



REGISTRATION FORM
SEND THIS COPY IN WITH PAYMENT OR MUNICIPAL VOUCHER

FEBRUARY 5, 2020
SARATOGA SPRINGS CITY CENTER



Name: _____ Municipality: Village Town City (Check One) _____ County _____

Mailing Address: _____ (Street) _____ (Town/City)

Phone #: _____ (H) or _____ (W) E-mail (REQUIRED): _____

I am a Board Member of: Planning Zoning or Other Board or Committee _____ Your last Certificate Level Awarded _____

I will most likely attend the following four course offerings (check only one choice per time slot):
Course topics and time offerings may be subject to change. Suggested course level is noted in parentheses.

*** SEE NEW COURSE OFFERINGS FULL COURSE DESCRIPTIONS ON BACK ***

8:30-10:00 AM	10:30 AM – 12:00 PM	1:30 PM – 2:30 PM	3:00 PM – 4:30 PM
<input type="checkbox"/> NEW! Site Plans: Up Isn't Always North and Other Relevant Questions for Applicants (1,2) P,Z <input type="checkbox"/> NEW! Transportation Safety Planning – Proactive Approaches to Saving Lives (3,4) P <input type="checkbox"/> NEW! Rediscovering the 21st Century SEQR Handbook CLE (1,2,3,4) P,Z <input type="checkbox"/> NEW! What Makes a Good Land Use Board Member? (1,2) P,Z	<input type="checkbox"/> NEW! Transfer of Development Rights: Can it Work for Your Community? (3,4) P <input type="checkbox"/> Zoning Board of Appeals Overview (1,2) Z <input type="checkbox"/> Preventing (or at least Prevailing in) Article 78 Challenges to Planning and Zoning Decisions CLE (2,3,4) P,Z <input type="checkbox"/> Case Law Update CLE (2,3,4) P,Z	<input type="checkbox"/> Essential Duties of Planning Board and ZBA Secretaries & Clerks (2,3,4) P,Z <input type="checkbox"/> NEW! Roundtable: Developer Projects that Satisfy Community Goals & Market Demand (3,4) P <input type="checkbox"/> NEW! Facilitating an Effective & Efficient Subdivision Review Process from Start to Finish (all to avoid the 7 Ps!) (1,2,3,4) P <input type="checkbox"/> Open Government in Planning and Zoning Decision Making CLE (3,4) P,Z	<input type="checkbox"/> NEW! Get Ready for Renewable Energy Projects CLE (2,3,4) P <input type="checkbox"/> NEW! Effective and Ineffective Strategies for Addressing NIMBY Concerns CLE (3,4) P,Z <input type="checkbox"/> NEW! Online Tools and Resources for Planning (1,2,3,4) P,Z <input type="checkbox"/> NEW! Regional Planning Boards, Metropolitan Planning Organizations and Local Planners (2,3) P

P-PLANNING Z-ZONING 1-LEVEL ONE 2-LEVEL TWO 3-LEVEL THREE 4-LEVEL FOUR CLE-CONTINUING LEGAL EDUCATION CREDITS

RETURN THIS REGISTRATION FORM WITH PAYMENT OR VOUCHER BY WEDNESDAY, JANUARY 22, 2020

Advanced Registration is \$60.00 for Saratoga County Attendees
Advanced Registration for Attendees from Outside Saratoga County is \$70.00
All Registrations Received after January 22nd are \$80.00

REGISTRATION IS NOT RESERVED UNTIL PAYMENT OR MUNICIPAL VOUCHER IS RECEIVED

Questions can be directed to the planning office at 518-884-4705 Registrations sent by email, postal mail or fax at: 518-884-4780
 E-MAIL: planningconference@saratogacountyny.gov

Payment enclosed Municipal voucher to be sent (No credit card payments accepted)

Checks should be made payable to **Saratoga County Treasurer** but mailed to the Planning Department at address noted.

To register by mail, send registration form with payment to:
 Saratoga County Planning Board, Attention: Michael Valentine,
 50 West High Street, Ballston Spa, NY 12020

REGISTRATION FEE IS DUE UPON EARLY REGISTRATION. Fee includes mid morning and afternoon breaks, lunch and all training sessions.

CANCELLATIONS MUST BE RECEIVED BEFORE WEDNESDAY, JANUARY 29TH
 This allows us to adjust our food order, or to offer your place to someone else if we have a waiting list. Of course, someone may substitute for you at any time. Fees on late cancellations cannot be refunded.

