

MINUTES
Saratoga County Community Services Board Meeting
November 20, 2019

Present: Edmond Amyot, M.D., Wes Carr, Erin Christopher-Sisk, Ph.D. (via phone conference), James Colamaria, Katie Lewis, Ph.D., Maureen Lewsey, and RJ Stutzman. Also present: Michael Prezioso, Ph.D., and Cari Abatemarco from the Mental Health Center.

Absent: Ranjit Bhagwat, Ph.D., Amy Hughes, Paul Morcone and Captain Dan Morley.

I. CALL TO ORDER

Mr. Carr called the meeting to order at 4:04 p.m.

II. ROLL CALL

Roll call was taken. A quorum was established.

III. MINUTES

A motion to accept the minutes from 10/16/19 was made by Mr. Stutzman, seconded by Mr. Colamaria. Motion carried.

IV. PUBLIC TO BE HEARD

None present.

V. DIRECTOR'S REPORT/OLD BUSINESS

A. 2020 Budget Process – For the second year running, we were advised that we had one of the best budget proposals. The tentative budget was submitted yesterday and will be voted on in 2-3 weeks.

B. Armed Active Shooter Training – We had to reschedule the active shooter drill that was scheduled on December 9, 2019. Since our holiday party is scheduled on the same day, employees expressed that it might be a little uncomfortable and/or unsettling to come from an active shooter training to begin our holiday celebration.

VI. NEW BUSINESS

A. Staffing Update – We asked for a reclassification on the personnel side of our budget request, which was approved.

B. 2020 Meeting Schedule – A proposed meeting schedule was distributed to all present CSB members. A motion to accept the schedule was made by Ms. Lewsey, seconded by Mr. Carr. Motion carried.

- C. Annual Compliance In-Service Training Manual – The 2019 Annual Compliance In-Service Training Manual was distributed to all present CSB members. Each member was asked to sign the last page acknowledging receipt of said manual and agree to abide by the rules and regulations. Any CSB member who is not present will receive a copy by email.

VII. NEXT MEETING

The next meeting is scheduled for January 29, 2020 at 4:00 p.m.

VIII. ADJOURNMENT

The meeting was adjourned at 4:20 p.m.

Respectfully submitted by: Cheryle Ellsworth