

APPROVED MINUTES

**SARATOGACOUNTYSEWER COMMISSION No. 1
MINUTES OF AUGUST 8, 2019
3:00 PM at the Treatment Plant**

COMMISSIONERS PRESENT: Howe, Bisnett, Cannon, Doyle, Fillion, Hotaling, Keegan, Loewenstein and Thompson

COMMISSIONERS EXCUSED: All present

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Assistant Chief Operator, Gene Hutchings; William Bills, Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Michael Hartnett, Assistant County Attorney

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Commissioner Fillion

PUBLIC COMMENT: None

CHAIRMAN’S COMMENTS: Chairman Howe said he had no comments at this time but would incorporate any specific comments into the agenda items.

APPROVAL OF MINUTES of July 3, 2019. *Commissioner Doyle made a motion to approve the minutes of July 3, 2019. Commissioner Loewenstein seconded the motion. No discussion. The minutes of July 3, 2019 were approved. 6 Ayes, 3 Abstain, 0 Nays.*

2018 CAPITAL PROJECTS

Regional Biosolids Handling Facility – Executive Director Rourke reported we have an executed contract with Albany County. He said Albany had some minor revisions and we are awaiting an amendment to be executed based on those changes. Design has begun but schedules are pushed back a few months due to contract negotiations between the County and Arcadis but we are moving forward.

Commissioner Loewenstein inquired about an operational date for the facility. Executive Director Rourke said design is slated for completion around August 2021 with an approximate two (2) year construction period slated for completion August 2023.

Ammonia Capacity Analysis and Aerations Upgrades/ Hudson River Sampling – Executive Director Rourke said there is an amendment pertaining to the pilot test of an IFAS (Integrated Fixed film Activated Sludge) plant that has been previously discussed due to the unique influent SCSD is being faced with. A proposal from Barton & Loguidice (B&L) was attached to the agenda packet for the Commission to review. The total cost of the amendment is \$153,200.00, of which \$40,000.00 being on site operational efforts from B&L. Executive Director Rourke said the amendment will cover both the consultant and the manufacturer’s

costs of performing the pilot for 20 weeks. He said B&L is in contract with the manufacturer of the pilot and he is hoping to start the pilot in early October when we have commitment from the manufacturer. Executive Director Rourke said this amendment, combined with previous amendments and scope changes to date will bring the total contract amount to \$559,500.00 which is above 10% of the original contract amount and would require Board of Supervisors (BOS) approval.

Commissioner Cannon made a motion to forward a recommendation to the Board of Supervisors to approve an amendment to Barton & Loguidice's (B&L's) contract in the amount of \$153,200.00 for additional engineering services to include design, installation, and monitoring of a pilot Integrated Fixed Film Activated Sludge plant, analysis of data and preparation of a final report increasing the contract amount of \$406,300.00 to \$559,500.00. Commissioner Doyle seconded the motion. Discussion involved sampling locations, in-house sampling and labor assistance, budget impact and possible reimbursement for sampling, labor and electrical efforts in connection with any possible future grant funding. Motion passed: 8 Ayes, 1 Abstain, 0 Nays.

Clifton Park Trunk Sewer Rehabilitation – Executive Director Rourke reported that today concluded the last day of sliplining for the Clifton Park Trunk Sewer pipe rehab portion of the project. He said there are still manholes that need to be rehabilitated. To date, four (4) manholes have been completed and there are approximately ten (10) more manholes remaining that are expected be completed in the next few weeks. When all manholes have been completed, restoration will begin to restore easement areas that have been disturbed and get them green again.

Interceptor Rehabilitation Design – Executive Director Rourke reported that five (5) bids were received for the Interceptor Relining Phase VIIA project along the Zim Smith Trail and prices ranged from \$5.938M to \$7.830M. The low bid was from Insituform Technologies at \$5,938,195.00. A recommendation letter from the engineering consultant was attached to the agenda packet along with a bid breakdown for the Commissioners to review. MJ Engineering recommended awarding the contract to Insituform Technologies. Executive Director Rourke added there was an add alternate in their bid that made the section continuous as opposed to have a small portion (3,700 LF) to be done at a later date. He said the pricing was very favorable to include the alternate, but to award the contract he would need to do a fund balance transfer of \$538,195.00. He informed this would change the Sewer District's un-appropriated fund balance from \$14,783,638.00 to \$14,245,440.00 but assured the Commission that SCSD would still be well protected in its fund balance. Therefore, he recommended awarding the contract to Insituform Technologies, Inc. in the amount of \$5,938,195.00.

Commissioner Loewenstein made a motion to forward a recommendation to the Board of Supervisors to award the contract to Insituform Technologies, Inc. in the amount of \$5,938,195.00 for Phase VIIA for relining 16,690 total linear feet of interceptor sewer line in the Towns of Malta, Clifton Park and Halfmoon and an appropriation from fund Balance and an amendment to the 2019 County Budget to fully fund this expense. Commissioner Doyle seconded the motion. Discussion involved performance and bid bonds, general and professional liability insurance coverage, bypass pumping and inspection services. Motion passed: 9 Ayes, 0 Nays.

SCADA Upgrade RFP – Executive Director Rourke reported that the upgrades were approximately 90% complete and he is still waiting on change order pricing from General Controls to amend the contract accordingly for the work that has been performed. All in all what is here is working well.

Commissioner Bisnett inquired about the equipment that needed replacing as discussed at last month's meeting. Executive Director Rourke informed that work had been completed and he is still waiting for pricing from the General Controls.

2019 CAPITAL PROJECTS

Knox Woods (HM) and Riverside #1 (ST) Pump Station Upgrades – Executive Director Rourke reported the project is going well, the engineering consultant is moving forward with design and there will be a 30% design review meeting scheduled soon.

MISCELLANEOUS

Amending the 2019 Budget to Appropriate Fund Balance – Executive Director Rourke said he spoke with Deputy County Administrator, Chad Cooke before the meeting and this was covered under the last Interceptor Phase VIIA motion and we do not need to do 2nd appropriation of fund balance as it is included in that motion.

ATTORNEY REPORT – Nothing to report at this time other than one (1) dedication for the Kensington Court (Schmidt/Smith Parcel) in the Town of Ballston.

DEDICATIONS

Schmidt/Smith Parcel (Kensington Court Apartments) – Town of Ballston – Kensington Court Apartments, LLC requested dedication of the sanitary sewer infrastructure servicing the Schmidt/Smith Parcel (Kensington Court Apartments) in the Town of Ballston. *A motion to accept Resolution 8-2019 dedication of the Schmidt/Smith Parcel (Kensington Court Apartments) was made by Commissioner Doyle and seconded by Commissioner Bisnett. No discussion. Resolution 8-2019 accepting dedication of the Schmidt/Smith Parcel (Kensington Court Apartments) consisting of (9) manholes, approximately 980 ft of 8" SDR 26/35 gravity main and approximately 75 ft of 8" HDPE DR11 gravity main in the Town of Ballston passed: 9 Ayes, 0 Nays.*

Commissioner Loewenstein asked if there was a status update on the pending litigation regarding the 2008 plant expansion project. Attorney Hartnett said he had no update for today but would have more details to bring forward at next month's meeting.

A motion to adjourn the meeting was made by Commissioner Loewenstein and seconded by Commissioner Cannon. No discussion. The motion passed.

**Next meeting September 5, 2019
3:00 P.M. meeting at the Treatment Plant**