

Law and Finance Committee Minutes
January 15, 2020 – 4:00 p.m.

Present: Chairman Daniel Pemrick; Committee members Ed Kinowski, Todd Kusnierz, Jonathan Schopf, Kevin Tollisen, Sandra Winney, Mo Wright; Supervisors Phil Barrett, Tara Gaston, Alan Grattidge, John Lant, Jack Lawler, Dick Lucia, Bill Peck, Jean Raymond, Tom Richardson, Michael Smith, Tom Wood, Benny Zlotnick and Chairman of the Board Preston Allen; Spencer Hellwig, Chad Cooke, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney; Susan Hayes-Masa, Coroner, Craig Hayner, County Clerk; Adam Kinowski, Human Resources; Eileen Bennett, Information Technology; Jason Kemper, Planning; Andrew Blumenberg, Public Defender; Cathleen Medick, Public Health; Keith Manz, Public Works; Anna Stanko, Real Property Tax; Dan Rourke, Sewer; Andrew Jarosh, Treasurer; J. Wes Carr, Youth Bureau; Ridge Harris, Gramercy Communications; Barbara Thomas, League of Women Voters; Press.

Chairman Pemrick called the meeting to order and welcomed all in attendance.

Mr. Pemrick announced the appointment of Jonathan Schopf as committee vice chair.

On a motion made by Mr. Kusnierz, seconded by Mr. Wright, the minutes of the December 11, 2019 meeting were approved unanimously.

On a motion made by Mrs. Winney, seconded by Mr. Kinowski, the following resolutions were approved unanimously.

HEALTH & SOCIAL SERVICES

- Authorizing the acceptance of a grant from the New York State Office of Addiction Services and Supports in the amount of \$50,000 for a jail-based medication assisted treatment program and amending the budget in relation thereto.
- Authorizing the acceptance of a grant from New York State and the American Association of Retired Persons in the amount of \$80,000 and amending the budget in relation thereto.
- Authorizing the acceptance of a Medical Reserve Corps Operational Readiness award from the National Association of County and City Health Officials (NACCHO) in the amount of \$2,500 and amending the budget in relation thereto.

Mr. Hellwig said that for the first item, the medications will be used for the treatment of opioid use disorders. The medications will be prescribed by the jail physician to inmates struggling with opioid addictions and this will be done in conjunction with therapy from the Mental Health Department. For the second item, the funds will be used to offset salaries and fringe benefits in the Public Health Department for various initiatives involved in planning for seniors. For the final item, the funds will be used to purchase supplies associated with emergency preparedness.

On a motion made by Mr. Wright, seconded by Mrs. Winney, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing amendments to the 2020 compensation schedule in the Public Works Department, the Information Technology Department and the Sheriff's Department.
- Authorizing an amendment to the County's Policies and Procedures Manual to revise the Leave of Absence policy.

For the first item, Mr. Hellwig said that the position in the Public Works Department will be creating one Working Supervisor Automotive Repairer, in the IT Department will be reclassifying one PC Technical Network Specialist to a Senior PC Technical Network Specialist and in the Sheriff's Department will be abolishing Extra Deputies and creating 14 Transport Officers. For the second item, the policy changes include additions to address absences of employees in the midst of their probationary terms.

On a motion made by Mr. Kusnierz, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing the acceptance of a grant from the US Department of Transportation, Pipeline Hazardous Materials Safety Administration and the NYS Department of Homeland Security and Emergency Services in the amount of \$5,172 and amending the budget in relation thereto.
- Authorizing the acceptance of a NYS 2019 Statewide Interoperable Communications grant in the amount of \$764,347 and amending the budget in relation thereto.
- Authorizing an agreement with Mission Critical Partners in the amount of \$63,200 for maintenance of the County's CAD system.
- Authorizing acceptance of a Counsel at First Appearance grant from the NYS Office of Indigent Legal Services in the amount of \$346,290.06 for the period from January 1, 2020 through December 31, 2022.
- Authorizing an amendment to Resolution 286 of 2019 to revise the on-call payment schedule for counsel at first arraignment attorneys.
- Authorizing a renewal agreement with NMS Labs for the period from January 1, 2020 to December 31, 2020 for postmortem toxicological services.

