

Buildings & Grounds Committee Minutes
June 9, 2020 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Alan Grattidge, Bill Peck, Mike Smith, Tom Wood and Benny Zlotnick; and Chairman of the Board Preston Allen; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Eileen Bennett, Information Technology; Keith Manz, Public Works Commissioner; Tom Speziale, Public Works Deputy Commissioner; Mayor Larry Woodbright, Village of Ballston Spa.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Smith, seconded by Mr. Zlotnick, the minutes of the May 12, 2020 meeting were approved unanimously.

Mr. Speziale gave an update on the Public Safety Facility. He said he expects to schedule a certificate of occupancy in the next two weeks with the State. The woodworking is almost complete. The electrical, HVAC, plumbing and heating is complete. Testing is ongoing. Fire protection system is nearing completion. Installation of security and video surveillance is progressing. PA system is 90% installed. Phone system programming begins next week with installation the following week. The 911 system and the computer aided dispatch vendors either are on site or will be on site starting their installation shortly. We are awaiting the return of Verizon for the phone lines and wireless. Fiber optic system are complete and are being programmed. Our own IT Department are installing computer systems. The building cleaning is progressing. All furniture has been delivered and is partially assembled and installed. Assembly and installation will be ongoing. The landscape is complete and the hydro seeding needs to be re-done. The paving and striping is complete. We will be working to move in Public Health first, followed by Probation hopefully in late June, mid-July. Mr. Veitch thanked Mr. Speziale for the update and keeping the Committee up to date on the progress. He is hoping the migration and the move will be discussed at the next meeting.

Mr. Manz said the bidding specs were written off the wrong system. Rather than change the system and add more cable, the decision was made to change to a Bogen PA System. This is the most economical solution. Audio intercoms were also added at three exterior doors. These changes brought the contract amount over the minor contract allowed total. He said there is enough funding in the budget so there is no budget amendment needed. Mrs. Bennett added this system will be more expandable and agreed it was the best way to go.

A motion was made by Mr. Zlotnick, seconded by Mr. Wood, to authorize an amendment the Twinstare/Voice.Data.Video.Inc. Minor Contract for the Public Address (PA) System installation at the Public Safety Facility for the total amount of \$6,869.03 as follows:

- A. Swap the “Valcom” PA System for a “Bogen” PA System. The PA system wiring was not properly specified in the contract drawings therefore the wiring for the “Valcom” system was not correctly installed. The most economical solution to resolve this issue was to change the system to a “Bogen” system. Add \$2,266.44**

B. Add audio intercoms at three exterior doors not originally included in the contract drawings. Add \$4,602.59

The amended contract amount will be \$20,454.47. Unanimous.

Mr. Manz said this funding is from FAA for operational expenses at the Saratoga County Airport. This funding will go towards the County share of two ongoing projects at the airport as well.

A motion was made by Mr. Peck, seconded by Mr. Smith, to authorize acceptance of an FAA CARES Act grant, in the amount of \$69,000 to cover airport operational expenses. Unanimous.

Mr. Veitch said communication has been received from the Village of Ballston Spa and Mayor Woolbright is here with us today. Mr. Veitch said the Village would be closing down village roads so the eateries will be able to use the roads to expand their restaurants out once Phase 3 allows it. Many of the available on street parking will be taken up by this. The Village saw the lots as a possible solution to the parking problem closing the roads would cause. The Village is requesting use of the County lots during certain times. Mr. Veitch said he, Chad, Steve, Tom, Spencer all looked into this request. Mr. Veitch asked Mr. Woolbright if he would like to address the Committee.

Mr. Woodbright said this came up suddenly when they heard the Governor was going to allow outdoor dining in Phase 2. He appointed a subcommittee to bring back some suggestions as to what they could do about parking and if businesses wanted to expand to the outside. He is hoping to have approval from the Liquor Authority to begin Thursday, June 18th. The Village will allow this Thursdays through Sundays from 4pm to 10pm. This will be for parts of Front Street. Parking is tight in downtown as there are not parking lots. Parking spots will be lost with the road closures. He said the Village has spoken with EOC for their parking lot and it looks favorable they can reach an agreement. He is asking for the two lots on West High Street.

Mr. Veitch thanked Mr. Woolbright for coming to the Committee. He said there are three things that have been in discussion. The first is the conditions of the lots and that they are in good enough shape for this. Mr. Speziale did look at the lots. He said they have all been paved within the last 5 years and are in good condition. Mr. Veitch said the second question was with the insurance carrier. Mr. Cooke said he contact Cool Insuring. Cool Insuring asked about the conditions of the lots and were told they were in good condition. Cool also asked the Village to name the County as additional insured. The Village has done this and provided a certificate. Mr. Cooke said Cool asked for the indemnification agreement that would make county whole in the event of a lawsuit. Mr. Cooke said the Village would hold the County harmless. Mr. Dorsey said the Village has provided the County with an insurance certificate, which would be required with any agreement. There has to be an Intermunicipal agreement between the Village and the County. In the agreement, the County will be requiring the Village to hold the County harmless in the event of a lawsuit. The County's parking policy is a series of Local Laws and Resolutions. The Local Law process takes time so his recommendation would be a resolution authorizing this agreement. He also recommended the resolution have a sunset clause as to when this agreement would expire. Mr. Veitch said his thought was to have a resolution giving permission to the Village to use the County lots for parking. The timing for this would be as the Mayor requested with the sunset

clause as Mr. Dorsey had suggested. Mr. Peck said this plays right in to the role of reopening and this is great. One clarification, the Mayor's start time of 4pm. The County's workday ends at 5pm. Over all, he commends everyone involved, as this will help the businesses jumpstart. Mr. Veitch clarified the start time would be 5pm. Mr. Peck said the end time should be 11pm. Mr. Veitch said there would be no overnight parking allowed.

Mr. Manz said Public Works will take care of the signage.

Mr. Smith said this is a win-win.

A motion was made by Mr. Peck, seconded by Mr. Zlotnick, to authorize the county to enter into an Intermunicipal agreement with the Village of Ballston Spa to allow the temporary public use of the County parking lots on West High Street from June 18th to November 1st. Unanimous.

Mr. Veitch said the County's parking code was last amended in 1984. This section of code is out of date and needs to be updated. There are new buildings and buildings gone. He said for now this is a good temporary agreement with the village. This will be something this Committee will look at in the future.

On a motion made by Mr. Smith, seconded by Mr. Wood, the meeting was adjourned unanimously.

Respectfully submitted,
Pamela Wright
Clerk of the Board