

Law and Finance Committee Minutes  
February 13, 2019 – 4:00 p.m.

Present: Chairman Preston Allen; Committee members Ed Kinowski, Scott Ostrander, Dan Pemrick, Jonathan Schopf, Tim Szczepaniak, Mo Wright; Supervisors Phil Barrett, Tara Gaston, Art Johnson, Todd Kusnierz, Jean Raymond, Sandra Winney, Tom Wood; Spencer Hellwig, Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Sandi Cross, Office for the Aging; Chris Schall, Auditor; Craig Hayner, County Clerk; Ed Tremblay, Emergency Services; Adam Kinowski, Human Resources; Jason Kemper, Planning; Steve Bayle, Probation; Cathi Duncan, Public Health; Keith Manz, Public Works; Chris Aldrich, Real Property; Dan Rourke, Sewer; Michael Zurlo, Sheriff; Andrew Jarosh, Treasurer; J. Wes Carr, Youth Bureau; Dustin Lewis, Soil & Water; Ridge Harris, Gramercy Communications; Barbara Thomas, League of Women Voters; Press.

Chairman Allen called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Szczepaniak, seconded by Mr. Kinowski, the minutes of the January 9, 2019 meeting were approved unanimously.**

**On a motion made by Mr. Wright, seconded by Mr. Pemrick, the following resolutions were approved unanimously.**

**HUMAN RESOURCES & INSURANCE**

- Authorizing an amendment to the 2019 Compensation Schedule to create (1) Deputy Sheriff in the Sheriff's Office and reclassify (1) Account Supervisor to (1) Employment and Training Coordinator in the WIOA Department.
- Authorizing an amendment to Resolution 277 of 2018 to revise the costs associated with the BlueShield of Northeastern NY agreement for processing and paying claims that were incurred on or prior to December 31, 2018.
- Authorize a contract with Saratoga Hospital, Inc. in an amount not-to-exceed \$30,000 for services associated with employment physicals and lab testing in accordance with their fee schedule.

Mr. Hellwig said that for the first item, the additional Deputy Sheriff will be a School Resource Officer for the Saratoga Springs School District and the position in WIOA will better address the needs of the department. The second item is the run out agreement for the processing of claims that occurred to the County hiring CDPHP. The amendment will be \$34.48 per employee vs per claim. The savings will be approximately \$13K. For the final agreement, the services were historically held under a minor contract but the \$15K threshold no longer covers the costs associated with the services.

**On a motion made by Mr. Kinowski, seconded by Mr. Schopf, the following resolutions were approved unanimously.**

### **HEALTH & SOCIAL SERVICES**

- Authorizing renewal contracts with seven different homecare agencies to provide services for the Expanded In-Home Services for the Elderly (EISEP) program.
- Authorizing an amendment to Resolution 248 of 2018 to change the contract vendor name from Critical Signal Technologies to GTL, Inc. DBA Link to Life.
- Amending Resolution #31-2018 to revise the sublease rent schedule with Genoa Healthcare, LLC to reflect all necessary State and local municipal approvals and permits needed prior to permitted use.
- Authorizing the acceptance of a performance incentive award for Legionella from the New York State Department of Health in the amount of \$2,600 and amending the budget in relation thereto.
- Authorizing the Saratoga County Public Health Services Department to act as fiduciary for the Saratoga County Suicide Prevention Coalition, accept a grant in the amount of \$12,670 from the Suicide Prevention Center NYS, and amend the budget in relation thereto.

Mr. Hellwig said that for the first item, the services include personal care and various household chores. The rates charged are in accordance with the rates set by Medicaid. For the second item, the amendment reflects a change the corporate name. For the third item, changes were needed as a result of a review by the State of New York. The pharmacy will be located in a different location within the building and this also changed the square footage. For the fourth item, the funding will be used to purchase equipment. For the final item, this is a three year grant and the funds will be used to attend a suicide prevention conference and creation of promotional and advertising initiatives.

**On a motion made by Mr. Kinowski, seconded by Mr. Szczepaniak, the following resolution was approved unanimously.**

### **LEGISLATIVE & RESEARCH**

- Adopting the 2019 Legislative Agenda.

Mr. Hellwig said that this item will be voted upon at the special Board Meeting to be held today. Mr. Hellwig said that an additional item was added after the committee meeting. This additional item was to create a funding program for infrastructure and improvements for water supply, sanitary sewer and stormwater projects. Mr. Szczepaniak commended the committee on the work done in creating the list of items.

