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REGIONAL BIOSOLIDS FACILITY

DANIEL P. MCCOY  
COUNTY EXECUTIVE

KEVIN J. TOLLISEN  
CHAIR, BOARD OF SUPERVISOR

DIRECTORS

JOHN W. BISHOP, JR.  
GEORGE CANNON  
WAYNE A. HOWE  
DENNIS RIGOSU

DANIEL ROURKE  
CHAIR

TIMOTHY S. MURPHY  
VICE-CHAIR

IMA Board Meeting Minutes  
January 16, 2019  
4:30 P.M.

On Wednesday, January 16, 2019, at 4:30 p.m., a quorum being present, a meeting of the Board of Directors of the Albany/Saratoga Joint Regional Biosolids Board (JRBB) was held in the conference room at the Albany County Water Purification District (SACWPD) in Albany, New York 12204.

Board members present at the meeting were:

Daniel Rourke, Chair  
Timothy S. Murphy, Vice-Chair  
John W. Bishop, Jr., Director  
Dennis Rigosu, Director  
George Cannon, Director  
Wayne Howe, Director

Also present:

Angelo Gaudio, Project Developer ACWPD  
Tyler Masick, Superintendent of Operations ACWPD

The Chair called the meeting to order at 4:30 p.m.

Pledge of Allegiance led by Chairman Rourke

The following topics were discussed and/or acted upon:

1. Public Comment None
2. Approval of the December 19, 2018 meeting minutes

The Chair requested a motion to approve the December meeting minutes. A motion was made by Director Bishop and seconded by Director Rigosu. The minutes of December 19, 2018 were approved unanimously.

**3. Regional Biosolids Facility – Proposals for Engineering Services**

The Chair gave a brief summary on the two (2) firms that were interviewed on January 8, 2019. The Chair said he felt both teams were qualified engineering firms and interviewed very well. The proposals were scored by staff members from both SCSD #1 and ACWPD and score sheets were provided for Board members to review. There was a brief discussion regarding scoring, experience, management, scheduling and design delegation. The Board requested to go into Executive Session to discuss the potential contract and possible future negotiations.

**4. Executive Session**

The Chair entertained a motion to go into executive session to discuss the proposals for engineering services.

On a motion by Director Cannon and seconded by Director Howe, the Board moved to go into Executive Session at 4:40 p.m. to discuss contractual obligations in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2)). The motion passed unanimously.

On a motion by Director Cannon and seconded by Director Howe, the board moved to go out of Executive Session at 5:17 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2)). The motion passed unanimously.

**5. Regional Biosolids Facility – Motion to Award Contract for Engineering Services**

The Chair entertained a motion to recommend awarding the contract for engineering services to the highest scored proposer of the Joint Regional Biosolids Facility project.

A motion was made by Director Bishop and seconded by Director Howe to forward a recommendation to ACWPD and SCSD #1 Board of Supervisors (BOS) to authorize an agreement with Arcadis of New York, Inc. in the amount of \$5,806,200.00 to provide engineering services for the Joint Regional Biosolids Facility project. Discussion involved contractual obligations and that a contract stipulation be added to the agreement to include that key personnel be involved and onsite for inspections through the full duration of the project. The Motion Passed unanimously.

Motion Votes: Director Bishop – Aye  
Director Rigosu - Aye  
Director Cannon – Aye  
Director Howe – Aye

The Chair requested that a motion be made to adjourn the meeting. A motion was made by Director Bishop and seconded by Director Howe. The motion passed unanimously. The meeting was adjourned at 5:20 p.m.

Respectfully submitted,  
Anne M. Gorman  
Confidential Secretary/SCSD #1

I certify that the foregoing is a true and correct transcript of the minutes of the meeting of the Board of Directors of the Albany/Saratoga; JRBB of Directors held on January 16, 2019, and whole therefore, that all items requiring Board Approval contained in the above minutes were approved by a quorum.

2/1/19  
Date

  
Chair

1/22/20  
Date Minutes Approved by Board

