

AGENDA SESSION  
June 13, 2018 4:30 p.m.  
Meeting Minutes

Vice Chairman Tollisen called the meeting to order and welcomed those in attendance.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Philip C. Barrett, Richard Lucia, Preston Allen, Jean Raymond, Paul Lent, Daniel Pemrick, Arthur Wright, Kevin Tollisen, Vincent DeLucia, Thomas Richardson, Theodore Kusnierz, Scott Ostrander, Willard H. Peck, Sandra Winney, Thomas N. Wood, III, Tara N. Gaston, Matthew Veitch, Edward D. Kinowski Arthur J. Johnson – 21. ABSENT – Jonathon Schopf, John Lawler - 2.

**On a motion by Mr. Lucia seconded by Mr. Allen minutes of the May 9, 2018 meeting were unanimously approved.**

Mr. Tollisen asked for a motion to accept the agenda for the June 19, 2018 Board Meeting as presented and approved by the Law and Finance Committee prior to this meeting. The motion was made by Mr. Kinowski and seconded by Mr. Peck. Unanimous.

**On a motion by Mr. Peck, seconded by Mr. Wood the meeting was unanimously adjourned.**

Respectfully submitted,

Pamela Wright, Clerk

PROPOSED RESOLUTIONS

HUMAN RESOURCES & INSURANCE

Authorizing the repeal of the Saratoga County Health Insurance Manual created in 1980.

Amending the Saratoga County Policy and Procedures Manual to Revise Chapter 4, Section E.

Approving a revised standard work day reporting resolution for elected county officials for retirement purposes.

Amending the 2018 Saratoga County Compensation Schedule to Create (11) Deputy Sheriff Road Patrol positions under the Sheriff's Department at a starting annual salary of \$52,068 and removing position note(s) listed under the Human Resource Department.

Authorizing the Chair to enter into an agreement with Diane Brown to provide administrative support to the Human Resource Department at an hourly rate of \$49.21.

HEALTH & SOCIAL SERVICES

Authorizing the Youth Bureau's 2018 Funding Applications and Contracts.

Amending Resolution #255-17 to add Personal Care Level I and II to the contract services provided by Home Helpers & Direct Link at an hourly rate of \$23.00.

Authorizing the Chairman to enter into agreement with Visiting Angels to Provide Level I and Level II Personal Care Services and Respite Companionship with Level I and Level II Personal Care Services at hourly rate(s) of \$23.00.

ECONOMIC DEVELOPMENT

Accepting \$215,115 in Federal Aid for the TANF Summer Youth Employment Program (SYEP) and amending the budget in relation thereto.

Authorizing application for and acceptance of \$1,607,073 in Federal Funds for the Workforce Innovation and Opportunity Act Program for the 2017-2018 Program Year.

Authorizing an agreement with Washington County EOC to provide adult and dislocated worker services as authorized by the Workforce Innovation and Opportunity Act.

Authorizing an agreement with Washington County EOC for the administration of the Workforce Innovation and Opportunity Act Youth Program in Washington County.

Authorizing the Chair to enter into agreement with the New York State Department of Transportation (NYSDOT) for funding the construction and construction inspection costs associated with the Zim Smith Trail Extension Project and amending the budget in relation thereto.

### BUILDINGS & GROUNDS

Authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the design and construction of a snow removal equipment storage building at the Saratoga County airport in an amount up to \$1,000,000.

Authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the purchase of mowing equipment for the Saratoga County Airport in an amount up to \$250,000.

Setting a Public Hearing for Wednesday, July 11th @ 4:20 pm for a new 40-year consolidated lease agreement at the Saratoga County Airport with North American Flight Services, Inc. for 16.71 acres of land and buildings.

Setting a Public Hearing for Wednesday, July 11th @ 4:25 pm for a 40-year land lease agreement at the Saratoga County Airport with Prime Group Holdings, LLC for 2.82 acres of land to develop a 19,600 sq. ft. hangar and attached 30,000 sq. ft. two story office building.

### PUBLIC SAFETY

Authorize the Chair of the Board to enter into contracts with school districts in Saratoga County to provide school resource officers.

### PUBLIC WORKS

Granting a no-cost easement over County-owned right-of-way in the Town of Greenfield to accommodate a drilled well.

### CHAIRMAN'S ITEMS

Re-appointing Tom Lewis and Paul Loomis to the Planning Board.

Appointing Peter Barry to the Saratoga County Sewer District Commission.

### LAW & FINANCE

Amending the Saratoga County Policies and Procedures Manual Chapter 2, Section C to revise Purchasing Procedures relative to contract costs for sole source software and software licensing purchases in order to preserve existing warranties.

Authorizing a contract with Fiscal Advisors in an amount not to exceed \$40,000 for services associated with bonding for the new Public Safety facility.

Setting a public hearing for Wednesday, July 11 @ 4:18 pm associated with the Sewer District's bond resolution for the regional biosolids handling facility to be located in Albany County.

Authorizing a contract with MJ Engineering in the amount of \$190,000 for engineering services associated with the rehabilitation of the interceptor sewer.

REGULAR MEETING  
TUESDAY, June 19, 2018  
AT 4:00 p.m., E.S.T.

Chairman Kinowski called the meeting to order.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Philip C. Barrett, Jonathon Schopf, Richard Lucia, Preston Allen, Jean Raymond, Paul Lent, Arthur M. Wright, Vincent DeLucia, Thomas Richardson Scott Ostrander, Theodore Kusnierz, Willard H. Peck, Thomas N. Wood, III, Tara Gaston, Matthew Veitch, Edward D. Kinowski – 18. ABSENT – Daniel Pemrick, Kevin Tollisen, Sandra Winney, John Lawler, Arthur J. Johnson - 5.

**PUBLIC INPUT:**

Darlene McGraw, Saratoga Springs RE: Ms. McGraw stressed the importance of public transportation. She said she would like some areas to have better bus access. Public transportation is important for her to be able to find a job, grocery shop and other errands. She provided the Board with maps of the CDTA bus routes and asked for support in helping to get bus routes to other areas in the County.

On a motion by Mr. Tollisen, seconded by Mr. Peck the minutes of the April 17, 2018 meeting was unanimously approved.

The Clerk presented the following:

Letter from the New York State Office of Parks, Recreation and Historic Preservation informing the County that the Copeland Carriage Shop in the Town of Edinburg has been placed on the National Register of Historic Places.

Received and Filed

On a motion by Mr. Schopf, seconded by Mr. Wood, Resolutions 139 through 163 with the exception of Resolutions 142, 154 and 156 were adopted by a unanimous vote. Mr. Kusnierz abstained from the vote on Resolution #154.

