

# APPROVED MINUTES

## SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF MAY 9, 2019

3:00 PM at the Treatment Plant

**COMMISSIONERS PRESENT:** Howe, Cannon, Doyle, Fillion, Keegan, Loewenstein and Thompson

**COMMISSIONERS EXCUSED:** Hotaling and Bisnett

**ALSO PRESENT:** Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Assistant Chief Operator, Gene Hutchings; William Bills, Assistant Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Michael Hartnett, Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Cannon

**PUBLIC COMMENT:** None

**CHAIRMAN'S COMMENTS:** Chairman Howe mentioned the tragic loss of the Sewer District's Maintenance Manger, Grant Eaton. Maintenance Manager Eaton was a key factor and an important part of the Sewer District. Chairman Howe said it is a great loss for SCSD as a whole and he will be sorely missed. Chairman Howe also mentioned that Assistant Maintenance Manager, William Bills has been filling in and has some big shoes to fill but is up to the task.

**APPROVAL OF MINUTES of March 7, 2019.** *Commissioner Cannon made a motion to approve the minutes of March 7, 2019. Commissioner Doyle seconded the motion. No discussion. The minutes of March 7, 2019 were approved. 5 Ayes, 2 Absent, 2 Abstain, 0 Nays.*

**APPROVAL OF MINUTES of April 4, 2019.** *Commissioner Cannon made a motion to approve the minutes of April 4, 2019. Commissioner Doyle seconded the motion. No discussion. The minutes of April 4, 2019 were approved. 6 Ayes, 2 Absent, 1 Abstain, 0 Nays.*

### **2018 CAPITAL PROJECTS**

**Regional Biosolids Handling Facility** – Executive Director Rourke said there have been a couple of discussions regarding grant funding for the Regional Biosolids Handling Facility. He mentioned when SCSD applied for the EFC Grant funding the application was rejected because it needed to be a Type 1 SEQR Action and it was initially an unlisted action. He also mentioned that last month Albany County went through the process of declaring lead agency and the resolution stating a Negative Declaration to Environmental Impact passed through the Albany County Legislature. Executive Director Rourke said SCSD now needs to amend its Resolution approving the proposed construction resolution to replace the “unlisted action” with a “Type 1” in the third (3<sup>rd</sup>) resolved paragraph, to match the actions that were taken by Albany County. Executive Director Rourke entertained a motion to recommend amending resolution 170 of 2018 to revise the third (3<sup>rd</sup>) RESOLVED paragraph to take notice of the findings of the Albany County Legislature.

*Commissioner Cannon made a motion to forward a recommendation to the Board of Supervisors to amend Resolution 170-2018 to revise the third RESOLVED paragraph to remove the “unlisted action” in the third resolved paragraph to match the actions that were taken by the Albany County Legislature. Commissioner Loewenstein seconded the motion. No discussion. The Motion was approved. 7 Ayes, 2 Absent, 0 Nays.*

**Ammonia Capacity Analysis and Aerations Upgrades/ Hudson River Sampling** – Executive Director Rourke informed the Commission there was a letter from Barton and Loguidice (B&L) included in the agenda packet which was also emailed earlier for review. He said this project continues to evolve due to the increased scrutiny of this project by the NYSDEC and the revised projections by Global Foundries (GF) in October of 2018. Executive Director Rourke said more work has had to be completed and will need to continue in order for this project to move forward. He said B&L’s initial change order in the amount of \$32,200.00 covered GF’s first revision of loads as well as the request by NYSDEC to have the final Basis of Design Report due by October 2018. Since the last amendment in September, GF changed their loads again which lead to more needed revisions. Executive Director Rourke said B&L is working with GF’s consultant, CDM Smith and some work has been performed to move forward. The original contract amount was \$283,500.00, with Amendment #1 in the amount of \$32,200.00 and this Amendment #2 in the amount of \$90,600.00, brings the total contract amount to \$406,300.00. Executive Director Rourke mentioned the second (2<sup>nd</sup>) original proposer was \$437,000.00, so, even with all of the changes forced upon us we still have not reached the 2<sup>nd</sup> proposers price. He also stated this amendment #2 will bring us to a consensus point with NYSDEC to continue this project forward so we can move closer to compliance.

