

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF JULY 5, 2018 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Cannon, Bisnett, Barry, Hotaling, Keegan and Thompson

COMMISSIONERS EXCUSED: Doyle and Loewenstein

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Michael Hartnett, Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Commissioner Hotaling

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe introduced Peter Barry, a newly appointed Commissioner who will be representing the Town of Wilton. Chairman Howe welcomed him and asked if he would like to share some information about himself. Commissioner Barry said he is an attorney in the Saratoga Springs area, he has been in practice for approximately 10 years now and he handles real estate transactions and title work. He said he was originally from Albany but lived in Lake George for many years where his family owned a hotel/restaurant for 25 years. He also mentioned that he was recommended by Wilton Supervisor, Art Johnson.

The Commission welcomed Commissioner Barry.

APPROVAL OF MINUTES of June 7, 2018. *Commissioner Cannon made a motion to approve the minutes of June 7, 2018. Commissioner Hotaling seconded the motion. No discussion. The minutes of June 7, 2018 were approved. 5 Ayes, 2 Abstain, 2 Absent, 0 Nays.*

2016 CAPITAL PROJECTS

Odor Control – Executive Director Rourke reported the project is almost complete and should be finished by the end of July, including the extra work related to the boiler circulatory pumps. As mentioned in previous meetings, extra work was added earlier in January and February due to unforeseen construction services related to the relocation of boiler circulatory supply and return piping. Executive Director Rourke informed that work was done on a time and material (T&M) basis and the subcontractor recently submitted the bill for their cost. Executive Director Rourke recommended the Commission pass a motion to forward a recommendation to the BOS to approve the change order for J&K Plumbing and Heating, Inc. in the amount of \$52,403.53. He said approximately \$28,000.00 was for materials and the remaining was for labor and OHP (overhead and profit). The total combined change order amounts for the contract equal \$286,368.53 which is approximately 20% of the original project cost and requires BOS approval.

Commissioner Hotaling made a motion to forward a recommendation to the Board of Supervisors to authorize change order No. 3 in the amount of \$52,403.53 for Contract #1 with J&K Plumbing & Heating Co., Inc., increasing their contract from \$1,651,965.00 to \$1,704,368.53 to perform unforeseen construction services relating to the relocation of boiler circulatory supply and return piping. Commissioner Bisnett seconded the motion. Discussion involved if the work has been completed and if there would be any additional change orders. Executive Director Rourke said the work has been complete for a while now and there will be one more final negative change order to take money back for unused allowance funds. Motion passed: 7 Ayes, 2 Absent, 0 Nays.

Commissioner Thompson mentioned there have been some odor complaints on South Main Street in Mechanicville the last couple of days. Executive Director Rourke said the biofilter has been operational but the heat does not help and performance testing still needs to be completed. He recommended that Commissioner Johnson keep a log of the odor complaints with dates so he can check with Cascades to see what they may be doing on particular days as they can also be a source of odor as well as compost piles at the top of the hill. Commissioner Johnson said he would relay that information to the Mayor of Mechanicville.

2017 CAPITAL PROJECTS

Round Lake, Moe Road and MTP Pump Station Design – Executive Director Rourke informed the project continues to move forward. Asbestos abatement work has been completed and the roof has been replaced at the MTP pump station. He said a new fence was installed at the Moe Road pump station and the contractor continues to move forward with work at that site. Executive Director Rourke also gave a brief summary on the project to bring Commissioner Barry up to date.

Rate Analysis and Cost of Service Study – Executive Director Rourke advised that Raftelis has been given all the information needed to help generate the report. He was informed just a couple of weeks ago that the individual who was doing the majority of the work had been out on medical leave for a few months which contributed to some of the reason why it has taken a little longer than expected to complete the report. Executive Director Rourke informed that the consultant has returned and is working on completing the report. Executive Director Rourke said he is hoping to set up a meeting with the consultant before the August Commission meeting to go over the rates and cost of services as well as compare data and determine if SCSD is financially healthy. He said he would like to invite the Commissioners to attend as well.

Joint Feasibility Study – Regional Biosolids Handling Facility – Executive Director Rourke sent out the draft IMA via email on Tuesday, July 3, 2018. He said there was no need to discuss it today as he would like to give the Commissioners time to review and provide comments. The County Attorney's office has been working on the IMA and is comfortable with the current draft. Executive Director Rourke said we are working towards getting the IMA executed in the next couple of weeks and asked the Commissioners to forward comments to him for discussion and possible incorporation.