**RESOLUTION 139 - 2018**

Introduced by Supervisors Wood, DeLucia, Grattidge, Johnson, Lucia, Peck and Wright

**REPEALING THE SARATOGA COUNTY HEALTH INSURANCE MANUAL MAINTAINED BY THE HUMAN RESOURCES DEPARTMENT**

WHEREAS, the former Saratoga County Department of Personnel maintained a manual of County policies pertaining to employee and retiree health insurance, which manual was known as the “Saratoga County Health Insurance Manual”, and was last amended on December 6, 1989; and

WHEREAS, the Human Resources Department’s ongoing review of the County’s Policies and Procedures Manual has resulted in this Board approving numerous amendments pertaining to the County’s health insurance policies and procedures for employees and retirees; and

WHEREAS, many of the amendments so approved by this Board conflict with policies set forth in the now outdated Saratoga County Health Insurance Manual;

WHEREAS, the Human Resources and Insurance Committee and the Director of Human Resources have recommended that the Saratoga County Health Insurance Manual be repealed to eliminate confusion resulting from conflicts with current County health insurance policies and procedures for employees and retirees approved by this Board; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby repeals the Saratoga County Health Insurance Manual, as last amended on December 6, 1989.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 140 - 2018

Introduced by Supervisors Wood, DeLucia, Grattidge, Johnson, Lucia, Peck and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL RELATIVE TO THE HEALTH INSURANCE POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since its adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, the Human Resources Department’s ongoing review of the Manual has disclosed the appropriateness of revisions to update the County employee and retiree eligibility provisions for health insurance set forth in the County’s “Health Insurance” policy; and

WHEREAS, copies of the proposed revised Health Insurance policy were provided to each member of this Board; and

WHEREAS, the implementation of legislative revisions to the Policies and Procedures Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following chapter of the Saratoga County Policies and Procedures Manual is amended to revise the Health Insurance policy as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY ADOPTED</u>	<u>LAST REVISED</u>	<u>PER RESOLUTION</u>
4	E	Health Insurance	9/27/1994	9/19/2017	197-2017

and, be it further

RESOLVED, that the Human Resources Department distribute copies of this amendment to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 141 - 2018

Introduced by Supervisors Wood, DeLucia, Grattidge, Johnson, Lucia, Peck and Wright

ESTABLISHING A STANDARD WORKDAY AND REPORTING RESOLUTION FOR CERTAIN ELECTED AND APPOINTED COUNTY OFFICIALS FOR RETIREMENT PURPOSES

WHEREAS, this Board adopted Resolution 181-12 establishing standard work days for certain elected and appointed County Officials for retirement reporting purposes pursuant to regulations of the New York State and Local Employees Retirement System;

WHEREAS, said regulations of the New York State and Local Employees' Retirement System require that municipalities continually update their standard workday resolutions to reflect changes in the employment status of individual employees; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby establishes the following as standard work days for the elected and appointed officials named hereafter, hereby amending any prior resolutions inconsistent herewith, and will report the following days to the New York State and Local Employees' Retirement System based on the timekeeping system records or the records of activities maintained and submitted by these officials to this Clerk of this body:

Elected Officials					
Supervisor to Northumberland	6	Willard Peck	1/1/2018-12/31/2019	N	2.43
Supervisor to Clifton Park	6	Philip Barrett	1/1/2018-12/31/2019	N	2.28
Supervisor to Clifton Park	6	Jonathan Schopf	1/1/2018-12/31/2019	N	2.86

Supervisor to Charlton	6	Alan Grattidge	1/1/2018-12/31/2019	N	12.39
Supervisor to Waterford	6	John Lawler	1/1/2018-12/31/2019	N	7.86
Supervisor to Saratoga Springs	6	Tara Gaston	1/1/2018-12/31/2019	N	2.36
Supervisor to Saratoga Springs	6	Matthew Veitch	1/1/2018-12/31/2019	N	18.29
Supervisor to Ballston	6	Timothy Szczepaniak	1/1/2018-12/31/2019	N	6.22
Supervisor to Halfmoon	6	Kevin Tollisen	1/1/2018-12/31/2019	N	1.78
Supervisor to Hadley	6	Arthur Wright	1/1/2018-12/31/2019	N	10.11
Supervisor to Corinth	6	Richard Lucia	1/1/2018-12/31/2019	N	7.06
County Clerk	7	Craig Hayner	1/1/2018-12/31/2021	N	26.01
County Coroner	6	Susan Hayes-Masa	1/1/2018-12/31/2021	N	6.57
Appointed Officials					
Commissioner of Elections	7	William Fruci	1/1/2017-12/31/2020	N	21.76
Commissioner of Elections	7	Roger Schiera	1/1/2017-12/31/2020	N	21.69

**BUDGET IMPACT STATEMENT:** No budget impact.

#### RESOLUTION 143 - 2018

Introduced by Supervisors Wood, DeLucia, Grattidge, Johnson, Lucia, Peck and Wright

#### AUTHORIZING AN AGREEMENT WITH DIANE BROWN FOR THE PROVISION OF ADMINISTRATIVE SERVICES TO THE HUMAN RESOURCES DEPARTMENT

WHEREAS, the County entered into an existing minor contract with Diane Brown dated February 21, 2018 for the provision of administrative services to the County's Human Resources Department for the term commencing February 22, 2018 through December 31, 2018 at a cost of \$49.21 per hour with the total sum not to exceed \$15,000 per calendar year; and

WHEREAS, due to the increased need for Diane Brown's services and the continued vacancy in the position of Deputy Director of Human Resources, the cost of services rendered by her this year is anticipated to exceed the minor contract limit of \$15,000; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the County enter into an agreement with Diane Brown for the provision of additional administrative services to the Human Resources Department for the term commencing June 6, 2018 through December 31, 2018 at the rate of \$49.21 per hour; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Diane Brown of Saratoga Springs, New York, for the provision of administrative services to the Human Resources Department to include assisting the Director of Human Resources in her duties as chief negotiator with the three bargaining units, assisting in arbitration and grievance proceedings, interpreting contract language, assisting with compliance with civil service rules and administration, and assisting in the coordination and administration of benefit programs, at the rate of \$49.21 per hour, for the term June 6, 2018 through December 31, 2018; and be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** No budget impact.

#### RESOLUTION 144 - 2018

Introduced by Supervisors Lucia, DeLucia, Gaston, Kusnierz, Richardson, Winney and Wood

#### AUTHORIZING THE YOUTH BUREAU'S 2018 FUNDING APPLICATIONS AND CONTRACTS

WHEREAS, the Youth Bureau's Director has proposed a 2018 Resources Allocation for programs and agencies participating in its Youth Development Program (YDP) to include County sponsorship, administration and payment responsibility for one-half of the programs' costs; and

WHEREAS, this proposal also includes matching funds for the Cooperative Extension 4-H Youth Service Project not to exceed \$22,500; and

WHEREAS, all other agencies or municipalities listed in the proposed YDP allocation will provide, from their current or prospective budgets, the other half of the program expenditures; and

WHEREAS, applications to be submitted by the Youth Bureau for possible New York State Office of Children and Family Services (OCFS) funding require authorized signatures of the Chair and Clerk of this Board and of our Youth Bureau Director; now, therefore, be it

RESOLVED, that the County of Saratoga will operate a Youth Bureau in 2018; and, be it further

RESOLVED, that the County confirms that it has appropriated \$22,500 in matching funds for the Cooperative Extension 4-H Youth Service Project in the 2018 County Budget; and, be it further

RESOLVED, that the Chair and Clerk of this Board and the Youth Bureau Director execute all documents required by the State OCFS for approval, reimbursement and implementation of the actual 2018 Youth Bureau Resources Allocation for the County and its local governments; and, be it further

RESOLVED, that the Chair of the Board execute all subcontracts for acceptance of the following 2018 YDP funds by the following agencies:

