

Law and Finance Committee Minutes
December 12, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Dan Pemrick, Jean Raymond, Tim Szczepaniak, Mo Wright; Supervisors Tara Gaston, Alan Grattidge, Art Johnson, Theodore Kusnierz, Dick Lucia, Bill Peck, Jon Schopf, Michael Smith, Matt Veitch, Sandra Winney, Tom Wood and Chairman of the Board Ed Kinowski; Spencer Hellwig, Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Chris Schall, County Auditor; Craig Hayner, County Clerk; Susan Hayes Masa, Coroner; Karen Heggen, District Attorney; Marcy McNamara, Human Resources; Eileen Bennett, Information Technology; Michael Prezioso, Mental Health & Addiction; Jason Kemper, Planning; Steve Bayle, Probation; Cathi Duncan, Public Health; Keith Manz, Public Works; Dan Rourke, Sewer; Michael Zurlo, Sheriff; Tina Potter, Social Services; Andrew Jarosh, Treasurer; J. Wes Carr, Youth Bureau/STOP DWI; Barb Thomas, League of Women Voters; Ridge Harris, Gramercy Communications; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Szczepaniak, seconded by Mr. Wright, the minutes of the November 14, 2018 meeting were approved unanimously.

On a motion made by Mr. Wright, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorize an amendment to Resolution 141 of 2018 and approving a revised standard workday reporting resolution for elected and appointed officials for retirement purposes.
- Adopting the 2019 Saratoga County Management Compensation Schedule and abolishing the Confidential Compensation Schedule.
- Adopting the 2019 Saratoga County Compensation Schedule and providing for the abolition and creation of certain positions.
- Setting 2019 Salaries for certain Temporary and Part-Time employees to include an increase for a 2% COLA.
- Authorize retitling the position of WIOA Program Director II to Director of Employment and Training and giving authority to the Director of Employment and Training to hire and fire employees within the department.
- Introducing a local law to amend the 2019 County Compensation Schedule to provide a cost-of-living increase for certain County Officials, and setting a date for a public hearing thereon.

- Authorizing Assistant District Attorney contracts for the term from January 1, 2019 to December 31, 2019.
- Authorize claims processing services with BlueShield of Northeastern NY for a period of 1 year through December 31, 2019 at a cost of \$34.58 per claim for the first 3 months and \$20 per claim for months 4 through 12.
- Authorize the County's Sexual Harassment Policy and inclusion in the County's Policies and Procedures Manual.

Mr. Hellwig said that the first item is a housekeeping item. This year's amendment will be to add Supervisor Smith's time records. The following eight resolutions will be considered at today's special Board meeting as part of the package adopting the 2019 budget. There are also time sensitive items. For the second item, the new matrix replaces the existing one that has been in place for over 33 years. The new one will provide additional steps as well as more consistent intervals between the steps. For the third item, the compensation schedule is necessary to approve the position changes that were reviewed and approved during the budget cycle as well as COLA adjustments as part of the Collective Bargaining Agreement with CSEA. The next resolution will extend the terms of the CSEA agreement to employees that are not covered by any collective bargaining agreement. For the fifth item, the change is consistent with the changes that the County has made to other Departments, and is tied to the ongoing Civil Service update. The sixth item pertains to any officers that are in a term and can only receive a cost of living adjustment through a Local Law. The public hearing has been set for January 9, 2019 at 4:25pm. For the seventh item, due to the number of hours needed and cost associated with the current part time positions, this option was requested and approved to assist the District Attorney in managing her current caseloads and allow flexibility for busier times of the year. For the eight item, the agreement is needed for the run out claims that will be incurred prior to the changeover to CDPHP next year as the new health insurance carrier. For the final item, the policy is consistent with NYS Legislation that was approved regarding the procedures, training, claim forms etc. of the State's policy.

On a motion made by Mr. Szczepaniak, seconded by Mrs. Raymond, the following resolution was approved unanimously.

ECONOMIC DEVELOPMENT

- Authorize acceptance of a NYS Parks Grant in the amount of \$500,000.

Mr. Hellwig said that the grant includes a County match of \$250K which was previously allocated in the Zim Smith Trail project under Resolution 151 of 2018.

On a motion made by Mrs. Raymond, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing a 2019 Contract for Police Services in the Town of Clifton Park.

