

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF MARCH 7, 2019 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Cannon, Fillion, Keegan, Hotaling and Thompson

COMMISSIONERS EXCUSED: Howe, Bisnett, Doyle and Loewenstein

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Grant Eaton, Maintenance Manager; William Bills, Assistant Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Michael Hartnett, Assistant County Attorney; John Warmt, Saratoga County Purchasing; Rich Straut, Barton & Loguidice (B&L); Karen Clark, Barton & Loguidice (B&L); Dennis Clough, Energy System Group (ESG)

Acting Chairman Cannon called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Acting Chairman Cannon

PRESENTATION: Executive Director Rourke said he mentioned at last month's meeting the possibility of changing the way we procure services for the Ammonia Upgrade Project with an opportunity to procure the work differently from a typical design-bid-build to more of a design build by utilizing Article 9 NYS Energy Law. With that, he welcomed members from Barton & Loguidice and Energy System Group (ESG) and thanked them for coming to present an overview of what this procurement style is and how it works.

Rich Straut, Principal for B&L introduced Karen Clark with B&L and Dennis Clough with ESG Energy System Group (ESG). Mr. Straut gave an update on the last 1.5 years with ammonia loads for the Capacity Analysis and Aeration Upgrades. He also provided an overview and timeline for industrial ammonia projections from Global Foundries with treatment approaches. He then turned the presentation over to Dennis Clough with Energy System Group (ESG).

Mr. Clough provided information on energy performance contracting, the Design Bid Build Process (aka traditional municipal bidding process) and how it works. In general, Energy Savings Performance Contracting (ESPC) is a budget-neutral approach to make improvements that reduce energy and increase operational efficiency. By partnering with an energy service company (ESCO), a facility owner can use an ESPC to help pay for required facility upgrades with future energy savings and operational efficiencies.

Executive Director Rourke thanked Barton & Loguidice and Energy System Group for attending.

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Acting Chairman Cannon stated Chairman Howe regrets not being here as he was away for training and he is filling in during his absence.

Commissioner Fillion joined the meeting at 3:29 p.m.

APPROVAL OF MINUTES of February 7, 2019. *Commissioner Thompson made a motion to approve the minutes of February 7, 2019. Commissioner Hotaling seconded the motion. No discussion. The minutes of February 7, 2019 were approved. 5 Ayes, 4 Absent, 0 Nays.*

2018 CAPITAL PROJECTS

Regional Biosolids Handling Facility – Executive Director Rourke informed that SCSD is waiting for Albany County to go through their contractual approval requirements with the same firm we selected. He also informed that we may need to revise our project resolution and/or bond resolution because NYSEFC changed their policy this year and anyone applying for state funding must be considered a Type 1 Action under SEQR, ours was initially an unlisted action. Albany will declare a negative declaration on the Type 1 Action and we will have to follow suit with this Commission and with the County Board of Supervisors.

Ammonia Capacity Analysis and Aerations Upgrades/ Hudson River Sampling – Executive Director Rourke said we just had a very good presentation and he did not have much to add. One thing he mentioned was we are still incurring cost as we continue to work with B&L and we are also collaborating with Global Foundries (GF). GF has been heavily involved in the process. Executive Director Rourke said he doesn't see a problem with it, he said it is good we have two (2) firms, CDM Smith and B&L collaborating. With that being said, B&L have already had costs at \$18,000.00 above what was expected to continue down this road and not hold up the process. The collaborating efforts with GF are a part of that \$18,000.00 cost. Executive Director Rourke also informed there are some other options and costs involved as well to maintain the same design/bid/build and typical linear scenario at approximately \$52,000.00 which includes that \$18,000.00. He said he was not looking for any action today but wanted to inform the Commission of the additional costs being incurred with both NYSDEC and the ever-changing loads from GF.

