



SARATOGA COUNTY DEPARTMENT OF PUBLIC WORKS

SARATOGA COUNTY PUBLIC WORKS FACILITY

3654 GALWAY ROAD
BALLSTON SPA, NEW YORK 12020-2517
(518) 885-2235 or 885-0087
FAX (518) 885-8809

Keith R. Manz, P.E.
Commissioner

Thomas A. Speziale
Deputy Commissioner

SPECIAL HAULING PERMIT

(Rev. 03/05/2019)

**Application for Special Hauling Permit to Move Over County Highways
a Vehicle or a Combination of Vehicles Exceeding the Dimensions and
Weights as Specified in Section 385 of the Vehicle Traffic Law.**

Applicant Company Name: _____ Haul Date: ____ / ____ / ____

Whose principal place of business is at: _____

To transport over county highways the following described vehicles and loads:

<u>Transporting Vehicle</u>	<u>License No.</u>	<u>GVW Weight</u>	<u>Overall Length</u>	<u>Overall Height</u>	<u>Overall Width</u>
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____

Vehicle movement route to originate and terminate as follows:

From: _____ To: _____

Route:

Insurance Company: _____ Policy Number: _____

- NOTES:**
1. Attach the proper Certificate of Insurance and Additional Insured Endorsement to this Application (samples attached).
 2. Allow at least 10 working days (from date received by the County) for review & Processing of this application.
 3. Allow at least 15 working days for a Super Haul application to be reviewed and processed.

IT IS UNDERSTOOD AND AGREED:

That no vehicle movements will be made on Saturdays, Sundays or Holidays and that all movements will be limited to daylight hours only, when weather and road conditions are favorable, in which all movement over weak and posted bridges will be detoured. No moves allowed while County snow removal operations are being conducted. Vehicle movements are further restricted by current NYS DOT Oversize Travel Holiday Restrictions.

Applications for vehicle hauls in excess of 200,000 pounds, 160 feet in length, 16 feet in width or 16 feet in height (or any combination) must be accompanied by NYS DOT Special Hauling Route Survey and Permit Drawing showing the side and rear elevations, overhangs and axle configuration with tires per axle. Hauls with vehicles over 200,000 pounds require a County approved engineering analysis and report for any structures crossed and roadways along the proposed route, and a NYS P.E. representative of such firm must accompany the permitted load as it crosses all structures as required by the report or directed by the permit. Hauls with vehicles over 15 feet in height must be accompanied by a County authorized signal contractor to move any traffic signals along the route.

Any and all vehicle movements will be made in the manner provided by law, and in accordance with the conditions and regulations as hereinafter set forth, all forming a part hereof, in which the applicant agrees in the acceptance of this permit to assume all responsibility and liability for damages to person and/or property that may accrue during such movements of the vehicle or combination of vehicles through the negligence of himself, his agents or employees, or from any other cause and to save the County of Saratoga harmless therefrom.

All permits issued by Saratoga County DPW shall be revocable at their discretion without a hearing or the necessity of showing cause, either before or during vehicle movement. Applicant is responsible for any and all damages to the Saratoga County Highway infrastructure resulting from this haul. It is recommended the applicant video existing conditions of all County property, structures and roads along the proposed route and submit such video to the County along with this application prior to the haul.

Contents of Haul: _____ Hazardous Materials: _____ Placards: _____

Notes and Restrictions: _____

Phone: () _____

Printed Name and Title of Applicant

Fax: () _____

Signature of Applicant **Date**

Email: _____

APPROVED BY:

Keith R. Manz, P.E.
Commissioner of Public Works

Date



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SARATOGA COUNTY INSURANCE CERTIFICATE REQUIREMENTS

Rev.03/05/2019

Saratoga County has certain requirements regarding insurance coverage. Please forward the attached samples to your insurance company so they may prepare the proper documents.

