

Law and Finance Committee Minutes  
August 15, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Vince DeLucia, Dan Pemrick, Jean Raymond, Mo Wright; Supervisors Phil Barrett, Tara Gaston, Alan Grattidge, Bill Peck, Tom Richardson, Jonathan Schopf, Matt Veitch, Sandra Winney and Tom Wood; Spencer Hellwig, Chad Cooke, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney; Chris Schall, Auditor; Craig Hayner, County Clerk; Karen Heggen, District Attorney; Margaret McNamara, Human resources, Judy Dahoda-Taylor, Office for the Aging; Jason Kemper, Brendan Dailey, Planning; Steve Bayle, Probation; Catherine Duncan, Public Health; Tom Speziale, Public Works; Dan Rourke, Sewer District; Tina Potter, Social Services; Frank McClement, Veterans; Ridge Harris, Gramercy Communications; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

Mr. Tollisen announced the appointment of Mr. Allen as the Committee Vice-Chair

**On a motion made by Mr. Wright, seconded by Mr. Pemrick, the minutes of the July 11, 2018 meeting were approved unanimously.**

**On a motion made by Mrs. Raymond, seconded by Mr. Allen, the following resolutions were approved unanimously.**

**ECONOMIC DEVELOPMENT**

- Authorizing the Chair to enter into the necessary agreements to apply for, accept and administer a New York State snowmobile grant-in-aid program grant, and authorizing the issuance of a negative declaration.
- Authorizing the Chairman to execute a Cooperative Agreement with The Greenway Conservancy of the Hudson Valley, Inc. providing for the construction by the county and state funding of a 1.2-mile section of the Champlain Canalway Trail in the Town of Waterford.
- Authorizing the Chair of the Board to execute easements with the Fairways of Halfmoon to accommodate planned improvements to the Zim Smith Trail.

Mr. Hellwig said that for the first item, the funds are pass through funds from New York State Office of Parks and Recreation to Saratoga County Snowmobile clubs for various activities related to maintaining and operating 169 miles of snowmobile trails. For the second resolution, the funding amount is up to \$408K and the project will be overseen by the Planning Department.

**On a motion made by Mr. Wright, seconded by Mr. Pemrick, the following resolutions were approved unanimously.**

## **HEALTH & SOCIAL SERVICES**

- Accepting additional state aid from NYCONNECTS in the amount of \$276,832 and amending the budget in relation thereto.
- Authorizing the acceptance of a 2017 Behavioral Health Incentive Payment in the amount of \$32,789.35 from CDPHP and amending the budget in relation thereto.
- Authorizing acceptance of \$12,825 in additional State Aid from the Office of Mental Health, amending 2018 Mental Health and Addiction Services contracts, and amending the budget in relation thereto.
- Authorizing a renewal agreement with Netsmart New York, Inc. in the amount of \$40,832, related purchases totaling \$15,524, and amending the budget in relation thereto.
- Amending the 2018 Budget to accept an additional \$1,500 in State Aid from the Mental Health Association of New York State for planning and preparation of a proposal requesting program funding from the Suicide Prevention Center of New York and the Suicide Prevention Office.
- Authorizing an Agreement with Health Research, Inc. to Accept a New York State Department of Health Public Health Emergency Preparedness Grant.

For the first item, Mr. Hellwig said that the program provides support to various individuals in the county that are seeking long term care services. For the second item, the funding is an incentive payment being awarded based on the performance of the Mental Health Department for aftercare hospitalization and providing various treatment options. For the third item, the funds will be used to offset the costs of supportive housing and contracts with Transitional Services. For the fifth item, the additional funding will allow for the planning and preparation of an RFP to apply for a larger grant. For the final item, the grant is a housekeeping item of which \$191K will be used for the development and implementation of ongoing emergency preparedness plans.

**On a motion made by Mr. DeLucia, seconded by Mr. Allen, the following resolution was approved unanimously.**

## **REAL PROPERTY TAX**

- Authorizing a tax credit on outstanding taxes owed to the County in the amount of \$61.18 due to a Veterans' exemption error.

Mr. Hellwig said there was a mathematical error in the computation of the exemption and as a result, the property owner is entitled to a credit.

**On a motion made by Mr. DeLucia, seconded by Mrs. Raymond, the following resolution was approved unanimously.**

## **VETERANS**

- Designate Saratoga County as a Purple Heart County.

