

Buildings & Grounds Committee Minutes  
November 12, 2019 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Phil Barrett, Jean Raymond, Todd Kusnierz, Mike Smith, Mo Wright; Supervisors Tara Gaston, Ed Kinowski; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Keith Manz, Tom Speziale, Public Works; Eileen Bennett, Information Technology; Ashley Erdmann, McFarland Johnson.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Smith, seconded by Mr. Kusnierz, the minutes of the August 13, 2019 meeting were approved unanimously.**

Mr. Manz said that both Airport projects are NYS Aviation Bureau 90%/10% grants as opposed to FAA. Ashley Erdmann from McFarland Johnson distributed maps of both projects.

**A motion was made by Mr. Kusnierz, seconded by Mr. Barrett, to authorize an agreement with McFarland Johnson, Inc. for engineering services in the amount of \$83,333 for the design, construction administration and inspection services related to construction of an Airport Snow Removal Equipment Building. Unanimous.**

Mr. Manz said that the building is 2500 SF. The building will also house mowing equipment.

**A motion was made by Mrs. Raymond, seconded by Mr. Kusnierz, to authorize acceptance of a Grant Amendment offer from the NYSDOT to increase the project cost for a 2014 Aviation Capital Grant for Saratoga County Airport to construct a six (6) Unit T-Hangar, PIN 1902.16. in the amount of \$500,000 and amend the budget in relation thereto. Unanimous.**

Mr. Manz said that the project was bid back in 2015 and came in high at approximately \$900K with \$700K funding. It was re-bid with design amendments and after a lot of back and forth with the State, an additional \$500K was awarded to bring the total funding amount up to \$1.2M.

**A motion was made by Mr. Wright, seconded by Mr. Smith, to authorize an amendment to Resolution 96-2019 to revise the contract with Twinstare Technologies to include phone equipment maintenance and support services for the DPW Building in Ballston Spa at a cost of \$290.83/mo. for 60 months for total cost of \$17,449.80. Unanimous.**

Mrs. Bennett said that the maintenance in DPW expires in 2019. This will co-term the agreement with the current lease. Mrs. Bennett said that no budget amendment is needed. Upgrades in DMV and the Public Safety facility maintenance will be done at a later date.

Mrs. Raymond inquired about the completion date of the Public Safety Facility. Mr. Speziale said that move in should begin after March 23, 2020.

**On a motion made by Mrs. Raymond, seconded by Mr. Smith, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Deputy Clerk of the Board