

Law and Finance Committee Minutes
September 12, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Vince DeLucia, Dan Pemrick, Jean Raymond, Tim Szczepaniak, Mo Wright; Supervisors Tara Gaston, Alan Grattidge, Art Johnson, Bill Peck, Tom Richardson, Michael Smith, Matt Veitch, Sandra Winney, Tom Wood and Chairman of the Board Ed Kinowski; Spencer Hellwig, Chad Cooke, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney; Chris Schall, Auditor, Ed Trembley, Emergency Services; Marcy McNamara, George Conway, Human Resources; Michael Prezioso, Mental Health and Addiction; Allison Hargrave, Planning; Keith Manz, Public Works; Joanne Bosley, Real Property; Dan Rourke, Sewer; Michael Zurlo, Sheriff; J. Wes Carr, STOP DWI; Andrew Jarosh, Treasurer; Edmund Snyder, GPI; Ridge Harris, Gramercy Communications; Barb Thomas, League of Women Voters; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Szczepaniak, seconded by Mr. Wright, the minutes of the August 15, 2018 meeting were approved unanimously.

On a motion made by Mr. DeLucia, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing a contract with Peter Luizzi & Bros. Contracting in the amount of \$4,831,559.10 for construction services associated with improvements to the Zim Smith Trail system.
- Authorizing a contract with GPI in the amount of \$597,700 for construction administration services associated with improvements to the Zim Smith Trail.
- Authorizing a contract with CHA in the amount of \$45,000 for construction administration services associated with improvements to the Champlain Canalway Trail.
- Authorizing a contract with G and T Enterprises for timber harvesting services in the amount of \$35,500.29.
- Declaring October as Manufacturing Month in Saratoga County.

Mr. Hellwig said that for the first item, the contractor is the lowest of six bidders. The change order committee for this contract will comprise of Supervisors Veitch, Ostrander and Barrett. For the second item, the project is federally funded. For the third item, the project is grant funded through the Greenway Conservancy of the Hudson Valley Inc. For the fourth item, the parcel is 24 acres located in the Town of Corinth. It is a landlocked property however an adjoining parcel was acquired by the County through delinquency, which will provide the access

needed. For the final item, Mr. Hellwig said that manufacturing plays a critical role in the County, there are currently 140 manufacturing companies in the County providing over 8,000 jobs with payroll over \$717M.

On a motion made by Mr. Wright, seconded by Mr. Allen, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Authorizing acceptance of a tender offer for 1 parcel in the Town of Milton in the amount of \$13,642.18.
- Requiring Borrego Solar Systems, Inc. to enter into a PILOT Agreement for a Solar Energy System to be constructed on Tax Parcel #276.-2-30.1 in the Town of Clifton Park.

Mr. Hellwig said that for the first item, the amount includes all back taxes for the years 2015-2018. For the second item, the details associated with the PILOT amounts have yet to be determined. National Grid are currently conducting an energy study to determine the wattage after which that wattage will be used in an energy calculator provided by NYSERDA to calculate the terms of the PILOT. Mr. Hellwig said that this item is coming before the Board at this time due to the fact that there is a 60-day timeline which expires next Thursday.

On a motion made by Mr. DeLucia, seconded by Mr. Pemrick, the following resolutions were approved. Mr. Tollisen recused himself from voting on the Public Defender item.

PUBLIC SAFETY

- Authorizing a contract with the Rural Law Center of NY for appellate attorney services in an amount not to exceed \$85,000.
- Accepting a 2018 NYS Homeland Security Program Grant in the amount of \$217,437 and amending the budget in relation thereto.

For the first item, Mr. Hellwig said that this will provide appellate attorney services for appealed cases coming out of County and Family Court. Previously these services were provided by a part time Attorney who is no longer interested in providing the services. For the second item, the funds will be spent on a variety of purchases and services, the costliest of which will be a generator for the Spruce Mountain Radio site.

On a motion made by Mr. Szczepaniak, seconded by Mrs. Raymond, the following resolution was approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a contract with Morton Building Inc. in the amount of \$122,715 to provide and construct a pre-engineered storage building at the Sheriff's Department.

Mr. Hellwig said that the project was put out to bid and they were the only bidder. The majority of the funding for this project will come from the Dormitory Authority via Senator Marchione. The balance of \$22,715 will be from the County.

On a motion made by Mrs. Raymond, seconded by Mr. Szczepaniak, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an agreement with Bond, Schoeneck and King for professional legal services relative to the issuance of bonds in an amount not to exceed \$24,105,000 associated with the County's Public Safety Facility project.
- Authorizing the issuance of \$24,105,000 in serial bonds to finance the cost of constructing a new public safety facility.
- Authorizing an amendment to the contract with Barton and Loguidice in the amount of \$32,200 for additional engineering services associated with the Sewer District's ammonia capacity analysis and aeration system upgrade project.
- Authorizing a contract with General Controls in the amount of \$156,475 for services associated with the Sewer District's SCADA upgrade project at the treatment plant.
- Authorizing an amendment to the County's Policies and Procedures manual to update the voucher audit procedure.

For the first item, Mr. Hellwig said that the cost for the legal services is not expected to exceed \$20K and will be paid for out of the bond proceeds. For the second item, the actual project budget was \$30M, there are a number of subtractions made from the amount which brings the actual bonding amount down to approximately \$24M. Mr. Hellwig said that they intend on using \$4.75M from Fund Balance toward the construction. They looked at several options for the length of the bond and a decision was made to recommend a 15-year bond. It is essentially budget neutral as the radio system bonds were retired last year with the plan of using those funds toward the debt service costs. For the third item, the NYS DEC has made some comments associated with the District's ammonia capacity analysis and as a result additional engineering work is needed to comply with the required DEC changes. For the fourth item, this will allow for upgrading the software system which is part of the system and processes used to monitor the various collection of data at pump stations and within the plant. There were 5 proposals and this proposal was selected as the best value based upon a review of the engineering subcommittee. For the final item, the updates include allowing vouchers to be approved and signed digitally which will align with the new financial system.

Mr. Szczepaniak commended the Sheriff on the School Resource Officer program. He has received a lot of good feedback from members of his community regarding the program. Also, there was a lockout today in Ballston, Sheriff contacted the Town immediately and he appreciates the direct communication.

On a motion made by Mr. Wright, seconded by Mr. Pemrick, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board