

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF NOVEMBER 12, 2020 9:15 A.M. at the COUNTY OFFICES

COMMISSIONERS PRESENT: Howe, Bisnett, Cannon, Doyle, Fillion, Hotaling, Keegan, Loewenstein,

COMMISSIONERS EXCUSED: Thompson

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Chief Operator, Gene Hutchings; William Bills, Maintenance Manager; Andrew Marsden, Assistant Maintenance Manager; Michael Naughton, Assistant County Attorney

Chairman Howe welcomed everyone to the November 12, 2020 Saratoga County Sewer Commission meeting.

PLEDGE OF ALLEGIANCE: Led by Chairman Hotaling

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe said he appreciated everyone taking the time to change their schedule and to be here for this very important function we do every year. He thanked the Commission and said he appreciated their dedication to everyone here.

APPROVAL OF MINUTES of October 8, 2020. *Commissioner Doyle made a motion to approve the minutes of October 8, 2020. Commissioner Bisnett seconded the motion. No discussion. The minutes of October 8, 2020 were approved. 8 Ayes, 1 Absent, 0 Nays.*

APPROVAL OF SPECIAL MEETING MINUTES of October 21, 2020. *Commissioner Cannon made a motion to approve the Special Meeting minutes of October 21, 2020. Commissioner Doyle seconded the motion. No discussion. The Special Meeting minutes of October 21, 2020 were approved. 8 Ayes, 1 Absent, 0 Nays.*

2021 SCALE OF CHARGES – Chairman Howe said the first item is the 2021 Scale of Charges. He said we have done a pretty good job preparing this. Kudos to Executive Director Rourke, Confidential Secretary Gorman, Attorney Naughton and everyone else involved. Chairman Howe entertained a motion to approve and establish the 2021 Scale of Charges.

Commissioner Hotaling made a motion to forward the proposed Scale of Charges for 2021 to the Board of Supervisors for approval. Commissioner Doyle seconded the motion. No discussion. The motion for approval of the proposed Scale of Charges for 2021 as presented at the Public Hearing held at 9:00 A.M. on November 12, 2020 and to be forwarded to the Board of Supervisors for approval passed: 8 Ayes, 1 Absent, 0 Nays.

2018 CAPITAL PROJECTS

Regional Biosolids Handling Facility – Executive Director Rourke gave a status update. He said we are still working through our cost analysis based on our sludge production numbers coming from our plant upgrade due to our increased ammonia. There seems to be a significant bust in our numbers from our sampling data that we are trying to explain, which we need to do before hard design for the Regional Biosolids Facility.

Ammonia Related WWTP Upgrades – Executive Director Rourke informed per our consent order with NYSDEC, we had to submit an engineering report by October 30, 2020 and he reported that did get submitted. He added we are currently set to perform some additional testing next week which should better define the level of inhibition that our treatment plant sees currently which will help us finalize that design and continue to move into a more hard design and preliminary design once we settle on the number from the additional testing.

2019 CAPITAL PROJECTS

Knox Woods (HM) and Riverside #1 (ST) Pump Station Upgrades – Executive Director Rourke reported we have not broken ground yet as we are still awaiting final pump deliveries before the contract begins. We are also waiting for submittals to be finalized and pumps to be ordered. He said he believes they are ordered for Riverside #1 Pump Station and we are awaiting the Knox Woods pumps due to some confusion on the electrical side, if we had single phase or three phase power which has been hashed out. So we are moving forward with that.

2020 CAPITAL PROJECTS

Environmental Benefit Project (EBP) – Executive Director Rourke gave an update on the solar array project. He reported a preconstruction meeting was held this week and work should begin next week. He said hopefully, weather permitting, a lot of the work should be substantially complete by February 2021 and we should be operational by April 2021 contingent upon how this winter goes which is past our consent order deadline of December 31, 2020 with NYSDEC. He added with the factor of COVID-19 and the different issues with obtaining material at reasonable cost, that has been pushed back and he will be submitting a request to NYSDEC for an extension with a date a little farther out in 2021 for completion on that project.

Storage Building/HVAC and Roof Replacement Design – Executive Director Rourke reported we are still continuing through preliminary design. The engineer is still gathering information and moving forward. Chairman Howe asked how the roof repair was going on the administration building. Executive Director Rourke said it is going good; work is approximately 90% complete. It has been a bit of a headache in terms of the noise and the different smells in the plant, but other than that it is going well.

Commissioner Loewenstein asked when construction was slated for the storage building. Executive Director Rourke said we need to repair our air conditioning (AC) System under that project for the administration building. He is hoping that will be completed by the spring of 2021 and the rest of it he plans to start in 2021 and then based on how lead times look for certain items either completed by fall 2021 or spring of 2022.

Commissioner Loewenstein said that was the reason for the leading question as the ability to get construction material and any associated costs, he has seen significant bumps in basic materials like lumber and roofing and things like that. He inquired if we would have to adjust any of our budgeting for this year or if by the middle of next year it goes back down. Executive Director Rourke said the nice part about that project in particular, minus our air conditioner for the administration building, everything else if we needed to put it off 8 months to 1 year we can put it off. It's not ideal, we need the storage but it's not like its process related

and we absolutely need to get it done. Commissioner Loewenstein thanked Executive Director Rourke. Chairman Howe thanked Commissioner Loewenstein.

