Authorization of a renewal of the County's property and casualty insurance policies.
- Amending the 2018 Compensation Schedule under Sheriff Department, amending the Management Compensation Schedule, and reclassifying various management positions.

Mr. Hellwig said that the first item is a housekeeping item and will protect the County from incurring any excessive expenses that fall outside the coverage of the insurance pool, third party insurance. For the third item, the premium cost is \$725,014 which is under 3% increase over last year’s premium. For the fourth item, 5 Lieutenant positions will be reclassified to Captain at a grade 20, this will also create a new grade 26 and amend the schedule for any managers that are affected by the placement of the Captains in the schedule.

On a motion made by Mr. Pemrick, seconded by Mr. DeLucia, the following resolutions were approved unanimously.

HEALTH & SOCIAL SERVICES

- Proclaiming May as Older American's Month in Saratoga County.
- Authorizing acceptance of a grant from the NYS Office of Temporary and Disability Assistance in the amount of \$163,479.50 to comply with rules and regulations regarding the provision to provide shelter to the homeless during inclement winter weather, authorizing a contract with Shelters of Saratoga in the amount of \$149,679.50 to administer the program, and amending the budget in relation thereto.
- Proclaiming May as Mental Health Month in Saratoga County.
- Authorizing a reappropriation of unspent grant funds in the amount of \$27,280 from the NYS Office of Alcohol and Substance Abuse Services and amending the 2018 budget in relation thereto.
- Authorizing the acceptance of a grant in the amount of \$567,635 and a 5-year agreement with New York State Department of Health for the Immunization Action Plan with Saratoga County Public Health Services for the period from April 1, 2018 to March 31, 2023.

Mr. Hellwig said that for the first item, the theme for this year is “Engage at Every Age”. For the second item, the grant funds will be used to comply with rules and regulations that the State has enacted relative to providing a homeless shelter during inclement winter weather. For the third item, this initiative is to bring awareness to Mental Health. For the fourth item, the funds will be spent on the new health records system. For the final item, the expiring agreement had an amount of \$109,804 annually, the new agreement is \$113,527 annually.

On a motion made by Mr. Wright, seconded by Mr. Allen, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Authorizing the acceptance of tender offers for 1 parcel in the Town of Edinburg in the amount of \$953.23 and 1 parcel in the Town of Providence in the amount of \$2,687.79.
- Approving and confirming the auction sale of County–owned lands acquired for unpaid taxes.

Mr. Hellwig said that for the first item, the tender offers were made pre-auction. For the second item, 47 properties were sold for a total of \$1,239,225 with a gross profit of \$831K, the profit figure will be further adjusted due to one property in the Village of Schuylerville, the agreement was to split the proceeds of the sale with the Federal Government due to their environmental clean-up costs.

On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

PUBLIC WORKS

- Introducing a local law identified as A Local Law Authorizing the Sale of Real Property of the County of Saratoga to Skidmore College and setting a public hearing for Wednesday, May 9, 2018 at 4:25 pm.
- Authorizing a transfer of \$240,000 from the equipment fund to the highway fund to cover the costs of additional road salt purchases.
- Resolution authorizing the implementation, and funding in the first instance 100% of the Federal-aid and State-aid eligible costs, of a transportation federal-aid project, and appropriating additional funds therefore for Construction/Construction Inspection Services related to the rehabilitation of the CR 21 (Middle Grove Road) Bridge over Kayaderosseras Creek in the Town of Greenfield for the amount of \$839,381.
- Authorizing an amendment to the Consultant Agreement with Greenman Pedersen, Inc. for the construction inspection services related to the rehabilitation of the CR 21 (Middle Grove Road) Bridge over Kayaderosseras Creek in the Town of Greenfield for the amount of \$186,000.

For the first item, Mr. Hellwig said that if the local law is adopted, the County will be authorized to sell a ½ acre property located on Staffords Bridge Road next to the Skidmore Boathouse which will allow Skidmore the setbacks needed for improvements. The sale amount will be \$9,000. For the second item, the funds for the road salt were initially transferred from a road construction account earlier this year. For the third item, it is a NY Bridge funded project, the State will cover 95% of the cost and County share is 5%. The final item is related to the capital project from to the previous resolution.

Mr. Szczepaniak commended Mr. Manz and his staff for a job well done this winter. It was a severe winter and they did a great job keeping the roads cleared and salted.

Mr. DeLucia agreed with Mr. Szczepaniak and also commended Mr. Manz, he has found the Public Works Department very responsive.

CHAIRMAN'S ITEMS

- Appointing Darryl Leggieri to the Tourism Advisory Board.

Mr. Hellwig said that Todd Garafano has left the Saratoga Convention and Tourism Bureau and Mr. Leggieri will be filling his unexpired term.

On a motion made by Mr. DeLucia, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

LAW & FINANCE

- Amending the policies and procedures manual to add a Procedures for Procuring Property and Services under a Federal Grant Award Policy and a Conflict of Interest Policy.
- Authorizing a 3-year renewal agreement with Gramercy Communications for a variety of public outreach and media communication services.
- Authorizing a transfer of sale proceeds from MMLDC to the County in the amount of \$9,220,408 and the dissolution of the corporation in accordance with the not-for-profit corporation law.
- Authorizing the issuance of tax exempt bonds by Saratoga County Capital Resource Corporation to finance a project in the Town of Moreau for the Hudson Headwaters Health Network.
- Authorizing an exception to the County's health insurance policy to extend the period of health insurance coverage for the child dependents of a recently deceased county

For the first item, Mr. Hellwig said that the policy changes are necessary to comply with regulations enacted under the Obama administration. For the second item, Mr. Hellwig said that Gramercy will continue to provide a much needed boost to services reporting out of the Board and County's initiatives, press conferences, media advisories and other emergency notifications. The cost of \$4K per month will not change from the prior agreement nor over the term of the contract. For the third item, as part of the LDC dissolution process, the MMLDC board recently approved the transfer of these funds at its March 2018 annual meeting. This resolution will also authorize that body to dissolve as a result of their business being finished. For the fourth item, the resolution will authorize the issuance of tax exempt bonds to finance the construction of a new 27,900 square foot health care facility in the Town of Moreau. Mrs. Daly said that they will have 38 employees in the first year growing to 42 in the second year. Their areas of service will be primary care, pediatrics and behavior health. They will have a 2,500 square foot pharmacy in a separate building and will have spaces for radiology and lab services. The bond total will be in an amount not to exceed \$9M. The final item will extend the health insurance coverage for 60 days due to the untimely passing of a county employee.

Mr. DeLucia commended Mrs. McNamara and her Department on his interactions with the Department. Mr. DeLucia said that the support of all County Departments should also be commended.

On a motion made by Mr. Allen, seconded by Mr. Szczepaniak, the meeting was adjourned unanimously.

Respectfully submitted,
 Therese Connolly
 Deputy Clerk of the Board