<u>AGENCY/MUNICIPALITY</u>	<u>2018 YDP</u>
4-H Youth Service Project	\$ 5,471
CAPTAIN CAPteens (Clifton Park)	\$ 4,719
CAPTAIN CAPteens (Halfmoon)	\$ 1,273
Cool Out of School (Prevention Council)	\$ 6,620
Family Enrichment Services (Catholic Charities)	\$ 14,564
Job Assist - Ballston Spa (CAPTAIN Community Human Services)	\$ 3,361
Job Assist - Burnt Hills (CAPTAIN Community Human Services)	\$ 3,462
Job Assist - Clifton Park (T/Clifton Park)	\$ 2,995
Juvenile Aid (T/Waterford)	\$ 712
Lively Library Learning (Southern Adirondack Library System)	\$ 1,120
Mentoring (Big Brothers/Big Sisters of Capital Region)	\$ 3,871
Moreau Community Center - Camp Moreau	\$ 1,222
Moreau Community Center - Kids Korner	\$ 1,222
Outreach in the Park (CAPTAIN Community Human Services)	\$ 2,647
Parent and Child Support Services - Saratoga Center for the Family	\$ 7,232
Project LIFT - Franklin Area Community Center, Inc.	\$ 10,694
Project LIFT Volunteers - Franklin Area Community Center, Inc.	\$ 2,851
Saratoga Mentoring Program (Catholic Charities)	\$ 10,042
Schuylerville Youth Center (Greater Schuylerville Youth Center)	\$ 5,602
Support Treatment Groups for Children - Saratoga Center for the Family	\$ 1,221
Youth CPR (T/Clifton Park)	\$ 763
Youth Development Program (Mechanicville Area Community Services Center)	\$ 7,129
Youth Enrichment Program (T/Clifton Park)	\$ 3,667
Youth Recreation Programming (Stillwater Area Community Center)	\$ 2,036
Youth Referral Service (T/Galway)	\$ 254
Youth Social Recreation (Ballston Area Community Center)	\$ 7,944
BACC Skate Park - V/Ballston Spa	\$ 815
Ballston Area Recreation Commission - T/Milton	\$ 4,787
Burnt Hills-Ballston Lake Summer Recreation Program - T/Ballston	\$ 1,833
Corinth Youth Commission	\$ 3,056
Drop-In Program - T/Wilton	\$ 3,565
Edinburg Youth Recreation	\$ 1,630
Galway Recreation Program	\$ 1,834
Greenfield Summer Recreation	\$ 3,056
Hadley Luzerne Youth Recreation	\$ 2,852
Learn to Swim - T/Waterford	\$ 1,325
Recreation Summer Youth Program - T/Northumberland	\$ 512
Saratoga Joint Youth Recreation - T/Saratoga	\$ 2,139

Saratoga Springs Recreation Commission	\$ 6,825
Town of Halfmoon Recreation	\$ 2,628
Town of Malta Summer Recreation Program	\$ 2,444
Town of Milton Recreation Program	\$ 3,157
Town of Moreau Summer Youth Program	\$ 3,037
Youth Recreation Program - C/Mechanicville	\$ 1,258
Youth Recreation Program - T/Waterford	\$ 1,426
Youth Recreation Program - V/Waterford	<u>\$ 458</u>
	\$161,331

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 145 - 2018

Introduced by Supervisors Lucia, DeLucia, Gaston, Kusnierz, Richardson, Winney and Wood

AMENDING RESOLUTION 255-2017, AND AUTHORIZING THE CHAIR TO EXECUTE AN AMENDED AGREEMENT WITH HHDL, INC. D/B/A HOME HELPERS & DIRECT LINK FOR THE PROVISION OF TITLE IIIE PERSONAL CARE LEVEL I & II SERVICES

WHEREAS, pursuant to Resolution 255-2017, this Board approved the Saratoga County Office for the Aging’s 2018-2019 Annual Implementation Plan and related subcontracts; and

WHEREAS, included in the subcontracts authorized by Resolution 255-2017 is an agreement with HHDL, Inc. d/b/a Home Helpers & Direct Link for the provision of In-Home Respite Care services for the term January 1, 2018 through December 31, 2018 at a cost of \$23.00 per hour; and

WHEREAS, our Health and Social Services Committee and the Director of the Office for the Aging have requested that Resolution 255-2017 be amended to add Title IIIE Personal Care Level I & II services to the subcontract with HHDL, Inc. d/b/a Home Helpers & Direct Link and to authorize an amendment to the existing agreement with HHDL, Inc. d/b/a Home Helpers & Direct Link to add said services at a cost of \$23.00 per hour for the period July 1, 2018 through December 31, 2018; now, therefore be it

RESOLVED, that Resolution 255-2017 is hereby amended to add Title IIIE Personal Care Level I & II services to the services to be provided by HHDL, Inc. d/b/a Home Helpers & Direct Link, at a cost of \$23.00 per hour for the term July 1, 2018 through December 31, 2018; and, be it further

RESOLVED, that the Chair of the Board and/or the Director of our Office for the Aging are hereby authorized to execute an amendment to the subcontract with HHDL, Inc. d/b/a Home Helpers & Direct Link to add the following services:

<u>PROVIDER</u>	<u>FUNDING</u>	<u>SERVICE</u>	<u>TERM</u>	<u>AMOUNT</u>
HHDL, Inc. d/b/a Home Helpers & Direct Link 538 Maple Ave., Suite 3 Saratoga Springs, NY 12866	III E Personal Care Services	Level I & II	7/1/18-12/31/18	\$23.00/hr.

and, be it further

RESOLVED, that the form and content of such amended subcontract shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 146 - 2018

Introduced by Supervisors Lucia, DeLucia, Gaston, Kusnierz, Richardson, Winney and Wood

**AUTHORIZING ADDITIONAL 2018 SUBCONTRACTS FOR THE OFFICE FOR THE AGING PURSUANT TO THE 2018-2019 ANNUAL IMPLEMENTATION PLAN**

WHEREAS, Resolution 255-2017 approved the 2018-2019 Annual Implementation Plan for our Office for the Aging; and

WHEREAS, Resolution 47-2018 authorized the renewal of contracts for the Expanded In-Home Services for the Elderly Program (EISEP) for the term April 1, 2018 through March 31, 2019; and

WHEREAS, our Health and Social Services Committee and the Director of the Office for the Aging have requested this Board’s approval of subcontracts with an additional service provider, Visiting Angels of Albany, LLC, to provide Respite Companionship services under Title IIIIE, and Personal Care Level I & II services under the Expanded In-Home Services for the Elderly Program, as part of the Office for the Aging’s 2018-2019 Annual Implementation Plan; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute the following subcontracts for the provision of Respite Companionship services and Personal Care Level I & II services to the elderly to be included in the Saratoga County Office for the Aging’s 2018-2019 Annual Implementation Plan, with the form and content of such subcontracts being subject to the approval of the County Attorney:

<u>PROVIDER</u>	<u>FUNDING</u>	<u>SERVICE</u>	<u>TERM</u>	<u>AMOUNT</u>
Visiting Angels of Albany, LLC 1510 Central Ave., Suite #330 Albany, NY 12205	IIIIE	Respite	7/1/18-12/31/18	\$23.00/hour
		Respite with Level 1 PCA		\$23.00/hour
	EISEP	Respite with Level 2 PCA	7/1/18-3/31/19	\$23.00/hour
		Level 1 PCA		\$23.00/hour
		Level 2 PCA		\$23.00/hour

BUDGET IMPACT STATEMENT: No budget impact.