CLE CREDIT
 The 2020 conference will include courses that would qualify for CLE credit. However, at this time, the details for this certification have not been finalized. It is anticipated that the program will be approved for up to approximately 8.5 hours of CLE credit in the State of New York.

Are you seeking CLE credits? Yes No

MV _____ CN _____ DATE REC'D _____ CHECK _____ VOUCHER _____

2020 PB & ZONING CONFERENCE COURSE DESCRIPTIONS

NEW! Site Plans: Up Isn't Always North and Other Relevant Questions for Applicants

The discussion will focus on the technical components of reading a plan set, including elements such as site plan versus building elevations, the differences in plan scales, photometric plans (what is a footcandle and why are lights measured in temperature?), and what is invert in/invert out and the slope between. After going through the technical components of a plan set, the conversation will allow land use board members to ask questions pertaining to the application process from the applicant's perspective. This will include the formal process of developing an application and the realm of questions both appropriate and inappropriate to ask at a meeting. *Peter Loyola & Chuck Marshall*

NEW! Transportation Safety Planning – Proactive approaches to Saving Lives

This session will discuss the Capital District Transportation Committee's recently completed Local Road Safety Action Plan that identifies numerous strategies county and local governments can implement to save lives and reduce injuries on locally owned roads. Data analysis will be shared focusing on Saratoga County's most serious crashes and the types of crashes that are overrepresented in the data. Saratoga County's crash profile will also be compared to other counties in the region. The session will also discuss interrelation with the subdivision and site plan review processes and describe how safety can and should be more strongly considered, especially as a part of review under SEQR and in traffic impact studies. *Wendy Holsberger, Alana Moran, Sandy Misiewicz*

NEW! Rediscovering the 21st Century SEQR Handbook CLE

The presentation will discuss recent changes to the text and format of the newly minted 4th edition of the SEQR Handbook. In addition to new text that relates to the regulatory changes effective January 2019, the new Handbook includes a general update and has hyperlinks that direct the user to external sources in completing the SEQRA process. The presenters will show how the Handbook, in tandem with the DEC's SEQRA workbooks, can assist municipal officials answer many of their SEQR questions. *Dan Ruzow, Larry Weintraub (DEC), James Eldred*

NEW! What Makes for a Good Land Use Board Member?

This session will provide land use board members with different views presented by a panel of elected officials, current and former planning board members, zba members, and land use attorneys to consider the question of "what makes for a 'good' planning or zoning board member?" Panelists will share their perspectives on matters ranging from meeting preparation, interaction with the public and other board members, drafting resolutions as well as the varying philosophical approaches to board review of applications. *Kevin Tollisen, Gary Dake, Todd Fabozzi, Tom Lewis, Assemblywoman Carrie Woerner*

NEW! Transfer of Development Rights: Can it Work for Your Community?

For communities grappling with development pressure, a transfer of development rights program can be the ideal land use tool to preserve farmland and channel development to where it can be accommodated. Only a small number of local governments in New York use transfer of development rights; however, this panel will explain how transfer of development rights works and discuss its benefits. The challenges of administering transfer of development rights will also be explored, along with other means of protecting farmland. *Chris Eastman (DOS), John Scavo, Justin Grassi, Sophia Marruso*

Zoning Board of Appeals Overview

This introductory course for the zoning board of appeals focuses on the statutory tests boards must follow to grant use and area variances and proper handling of zoning interpretations. Meeting procedures and notice requirements will also be discussed, along with the ZBA's relationship with enforcement officials and the planning board, and the importance of making good findings. *Patricia Burke, DOS and Jon Lapper*

Preventing (or at Least Prevailing in) Article 78 Challenges to Planning and Zoning Decisions CLE

Planning Board and ZBA decisions can be challenged through "Article 78 proceedings". This session will discuss best decision-making practices to minimize the risk of facing these challenges or at least make sure that the Board prevails if they are made. *Mark Schachner, Esq.*

Case Law Update

As successfully presented in previous Conference settings, Ms. Coreno will address another dynamic year for New York courts as they review and issued decisions on a wide variety of land use approvals and denials. This session will provide a close look at the laws and standards that are applied to both approvals and denials issued by your board. This popular class will highlight teachable cases from across the state which aim to provide a framework of land use law that can become useable by a planning or zoning board member in the coming year. *Libby Coreno, Esq.*