Executive Director Rourke reported SCSD #1 requested a meeting with NYSDEC for February 14, 2019 to discuss the Hudson River Sampling study which Arcadis has completed along with the CORMIX modeling. No response has been received to date from NYSDEC but Executive Director Rourke informed there were multiple people working on getting that meeting scheduled so we can move forward.

Clifton Park Trunk Sewer Rehabilitation – Executive Director Rourke reported work has commenced and the majority of the easement clearing has been completed. We are working through the details of the bypass pumping plan with the contractor and hope to schedule a meeting in the next couple of weeks to finalize a schedule.

Attorney Hartnett inquired if there were any gaps in easement coverage for this project and Executive Director Rourke confirmed all easements were covered.

Interceptor Rehabilitation Design – Executive Director Rourke reported SCSD met with MJ Engineering and went over their preliminary engineering report. Discussion involved a few items that need to be addressed and finalized such as, verifying branch line conditions, obtaining old plans for the bypass pipe bridge utilized above the rail yard and property owners contact info, etc. Executive Director Rourke said one thing that came up during the meeting was the need to contact Jason Kemper, Director of County Planning who was looking to do some work this year on the Zim Smith Trail with plans to pave a section from Round Lake/English Road to Coon Crossing this spring. The trail paving contract is approximately 500k. He said discussions have taken place which lead to a possible sequencing issue for the project. Executive Director Rourke said they also discussed different options, one being phasing the project and doing a three (3) mile stretch with capitals costs in the \$4-\$5 million range and additional engineering services for \$105k. Funds

have been budgeted for the Aeration Project which probably will not take place this year due to NYSDEC approval timing and projected loadings changing at GF. This will allow the work to be completed prior to the trail being completed and not have the County pay for the paving of the trail twice. The Commission agreed it was reasonable and made sense and was in favor of acting on that at next month's meeting if the timing works out.

SCADA Upgrade RFP – Executive Director Rourke reported the contractor is scheduled to be here tomorrow to do the install and switch over to the new servers.

MICELLANEOUS

Exit 12 Saratoga Hospital – State Farm Property Easement – Executive Director Rourke said this was discussed at last month's meeting. Attorney Hartnett said the easement for SCSD from the entity that owns the State Farm Property is all set and ready to be filed with the County Clerk's Office. This easement now allows both SCSD and National Grid to get power to the grinder on the property.

125 Bath St. – Unit Reduction – Executive Director Rourke informed the Commission he received a phone call from the property owner of 125 Bath Street in the Town of Malta requesting a unit reduction for the property he purchased from Angelica Textiles Services, Inc. in September of 2018. A copy of the email from the property owner James Beaudoin was included in the agenda packet describing the situation. Executive Director Rourke said the site has been labeled a Brownfield Site by NYSDEC and is uninhabitable. He also stated the site is going to require extensive cleanup and extensive approvals to get this property to a point where it can be developed and because of that he was in favor of reducing the property from (18) units to one (1) unit being the sewer will remain connected. Executive Director Rourke relayed he wanted to bring this to the Commission's attention because this request is slightly different from previous requests that have been brought to this Commission. Acting Chairman Cannon replied it seems like a valid exception as this property cannot be used at all and he entertained a motion to reduce the sewer units for the property owner.

Commissioner Hotaling made a motion reduce the units for 125 Bath Street from (18) units to one (1) unit due to the property being labeled uninhabitable. Commissioner Keegan seconded the motion. No discussion. The Motion was approved. 5 Ayes, 4 Absent, 0 Nays.

Cassella – Increased negotiated fee – Executive Director Rourke informed the Commission that this item was not on the agenda but was added late. He referred to a letter in the agenda packet from Casella Organics requesting to increase their fuel surcharge fee by \$2.50/ton for the 3rd year. Our current contract and proposal language allows for a negotiated price for this 3rd year. Executive Director Rourke said he felt this additional cost was fair and well within the current hauling market and would avoid having to re-bid the service, therefore he recommended a motion to accept the negotiated fuel surcharge effective with the June 1, 2019 contract renewal date of \$2.50/ton and extend the agreement for one (1) additional year.