**RESOLUTION 147 - 2018**

Introduced by Supervisors Veitch, Barrett, Grattidge, Johnson, Lawler, Ostrander and Richardson

**ACCEPTING \$215,115 FOR THE TANF SUMMER YOUTH EMPLOYMENT PROGRAM AND AMENDING THE BUDGET IN RELATION THERETO**

WHEREAS, our Department of Employment and Training administers the TANF Summer Youth Employment Program in Saratoga County; and

WHEREAS, funds in the amount of \$215,115 are available from the New York State Office of Temporary and Disability Assistance to assist the Department of Employment and Training in delivering this service; and

WHEREAS, the acceptance of these funds requires the approval of this Board and an amendment to the 2018 County Budget; now, therefore, be it

RESOLVED, that the County of Saratoga will accept funding from the New York State Office of Temporary and Disability Assistance in the amount of \$215,115 to assist in the administration of the TANF Summer Youth Employment Program; and, be it further

RESOLVED, that the 2018 Saratoga County budget is amended as follows:

EMPLOYMENT AND TRAINING:

Appropriations:

Increase Acct. #A.68.681-6800 Program Participant \$29,684

Revenues:

Increase Acct. #A.68-4609 Temp Asst For Needy Families \$29,684

BUDGET IMPACT STATEMENT: The additional \$29,684 in program expenses is due to an increase in the minimum wage rate and will be covered with additional Federal Aid.

RESOLUTION 148 - 2018

Introduced by Supervisors Veitch, Barrett, Grattidge, Johnson, Lawler, Ostrander and Richardson

AUTHORIZING APPLICATION FOR AND ACCEPTANCE OF FEDERAL FUNDS FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT PROGRAM FOR THE 2018-2019 PROGRAM YEAR

WHEREAS, Saratoga County is the designated grant recipient for \$1,607,073 in grant funds provided through the Workforce Innovation Opportunity Act of 2014 (WIOA) to be awarded to Saratoga, Warren and Washington Counties for the program year 2018-2019; and

WHEREAS, Saratoga County's available share of said federal funds for its Workforce Development Area Program for adults, youths and dislocated workers is \$646,178.36; and

WHEREAS, the acceptance of these funds requires authorization to execute documents for the application for and acceptance of the funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute all documents necessary to apply for and accept Workforce Innovation and Opportunity Act funds for the program year 2018-2019, with the form and substance of such documents being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 149 - 2018

Introduced by Supervisors Veitch, Barrett, Grattidge, Johnson, Lawler, Ostrander and Richardson

AUTHORIZING AN AGREEMENT WITH THE WASHINGTON COUNTY ECONOMIC OPPORTUNITY COUNCIL, INC. TO ADMINISTER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT TITLE I ADULT PROGRAM SERVICES AND DISLOCATED WORKERS PROGRAM IN WASHINGTON COUNTY

WHEREAS, Saratoga County acts as Grant Recipient for Workforce Innovation and Opportunity Act ("WIOA") funding for the local Workforce Development Area; and

WHEREAS, as Grant Recipient for WIOA funding and fiscal agent for the Saratoga-Warren-Washington Workforce Development Board ("SWW WDB"), Saratoga County issued a Request For Proposals for the provision of WIOA Title I Adult program services and Dislocated Worker program services in Washington County for the term July 1, 2018 through June 30, 2019, subject to renewal for up to two additional years; and

WHEREAS, the services provided by these programs will be delivered through a career center to be physically located in Washington County, under the guidance of SWW WDB, similar to career centers located in the Saratoga County and Warren County local workforce areas; and

WHEREAS, the Washington County Economic Opportunity Council, Inc. ("Washington County EOC") submitted a proposal to provide Adult program services and Dislocated Worker program services in Washington County for the stated term, at a cost of \$108,452 for Title I Adult program services and at a cost of \$116,331 for Dislocated Worker program services, which proposal has been approved by the Executive Committee of the SWW WDB; and

WHEREAS, additional funding may become available for the provision of additional Adult and Dislocated Worker program services in the form of State Department of Labor Admin funding in the amount of \$22,478, and the carryover of unexpended 2017 Program Year funds, and the Washington County EOC has stated in its proposal that it is willing to provide such additional services to the extent of such available funding; and

WHEREAS, our Economic Development Committee has recommended that the proposal of the Washington County EOC, the only proposal received, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement, on behalf of the County of Saratoga as Grant Recipient for WIOA funding and fiscal agent for the Saratoga-Warren-Washington Workforce Development Board, with the Washington County Economic Opportunity Council, Inc. for the administration of Workforce Innovation and Opportunity Act Title I Adult program services and Dislocated Worker program services in Washington County for the period July 1, 2018 through June 30, 2019, subject to renewal for up to two (2) additional terms of one (1) year each upon approval of the Saratoga-Warren-Washington Workforce Development Board, at a cost of \$108,452 for Adult program services and at a cost of \$116,331 for the Dislocated Worker program services; and, be it further

RESOLVED, that the aforesaid contract amounts may be increased by amounts not to exceed \$22,478 in anticipated State Department of Labor Admin funding that may become available within the contract year, and any unexpended 2017 Program Year funds reappropriated to the 2018 Program Year; and, be it further

RESOLVED, that the form and content of such agreement be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 150 - 2018

Introduced by Supervisors Veitch, Barrett, Grattidge, Johnson, Lawler, Ostrander and Richardson

#### AUTHORIZING AN AGREEMENT WITH WASHINGTON COUNTY EOC FOR THE ADMINISTRATION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH PROGRAM IN WASHINGTON COUNTY

WHEREAS, the Workforce Innovation and Opportunity Act (“WIOA”) Youth Program assists Saratoga, Warren and Washington County youth to become productive members of the workforce; and

WHEREAS, Saratoga County acts as Grant Recipient for WIOA funding for the local Workforce Development Area; and

WHEREAS, as Grant Recipient for WIOA funding and fiscal agent for the Saratoga-Warren-Washington County Workforce Development Board (“SWW WDB”), Saratoga County issued a Request for Proposals for the provision of WIOA Youth Program services in Washington County for the term July 1, 2018 through June 30, 2019, subject to renewal for up to two additional years; and

WHEREAS, Washington County Economic Opportunity Council (“Washington County EOC”) submitted a proposal to continue to administer the WIOA Youth Program in Washington County for the one year period from July 1, 2018 through June 30, 2019, with the option to renew for an additional two years, at a cost of \$114,317.19, which proposal has been approved by the Executive Committee of the SWW WDB; and

WHEREAS, additional funding may become available for the provision of additional Youth Program services in the form of State Department of Labor Admin funding in the amount of \$5,000, and the carryover of unexpended 2017 Program Year funds in the estimated amount of \$21,693, and the Washington County EOC has stated in its proposal that it is willing to provide such additional services to the extent of such available funding; and

WHEREAS, the WIOA requires that a Youth Program services provider dedicate 20% of its Youth Program budget to Work Experience activities; and

WHEREAS, our Economic Development Committee has recommended that the proposal of the Washington County EOC, the only proposal received, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement, on behalf of the County of Saratoga as Grant Recipient for WIOA funding and the fiscal agent for the Saratoga-Warren-Washington Workforce Development Board, with the County of Washington EOC for the continued administration of the Workforce Innovation and Opportunity Act Youth Program in Washington County for the period July 1, 2018 through June 30, 2019, with the option to renew for an additional two years, at an annual cost not to exceed \$114,317.19, subject to the Washington County EOC expending the annual sum of 20% of Washington County’s WIOA Youth Program budget on Work Experience activities; and be it further

RESOLVED, that the aforesaid contract amount may be increased by amounts not to exceed \$5,000 in estimated State Department of Labor Admin funding that may become available within the contract year, and

unexpended 2017 Program Year funds in the amount of \$21,693 that may be reappropriated to the 2018 Program Year; and, be it further

RESOLVED, that the form and content of such agreement be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 151 - 2018

Introduced by Supervisors Veitch, Barrett, Grattidge, Johnson, Lawler, Ostrander and Richardson