Interceptor Relining Phase VIIB – Executive Director Rourke said this project is the rest of our interceptor that we are going to rehabilitate with cured in place liner. He said he believed we already performed the task of a motion to approve construction but we had not had the public hearing yet. He thought it wise to bring it back to the Commission to approve it again after having the public hearing. He informed the Commission there was no comment at that public hearing. The engineer's estimate is \$29.8M and it is an increase in cost per user of \$22.46 and because of that this is going to be subject to an approval by the Office of the State Comptroller (OSC). He informed the OSC comes out with a number every year for increased cost to users, for capital projects. This year it is \$8.00, anything under \$8.00 doesn't need approval, anything over \$8.00 needs approval. In order to submit the application we need the project resolution which is basically the Commission and BOS approving construction of the project. He said it is not the bond resolution, it the project resolution stating we are in favor of constructing this project. With that he said we need a motion to approve construction. Chairman Howe entertained that motion.

Commissioner Bisnett made a motion approve the increase of \$22.46 cost per user and construction for the proposed rehabilitation and improvement of the Saratoga County Sewer District interceptor and related facilities subject to approval of the New York State Comptroller. Commissioner Keegan seconded the motion. No discussion. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

Riverside (Stillwater) I&I Reduction Design – Executive Director Rourke said there is a letter from The Chazen companies in the agenda packet. Chazen has been doing work on our Riverside Pump Station and as we have known and they continue to figure out, we have an inflow and infiltration (I&I) problem in that section of Stillwater. It is very old pipe that predates even the Sewer District. It is vitrified clay pipe that's got lots of issues. Executive Director Rourke said when we submitted our report to NYSDEC for the pump station upgrade they said this isn't the correct way to deal with I&I by upsizing your pump station. He said we needed to upgrade our pump station anyway and that is why we ended up upsizing the pumps but more or less in NYSDEC's letter they said we need to begin work on upgrading and fixing those I&I issues and reducing the I&I. Executive Director Rourke said this would be a change order to the existing engineering contract we have with Chazen Companies to continue working on that. Chazen has already done some of the preliminary work because they were already working on the pump station, so they understand the flows of the system. Executive Director Rourke said the reason he is recommending a change order is they have already done that work as opposed to going out for an RFP, which we would be paying for that work twice. It is important; it is old pipe that needs to get TV inspected to see what kind of rehabilitation method needs to be done. Today would be a motion to approve a change order in the amount of \$85,300.00. Chairman Howe entertained a motion.

Commissioner Bisnett made a motion to forward a recommendation to the Board of Supervisors to authorize an amendment to the agreement with Chazen Companies Engineering D.P.C in the amount of \$83,500.00 increasing the total contract to a not to exceed amount of \$193,500.00 for evaluation and design services for inflow and infiltration (I&I) related to Riverside #1 Pump Station in the Town of Stillwater. Commissioner Cannon seconded the motion. No discussion. Motion passed: 7 Ayes, 1 Abstain, 1 Absent, 0 Nays.

Saratoga Springs Pump Station and F.M Evaluation and Design – Executive Director Rourke said this project was on our list for RFP's for 2020 to take a look at our Saratoga Springs pump station and forcemain. This is one of our larger, original pump stations and original forcemain that serves the entire City of Saratoga Springs and the entire Town of Wilton. It is still in pretty good shape and we have done a pretty good job maintaining it but a report done in 2014 by O'Brien & Gere and Barton & Loguidice had some recommendations moving forward on what should happen at that station. This RFP was to take those recommendations and do some more analysis and come up with a design and also to analyze the forcemain

to see if we need to replace it or repair it with some more destructive methods. Executive Director Rourke informed there were 9 proposals received with prices ranging from \$152,000.00 to \$645,000.00 for the repair design and prices ranging from \$172,000.00 to \$1.4M for replacement design. There was a wide range of pricing. He said he looked at the proposals and scored them. William Bills, Maintenance Manager and Andrew Marsden, Assistant Maintenance Manager scored them also and all came up with a recommendation to award to Weston & Sampson. Executive Director Rourke said he recommends awarding up to the replacement cost which there price came in at \$305,300.00. This will allow us to if we want to trigger that work once we do more destructive testing and we won't have to wait for the calendar should we find the forcemain is in bad shape. That being said we would obviously break out the task for replacement design and if it doesn't get done they wouldn't get paid for it. So with that Executive Director Rourke recommended award to Weston & Sampson in the amount of \$305,300.00.

Commissioner Cannon made a motion to forward a recommendation to the Board of Supervisors to authorize an agreement with Weston & Sampson PE, LS, LA, PC in the amount of \$305,300.00 for the design, construction administration and construction inspection services for the rehabilitation of the Saratoga County Sewer District No.1's Saratoga Springs Pump Station and Forcemain. Commissioner Fillion seconded the motion. No discussion. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

ATTORNEY REPORT – None

DEDICATIONS – None

A motion to adjourn the meeting was made by Commissioner Hotaling and seconded by Commissioner Cannon. No discussion. The motion passed unanimously.

**Next meeting December 3, 2020
3:00 P.M. meeting at the Treatment Plant**