Commissioner Hotaling inquired if our Attorney was good with how things are going. Executive Director Rourke said yes, the County Attorney's office has been working on the IMA and is comfortable with where it is at right now. He said the IMA will be finalized and executed but some things may need to be amended in the future as we are still in the discovery stage.

Chairman Howe told the Commissioners to feel free to take advantage of Commissioner Doyle and the Capital Projects Committee for information and assistance during this process. Executive Director Rourke

mentioned that Commissioner Doyle expressed interest in taking a field trip to Albany County to meet their staff and tour the site where the regional biosolids handling facility will be located. He invited the Commissioners to join as well if interested.

Commissioner Cannon mentioned he had a chance to discuss the IMA with Executive Director Rourke and he felt that this is a very good agreement on many levels. He said it is good for the environment and it is also good for the government because it is intermunicipal.

2018 CAPITAL PROJECTS

Ammonia Capacity Analysis and Aerations Upgrades – Executive Director Rourke informed this project is tied to an Order on Consent that we are currently under from NYSDEC. He gave some background information for Commissioner Barry and informed there was a due date of July 1, 2018 for the engineering report to be submitted to NYSDEC but SCSD received an extension to August 1, 2018. Executive Director Rourke said he has not yet received a draft of that report but it should provide solutions to handle increased ammonia loadings to the Sewer District’s WWTP. He said he should have more information to share at the August meeting on that.

Clifton Park Trunk Sewer Rehabilitation – Executive Director Rourke said the project is currently under design with Weston & Sampson PE, LS, LA. P.C. The preliminary design is complete and the project is moving forward. He informed that there are (19) manholes in need of replacement which is a significant cost. SCSD is in the process of contracting with National Water Main to perform confined space entries and some minor destructive testing. Currently, the manholes are slated for full replacement. The goal is to see if they are structurally sound enough for rehabilitation as opposed to full replacement which would save SCSD a significant amount of money during construction. Executive Director Rourke said the cost is approximately \$13,000 which he feels is money well spent to help define the level of deterioration and could potentially have a large payback if we do not have to replace the manholes.

Interceptor Rehabilitation Design – The Interceptor Rehabilitation Design project was recently awarded to MJ Engineering and Land Surveying, P.C. Contracts are in process and a kick off meeting will be scheduled in the next few weeks.

ATTORNEY REPORT – Attorney Hartnett said he had nothing new to report since last month’s meeting other than the dedications which is the agenda item.

DEDICATIONS

Howland Park PDD PH 3 – Town of Halfmoon – Marini Land II, Inc. requested dedication of the sanitary sewer infrastructure servicing Howland Park Subdivision Phase 3 in the Town of Halfmoon. *A motion to accept Resolution 4-2018 dedication of Howland Park Subdivision Phase 3 was made by Commissioner Hotaling and seconded by Commissioner Thompson. No Discussion. Resolution 4-2018 accepting dedication of Howland Park Subdivision Phase 3 consisting of (11) manholes, approximately 2,190 ft of 8” SDR PVC gravity main and approximately 672 ft of 2” and 3” DR-11 low pressure force main in the Town of Halfmoon passed: 7 Ayes, 2 Absent, 0 Nays*

Lands of Jacqueline A. Harte Subdivision – Town of Stillwater – Triller Development, LLC requested dedication of the sanitary sewer infrastructure servicing the Lands of Jacqueline A. Harte Subdivision in the Town of Stillwater. *A motion to accept Resolution 5-2018 dedication of Lands of Jacqueline A. Harte Subdivision was made by Commissioner Bisnett and seconded by Commissioner Keegan. No Discussion. Resolution 5-2018 accepting dedication of Lands of Jacqueline A. Harte Subdivision consisting of (2) manholes, approximately 260 +/- ft of 1.25” DR-11 Low pressure force main and approximately 845 ft of 2” DR-11 low pressure force main in the Town of Stillwater passed: 7 Ayes, 2 Absent, 0 Nays*

A motion to adjourn the meeting was made by Commissioner Hotaling and seconded by Commissioner Bisnett. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Thursday, August 9, 2018
3:00 P.M. at the Treatment Plant**