Mr. Hellwig said that the designation shows the county's appreciation and recognizes the service of purple heart recipients.

**On a motion made by Mrs. Raymond, seconded by Mr. Pemrick, the following resolutions were approved unanimously.**

## **BUILDINGS & GROUNDS**

- Authorizing construction contracts totaling \$25,020,471 for the Public Safety Building.
- Granting an easement to Niagara Mohawk Power Corporation for the installation of a new utility pole and anchor wire on County Farm Road property for electric service to the Public Safety Building.

For the first item, there are five contracts, general construction, plumbing, mechanical, electrical and fire protection. There was \$15M placed in the 2018 budget. There were some delays in getting the construction specs sent out due some additional testing that was required. It is expected that groundbreaking will occur this year but the majority of the construction will occur next year. A bonding resolution will be brought forward to the Board in September. Mr. Peck added that the budget is currently \$2M less than originally projected. The change order committee is Mr. Peck, Mr. Kinowski and Mr. Wright. Mrs. Raymond said that she would like to give credit to the past and previous committee members, and in particular Paul Lent, regarding all of the work that has been put in to the public safety facility project. Mr. Peck added that Mr. Lent first proposed this project in 2007.

**On a motion made by Mr. DeLucia, seconded by Mr. Allen, the following resolutions were approved. Mr. Tollisen recused himself from voting on the Public Defender item.**

## **PUBLIC SAFETY**

- Authorizing a contract with Clark, Paterson, Lee of Latham in the amount of \$32,500 for engineering and construction related services associated with renovations at the County's Correctional Facility.
- Authorizing amendments to the use agreement and lease agreement with Capital District Youth Center, Inc. for the period from October 1, 2018 to December 31, 2018 in response to Raise the Age legislation.
- Accepting an Aid to Defense grant in the amount of \$15,500 for the Public Defender's Office.
- Accepting an Aid to Prosecution Grant for the District Attorney's Office.

- Authorizing the acceptance of a Crimes Against Revenue Program grant from the NYS Division of Criminal Justice Services in the amount of \$118,400 to offset salaries in the DA's office.
- Authorizing the acceptance of a District Attorney Salary Aid Program grant from the NYS Division of Criminal Justice Services in the amount of \$72,189.
- Authorizing a 1-year renewal agreement with Tritech Software Systems for 911 support and maintenance services in the amount of \$55,503.25.
- Authorizing a Memorandum of Agreement with the New York State Division of Homeland Security and Emergency Services for the Temporary Loan of Interoperable Communications Resources through January 31, 2021.

Mr. Hellwig said that for the first item, there have been waivers granted by the Department of Corrections due to double bunking over the years, this renovation is being done to address the waivers. The second item, is being driven by the Raise the Age legislation and will authorize a second bed at this facility. For the fourth item, the amount is \$57,820. For the fifth item, the grant funds are used to offset the salary and benefits of one assistant district attorney. For the sixth item, the grant is used to offset the salary of the District attorney. For the final item, the MOA will allow for the use of state owned equipment in a crisis situation.

**On a motion made by Mr. Wright, seconded by Mrs. Raymond, the following resolution was approved unanimously.**

### **PUBLIC WORKS**

- Authorizing an amendment to the contract with Creighton Manning Engineering in the amount of \$29,200 for additional services related to the replacement of the Sand Lake Road over Sand Creek culvert in the Town of Edinburg.

Mr. Hellwig said that the DEC is requiring changes in terms of how the culvert is constructed.

**On a motion made by Mr. DeLucia, seconded by Mr. Wright, the following resolutions were approved unanimously.**

### **LAW & FINANCE**

- Amending Resolution 41-00 to increase the amount to be maintained in the County Attorney's Office petty cash fund.
- Authorizing an appropriation from the Sewer District's fund balance in the amount of \$430,000 for emergency repairs to infrastructure in the City of Saratoga Springs.

Mr. Hellwig said that for the first item, the original resolution allowed for an amount of \$200 in petty cash, this amendment will bring the amount up to \$700. For the second item, the costs are associated with repairs in the City of Saratoga Springs which were completed a few weeks ago. There is currently a little over \$11M in the fund balance.

**On a motion made by Mr. Allen, seconded by Mr. Pemrick, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Deputy Clerk of the Board