Essential Duties of Planning Board and ZBA Secretaries & Clerks

The responsibilities of secretaries of local planning boards and zoning boards of appeals range from accepting applications, to maintaining and archiving records—and everything in between, including issuing notices and transmitting communications on behalf of their boards. The more

effective the board secretary at these tasks, the more efficient local development review and approval will be. In addition, the more complete the record, the better prepared the local government will be to address challenges to decisions. This course explores the essential duties of secretaries and clerks to planning boards and zoning boards of appeals, as well as best practices. *Ebony Mapp, Patricia Burke (DOS), Ryan Riper, Laura Moore, Amy DiLeone*

NEW! Roundtable: Developer Projects that Satisfy Community Goals & Market Demand

This session will be a roundtable discussion with four regional developers: Sonny Bonacio (Bonacio Construction), Peter Belmonte (Belmonte Builders), Robert Miller (Windsor Development), and Jeff Buell (Redburn Development Partners), facilitated by Todd Fabozzi/CDRPC. Municipalities set the stage for growth through comprehensive planning and land use regulations. However, it is through the design, approval and construction of buildings and infrastructure that communities actually develop. The session will probe the interface between how communities plan and regulate and defining the challenges developers face in creating successful projects that satisfy community goals and market demand. *Todd Fabozzi, Sonny Bonacio, Peter Belmonte, Robert Miller, Jr., Jeff Buell*

NEW! Facilitating an Effective & Efficient Subdivision Review Process from Start to Finish (all to avoid the 7 Ps!)

Understanding the decision-making process and regulatory steps for Subdivision Review can be difficult to navigate and time consuming. This session will speak to the overall review process and guidance available to local planning board members. A TDE's (Town Designated Engineer) perspective covering the review of technical aspects within the plan will be presented along with that of an applicant/landowner's design professional. This input will help to show how considerations are made by applicants when preparing a subdivision application and plan. A Town Planner will discuss how comments from Planning Board Members and Staff should be offered and how subsequent submittals by an applicant should document the evolution of the project. Attendees should come away from the session with an ability to mind-map the complexity of the Subdivision Review Process and its multifaceted elements that come together during the review to allow a board to render a final decision on the application. *John Scavo, Joe Dannible, Chris Round*

Open Government in Planning and Zoning Decision Making CLE

Planning and zoning decisions should not be made "in the back room". This session will discuss how Open Government Laws apply to planning and zoning decision-making, including technical legal requirements and even better recommended practices. *Mark Schachner, Esq.*

NEW! Get Ready for Renewable Energy Projects CLE

With the ambitious goal of New York generating 70% of its electricity through renewable energy by 2030, a push for renewable energy projects has already begun. Local governments, rather than being caught off guard, should plan to benefit from the development of renewable energy and are needed as partners to meet the state's future energy needs. Solar is the most widespread and fastest growing of renewable options. This panel will discuss why and what other renewable proposals local governments should be planning for. *Patricia Burke, Houtan Moaveni, Justin Grassi*

NEW! Effective and Ineffective Strategies for Addressing NIMBY Concerns CLE

The session will focus on strategies to address project opponents, aka NIMBYS, through the use of public outreach, record development and appropriate mitigation measures. The session will also cover the legal limitations on the ability to satisfy NIMBY concerns and the protections in New York State on public speech. Use of social media in raising concerns about projects will also be discussed. *Terresa Bakner*

NEW! Online Tools and Resources for Planning

This session will identify and describe free online tools and resources available to members of planning boards and zoning boards of appeal to help aid them in their decision making process. Presenters will provide a basic tutorial about how to access these resources and use them most effectively. Come learn what is at your fingertips, from the County GIS system to the NYSDEC EAF Mapper! *Jackie Hakes*

NEW! Regional Planning Boards, Metropolitan Planning Organizations and Local Planners

How can your local government and planning board benefit by interacting with a regional planning board and metropolitan planning organization (for transportation)? This panel discussion will explore the respective principal roles and purposes of both organizations as they function in the Capital District Region and in the Adirondack Region. The various aspects of your local planning and land use needs - whether involving the gathering of demographic data or assisting in grant funding programs, or promoting local business and economic development, or tackling the processes for application and funding involved with federal transportation programs - will be addressed by this experienced and expert panel. *Beth Gilles, Allison Gaddy, Aaron Frankfeld, Mark Castiglione, Kate Maynard, Michael Franchini*