

APPROVED MINUTES

SARATOGACOUNTYSEWER COMMISSION No. 1 MINUTES OF JULY 3, 2019 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bisnett, Doyle, Keegan and Loewenstein

COMMISSIONERS EXCUSED: Cannon, Fillion, Hotaling and Thompson

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Assistant Chief Operator, Gene Hutchings; William Bills, Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Michael Hartnett, Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Commissioner Bisnett

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe thanked Executive Director Rourke again for last month's tour of the Plant. He said it gave everyone an example of the daily operations and it was quite impressive. Chairman Howe also acknowledged William Bills, Assistant Maintenance Manager for stepping up and filling in as Maintenance Manager. He said he knows Assistant Maintenance Manager Bills has been working long hours and it was very much appreciated.

APPROVAL OF MINUTES of June 6, 2019. *Commissioner Bisnett made a motion to approve the minutes of June 6, 2019. Commissioner Keegan seconded the motion. No discussion. The minutes of June 6, 2019 were approved. 5 Ayes, 4 Absent, 0 Nays.*

2018 CAPITAL PROJECTS

Regional Biosolids Handling Facility – Executive Director Rourke gave a status update. He said the Regional Biosolids contracts are almost executed. The County attorney reviewed the contracts and provided some minor comments that were incorporated into the contract language. Execution is anticipated for next week and design efforts will begin in the next 3-4 weeks or sooner.

Ammonia Capacity Analysis and Aerations Upgrades/ Hudson River Sampling – Executive Director Rourke reported a meeting was held with NYSDEC on June 26, 2019 and they are close to finalizing a consensus and path forward for the Sewer District's upgrades. He said there will be one more final meeting scheduled for the end of July and from there will move forward into preliminary engineering reports. Executive Director Rourke mentioned they have been discussing a possible pilot of what they are looking to install full scale. He did not have much information on that yet but it is something different and he wanted to make the Commission aware of the possibility. He explained the pilot takes influent at small gallons per

minute and treats it with the technologies we are looking at. He discussed this with Assistant Chief Operator Hutchings, NYSDEC and the County Administrator's office and everyone seems to agree that it makes sense to go down this path due to the unique nature of the influent as well as technology that is proven.

Clifton Park Trunk Sewer Rehabilitation – Executive Director Rourke reported the access road has been installed, he has been fielding telephone calls from residents with questions regarding restoration and all in all, everything is going well. The slip lining is slated to being next week and the project is still on schedule to be completed by the end of October.

Interceptor Rehabilitation Design – Executive Director Rourke informed the Commission that the bid for the section between Round Lake and Coons Crossing is slated to be out for bid on July 11, 2019. A pre-bid meeting is scheduled for July 23, 2019 and the bid opening will be on August 1, 2019. He said hopefully come August we will have a bid recommendation from our consultant and an award to a contractor at next month's meeting. Executive Director said he is happy that this has been fast-tracked and Director Kemper at the Planning Department is happy as well. The project is on pace to be completed by April 2020 to get the Zim Smith Trail open for next year.

SCADA Upgrade RFP – Executive Director Rourke informed he was still waiting for pricing on some new items that need upgrading. He said there have been a couple of issues unrelated to the upgrade in his opinion. It was found that we had a bad leg of fiber at one location in the plant and we also had a programmable logic controller (PLC) lose its program. While investigating it was found that it may make sense to replace all of our fiber switches due to resilience firmware requirements, and speed of the SCADA system. Executive Director Rourke said he was looking into pricing and when received it will eventually be brought to the Commission for review and approval.

2019 CAPITAL PROJECTS

Knox Woods (HM) and Riverside #1 (ST) Pump Station Upgrades – A Kick off meeting was held on June 25, 2019 and Executive Director Rourke reported it went well. They discussed the upgrades required for the stations as well as upstream manholes that have bad infiltration issues at Riverside #1. Executive Director Rourke mentioned investing in a potential future project for lining and manhole rehabilitation next year to relieve some of the strain on the pump stations. Chazen Engineering mentioned grant funding available for that and Executive Director Rourke said he is taking that into consideration for the design now.

P.S. Generator Installation – Executive Director Rourke informed there was an annual item he wanted to mention to keep the Commissioners up to date. Each year the Sewer District makes an effort to purchase standby generators for our pump stations. This year the Sewer District will be installing seven (7) new generators at pump stations that do not currently have them so there will be permanent standby power. The cost is \$122,000.00 and we are 12 – 15 pump stations away from having standby and emergency power at all the of the Sewer Districts pump station locations.

ATTORNEY REPORT – No Report

DEDICATIONS

Windhover Farms Subdivision – Town of Clifton Park – Marini Land II, Inc. requested dedication of the sanitary sewer infrastructure servicing the Windhover Farms Subdivision in the Town of Clifton Park. A

*motion to accept Resolution 6-2019 dedication of the Windhover Farms Subdivision was made by Commissioner Keegan and seconded by Commissioner Loewenstein. Discussion involved conditions of dedication. Resolution 6-2019 accepting dedication of the Windhover Farms Subdivision consisting of (13) manholes and approximately 5,315 ft of 2" and 3" DR-11 low pressure force main in the Town of Clifton Park passed **conditioned upon receipt of a Resolution from the Town of Clifton Park authorizing an easement and receipt of the original easement signed by the Town of Clifton Park**: 5 Ayes, 4 Absent, 0 Nays.*

Kelch Drive Mixed Use Development Phase I – Town of Malta – Malta Land II M, LLC and Malta Land II B, LLC requested dedication of the sanitary sewer infrastructure servicing Kelch Drive Mixed Use Development Phase I in the Town of Malta. *A motion to accept Resolution 7-2019 dedication of Kelch Drive Mixed Use Development Phase I was made by Commissioner Loewenstein and seconded by Commissioner Doyle. No discussion. Resolution 7-2019 accepting dedication of Kelch Drive Mixed Use Development Phase I consisting of (9) manholes approximately 2,050 ft of 3" DR-11 low pressure force main and approximately 230 ft of 2" DR-11 low pressure force main in the Town of Malta passed: 5 Ayes, 4 Absent, 0 Nays.*

A motion to adjourn the meeting was made by Commissioner Keegan and seconded by Commissioner Bisnett. No discussion. The motion passed.

**Next meeting August 8, 2019
3:00 P.M. meeting at the Treatment Plant**