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE OF 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, APPROPRIATING FUNDS THEREFOR, AND AMENDING THE BUDGET IN RELATION THERETO

WHEREAS, a Project known as the Zim Smith Trail Extension, Town of Halfmoon, City of Mechanicville, Villages of Ballston Spa and Round Lake, P.I.N 1760.39 (the "Project"), is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Saratoga desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection services; and

WHEREAS, an amendment to the 2018 County Budget is needed to appropriate the necessary funding for the Project; and

NOW, THEREFORE, the Saratoga County Board of Supervisors duly convened does hereby

RESOLVE, that the Saratoga County Board of Supervisors hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the County of Saratoga to pay in the first instance 100% of the federal and non-federal share of the cost of Construction and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$5,404,696.00 is hereby appropriated from the Zim Smith Capital Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, Saratoga County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the Chairman of the Saratoga County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Saratoga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, that the 2018 Saratoga County Budget is amended as follows:

PLANNING:

Appropriations:

Increase Acct. #: HG.80.100-7092 Infrastructure	\$4,557,000
Increase Acct. #: HG.80.100-7098 Professional Services	<u>\$ 597,696</u>
	\$5,154,696

Revenue:

Increase Acct. #: HG.80-3097 State Aid-Capital Projects	\$ 980,939
Increase Acct. #: HG.80-3903 State Aid-NYS Parks	\$ 250,000



RESOLVED, that the Chair of the Board and/or the Saratoga County Commissioner of Public Works is authorized and directed to sign all necessary documents to apply for the 2018 Aviation Capital Grant from the NYSDOT; and be it further

RESOLVED, that McFarland Johnson is approved as the engineering firm for this grant.

BUDGET IMPACT STATEMENT: If awarded, the County share would be 10% of the grant amount.

Mr. Kusnierz abstained from voting on this resolution.

#### RESOLUTION 154 - 2018

Introduced by Supervisors Peck, Barrett, Grattidge, Kusnierz, Ostrander, Raymond and Richardson

SETTING A PUBLIC HEARING TO CONSIDER THE LEASE OF A 16.71 ACRE PORTION OF THE SARATOGA COUNTY AIRPORT TO NORTH AMERICAN FLIGHT SERVICES, INC.

WHEREAS, for many years, Saratoga County has leased a portion of the Saratoga County Airport to North American Flight Services, Inc., for its use as Fixed Base Operator for the Airport, pursuant to two leases, identified as the East Facilities Lease and the West Facilities Lease; and

WHEREAS, North American Flight Services, Inc. ("NAFS") would like to consolidate its existing leases and enter into a new single lease for a term of forty (40) years, which lease would exclude a portion of the area currently let to NAFS in order that the County may include such portion in a lease to Prime Group Holdings, LLC; and

WHEREAS, Section 352 of the General Municipal Law requires the Board of Supervisors to conduct a public hearing to consider whether the County should enter into a lease with North American Flight Services, Inc. for the lease of 16.71 acres of land at the Saratoga County Airport for a term of forty (40) years commencing October 1, 2018 and continuing through September 30, 2058, at an initial annual rent of \$77,050.44, subject to annual increase or decrease by the percentage change in the Consumer Price Index for the year ending as of June 30 of that year; now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Saratoga shall hold a public hearing on Wednesday, July 11, 2018 at 4:20 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York, for the purpose of considering whether the County should lease a 16.71 acre portion of Saratoga County Airport to North American Flight Services, Inc. for its use as Fixed Based Operator for the Airport, for a term of forty (40) years commencing October 1, 2018 and continuing through September 30, 2058, at an initial annual rent of \$77,050.44, subject to annual increase or decrease by the percentage change in the Consumer Price Index for the year ending as of June 30 of that year.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 155 - 2018

Introduced by Supervisors Peck, Barrett, Grattidge, Kusnierz, Ostrander, Raymond and Richardson

SETTING A PUBLIC HEARING TO CONSIDER THE LEASE OF A 2.82 ACRE PORTION OF THE SARATOGA COUNTY AIRPORT TO PRIME GROUP HOLDINGS, LLC

WHEREAS, Prime Group Holdings, LLC has expressed a desire to lease land at the Saratoga County Airport to construct, operate and maintain a 19,600 sq. ft. hangar with attached 30,000 sq. ft. two story office building for its use; and

WHEREAS, Section 352 of the General Municipal Law requires the Board of Supervisors to conduct a public hearing to consider whether the County should enter into a lease with Prime Group Holdings, LLC for the lease of 2.82 acres of land at the Saratoga County Airport for a term of forty (40) years commencing October 1, 2018 and continuing through September 30, 2058, at an initial annual rent of \$22,551.40, subject to annual increase

or decrease by the percentage change in the Consumer Price Index for the year ending as of June 30 of that year; now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Saratoga shall hold a public hearing on Wednesday, July 11, 2018 at 4:25 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York, for the purpose of considering whether the County should lease a 2.82 acre portion of Saratoga County Airport to Prime Group Holdings, LLC for the construction of a 19,600 sq. ft. hangar and attached 30,000 sq. ft. two-story office building, for a term of forty (40) years commencing October 1, 2018 and continuing through September 30, 2058, at an initial annual rent of \$22,551.40, subject to annual increase or decrease by the percentage change in the Consumer Price Index for the year ending as of June 30 of that year.

BUDGET IMPACT STATEMENT: No budget impact.

## RESOLUTION 156 - 2018

Introduced by Supervisors Lent, Lawler, Ostrander, Peck, Pemrick, Szczepaniak, and Tollisen

### AUTHORIZING CONTRACTS WITH LOCAL SCHOOL DISTRICTS FOR THE PROVISION OF DEPUTY SHERIFFS TO SERVE AS SCHOOL RESOURCE OFFICERS

WHEREAS, recurrent shootings on school premises across the nation have caused school district officials to reexamine the manner in which our schools are secured and protected from potential outside threats; and

WHEREAS, nine (9) school districts within Saratoga County have requested that the Sheriff assign Deputies to their schools to serve as School Resource Officers; and

WHEREAS, the Sheriff is agreeable to assigning up to eleven (11) Road Patrol Deputies to the nine (9) requesting school districts subject to each school district agreeing to be responsible for, and to pay to the County the sum of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for 2018-2019 school year to cover the school district's pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy; and

WHEREAS, as School Resource Officers, the proposed duties of the assigned Deputies will include, but not be limited to: maintaining a presence on the assigned school campus directed towards protecting the safety and well-being of students and school staff; reducing disorder and student crime; assisting school personnel with truancy related issues; teaching and/or making classroom presentations to students and school personnel on such issues as violence prevention, substance abuse prevention, social conflict resolution, and school safety; responding to life or safety threatening emergencies; and serving as a resource for students and staff; and

WHEREAS, our Public Safety Committee and the Saratoga County Sheriff have recommended that the County enter into agreements with 1) the following school districts for the provision of a single Road Patrol Deputy to serve as School Resource Officer: Burnt Hills-Ballston Lake Central School District, Corinth Central School District, Galway Central School District, Mechanicville City School District, Schuylerville Central School District, South Glens Falls Central School District and Stillwater Central School District; and 2) the following school districts for the provision of two Road Patrol Deputies to serve as School Resource Officers: Ballston Spa Central School District and Shenendehowa Central School District; at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district's approximate pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with each of the following school districts for a term of one year, commencing with the 2018-2019 school year, subject to renewal for up to two additional terms of one year each, for the provision of a single Road Patrol Deputy to serve as School Resource Officer: Burnt Hills-Ballston Lake Central School District, Corinth Central School District, Galway Central School District, Mechanicville City School District, Schuylerville Central School District, South Glens Falls Central School District and Stillwater Central School District, at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district's approximate pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with each of the following school districts for a term of one year, commencing with the 2018-2019 school year, subject to renewal for up to two additional terms of one year each, for the provision of two Road Patrol Deputies to serve as School Resource Officers: Ballston Spa Central School District and Shenendehowa Central School District, at a cost to be paid by each school district of at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district's pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy; and, be it further