- Authorizing a 2019 Contract for Police Services in the Town of Halfmoon.
- Authorize acceptance of a New York State Supervision and Treatment Services for Juveniles Program Grant and authorizing provider contracts through December 31, 2019.
- Authorizing an amendment to Resolution 259 of 2018 to remove reference to a not-to-exceed contract amount of \$30,000.

Mr. Hellwig said that the first two agreements include a 2% cost of living increase over the expiring agreements. The third item will accept up to \$67,122 in State Aid to fund a portion of Supervision and Treatment Services and provide an alternative to secure detention. For the final item, the amendment will remove the language that sets a cap on the agreement with Albany Med for morgue services. Albany Med has refused to agree to a cap. Mr. Hellwig said that historically these charges have not exceeded \$20K annually. Mrs. Raymond said that she is uncomfortable with an agreement without a cap and requested a quarterly report of Albany Med Morgue charges to the Law & Finance committee. Mr. Szczepaniak said that the Public Safety Committee has requested a quarterly report.

CHAIRMAN'S ITEMS

- Appointing Marcia Murray to the County Planning Board.

Mr. Hellwig said that Ms. Murray's term will be for the remainder of Paul Loomis's term who resigned recently. The term will end May 2023.

On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

LAW & FINANCE

- Amending the 2019 Tentative Budget.
- Adopting the 2019-2023 Saratoga County Capital Plan.
- Authorizing 2019 contracts with various agencies.
- Authorization to levy amounts payable to the County Treasurer and the Town Supervisors.
- Establish January 3, 2019 at 4 pm in the Board of Supervisors' Chambers as the date, time and place of the 2019 Organizational meeting of the Board of Supervisors.
- Authorize an amendment to the 2018 County budget to increase revenues and expenses in the amount of \$1,400,000 for additional Community College tuition costs.
- Confirm the 2019 Scale of Charges for the Saratoga County Sewer District No.1.

- Authorize an amendment to the contract with Arcadis in the amount of \$25,200 for additional testing services in accordance with NYSDEC requirements.
- Authorize a budget amendment to the DM Fund in the amount of \$160,791 to recognize insurance recovery revenues for the replacement of the County's fuel truck.
- Authorize a contract amendment and renewal with Capital District Respite to include additional hourly rates for providing service to families with multiple children.
- Authorizing a Settlement with the Marine Shale Processors Site PRP Group in the amount of \$6,500.

Mr. Hellwig said that the first three items will be brought to the special meeting this afternoon. The first item is tied to what was approved at the Law & Finance budget hearings as well as brought to the Board at the budget workshop. The second item went through the Long Range Capital meeting in September and was included in the tentative budget with no changes. The third item is for the supported organizations which are contained within the budget. The fourth item is for the property tax warrant. For the sixth item, the costs are attributed to not only higher than expected enrollment, but also changes in the charge back rates which are part of NYS mandates. For the seventh item, the proposed scale of charges was approved by the Sewer Commission following a public hearing, the Board's approval is required before the rates can go into effect. For the eighth item, the initial agreement was to conduct some testing required by DEC in the Hudson River, based on additional DEC demands, additional testing is required. For the ninth item, the budget will be amended to recognize the insurance revenue. For the tenth item, the current contract provides for a respite service rate per child at \$28.50/hour, but does not set a rate for 2+ children. For families of 2 children the rate will be \$35/hour, and \$38 per hour for families of 3+ children. For the final item, back in the 1990's the county contracted with a hauler to remove contaminants from the former highway department garage. The hazardous materials were trucked to a landfill in Louisiana. The County Attorney's office was contacted in 2012 and advised that the EPA, as well as the Louisiana Department of Environmental Quality, were pursuing remedial action to clean up the landfill. Even though the County paid to have these materials approved by a qualified vendor, the landfill is currently under the Comprehensive Environmental Response Compensation Liability Act and there still is a certain exposure to the County. The County Attorney contracted with an attorney that specializes in environmental cases of this nature, who negotiated the claim down from \$8K to \$6,500.

On a motion made by Mr. Szczepaniak, seconded by Mr. Allen, the meeting was adjourned unanimously.

Respectfully submitted,
 Therese Connolly
 Deputy Clerk of the Board