

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF JUNE 7, 2018

3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Cannon, Doyle, Hotaling, Keegan, Loewenstein and Thompson

COMMISSIONERS EXCUSED: Bisnett

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; William Bills, Assistant Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Stephen Dorsey County Attorney; Michael Hartnett, Assistant County Attorney; Robert Wilcox, former Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Chairman Howe

PUBLIC COMMENT: Former Assistant County Attorney Robert Wilcox addressed the Commission. He said he enjoyed working with everyone and he appreciated Executive Director Rourke, previous Executive Director, Chad Cooke, the Commission and Sewer District staff for getting things done and doing them the right way. He said it has been a pleasure and he wanted to thank everyone in person.

The Commission thanked Mr. Wilcox for his outstanding service and wished him well with his retirement.

CHAIRMAN'S COMMENTS: Chairman Howe welcomed Saratoga County Attorney, Stephen Dorsey and Assistant County Attorney, Michael Hartnett. Attorney Dorsey introduced Assistant County Attorney, Michael Hartnett. He said Attorney Hartnett is from Clifton Park, he has been with the County Attorney's office for 3-4 years now and he will be taking over Bob Wilcox's former duties relative to the Sewer District.

Chairman Howe welcomed Attorney Harnett to the Sewer Commission.

APPROVAL OF MINUTES of May 3, 2018. *Commissioner Thompson made a motion to approve the minutes of May 3, 2018. Commissioner Cannon seconded the motion. No discussion. The minutes of May 3, 2018 were approved. 5 Ayes, 2 Abstain, 1 Absent, 0 Nays.*

2016 CAPITAL PROJECTS

Odor Control – Executive Director Rourke reported that the biofilter outside has been operational for three (3) weeks now. He informed that it takes up to 4-6 weeks for the media to fully populate with bacteria inside the tank and start treating the odor. Performance testing is scheduled to be performed in the next couple of weeks and the contractor, J & K Plumbing and Heating, will be finishing up repairs for the boiler circulator pumps within the next four (4) weeks. Executive Director Rourke said he is hoping to have this project finished by the end of July.

2017 CAPITAL PROJECTS

Round Lake, Moe Road and MTP Pump Station Design – Executive Director Rourke informed that the pump station upgrades were slated to begin in May but we are awaiting equipment delivery for the pumps and control panels. He said equipment is anticipated to be delivered in the next couple of weeks and work can commence by the end of June or beginning of July.

Rate Analysis and Cost of Service Study – Executive Director Rourke advised that a meeting will be scheduled next month to finalize the study and receive a report. He said there are a few things that are still being worked out with regard to rate calculations and he hopes to present something to the Commission next month and/or have the consultant present the model and discuss some recommendations.

Joint Feasibility Study – Regional Biosolids Handling Facility – Executive Director Rourke informed that the final draft for the inter-municipal agreement is currently being reviewed by the County Attorney. He relayed that County Attorney Dorsey was at the last meeting with Albany County and the Albany County Attorney and final revisions are being made. Executive Director Rourke said he will be sending out a draft to the Commission soon for review and comments. All in all, he said he thinks it is a good agreement and it is very close to getting executed in the next few weeks.

Executive Director Rourke gave an update on the bond resolution that was passed at last month's meeting. He said the bond resolution did not get finalized in time for the Law and Finance and Board of Supervisor's meetings but he hopes to have a resolution finalized in time for next month. He reiterated that the bond resolution was for an amount up to \$25M for a project cost not to exceed \$50M for the biosolids project and the attorney's office is working on getting that finalized.

2018 CAPITAL PROJECTS

Ammonia Capacity Analysis and Aerations Upgrades – Executive Director Rourke reported that Barton & Loguidice is working towards the July 1st date for submitting an engineering report. All of the dates and submissions are somewhat in the air due to a Notice of Violation (NOV) that was received in April with regard to exceeded ammonia limits. Executive Director Rourke said with that NOV comes more submissions and the Sewer District is on pace for meeting those dates. However, the State has requested more information in relation to the latest NOV and he is working on obtaining that information prior to the July 1, 2018 date.

Interceptor Rehabilitation Design – Executive Director Rourke reported that five (5) proposals were received from qualified engineering firms for design and construction administration services for the proposed rehabilitation of a 15 mile portion of interceptor rehabilitation design. The bids ranged from \$169,000.00 to \$258,000.00. The Capital Projects Committee reviewed and scored the proposals and agreed that M. J. Engineering and Land Surveying, P.C. was deemed best suited for the projects requirements. Therefore, Executive Director Rourke recommended the Commission pass a motion requesting the Board of Supervisors to authorize an agreement with M.J. Engineering and Land Surveying, P.C. in the amount of \$190,000.00 for the Interceptor Rehabilitation design.

Commissioner Doyle made a motion to forward a recommendation to the Board of Supervisors to authorize an agreement with M. J. Engineering and Land Surveying, P.C. in the amount of \$190,000.00 for the review, evaluation, design and construction oversight of Saratoga County Sewer District's Interceptor Rehabilitation Design. Commissioner Keegan seconded the motion. Discussion involved the interceptor line, life expectancy of the original piping as well as concerns with leaks, erosion and failures that occur each year. Motion passed: 7 Ayes, 1 Absent, 0 Nays.

Saratoga Springs Forcemain Repair – Executive Director Rourke said the replacing of the emergency sewer force main on West Circular in Saratoga Springs was a pretty impressive undertaking. There were three (3) pieces of deteriorated concrete piping with exposed rebar on display to show a visual for the Commissioners and pictures were also taken during the emergency repairs. Executive Director Rourke asked Assistant Maintenance Manager Bills to bring up the slideshow on the flat screen monitor for the Commissioners to view. Maintenance Manager Eaton gave a summary of each picture and pointed out sections of piping that had failed, bypass pumping hookup, manholes that were replaced and restoration upon completion.

Maintenance Manager Eaton said the emergency contractor, Tom Kubricky Company (TKC) did a great job replacing the force main and they got the job done. Executive Director Rourke added that TKC did a nice job with restoration and the City of Saratoga Springs was very good to work with during construction and repair.

Chairman Howe and the Commission commended Maintenance Manager Eaton, Assistant Maintenance Manager Bill and Sewer District staff for getting the job done.

MISCELLANEOUS

Malta Sewer Overflow – Homeowner claim (42 Larkspur Drive, Malta) – Executive Director Rourke informed the Commission that in 2011 a resolution was passed allowing the Executive Director and County Attorney to approve settlement claims under \$1,000.

In May of 2018 a pipe owned by Saratoga County Sewer District No. 1 malfunctioned in the Town of Malta and caused sewer overflow into the basement of the residence located at 42 Larkspur Drive owned by Tomas and Carol McKnight. Executive Director Rourke said the homeowners would like to be refunded \$280.00 for plumbing services and clean up. Further investigation will be completed to see if SCSD was negligent, if not, no refund will be issued.

ATTORNEY REPORT – County Attorney Dorsey informed the Commission that he had a discussion with Supervisor Johnson regarding a replacement for former Commission Ostapczuk. He said they have someone in mind and hope to have a new Commissioner in place for next month's meeting.

DEDICATIONS – None

COMMITTEES:

CAPITAL PROJECTS COMMITTEE – No report

A motion to adjourn the meeting was made by Commissioner Thompson and seconded by Commissioner Hotaling. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Thursday, July 5, 2018
3:00 P.M. at the Treatment Plant**