

AGENDA SESSION  
June 13, 2018 4:30 p.m.  
Meeting Minutes

Vice Chairman Tollisen called the meeting to order and welcomed those in attendance.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Philip C. Barrett, Richard Lucia, Preston Allen, Jean Raymond, Paul Lent, Daniel Pemrick, Arthur Wright, Kevin Tollisen, Vincent DeLucia, Thomas Richardson, Theodore Kusnierz, Scott Ostrander, Willard H. Peck, Sandra Winney, Thomas N. Wood, III, Tara N. Gaston, Matthew Veitch, Edward D. Kinowski Arthur J. Johnson – 21. ABSENT – Jonathon Schopf, John Lawler - 2.

**On a motion by Mr. Lucia seconded by Mr. Allen minutes of the May 9, 2018 meeting were unanimously approved.**

Mr. Tollisen asked for a motion to accept the agenda for the June 19, 2018 Board Meeting as presented and approved by the Law and Finance Committee prior to this meeting. The motion was made by Mr. Kinowski and seconded by Mr. Peck. Unanimous.

**On a motion by Mr. Peck, seconded by Mr. Wood the meeting was unanimously adjourned.**

Respectfully submitted,

Pamela Wright, Clerk

PROPOSED RESOLUTIONS

HUMAN RESOURCES & INSURANCE

Authorizing the repeal of the Saratoga County Health Insurance Manual created in 1980.

Amending the Saratoga County Policy and Procedures Manual to Revise Chapter 4, Section E.

Approving a revised standard work day reporting resolution for elected county officials for retirement purposes.

Amending the 2018 Saratoga County Compensation Schedule to Create (11) Deputy Sheriff Road Patrol positions under the Sheriff's Department at a starting annual salary of \$52,068 and removing position note(s) listed under the Human Resource Department.

Authorizing the Chair to enter into an agreement with Diane Brown to provide administrative support to the Human Resource Department at an hourly rate of \$49.21.

HEALTH & SOCIAL SERVICES

Authorizing the Youth Bureau's 2018 Funding Applications and Contracts.

Amending Resolution #255-17 to add Personal Care Level I and II to the contract services provided by Home Helpers & Direct Link at an hourly rate of \$23.00.

Authorizing the Chairman to enter into agreement with Visiting Angels to Provide Level I and Level II Personal Care Services and Respite Companionship with Level I and Level II Personal Care Services at hourly rate(s) of \$23.00.

## ECONOMIC DEVELOPMENT

Accepting \$215,115 in Federal Aid for the TANF Summer Youth Employment Program (SYEP) and amending the budget in relation thereto.

Authorizing application for and acceptance of \$1,607,073 in Federal Funds for the Workforce Innovation and Opportunity Act Program for the 2017-2018 Program Year.

Authorizing an agreement with Washington County EOC to provide adult and dislocated worker services as authorized by the Workforce Innovation and Opportunity Act.

Authorizing an agreement with Washington County EOC for the administration of the Workforce Innovation and Opportunity Act Youth Program in Washington County.

Authorizing the Chair to enter into agreement with the New York State Department of Transportation (NYSDOT) for funding the construction and construction inspection costs associated with the Zim Smith Trail Extension Project and amending the budget in relation thereto.

## BUILDINGS & GROUNDS

Authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the design and construction of a snow removal equipment storage building at the Saratoga County airport in an amount up to \$1,000,000.

Authorize the submission of a 2018 NYSDOT Aviation Capital Grant Program application for the purchase of mowing equipment for the Saratoga County Airport in an amount up to \$250,000.

Setting a Public Hearing for Wednesday, July 11th @ 4:20 pm for a new 40-year consolidated lease agreement at the Saratoga County Airport with North American Flight Services, Inc. for 16.71 acres of land and buildings.

Setting a Public Hearing for Wednesday, July 11th @ 4:25 pm for a 40-year land lease agreement at the Saratoga County Airport with Prime Group Holdings, LLC for 2.82 acres of land to develop a 19,600 sq. ft. hangar and attached 30,000 sq. ft. two story office building.

## PUBLIC SAFETY

Authorize the Chair of the Board to enter into contracts with school districts in Saratoga County to provide school resource officers.

## PUBLIC WORKS

Granting a no-cost easement over County-owned right-of-way in the Town of Greenfield to accommodate a drilled well.

## CHAIRMAN'S ITEMS

Re-appointing Tom Lewis and Paul Loomis to the Planning Board.

Appointing Peter Barry to the Saratoga County Sewer District Commission.

## LAW & FINANCE

Amending the Saratoga County Policies and Procedures Manual Chapter 2, Section C to revise Purchasing Procedures relative to contract costs for sole source software and software licensing purchases in order to preserve existing warranties.

Authorizing a contract with Fiscal Advisors in an amount not to exceed \$40,000 for services associated with bonding for the new Public Safety facility.

Setting a public hearing for Wednesday, July 11 @ 4:18 pm associated with the Sewer District's bond resolution for the regional biosolids handling facility to be located in Albany County.

Authorizing a contract with MJ Engineering in the amount of \$190,000 for engineering services associated with the rehabilitation of the interceptor sewer.