RESOLVED, that contract costs for any renewal period for the 2019-2020 or 2020-2021 school years shall be the school district's approximate pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy, as calculated by the Saratoga County Sheriff by no later than April 15 prior to the commencement of that school year; and be it further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney and the Saratoga County Sheriff.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 157 - 2018

Introduced by Supervisors Allen, Grattidge, Lent, Peck, Raymond, Schopf and Szczepaniak

#### AUTHORIZING THE CONVEYANCE OF AN EASEMENT FOR WATER TO DUANE AND BETTY CORNELL OVER COUNTY LAND IN THE TOWN OF GREENFIELD

WHEREAS, a private well was inadvertently drilled within the County's highway right-of-way adjacent to 210 North Greenfield Road (CR 19) in the Town of Greenfield; and

WHEREAS, Duane and Betty Cornell, the owners of the property located at 210 North Greenfield Road, identified on the County tax maps as Tax Parcel #124.-2-12, have requested the conveyance of an easement for water from the County of Saratoga in order to avoid the expense of having to relocate the well; and

WHEREAS, Duane and Betty Cornell have provided the County's Department of Public Works with a legal description and easement map prepared by Azimuth Surveying Cartography describing and depicting the requested water easement, and the Commissioner of Public Works has approved said legal description and easement map; and

WHEREAS, our Public Works Committee and the Commissioner of Public Works have recommended that the requested easement be granted by this Board, subject to Duane and Betty Cornell agreeing to indemnify and hold the County harmless for any claims made against the County resulting from the presence of their well within the County's highway right-of-way; now, therefore be it

RESOLVED, that the Chair of the Board is hereby authorized to execute a deed and any and all related documents needed to grant and convey an easement, at no cost, to Duane and Betty Cornell of 210 North Greenfield Road, Greenfield Center, to maintain a water well and related facilities within the County's highway right-of-way adjacent to 210 North Greenfield Road (CR 19) in the Town of Greenfield, subject to Duane and Betty Cornell executing an agreement indemnifying and holding the County harmless for any claims made against the County resulting from the presence of the well within the County's highway right-of-way; and, be it further

RESLOVED, that the Chair of the Board is further hereby authorized to execute such hold harmless and indemnification agreement; and, be it further

RESOLVED, that such easement deed shall provide that the easement shall terminate upon either the abandonment of the well or the relocation of the well outside of the boundaries of the County's highway right-of-way; and, be it further

RESOLVED, that the form and content of such easement deed, related documents, and indemnification and hold harmless agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 158 - 2018

Introduced by Chairman Kinowski

APPOINTING MEMBERS TO THE COUNTY PLANNING BOARD

WHEREAS, Resolution 48-61, as amended by Resolutions 74-65 and 56-73, established the County Planning Board; and

WHEREAS, the terms of certain members of the Planning Board have expired; now, therefore, be it

RESOLVED, that the following people are reappointed as a members of the County Planning Board for the stated terms:

<u>Name</u>	<u>Municipality</u>	<u>Term Expires</u>
Paul Loomis 7 Bellflower Road Malta, NY 12020	Town of Malta	5/31/23
Tom L. Lewis 60 Franklin Street Saratoga Springs, NY 12866	City of Saratoga Springs	5/31/23

BUDET IMPACT STATEMENT: No budget impact.

RESOLUTION 159 - 2018

Introduced by Chairman Kinowski

APPOINTING A COMMISSIONER OF SARATOGA COUNTY SEWER DISTRICT NO. 1

WHEREAS, Resolution 230-71, as amended by Resolution 127-72, established the nine-member Commission for Saratoga County Sewer District No. 1 and its initial membership; and

WHEREAS, by reason of the resignation of Robert Ostapczuk, a vacancy exists on the Saratoga County Sewer District Commission; now, therefore, be it

RESOLVED, that the following individual is appointed a member of the Saratoga County Sewer District Commission for the stated term:

<u>NAME/ADDRESS</u>	<u>MUNICIPALITY</u>	<u>TERM EXPIRES</u>
Peter Barry 83 Pepper Lane Saratoga Springs, NY 12866	Town of Greenfield	12/31/2018

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 160 - 2018

Introduced by Supervisors Tollisen, Allen, DeLucia, Lent, Pemrick, Szczepaniak and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL TO REVISE THE COUNTY’S PURCHASING PROCEDURES

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, the annual review of the Manual, mandated by General Municipal Law Section 104-b, has disclosed the appropriateness of revisions proposed by the Director of Purchasing and the County Attorney to the County’s Purchasing Procedures; and

WHEREAS, copies of the proposed revised Purchasing Procedures were provided to each member of this Board; and

WHEREAS, the implementation of legislature revisions to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following section of the Saratoga County Policies and Procedures Manual is hereby amended as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY ADOPTED</u>	<u>LAST REVISED</u>
2	C	Purchasing Procedures	5/13/80	10/20/2015

and, be it further

RESOLVED, that the Human Resources Department shall distribute copies of these amendments to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 161 - 2018

Introduced by Supervisors Tollisen, Allen, DeLucia, Lent, Pemrick, Szczepaniak and Wright

AUTHORIZING AN AGREEMENT WITH FISCAL ADVISORS & MARKETING, INC. FOR FINANCIAL ADVISOR SERVICES ASSOCIATED WITH THE ISSUANCE OF PUBLIC BONDS TO FINANCE THE CONSTRUCTION OF THE NEW PUBLIC SAFETY FACILITY BUILDING

WHEREAS, the planned construction of the new public safety facility building will require the issuance of public bonds to finance the project; and

WHEREAS, a qualified financial consultant is needed to assist the County in the issuance of bonds; and

WHEREAS, Fiscal Advisors & Marketing, Inc. of Syracuse, New York, has submitted a proposal to serve as financial advisors and to provide financial services to the County in connection with the planned issuance of such bonds, at a cost of \$40,000; and

WHEREAS, our Law and Finance Committee and County Administrator have recommended that the proposal of Fiscal Advisors & Marketing, Inc. be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Fiscal Advisors & Marketing, Inc. of 120 Walton Street, Suite 600, Syracuse, NY 13202 to act as the fiscal advisor for the new Public Safety Facility Building project, at a cost not to exceed \$40,000; and be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 162 - 2018

Introduced by Supervisors Tollisen, Allen, DeLucia, Lent, Pemrick, Szczepaniak, and Wright

SETTING A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE PROPOSED CONSTRUCTION OF A REGIONAL BIOSOLIDS DIGESTER FACILITY BY SARATOGA COUNTY SEWER DISTRICT NO. 1 IN COOPERATION WITH THE ALBANY COUNTY WATER PURIFICATION DISTRICT

WHEREAS, by proceedings heretofore duly had and taken pursuant to Article 5-A of the County Law, the Board of Supervisors of Saratoga County, New York, established a county sewer district designated and known as Saratoga County Sewer District No. 1, in said County (the "District"); and