- 1. Non-US insurance companies must state on the Certificate of Liability Insurance their insurance is valid in the USA and the State of New York.**
- 2. General Liability – General aggregate minimum limit must be \$3,000,000 US Dollars, or equivalent.**
- 3. Saratoga County is to be named as additional insured... this must be shown under DESCRIPTION OF OPERATIONS.**
- 4. A Commercial General Liability Additional Insured Endorsement Rider stating Saratoga County is to named as additional insured is to accompany each insurance certificate.**
- 5. Under CERTIFICATE HOLDER, it must read as follows:**

County of Saratoga
3654 Galway Road
Ballston Spa, NY 12020
- 6. Automobile Liability coverage must be included if contract calls for any transportation services or use of an automobile.**
- 7. Workers Compensation coverage is required and must be shown.**

If these requirements are not met, the permit application review may be delayed and/or the permit application may be denied. Thank you for your anticipated cooperation in this matter.

SARATOGA COUNTY INSURANCE CERTIFICATE REQUIREMENTS

ACORD. CERTIFICATE OF INSURANCE						
PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.					
SAMPLE FORMAT	COMPANIES AFFORDING COVERAGE					
INSURED	COMPANY A					
	COMPANY B					
	COMPANY C					
	COMPANY D					
COVERAGES: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS.						
TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECT.	POLICY EXP.	LIMITS		
GENERAL LIABILITY				GENERAL AGGREGATE	\$	3,000,000.00
X Commercial General Liability				PRODUCTS-COMP/OP	\$	2,000,000.00
Claims Made X Occur.				PERSONAL&ADV INJURY	\$	1,000,000.00
Owners & Contractor's Prot.				EACH OCCURRENCE	\$	1,000,000.00
				FIRE DAMAGE	\$	50,000.00
				MED EXP.	\$	5,000.00
AUTO LIABILITY				COMBINED SINGLE LIMIT		
ANY AUTO				BODILY INJURY		
ALL OWNED AUTOS				(PER PERSON)		
SCHEDULED AUTOS				BODILY INJURY		
HIRED AUTOS				(PER ACCIDENT)		
NON-OWNED AUTO				PROPERTY DAMAGE		
GARAGE LIABILITY						
EXCESS LIABILITY				EACH OCCURRENCE		
Umbrella Form				AGGREGATE		
Other than Umbrella Form						
WORKERS COMP. AND EMPLOYER'S LIABILITY				STATUTORY LIMITS -		
				EACH ACCIDENT		
				DISEASE POLICY LIMIT		
				DISEASE EACH EMP.		
OTHER						
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS						
Saratoga County is to be named additional insured.						
(A Commercial General Liability Additional Insured Endorsement Rider is also to accompany the certificate naming Saratoga County as additional insured.)						
CERTIFICATE HOLDER				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED		
COUNTY OF SARATOGA				BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED		
3654 GALWAY ROAD				IN ACCORDANCE WITH THE POLICY PROVISIONS.		
BALLSTON SPA, NY 12020				Authorized Representative		

Please send certificate to:
Saratoga County DPW
3654 Galway Road
Ballston Spa, NY 12020

Liability Limits
\$1,000,000 single limit
coverage for liability
and property damage

Additional Insured
Saratoga County
is named as additional
insured.

Certificate Holder
County of Saratoga
3654 Galway Road
Ballston Spa, NY 12020

SARATOGA COUNTY INSURANCE CERTIFICATE REQUIREMENTS

SAMPLE

ENDORSEMENT NO.

Effective Date:
Policy Number:
Issued To:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ CAREFULLY.

**COMMERCIAL GENERAL LIABILITY
ADDITIONAL INSURED ENDORSEMENT**

This endorsement applies to:

In consideration of the premium charged , the "Designated Entity" or "Designated Entities" shown below shall be included as additional Insured(s), but only as respect to claims arising out of the sole negligence of the individual or entity specified in the PERSONS INSURED Section of the policy.

Additional Definition

"Designated Entity" or "Designated Entities" as used in this endorsement shall mean:

Saratoga County, 3654 Galway Road, Ballston Spa, N.Y. 12020

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED