

Buildings & Grounds Committee Minutes  
June 12, 2018 – 3:00 p.m.

Present: Chairman Bill Peck; Supervisors Phil Barrett, Todd Kusnierz, Scott Ostrander, Jean Raymond, and Chairman of the Board Ed Kinowski; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Keith Manz, Tom Speziale, Public Works; David Pacheco, Katrina Pacheco, H2M Architects; Turner Bradford, McFarland Johnson; John Zilka, North American Flight Services; Gerard Mosher, Prime Group Holdings; Barbara Kerr, Town of Milton; Press.

Chairman Peck called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Kusnierz, seconded by Mr. Barrett, the minutes of the May 8, 2018 meeting were approved unanimously.**

Mr. Pacheco gave a brief status update on the Public Safety Facility. Construction documents continue. Exploration at the site for the cemetery related to the County Alms house was completed and nothing was found, the site is clean and the required testing from the State has been completed. The project will go out to bid on June 29<sup>th</sup> with bids due July 31<sup>st</sup>, it is anticipated to go before Buildings & Grounds on August 14<sup>th</sup> and the Board Meeting on August 21<sup>st</sup>. The outside estimate on the project came back and the cost is projected to be lowered by \$250K.

Mr. Bradford gave an update on Airport Projects. Mr. Bradford said that they are currently working on the EA for relocating the butterfly habitat. The schedule has been pushed out due to FAA discussions regarding offsite mitigation sites. They are currently coordinating with Fish & Wildlife regarding the sites and the FAA is reviewing a draft EA. They are hoping to hold a public meeting in the Fall, with a final conclusion by the end of December 2018.

**A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, to authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the design and construction of a snow removal equipment storage building at the Saratoga County airport in an amount up to \$1,000,000. Unanimous.**

Mr. Manz said that this is the first time they have had to have board approval supporting this grant application. The County match is 10%.

**A motion was made by Mr. Ostrander, seconded by Mr. Barrett, to authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the purchase of mowing equipment for the Saratoga County Airport in an amount up to \$250,000. Unanimous.**

Mr. Manz said that the County match is 10%. In prior applications both grants were submitted together as one and the DOT commented that they should be submitted separately.

Mr. Manz said that the County is required by State Legislation to have a Law Library. The Law Library is currently located on the 3<sup>rd</sup> floor of City Hall in Saratoga Springs. The lease with the City expires in December 2018 and the City has indicated that they will be taking over the space and not renewing the lease. Mr. Manz said that a tour was conducted in two areas of the Lincoln Baths however they found out today that the State is now considering taking these spaces. Mr. Manz said that they are still looking for an approximate 2,000 sq. ft. space. Mr. Dorsey said that the current space is 2,400 sq. ft. however when the Law Library moves they will be downsizing the amount of books on hand and will not require as much space.

**A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, the meeting was adjourned to Executive Session for a discussion regarding the proposed lease of County property. Unanimous.**

**A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, the meeting was reopened to Regular Session. Unanimous.**

**A motion was made by Mrs. Raymond, seconded by Mr. Ostrander, to set a Public Hearing for Wednesday, July 11th @ 4:20 pm for a new 40-year consolidated lease agreement at the Saratoga County Airport with North American Flight Services, Inc. for 16.71 acres of land and buildings. The motion passed. Mr. Kusnierz abstained from voting.**

**A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, to set a Public Hearing for Wednesday, July 11th @ 4:25 pm for a 40-year land lease agreement at the Saratoga County Airport with Prime Group Holdings, LLC for 2.82 acres of land to develop a 19,600 sq. ft. hangar and attached 30,000 sq. ft. two story office building. Unanimous.**

**On a motion made by Mrs. Raymond, seconded by Mr. Barrett, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Deputy Clerk of the Board