

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF JUNE 6, 2019

3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bisnett, Fillion, Hotaling, Keegan and Thompson

COMMISSIONERS EXCUSED: Cannon, Doyle and Loewenstein

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Assistant Chief Operator, Gene Hutchings; William Bills, Assistant Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Michael Hartnett, Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Commissioner Bisnett

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe thanked Executive Director Rourke for the tour of the Sewer District's Wastewater Treatment Plant. He said it was very informational for the Commissioners and gave everyone an idea of how things work from flush to finish. Commissioner Hotaling made a request that Executive Director Rourke reach out to the County Board of Supervisors (BOS) for an invite to the plant for a tour as well so they can better understand the need for capital funds and the need for upgrades to the County's aging infrastructure. Executive Director Rourke said he would definitely pass the request along.

APPROVAL OF MINUTES of May 9, 2019. *Commissioner Thompson made a motion to approve the minutes of May 9, 2019. Commissioner Fillion seconded the motion. No discussion. The minutes of May 9, 2019 were approved. 5 Ayes, 3 Absent, 1 Abstain, 0 Nays.*

2018 CAPITAL PROJECTS

Regional Biosolids Handling Facility – Executive Director Rourke reported there was a kick off meeting on Tuesday, June 4, 2019 with the consultants and both counties. The meeting went well and they discussed goals of the project for both entities as well as some brief ideas on operational flexibility, keeping the ratepayer in mind and capital expenses vs. operational expense. He said they are working on getting a finalized joint contract for the engineering in the next couple of weeks and they will continue moving forward.

Ammonia Capacity Analysis and Aerations Upgrades/ Hudson River Sampling – Executive Director Rourke informed the Commission that SCSD is still moving forward with our consultants to come to a consensus on the different upgrade paths and their viability. There are two meetings scheduled with New York State Department of Environmental Conservation (NYSDEC) at the end of this month. He said there is an amendment attached to the agenda packet from Arcadis for the extra work that was needed to perform a CORMIX modeling analysis of the Sewer District's effluent to the Hudson River to help determine our outfall limits, and negotiate with NYSDEC on our behalf. Executive Director Rourke said the cost of the

amendment is \$14,800.00 which is more than 10% of the original contract cost and therefore will need Commission approval as well as BOS approval.

Commissioner Hotaling made a motion to forward a recommendation to the Board of Supervisors to authorize an amendment to the agreement with Arcadis of New York, Inc. in the amount of \$4,800.00, increasing the total contract from \$73,800.00 not to exceed \$88,600.00 for additional engineer services to include additional field work and Preliminary CORMIX Development for utilizing data to prepare a technical memorandum for submission to the NYSDEC. Commissioner Bisnett seconded the motion. No discussion. Motion passed: 6 Ayes, 3 Absent, 0 Nays.

Clifton Park Trunk Sewer Rehabilitation – Executive Director Rourke gave a status update. He said the project is slowly moving forward now that we are getting some dryer weather. The access road work is scheduled to begin this week. The bulk of the project is scheduled to start in July and the project is still on schedule for completion in October.

Interceptor Rehabilitation Design – Executive Director Rourke informed he received preliminary plans for the 3+ mile portion that he re-appropriated funds for this year. Those plans and specifications are currently under review and he is approximately 90% complete with review and comments to be addressed by our consultant. Executive Director Rourke said he hopes to have the project out to bid in the next 2-3 weeks, an award for the contract in September and work to commence in the fall for the portion of slip lining between Round Lake Road and Coons Crossings in the Town of Clifton Park.

SCADA Upgrade RFP – Executive Director Rourke reported that 90% of the project is complete. He said SCSD currently has (3) old Industrial PC's (IPC's) that cannot be upgraded to the Wonderware software that is being used for the SCADA Upgrades. He is currently looking into purchasing (3) new IPC's but does not have pricing on that equipment at this time and hopes to have more to report on this next month.

The Commission had a brief discussion on the security and software needed for the SCADA upgrade and Executive Director Rourke said he was looking into costs and what makes the most sense.

2019 CAPITAL PROJECTS

Knox Woods (HM) and Riverside #1 (ST) Pump Station Upgrades – Executive Director Rourke said the project was awarded to Chazen Companies last month. Contracts are out for signature and a kickoff meeting will be scheduled shortly after execution.

ATTORNEY REPORT – No Report

DEDICATIONS

The Condominiums at Kasey Pass Subdivision – Town of Ballston – Brookview Court, Inc. d/b/a Pigliavento Builders requested dedication of the sanitary sewer infrastructure servicing The Condominiums at Kasey Pass Subdivision in the Town of Ballston. *A motion to accept Resolution 4-2019 dedication of The Condominiums at Kasey Pass Subdivision was made by Commissioner Thompson and seconded by Commissioner Hotaling. No discussion. Resolution 4-2019 accepting dedication of The Condominiums at Kasey Pass Subdivision consisting of (3) manholes, approximately 280 ft of 2" DR-11 low pressure force main, approximately 69 ft of 8" SDR 26/35 gravity main and approximately 25 ft of 6" SDR 26/35 gravity main in the Town of Ballston passed: 6 Ayes, 3 Absent, 0 Nays.*

Village Hall Meeting Center – Town of Halfmoon – Village Hall, LLC requested dedication of the sanitary sewer infrastructure servicing The Village Hall Meeting Center in the Town of Halfmoon. *A motion to accept Resolution 5-2019 dedication of the Village Hall Meeting Center was made by Commissioner Hotaling and seconded by Commissioner Bisnett. No discussion. Resolution 5-2019 accepting dedication of The Village Hall Meeting Center consisting of (2) manholes and approximately 950 ft of 2” DR-11 low pressure force main in the Town of Halfmoon passed: 6 Ayes, 3 Absent, 0 Nays.*

A motion to adjourn the meeting was made by Commissioner Hotaling and seconded by Commissioner Keegan. No discussion. The motion passed.

**Next meeting July 3, 2019
3:00 P.M. meeting at the Treatment Plant**