

Buildings & Grounds Committee Minutes
July 9, 2019 – 3:30 p.m.

Present: Chairman Matthew Veitch; Committee Members Phil Barrett, Jean Raymond, Todd Kusnierz, Bill Peck, Mike Smith, Mo Wright; Spencer Hellwig, County Administrator; Steve Dorsey, County Attorney; Craig Hayner, County Clerk; Keith Manz, Tom Speziale, Public Works; Eileen Bennett, Chris DuBois, Information Technology.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mrs. Raymond, seconded by Mr. Kusnierz, the minutes of the June 11, 2019 meeting were approved unanimously.

A motion was made by Mr. Peck, seconded by Mr. Smith, to authorize a new 2-year lease agreement and a 2-year renewal option with Wilton Mall, LLC for the space occupied by the County's DMV Office. Unanimous.

Mr. Hayner distributed a handout outlining transactions and revenue from 2018 and 2019. Mr. Hayner said that they negotiated a contract which brings the pricing back to the beginning lease amount agreed upon 5 years ago. Presently the rate is \$58K per year and this lease will begin at \$55,311 with a 2% increase annually.

Mr. Hayner said that Real ID begins 2020, whereby a Real ID will be necessary to board a domestic flight or enter a Federal building. An Enhanced ID can be used to cross the border to Canada or Mexico. Revenue from the Wilton DMV branch for the first four months of 2019 is already up 15% from the first four months of 2018.

Mr. Hayner said that the Clifton Park renovations should be completed in two weeks and a ribbon cutting will be scheduled for August.

A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, to authorize a contract with Falcon Data Networks, LLC in the amount of \$24,550.59 for services associated with fiber optic cabling between the new Public Safety Facility and the existing Sheriff's Office. Unanimous.

Mr. DuBois said that this is part of the Public Safety Facility project. Part of the general scope of work was to bury conduit to connect the Public Safety Facility with Sheriff's Department, Public Works and the Animal Shelter. This agreement is to run the fiber optic cabling.

On a motion made by Mr. Wright, seconded by Mr. Smith, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board