Mr. Hellwig said that for the first item, the funds will be used to purchase office supplies for training activities conducted by the County's Local Emergency Planning Committee. For the second item, the funds will be used for equipment upgrades and maintenance services associated with the County's emergency communication system. For the third item, this is for the maintenance of the network that operates the County's 911 system. For the fourth item, the grant will be used to pay for attorneys to be on call 365 days/year. For the fifth item, the original resolution did not include the rate for the 11 paid holidays under the County's comp. plan. For the final item, the 2020 fee schedule represents an increase of 4% over the expiring agreement.

On a motion made by Mr. Tollisen, seconded by Mrs. Winney, the following resolution was approved unanimously.

REAL PROPERTY TAX

- Authorizing the County Auditor to approve tax refunds and corrections in amounts not to exceed \$2,500.

Mr. Hellwig said that this is an annual housekeeping item.

On a motion made by Mrs. Winney, seconded by Mr. Kusnierz, the following resolution was approved unanimously.

PUBLIC WORKS

- Authorizing a resolution for the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, for the Construction and Construction Inspection for the Replacement of the CR 13 (Barkersville-Fayville Road) Bridge over Cadman Creek in the Town of Providence for the amount of \$1,010,734.

Mr. Hellwig said that a budget amendment is not required as the funds were budgeted as part of the Capital Plan.

On a motion made by Mr. Kinowski, seconded by Mr. Schopf, the following resolutions were approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a lease agreement with Railroad Place Partners, L.P. for a property located at 60 Railroad Place, Suite 100 in the City of Saratoga Springs for chambers for Judges Freestone and Hogan.
- Authorizing a sublease agreement with NYS Unified Court System for Judge Kathleen Hogan's Chambers.

- Authorizing a 2-year lease extension agreement with 431-433 Broadway LLC for Judge Nolan's chambers.
- Authorizing an agreement with Clark Patterson Lee in the amount of \$20,000 for professional services associated with improvements to Building #3, Saratoga County Court.

Mr. Hellwig said that the first two resolutions will be going to the special meeting of the Board scheduled for today. The first item is for Supreme Court Judge Freestone and the chamber will also be shared by Fourth Judicial District's Supervising Judge Kathleen Hogan. This is a 2,134 sq. ft. suite and the monthly lease rate will be \$3,700. The cost will be shared between the County and the State of New York. Under County Law the County is required to provide chambers for Judges and the current staffing levels have consumed the space at the Courthouse. For the second item, the sublease agreement mirrors the lease agreement with Railroad Place Partners. For the third item, Judge Nolan reached retirement age however the court system has approved a 2-year recertification for him. This means the County has to maintain the chambers as long as the recertification is in effect. For the final item, this will address some of the handicapped accessible area needs in the building.

On a motion made by Mr. Wright, seconded by Mr. Kusnierz, the following resolution was approved unanimously.

ECONOMIC DEVELOPMENT

- Setting a date and time for a public hearing for amendments to Saratoga County Agricultural District #2 to be held February 12, 2020 at 4:25 pm.

Mr. Hellwig said that the amendments to the district include a 137 acre horse farm in Galway, 19 acre produce and livestock farm in Providence, 15 acre horse farm in Malta and .14 acre horse boarding farm in Clifton Park.

On a motion made by Mr. Kinowski, seconded by Mr. Wright, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an amendment to Resolution 72 of 2018 to revise the maintenance agreement costs with MM Hayes for years 3 through 6.
- Authorizing an amendment to the 2019 budget to address unanticipated expenses in the Youth Bureau.
- Executing an EPA Administrative Order pertaining to the Sewer District's compliance with addressing ammonia exceedances.

For the first item, Mr. Hellwig said that in 2019 the County exceeded the limit of timekeeper licenses for the Kronos time and attendance system. As a result of that, the maintenance agreement has been increased by \$1,947 per year. For the second item, the expenses total

\$1.065M. The expenses were driven by increased participation in the special education programs, early intervention and pre-school handicapped children. The State also lumped two years of administrative fees into one invoice. Of the \$1.065M the State picks up 60% and the County is responsible for the other 40%. Unbudgeted sales tax revenue will be used to cover the shortfall. For the final item, the administrative order does not include any financial penalty but does include compliance schedule of items that the District is required to meet.

On a motion made by Mr. Tollisen, seconded by Mr. Wright, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board