WHEREAS, for a variety of technical and financial reasons, the District was unable to comply with new federal Title V air regulations pertaining to the incineration of sludge/biosolids at the District's Wastewater Treatment Plant, and as a consequence thereof, terminated operations of the Plant's sludge incinerator on March 20, 2016; and

WHEREAS, as a result of ceasing operations of its sludge incinerator, the District had to retain the services of a commercial hauler to remove, transport and dispose of sludge/biosolids from its Treatment Plant, which services are currently being provided pursuant to Resolution 137-2017 at a cost of \$90.76 per wet ton, plus a surcharge of \$10 per wet ton for each ton collected and transported above 430 wet tons per week; and

WHEREAS, as a result of discussions between officials from the New York State Energy Research and Development Authority ("NYSERDA"), the Albany County Water Purification District ("ACWPD"), and the District, NYSERDA, ACWPD and the District agreed in principle to commission a study to determine the feasibility of constructing and operating a regional biosolids digester facility, and to share the costs of performing said feasibility study in the following percentages: NYSERDA-50%, ACWPD-25%, and the District-25%; and

WHEREAS, pursuant to Resolution 135-2017, this Board authorized the execution of a cooperative agreement between the County of Albany, on behalf of the Albany County Water Purification District, and the County of Saratoga, on behalf of the District, to commission the feasibility study relative to the possible construction and operation of a regional biosolids digester facility, and to share the costs of the study in the foregoing percentages; and

WHEREAS, pursuant to Resolution 136-2017, the County entered into an agreement with Arcadis of New York, Inc. for the preparation of the feasibility study, at a cost to the County of \$25,000; and

WHEREAS, the feasibility study has been completed by Arcadis of New York, Inc., reviewed by the members of the Saratoga County Sewer District Commission and the Albany County Water Purification District's Board of Commissioners, and filed with the Board of Supervisors pursuant to Section 268 of the County Law in relation to a proposed increase and improvement of the facilities of said District; and

WHEREAS, the feasibility study has determined that the construction of a regional biosolids handling facility, to be located at the existing site of the ACWPD North Wastewater Treatment Plant in the Village of Menands, would provide a long-term, cost-effective and environmentally friendly means for Albany and Saratoga Counties to dispose of sludge/biosolids, provide for energy recovery, and result in significant annual savings for both the ACWPD and the District; and

WHEREAS, the Saratoga County Sewer District Commission and the Albany County Water Purification District's Board of Commissioners have recommended that the County of Saratoga and the County of Albany enter into an intermunicipal agreement to construct and operate said regional biosolids handling facility and thereby increase and improve the facilities of the District, at a total maximum estimated cost of \$48,500,000 as more fully described in the Feasibility Study and estimate of cost prepared in relation thereto. The plan of finance provides for the County and the County of Albany to each pay fifty percent (50%) of said estimated maximum cost of \$48,500,000, or \$24,250,000 each. The County's \$24,250,000 portion of said estimated maximum cost is proposed to be financed through issuance of bonds by Saratoga County on behalf of the District; and

WHEREAS, the annual net cost to the typical property in said District as a result of such costs has been estimated to be \$3.93; and

WHEREAS, all conditions precedent to the financing of such objects or purposes, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it would appear that the construction of said sewer facility improvements would be in the best interests of the people of the County of Saratoga residing within the boundaries of Saratoga County Sewer District No. 1; now, therefore be it

RESOLVED, that pursuant to the provisions of County Law §§254 and 268, a public hearing be and the same hereby is called upon the proposal by Saratoga County Sewer District No. 1 to construct, operate and maintain a regional biosolids digester facility in cooperation with the Albany County Water Purification District at the Albany County Water Purification District's North Wastewater Treatment Plant in the Village of Menands, as described in the Feasibility Study prepared by Arcadis of New York, Inc.; said public hearing to be held on July 11, 2018 at 4:18 p.m. at the chambers of the Saratoga County Board of Supervisors, 40 McMaster Street, in the Village of Ballston Spa, New York; and be it further

RESOLVED, that the Clerk of the Saratoga County Board of Supervisors is hereby authorized and directed to cause a notice of said public hearing to be published at least once, the first publications thereof to be

not less than ten (10) days nor more than twenty (20) days before the date set therein for the public hearing, in "The Saratogian" and "The Daily Gazette", each of said newspapers having been designated the official newspapers of the County for such publication; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 163 - 2018

Introduced by Supervisors Tollisen, Allen, DeLucia, Lent, Pemrick, Szczepaniak and Wright

AUTHORIZING AN AGREEMENT WITH MJ ENGINEERING AND LAND SURVEYING, P.C. FOR DESIGN SERVICES RELATIVE TO THE TO THE REHABILITATION OF A 15 MILE PORTION OF SARATOGA COUNTY SEWER DISTRICT NO.1'S INTERCEPTOR SEWER LINE

WHEREAS, the 2018 Capital Budget approved by this Board for Saratoga County Sewer District No. 1 includes engineering design services for the planned rehabilitation of the Sewer District's Interceptor sewer line; and

WHEREAS, the proposed rehabilitation of a 15-mile portion of the interceptor sewer line that transports flow from Saratoga Springs to the Wastewater Treatment Plant in Halfmoon will likely involve a cured in-place pipe lining technology; and

WHEREAS, the Saratoga County Sewer District Commission has solicited and reviewed proposals from qualified engineering firms for design services for the planned rehabilitation of the interceptor sewer line; and

WHEREAS, the Sewer District Commission has recommended that a contract for such design services be awarded to MJ Engineering and Land Surveying, P.C., the proposal deemed best suited to the specific requirements of this project; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with MJ Engineering and Land Surveying, P.C. of Clifton Park, New York, for the provision of engineering design services for Saratoga County Sewer District's No. 1's planned rehabilitation of approximately 15 miles of the District's interceptor sewer line, at a cost not to exceed \$190,000, with the form and content of said contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. Funds for this contract are included in the Sewer District's 2018 budget.

Discussion on Resolutions 142 and 156.

Ms. Gaston said her primary concern was that the resolutions were not available sufficient time for her to ask the questions necessary for her to determine her support. She added that by the rules of the Board all resolutions are to be ready by noon the Monday before. She asked from now on that that be done so she has time to research and doesn't have to withhold her vote.

Mr. Kinowski said that the rules of the Board state that as practicable they will be provided. As we go through all the resolutions thru committee and then to Law & Finance and on to the Agenda meeting, all Supervisors have the opportunity to see what's being presented. The Attorney then has less than a week to put them all together and many of them are worked on right up until the day we adopt them.

Mr. Hellwig offered Ms. Gaston to contact him directly with any questions or concerns regarding resolutions as every Board member knows he is always available. He added with the Committee process, especially these two resolutions, they have been thru three separate committees in addition to the Agenda Session. Once they go through this process, the Department Head and the Administrator's Office is contacted by the Attorney to write the resolutions. It is an involved process and many times resolutions are being worked on right up until the Board meeting to get them ready. He said aside from that, he asked Ms. Gaston to contact him directly any time there is an issue that may relate to your ability to support or make an informed vote. Ms. Gaston addressed Mr. Kinowski and Mr. Hellwig saying there was a press conference held in May in which this subject was presented and not all

supervisors were notified. Information was only made available after the press conference and the minutes of the meetings didn't contain all the information needed. Mr. Hellwig said a press conference is not required by a vote of the Supervisors and this one was called by the Sheriff and a question about that press conference should be directed to the sheriff and not to this Board.