*Commissioner Doyle made a motion to forward a recommendation to the Board of Supervisors to amend Barton & Loguidice, D.P.C.’s contract for additional engineering services to include additional studies required by NYS DEC for the design of upgrades for nutrient removal in the amount of \$90,600.00, increasing the total contract amount from \$283,500.00 to \$406,300.00. Commissioner Thompson seconded the motion. Discussion involved Global Foundries projections, assumptions, design solution, recouping of funds and the best course of action to move forward. The Motion was approved. 7 Ayes, 2 Absent, 0 Nays.*

**Clifton Park Trunk Sewer Rehabilitation** – Executive Director Rourke said he received pricing from the contractor, Green Mountain Pipeline and said it made the most sense to not reline the portion of pipe that has already been lined. This will save the County approximately \$714,904.00 compared to the original contract amount and it will also decrease disturbance on Route 146 in front of Shenendehowa School as well as Northcrest and Moe Road. Executive Director Rourke said there is no motion needed for this negative change order; he just wanted to inform the Commission of the substantial savings and said these savings will be utilized for additional hauling costs which we be discussed further on the agenda.

**Interceptor Rehabilitation Design** – As discussed in the last couple of meetings, Executive Director Rourke said the County is looking to pave a portion of the Zim Smith Trail this year. SCSD is currently under contract with MJ Engineering for the Interceptor Rehabilitation Design and has requested that MJ Engineering expedite the design efforts to include a portion of slip lining from Round Lake to Coons Crossing to avoid repeating paving restoration in both projects. Executive Director Rourke said because construction/bidding and inspection services were not included in the original contract, we would need to amend MJ Engineering’s contract to include these costs. A copy of the proposal letter from MJ Engineering was included in the agenda packet which outlined the costs to complete the section of interceptor from Round Lake to Coons Crossing. Executive Director Rourke entertained a motion to recommend amending MJ’s contract for Bid phase and construction administration services in the amount of \$25,200.00 and inspection services (800 hours at \$95/hour) in the amount of \$76,000.00 for a total amended cost of \$101,200.00. The original Contract amount was \$190,000.00 which would amend the contract to a total cost not to exceed \$291,200.00.

*Commissioner Loewenstein made a motion to forward a recommendation to the Board of Supervisors to amend MJ Engineering and Land Surveying, P.C.'s contract to include additional bid phase and construction administration in the amount of \$25,200.00 and 800 hours of inspection services in the amount of \$76,000.00 for a total amended cost of \$101,700.00, increasing the total contract amount from \$190,000.00 to \$291,700.00. Commissioner Cannon seconded the motion. No discussion. The Motion was approved. 7 Ayes, 2 Absent, 0 Nays.*

**SCADA Upgrade RFP** – Executive Director Rourke reported the new servers are operational. As mentioned at last month's meeting, there are some issues with converting old Industrial PC's (IPC's) to handle the new Wonderware software because it does not work on the current operating system software. The contractor is running an analysis but SCSD may need to purchase new equipment. Executive Director Rourke said he should have more to report on this next month.

**Sludge Hauling** – Two (2) bids were received to continue sludge hauling. The first bid opened was GottaDo construction at \$195/wet ton and the second and low bid was from Cassella Organics for \$129/wet ton. Executive Director Rourke said we currently have a good working relationship with Casella and they were the low bidder; therefore, Executive Director Rourke recommended awarding the contract to Cassella Organics. This represents an approximately \$750,000.00 per year cost increase. As stated before he informed he will utilize savings on capital projects this year to pay for this, and it will be budgeted for next year. Executive Director Rourke said he is also working with Albany County to see if it is economical to take sludge in liquid form to them until we have our digester project or cake receiving station functional. He ran the numbers and said if we can take half of our sludge there, even with truck capital costs, O&M costs and upgrades needed, we could save \$400,000.00. He said he is still working through this currently and will be able to better report in a month or two on the feasibility of this option. Executive Director Rourke entertained a motion to award to Casella Organics for \$129/wet ton.