**On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the following resolutions were approved unanimously.**

### **ECONOMIC DEVELOPMENT**

- Authorizing the Chair to enter into agreement with the New York State Department of Transportation (NYSDOT) to accept additional funding the construction and construction inspection costs associated with the Zim Smith Trail Extension Project.
- Approving amendments to the boundaries of Saratoga County Consolidated Agricultural District #2 and authorizing issuance of a negative declaration under SEQRA.

For the first item, Mr. Hellwig said that the additional funding is in the amount of \$24,559. This will bring the project total up to \$5,429,255 with all but \$250K coming from outside funding sources. For the second item, in total the amendment results in the inclusion of an additional 192 acres into the Ag. District. 39 acres in Clifton Park and 153 in Greenfield.

**On a motion made by Mr. Pemrick, seconded by Mr. Ostrander, the following resolutions were approved unanimously.**

### **REAL PROPERTY TAX**

- Authorize correcting 2019 town and county tax bills for two (2) parcels in the Town of Clifton Park to remove re-levied school taxes due to a bank error.
- Authorize correcting 2019 town and county tax bills for a parcel in the Town of Halfmoon to remove re-levied school taxes due to a bank error.
- Authorize a correction to remove a special assessment charge on a parcel in the Town of Greenfield.
- Authoring conveyance of a tax parcel to the Town of Malta (217.15-1-97).
- Authoring conveyance of a tax parcel to the Town of Malta (250-1-43.12).

Mr. Hellwig said that for the first and second items, the taxes were paid however the bank failed to pass the payment onto the schools. For the third item, Mr. Hellwig said that the assessment charge was for the demolition of an unsafe building but due to an error, a notice was not filed. For the fourth item, the property is a small triangular piece of roadway in the intersection of East High Street and Damascus. The property has already been declared worthless. For the final item, the property is currently #41 on the March auction list. The Town board has adopted a resolution authorizing the purchase of the property from the county for the delinquent property taxes, penalties and interest.

**On a motion made by Mr. Szczepaniak, seconded by Mr. Kinowski, the following resolutions were approved unanimously.**

## **PUBLIC SAFETY**

- Authorizing participation in 2019 state STOP-DWI program and contracts with local agency participants.
- Authorize the acceptance of a domestic violence prosecution grant from the NYS Division of Criminal Justice Services in the amount of \$35,600.
- Authorizing the acceptance of a Crimes Against Revenue Program grant from the NYS Division of Criminal Justice Services in the amount of \$118,900 to offset salaries in the DA's office.
- Authorizing an agreement with the Federal Emergency Management Agency (FEMA) to obtain and share flood hazard data, increase public awareness, and enhance hazard mitigation within Saratoga County.
- Accepting a \$54,000 NYS DCJS Legislative Aid Grant from Senator Kathy Marchione to purchase protective equipment for Emergency Medical Service responders and amending the 2019 Adopted Budget.
- Amending the 2019 Adopted Budget to reappropriate \$2,086,145 in NYS Homeland Security Program funds to cover various equipment, clothing, training, and lease expenses.
- Authorize an amended and restated Municipal Cooperation Agreement with the Counties of Albany, Rensselaer and Schenectady associated with secure detention and Raise the Age legislation requirements.
- Authorize the acceptance of a grant from the NYS Office of Indigent Legal Services for Distribution No. 7 in the amount of \$211,602.
- Authorize an amendment to the 2019 budget to reappropriate unspent funds for public safety initiatives in the Sheriff's Department totaling \$91,265.77.

Mr. Hellwig said that the first item uses DWI fine monies to fund activities that include law enforcement, substance abuse treatment, education, and other prevention measures. Funding for 2019 is approximately \$4,500 more than last year. For the second item, the funds will be used to offset the costs associated with prosecuting domestic violence cases. For the third item, the grant is designed to support the prosecution of those who deliberately fail to pay tax obligations or commit Medicaid, welfare, unemployment, and workers compensation fraud. The fourth item is necessary to establish the roles of both FEMA and the County to work collaboratively to accurately identify and map flood zones within Saratoga County. For the fifth item, the funds will be used to purchase protective vests and helmets for emergency medical responders across the County. For the sixth item, the majority of the funding will be used to purchase a variety of equipment, some minor clothing, training, and copier lease costs will also be covered. For the

seventh item, the agreement will re-establish the commitment by the four Counties involved in the operation of the Secure Detention facility through CDYCI and to establish the non-care cost allocations for the Counties for the purpose of funding the mandated capital improvements to the facility. Under the raise the age legislation the county is entitled for full reimbursement of these costs. The costs per county is based upon the number of beds, Albany County 60%, Schenectady and Rensselaer each at 16% and Saratoga County at 8%. The total estimate on pre-construction costs is \$800K to \$1M. For the eighth item, the funds will be used on a variety of services including technology, investigative services, as well as training and office supplies. For the final item, the funds will be used on training, planning and equipment as well as some professional services.

**On a motion made by Mr. Ostrander, seconded by Mr. Kinowski, the following resolutions were approved unanimously.**

### **PUBLIC WORKS**

- Authorizing an intermunicipal agreement with Washington County for 50% cost sharing for inspection services for the Clark's Mill Road (CR 42) bridge over the Hudson River (Dix Bridge) project.
- Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds for the replacement of the CR 59 (Middle Line Road) Culvert over Gordon Creek in the Town of Milton, PIN 1761.15 for the amount of \$505,400 and amending the budget.
- Authorizing an agreement with Greenman Pedersen, Inc. for the Design, Construction Inspection and Construction Administration Services required for the CR 59 (Middle Line Road) Culvert Replacement Project over the Gordon Creek in the Town of Milton, PIN 1761.15 for the amount of \$89,968.
- Authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds for the design services related to the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, PIN 1761.20 for the amount of \$125,000 and amending the budget.
- Authorizing an agreement with Creighton Manning Engineering for the design services related to the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, PIN 1761.20 for the amount of \$125,000.
- Authorize an amendment to the 2019 budget to reappropriate unspent funds for public works projects totaling \$605,326.

Mr. Hellwig said that for the first item, the total inspection cost is \$46,150 and funds are already in the budget. For the second item, the project will be 100% reimbursed from Bridge NY. The third item relates to the previous item. For the fourth item, the project is 100% reimbursed from

Bridge NY funds. At this point only the funds for design services has been approved. The fifth item relates to the previous item. For the sixth item, the funding will be used for a total of 8 unfinished road projects from 2018.

**On a motion made by Mr. Wright, seconded by Mr. Kinowski, the following resolutions were approved. Mr. Szczepaniak abstained.**

### **CHAIRMAN'S ITEMS**

- Appointing Todd Kusnierz and Tim Szczepaniak to the Saratoga County Prosperity Partnership.
- Appointing Joseph Spofford to the Saratoga County Fire Advisory Board.

Mr. Hellwig said that Mr. Spofford is from the Town of Milton and will fill a vacancy on the Fire Advisory Board.

**On a motion made by Mr. Wright, seconded by Mr. Pemrick, the following resolutions were approved. Mr. Schopf recused himself from voting on the first item.**

### **LAW & FINANCE**

- Authorizing an amendment to the Sewer District's 2019 budget to reappropriate \$6,143,899 for a variety of Sewer District projects including the rehabilitation of pump stations, treatment plant upgrades to address operational constraints with new SPDES permit limits, sludge holding tank mixer replacement project, interceptor relining project and an odor control project at the treatment plant.
- Authorize a contract with General Controls Systems, Inc. in an amount not to exceed \$34,000 for the period from January 1, 2017 through December 31, 2018.
- Authorize an agreement with Arcadis of New York, Inc. in the amount of \$5,806,200 for professional engineering design and inspection services associated with the joint regional biosolids facility.
- Authorize the acceptance of \$4,800 from the New York State Environmental Facilities Corporation as part of the septic system rehabilitation program, authorize payment to a recipient in the Town of Clifton Park, and amend the budget in relation thereto.

Mr. Hellwig said that for the first item, there is a variety of capital projects underway including a sewer rehab in Clifton Park, biosolids joint feasibility study, aeration system upgrades, and rehabilitation of pump stations. For the second item, originally there were two minor contracts with this firm. Due to issues that came up during the course of the contracts, they have exceeded the two minor contracts by \$3,712.51. No future work is anticipated. For the third item, there were two proposals received for the project and based upon the review and scoring process undertaken by Saratoga and Albany counties, the Arcadis proposal was selected as the best

value. For the final item, the county made a decision to participate in the program and the funds are passed through to the residents that make improvements to their septic systems.

**On a motion made by Mr. Wright, seconded by Mr. Kinowski, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Deputy Clerk of the Board