Mr. Peck said these two resolutions deal with Resource Officers in the schools. The Sheriff Department, I would commend as they did a good job working with the school districts in the County. The response from school superintendents and parents he's spoken to, are very excited. These positions will be covered 75% by the school districts and 25% by the County including all benefits and cars. He commended the Sheriff and Undersheriff.

Mr. Szczepaniak said he would like to echo Supervisor Peck's comments on this. He has gotten very positive feedback from town residents. This is a great program. If you look around at what's going on across the country, it seems every other week there is a school shooting going on and this is a good approach for our County to take. Job well done to the Sheriff and the staff involved.

Mr. DeLucia said having been a school administrator for many years when a time school resource officers were in the schools; he was very disappointed when the State cut the funding out. He said he is so happy the Sheriff took the initiative to go forward with this program, resurrecting it and support it. He supports this wholeheartedly and hopes this whole Board will as well as it is well worth it and meaningful.

Mr. Barrett thanked the Sheriff and the Undersheriff with their initiative with this project. A fair and equitable resolution was consummated with the school districts who stepped forward on a volunteer basis. There is tremendous support for this measure in Clifton Park as well as other communities. This also provides additional policing in the summer time for the County something he has been talking about for some time. He said this is a win-win for everyone involved in Saratoga County.

On a motion by Mr. Barrett, seconded by Mr. Schopf Resolutions 142 and 156 were adopted by the following vote: AYES (150413) – Timothy Szczepaniak (9776), Alan Grattidge (4133), Philip C. Barrett (18352.5), Jonathon Schopf (18352.5), Richard Lucia (6531), Preston Allen (856), Jean Raymond (1214), Paul Lent (3545), Arthur M. Wright (2048), Vincent DeLucia (14765), Thomas Richardson (5196), Scott Ostrander (18575), Theodore Kusnierz (14728), Willard H. Peck (5087), Thomas N. Wood, III (5674), Matthew Veitch (13293), Edward D. Kinowski (8287). NOES (69194) – Daniel Pemrick (7775), Kevin Tollisen (21535), Sandra Winney (1995), Tara Gaston (13293), John Lawler (8423), Arthur J. Johnson (16173).

#### RESOLUTION 142 - 2018

Introduced by Supervisors Wood, DeLucia, Grattidge, Johnson, Lucia, Peck and Wright

#### AMENDING THE 2018 COMPENSATION SCHEDULE UNDER SHERIFF DEPARTMENT AND HUMAN RESOURCES DEPARTMENT

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources and the Saratoga County Sheriff have recommended that the 2018 Saratoga County Compensation Schedule be amended under "Sheriff Department" to create eleven (11) Deputy Sheriff Road Patrol positions at the base salary of \$52,068 in the Compensation Schedule; and

WHEREAS, the eleven (11) new Deputy Sheriff Road Patrol positions will allow for the reassignment of eleven (11) current and trained Deputy Sheriffs assigned to the Road Patrol to serve as school resource officers for requesting schools within Saratoga County during times school is in session, while fulfilling normal Road Patrol duties when school is closed or not in session; and

WHEREAS, the Human Resources Committee and the Director of Human Resources have requested that the 2018 Saratoga County Compensation Schedule be amended to delete the note under Human Resources stating that the Human Resources Manager position will be abolished effective 10/1/18 and the Labor Attorney position is approved to be filled effective 10/1/18, which amendment is requested in order to better serve the current needs of the department; now, therefore, be it

RESOLVED, that the 2018 Saratoga County Compensation Schedule is amended effective June 29, 2018 as follows:

UNDER SHERIFF DEPARTMENT:

Create (11) Deputy Sheriff, Patrol

UNDER HUMAN RESOURCES

Delete “\*” next to Human Resources Manager

Delete “\*\*” next to Labor Attorney

Delete “NOTE: \*Position to be abolished 10/1/18. \*\*Position approved to be filled 10/1/18.”

BUDGET IMPACT STATEMENT: No budget impact. Costs for county share of Deputy Sheriff positions will be covered by savings in current vacancies with the Sheriff’s Department budget for 2018.

## RESOLUTION 156 - 2018

Introduced by Supervisors Lent, Lawler, Ostrander, Peck, Pemrick, Szczepaniak, and Tollisen

AUTHORIZING CONTRACTS WITH LOCAL SCHOOL DISTRICTS FOR THE PROVISION OF DEPUTY SHERIFFS TO SERVE AS SCHOOL RESOURCE OFFICERS

WHEREAS, recurrent shootings on school premises across the nation have caused school district officials to reexamine the manner in which our schools are secured and protected from potential outside threats; and

WHEREAS, nine (9) school districts within Saratoga County have requested that the Sheriff assign Deputies to their schools to serve as School Resource Officers; and

WHEREAS, the Sheriff is agreeable to assigning up to eleven (11) Road Patrol Deputies to the nine (9) requesting school districts subject to each school district agreeing to be responsible for, and to pay to the County the sum of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for 2018-2019 school year to cover the school district’s pro-rata share of the County’s employee, transportation, equipment and patrol car costs for each assigned Deputy; and

WHEREAS, as School Resource Officers, the proposed duties of the assigned Deputies will include, but not be limited to: maintaining a presence on the assigned school campus directed towards protecting the safety and well-being of students and school staff; reducing disorder and student crime; assisting school personnel with truancy related issues; teaching and/or making classroom presentations to students and school personnel on such issues as violence prevention, substance abuse prevention, social conflict resolution, and school safety; responding to life or safety threatening emergencies; and serving as a resource for students and staff; and

WHEREAS, our Public Safety Committee and the Saratoga County Sheriff have recommended that the County enter into agreements with 1) the following school districts for the provision of a single Road Patrol Deputy to serve as School Resource Officer: Burnt Hills-Ballston Lake Central School District, Corinth Central School District, Galway Central School District, Mechanicville City School District, Schuylerville Central School District, South Glens Falls Central School District and Stillwater Central School District; and 2) the following school districts for the provision of two Road Patrol Deputies to serve as School Resource Officers: Ballston Spa Central School District and Shenendehowa Central School District; at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district’s approximate pro-rata share of the County’s employee, transportation, equipment and patrol car costs for each assigned Deputy; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with each of the following school districts for a term of one year, commencing with the 2018-2019 school year, subject to renewal for up to two additional terms of one year each, for the provision of a single Road Patrol Deputy to serve as School Resource Officer: Burnt Hills-Ballston Lake Central School District, Corinth Central School District, Galway Central School District, Mechanicville City School District, Schuylerville Central School District, South Glens Falls Central School District and Stillwater Central School District, at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district’s approximate pro-rata share of the County’s employee, transportation, equipment and patrol car costs for each assigned Deputy; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with each of the following school districts for a term of one year, commencing with the 2018-2019 school year, subject to renewal for up to two additional terms of one year each, for the provision of two Road Patrol Deputies to serve as School Resource Officers: Ballston Spa Central School District and Shenendehowa Central School District, at a cost to be paid by each school district of at a cost to be paid by each school district of \$72,413.35 per assigned Deputy Sheriff serving in the capacity of School Resource Officer for the 2018-2019 school year to cover the school district's pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy; and, be it further

RESOLVED, that contract costs for any renewal period for the 2019-2020 or 2020-2021 school years shall be the school district's approximate pro-rata share of the County's employee, transportation, equipment and patrol car costs for each assigned Deputy, as calculated by the Saratoga County Sheriff by no later than April 15 prior to the commencement of that school year; and be it further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney and the Saratoga County Sheriff.

BUDGET IMPACT STATEMENT: No budget impact.

On a motion by Mr. Lent, seconded by Mr. Wright the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright  
Clerk of the Board