*Commissioner Cannon made a motion to forward a recommendation to the Board of Supervisors to authorize a contract with the low bidder Casella Organics in the amount of \$129/wet ton for sludge hauling from the WWTP. Commissioner Doyle seconded the motion. Discussion involved inquiry of location where the sludge was being hauled to and possible savings option hauling to Albany County. Motion passed: 7 Ayes, 2 Absent, 0 Nays*

## **2019 CAPITAL PROJECTS**

**Knox Woods (HM) and Riverside #1 (ST) Pump Station Upgrades** – Eight (8) proposals were received with fees ranging from \$94,000.00 to \$164,000.00. Executive Director Rourke and Assistant Maintenance Manger Bills scored the proposals. The two (2) firms that were close in price were MJ Engineering and The Chazen Companies Engineering, D.P.C. Executive Director Rourke recommended awarding the contract to the lower bidder The Chazen Companies for the design for the improvements in the amount of \$110,000.00.

*Commissioner Cannon made a motion to forward a recommendation to the Board of Supervisors to authorize a contract with The Chazen Companies Engineering, D.P.C. for design and construction services for Saratoga County Sewer District No.1's planned upgrades to its Knoxwood and Riverside #1 pump stations in the amount of \$110,000.00. Commissioner Doyle seconded the motion. Discussion involved budget impacts. Motion passed: 6 Ayes, 1 Abstain, 2 Absent, 0 Nays.*

## **MICELLANEOUS**

**Atlas Copco** – Executive Director Rourke informed the Commission that two (2) of the blowers at the Sewer District’s WWTP need to be serviced every so often. He mentioned SCSD previously standardized with Atlas Copco in procuring necessary items to repair, replace and maintain these blowers that operate the south side aeration basins at the Saratoga County Sewer District No. 1’s Wastewater Treatment Plant. Executive Director Rourke said each blower maintenance package costs approximately \$16,000.00; therefore, the total cost to perform preventative maintenance for both is not to exceed \$33,000.00. Executive Director Rourke recommended a motion to enter into an agreement with atlas Copco to perform the preventative maintenance (PM) services.

*Commissioner Keegan made a motion forward a recommendation to the Board of Supervisors to enter into an agreement with Altas Copco to provide preventative maintenance for two (2) blowers that operate the aeration system on the south side of the Sewer District’s WWTP at a cost not to exceed \$33,000.00. Commissioner Cannon seconded the motion. No discussion. The Motion passed. 7 Ayes, 2 Absent, 0 Nays*

Chairman Howe informed he would like to schedule a walk-through of plant at 2:00 P.M. on June 6, 2019 before the next Commission meeting. He said it would be nice for newer Commission members to see the workings of the WWTP. He requested an email reminder to be sent out to the Commissioners before next month’s meeting.

**ATTORNEY REPORT** – No Report

## **EXECUTIVE SESSION**

*On a motion by Commissioner Cannon and seconded by Commissioner Loewenstein, the Commission moved to go into Executive Session at 3:42 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for a discussion with Counsel regarding pending litigation regarding the 2008 plant expansion project. Motion passed: 7 Ayes, 2 Absent, 0 Nays.*

*On a motion by Commissioner Thompson and seconded by Commissioner Keegan, the Commission moved to go out of Executive Session at 3:45 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2). Motion passed: 7 Ayes, 2 Absent, 0 Nays.*

**DEDICATIONS** – None

Executive Director Rourke mentioned he and Chairman Howe had a discussion about doing something in memory of Grant Eaton. He said Grant spent a lot of time here at the Sewer District and he was a very loyal and hard worker. Executive Director Rourke asked the Commission if they would like to be involved in the process whether it is a contribution or their time. The Commission said yes and Dan thanked them. He also welcomed suggestions and/or feedback in coming up with a way to memorialize him.

*A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Doyle. No discussion. The motion passed.*

**Next meeting June 6, 2019  
2:00 P.M. Walk-Through  
3:00 P.M. meeting at the Treatment Plant**