Commissioner Keegan made a motion to forward a recommendation to the Board of Supervisors to authorize renewing and amending the contract with Casella Organics for the removal, transportation and disposal of sludge/Biosolids for an additional term of one (1) year, inclusive of a \$2.50 fuel charge due to escalating fuel prices for a total cost of \$93.26/wet ton. Commissioner Thompson seconded the motion. Discussion involved diesel prices last year vs. this year. Motion passed: 5 Ayes, 4 Absent, 0 Nays

ATTORNEY REPORT – Attorney Hartnett reported that the Exit 12 Saratoga Hospital, State Farm Property Easement previously discussed under miscellaneous will be finalized shortly. This project was very unique and (Fmr.) Assistant County Attorney Bob Wilcox had been diligently working on the legal aspects of this project before he retired. Attorney Hartnett indicated that credit for the majority of the effort to implement this project is credited to Attorney Wilcox along with County Attorney Steve Dorsey and Matt Jones for their collaborative effort.

DEDICATIONS

Blue Heron Trail Subdivision PH I & II – Town of Ballston – Blue Heron Trail I & II, LLC requested dedication of the sanitary sewer infrastructure servicing Blue Heron Trail Subdivision PH I & II in the Town of Ballston. *A motion to accept Resolution 1-2019 dedication of Blue Heron Trail Subdivision PH I & II was made by Commissioner Hotaling and seconded by Commissioner Fillion. Discussion involved conditions of dedication. Resolution 1-2019 accepting dedication of Blue Heron Trail Subdivision PH I & II consisting of (6) manholes and approximately 669 ft of 8” PVC SDR 26 gravity main in the Town of Ballston passed conditioned upon completing (1) punch list item: removing the gravity main pipe edge so it is flush with the concrete bench within (20) days: 5 Ayes, 4 Absent, 0 Nays*

Carlton Hollow Senior Apartments – Town of Milton – Carlton Hollow, LLC requested dedication of the sanitary sewer infrastructure and pump station servicing the Carlton Hollow Senior Apartments in the Town of Milton. *A motion to accept Resolution 2-2019 dedication of Carlton Hollow Senior Apartments was made by Commissioner Thompson and seconded by Commissioner Hotaling. Discussion involved conditions of dedication. Resolution 2-2019 accepting dedication of Carlton Hollow Senior Apartments consisting of a pump station, (6) manholes, approximately 1,615 ft of 6” DR-11 force main and approximately 730 ft of 8” SDR 26 gravity main in the Town of Milton passed conditioned upon compliance with NYS Building Code gas main separation requirements. Any work associated must be completed within (30) days: 5 Ayes, 4 Absent, 0 Nays*

NORTH PROPERTY COMMITTEE – Executive Director Rourke gave a report in Commissioner Bisnett’s absence. He said the Committee met yesterday and discussed the following options they are going to look into for future use:

- Joint Regional Biosolids Facility – producing Biosolids that could be used for fertilizer, may make sense to put the property as part of the RFP for possible storage opportunities
- Lystek – A waste treatment technology company that manufactures Biosolids. They work in both the private and public sector and may be interested in the property to store Biosolids in a liquid form. They store the produce for approximately 6 months then take out and use it on local farmlands.
- Adjacent Landfill – a company purchased the landfill next to the property the Sewer District purchased. Possibly reach out to see if there is interest in some synergistic use for the land.
- Possible concrete or gravel facility for storage, ready mix to lease for revenue.

Deputy County Administrator Cooke said anything within the Town of Northumberland would have to be reviewed at length with the Town and any property lease by an outside entity would need to go through the Board of Supervisors (BOS) for approval. He added that additional truck traffic should also be considered.

A motion to adjourn the meeting was made by Commissioner Keegan and seconded by Commissioner Cannon. No discussion. The motion passed.

**Next meeting April 4, 2019
3:00 P.M. at the Treatment Plant**