

Long Range Capital Planning Committee
October 1, 2018 – 3:00 p.m.

Present: Chairman Spencer Hellwig; Committee members / Supervisors Preston Allen, Bill Peck and Ed Kinowski; Deputy Administrator Chad Cooke; Keith Manz, Tom Speziale, Public Works.

Chairman Hellwig called the meeting to order and welcomed those in attendance.

On a motion made by Mr. Kinowski, seconded by Mr. Peck, the minutes of the September 27, 2017 meeting were approved unanimously.

Mr. Hellwig said the responsibility of this committee is to review the requests made by departments for various capital projects and items to be included in the 2019 budget. Once the requests are reviewed and recommendations made, the recommendations will be turned over to the County Administrator to be included in the tentative budget which is anticipated to be released toward the end of the month.

Status of the 2018 Capital Register

Mr. Hellwig said that the majority of the projects are from the Public Works Department however one item included in this year's budget was the Clifton Park DMV renovations. \$620K was budgeted, plans were prepared and the updated anticipated costs are actually approximately \$522K. The renovation plans have been approved by NYS DMV.

Mr. Manz referred to a County map and gave a brief update on their projects.

All eight 2018 road projects have been completed except County Road 10 which will be paved next week. Regarding bridges, Mr. Manz said that Brook Road over Slade Creek has been postponed until 2020. Town of Ballston Goode Street over Mourning Kill is completed. Town of Milton Middleline over Gordon Creek is in design stage. Middle Grove Road over Kayaderosseras will be completed in 30 days. Town of Providence is in design and will be built in 2020. Clifton Park Ashdown Road over D&H Railroad is in design and has been pushed to 2020 due to Federal Funding.

A brief discussion took place regarding the Saratoga County Airport. Mr. Speziale said that new fencing, new parallel taxiway, off and on site navigation and land easements have been postponed due to Federal Funding. Mr. Manz said that environmental assessment is ongoing for the short term projects.

Mr. Manz reported that the Building #1 boiler #2 is done, chiller in Building #1 will start in 2 weeks. North Garage generator is done. Services roof repair is complete. Services building parking lot is in progress.

2019 Capital Requests

Mr. Hellwig previously distributed a handout detailing all of the 2019 capital requests.

HIGHWAY RECONSTRUCTION REQUESTS

Mr. Manz referred to a map of roads and bridges that are included in the request for 2019. This year they are requesting 18.5 miles/9 roads to be reconstructed. Mr. Manz said that the cost per mile has increased.

BRIDGE RECONSTRUCTION REQUESTS

There are four bridges included in the 2019 request.

HIGHWAY EQUIPMENT

Mr. Manz said that 10 line items are being requested for a total cost of \$1.8M which is \$600K less than last year. The salvage value estimate of this equipment is approximately \$69K.

Mr. Manz went over the individual items requested: Two large plow trucks, one medium dump truck, three pick-up trucks, two utility trucks, one dozer, one gradall, one trailer, one tractor mower, two wood chippers and one walk behind floor sweeper. The lowest priority items are the trailer, dozer, one of the chippers and the floor sweeper. Mr. Manz said that he would prefer to keep the sweeper and remove one of the pick-up trucks instead. Mr. Hellwig said that one or more of these items could be removed from the budget if needed. Mr. Kinowski inquired about leasing of DPW trucks. Mr. Manz said he would look into it.

AIRPORT IMPROVEMENTS

Mr. Manz said that they have included the design costs for partial parallel taxiway and the design costs for airport perimeter fencing. Mr. Hellwig said that the costs would be \$528K with a revenue of \$501K leaving a county share requirement of \$27K.

BUILDINGS EQUIPMENT

Mr. Manz said that the existing back-up generator at the Jail needs to be replaced at a cost of \$435K. Mr. Hellwig said that the generator will also be upgraded. Mr. Manz said that the new upgraded generator will have the capability of powering the entire jail. The small cooling tower at Building #1 also needs to be replaced at a cost of \$35K.

ROOF REPLACEMENT

Mr. Manz said the roof at Building #1 needs to be replaced. The roof above the boardroom has been in place since 2002 and has had some leaks.

PARKING LOTS

Mr. Manz said the request for \$70K will be to repair the DMV Parking lot.

WATER TOWER

Mr. Manz said that in total \$740K is being requested to rehabilitate the 100K-gallon County Farm Road Water Tower. The tower was constructed in 1985 as was previously used at that time. In 2017 a consultant specializing in water tower inspections and rehabilitations performed a comprehensive external and internal inspection. The results indicate that internal and external coatings are failing. The costs can be spread over 3 years for approximately \$247K annually, the savings of paying all at once is only 2%. The request for 2019 is \$246,500. Mr. Speziale said that they also talked to two other consulting firms. Mr. Manz said that this is a specialty item and will also need to go out to bid. Mr. Speziale said that the project would take 6-8 weeks and the firm would need to provide temporary water during the project time. Mr. Peck requested that Public Works get a second opinion on the inspections.

JAIL RENOVATIONS

Mr. Hellwig said that \$200K is being requested for the dormitory renovations and approximately \$427K is for concrete work in the exercise yard. Mr. Hellwig said that of the \$427K request, it is estimated that only \$60K would be used for design work in 2019 and the remainder of the project would begin in 2020, so this budget item can be scaled back, bringing the Jail renovation budget to \$260K. Mr. Hellwig said that there is already \$34K budgeted to address roof repairs.

On a motion by Mr. Kinowski, seconded by Mr. Allen the 2019 Capital Plan requests were approved at a total cost of \$6,370,902. Based on modifications due to other budgetary needs, the Administrator is authorized to reduce the approved plan by removing the lower priority DPW equipment requests.

On a motion by Mr. Kinowski, seconded by Mr. Peck the meeting was unanimously adjourned.

Respectfully submitted,

Therese Connolly
Deputy Clerk of the Board