



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 225 - 2020**

**Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick**

#### **AUTHORIZING THE YOUTH BUREAU'S 2020 FUNDING APPLICATIONS AND CONTRACTS**

WHEREAS, the Youth Bureau's Director has proposed a 2020 Resources Allocation for programs and agencies participating in its Youth Development Program (YDP) and its Runaway Homeless Youth Act (RHYA) program to include County sponsorship, administration and payment responsibility for up to one-half of the programs' costs; and

WHEREAS, this proposal also includes matching funds for the Cooperative Extension 4-H Youth Service Project not to exceed \$22,500; and

WHEREAS, certain YDP programs held in 2019 were cancelled in 2020 due to the COVID-19 pandemic; and

WHEREAS, all other agencies or municipalities listed in the proposed YDP allocation will provide, from their current or prospective budgets, the other half of the program expenditures; and

WHEREAS, the State Office of Children and Family Services (OCFS) offers 60% state funding, 40% local share, for qualified local services or agencies participating in its Runaway Homeless Youth Act (RHYA) program; and

WHEREAS, these applications for possible State funds require authorized signatures of the Chair and Clerk of this Board and of our Youth Bureau Director; now, therefore, be it

RESOLVED, that the County of Saratoga will operate a Youth Bureau in 2020; and, be it further

RESOLVED, that the County confirms that it has appropriated \$22,500 in matching funds for the Cooperative Extension 4-H Youth Service Project in the 2020 County Budget; and, be it further

RESOLVED, that the Chair and Clerk of this Board and the Youth Bureau Director execute all documents required by the State OCFS for approval, reimbursement and implementation of the actual 2020 Youth Bureau Resources Allocation for the County and its local governments; and, be it further

RESOLVED, that the Chair of the Board execute all subcontracts for acceptance of the following 2020 YDP funds by the following agencies:

<u>AGENCY</u>	2020 <u>YDP</u>
4-H Youth Service Project	\$ 5,471
Ballston Area Recreation Commission - BARC	\$ 4,787
CAPTAIN CAPteens (Clifton Park)	\$ 4,719
CAPTAIN CAPteens (Halfmoon)	\$ 1,273
Cool Out of School (Prevention Council)	\$ 6,620
Family Enrichment Services (Catholic Charities)	\$ 14,564
Job Assist – Ballston Spa (CAPTAIN Community Human Services)	\$ 3,361
Job Assist – Burnt Hills (CAPTAIN Community Human Services)	\$ 3,462
Job Assist – Clifton Park (T/Clifton Park)	\$ 2,995
Lively Library Learning (Southern Adirondack Library System)	\$ 1,120
Mentoring (Big Brothers/Big Sisters of Capital Region)	\$ 3,871
Moreau Community Center – Kids Korner	\$ 2,444
Outreach in the Park (CAPTAIN Community Human Services)	\$ 2,647
Parent and Child Support Services – Saratoga Center for the Family	\$ 7,232
Project LIFT – Franklin Area Community Center, Inc.	\$ 10,694
Project LIFT Volunteers – Franklin Area Community Center, Inc.	\$ 2,851
Saratoga Mentoring Program (Catholic Charities)	\$ 10,042
Schuylerville Youth Program (Greater Schuylerville Youth Center)	\$ 7,741
Support Treatment Groups for Children – Saratoga Center for the Family	\$ 1,221
Youth Development Program (Mechanicville Area Community Services Center)	\$ 7,129
Youth Enrichment Program (T/Clifton Park)	\$ 3,667
SACC Teen Nights (Stillwater Area Community Center)	\$ 2,036
Youth Referral Service (T/Galway)	\$ 254
Youth Social Recreation (Ballston Area Community Center)	\$ 7,944
Drop-In Program – T/Wilton	\$ 3,668
Galway Recreation Program	\$ 2,571
Greenfield Summer Recreation	\$ 3,158
Saratoga Springs Recreation Commission	\$ 6,927
Town of Malta Summer Recreation Program	\$ 2,546
Town of Moreau Recreation Youth Program	\$ 3,140
	<u>\$140,155</u>

and, be it further

RESOLVED, that the Chair of the Board execute the following subcontract for acceptance of the 2020 RHYA funds by the following agency:

<u>AGENCY</u>	2020 <u>RHYA</u>
CAPTAIN/Youth Shelter	\$12,446

BUDGET IMPACT STATEMENT: No budget impact.



## SARATOGA COUNTY BOARD OF SUPERVISORS

### RESOLUTION 226 - 2020

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

#### **AUTHORIZING THE ACCEPTANCE OF A \$1,000 DONATION FROM THE LIGHT RAIN FOUNDATION FOR THE SARATOGA COUNTY OFFICE FOR THE AGING AND AMENDING THE 2020 COUNTY BUDGET IN RELATION THERETO**

WHEREAS, the Saratoga County Office for the Aging has received a donation in the amount of \$1,000 from The Light Rain Foundation of Stillwater, New York with a letter thanking the Office for the valuable work that it is doing in the community; and

WHEREAS, the Office for the Aging plans to utilize said gift to supplement funding for its Senior Nutrition Program; and

WHEREAS, an amendment to the 2020 Saratoga County Budget is necessary to implement the acceptance of this generous donation; now, therefore, be it

RESOLVED, that this Board of Supervisors accepts and acknowledges the generous gift of \$1,000 from The Light Rain Foundation that will be used to supplement funding for the Office for the Aging's Senior Nutrition Program; and be it further

RESOLVED, that the 2020 County Budget is amended as follows:

#### OFFICE FOR THE AGING

##### Appropriations:

Increase Acct. #A.76.761-7761 Senior Nutrition Program	\$1,000
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##### Revenues:

Increase Acct. #A.76-1554 Donations	\$1,000
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and, be it further

RESOLVED, that the Director of the Saratoga County Office for the Aging take the appropriate steps to express to The Light Rain Foundation the gratitude of this Board for its generous gift.

BUDGET IMPACT STATEMENT: None. 100% local aid.



**SARATOGA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION 227 - 2020**

**Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick**

**AUTHORIZING 2021 SUBCONTRACTS FOR THE OFFICE FOR THE AGING PURSUANT TO THE 2020-2021 ANNUAL IMPLEMENTATION PLAN**

WHEREAS, the Saratoga County Office for the Aging, provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

WHEREAS, the Federal Act requires the preparation of a Four-Year Service Plan, annual updates and funding applications for the provision of listed services; and

WHEREAS, the State Act requires the submission of an Annual Plan for the delivery of community services, which Plan also serves as the Federal annual update; and

WHEREAS, the New York State Office for the Aging has determined that there will not be a need for an annual update at this time as the 2020 plan was not followed through with due to the COVID-19 pandemic and is being rolled over for 2021; and

WHEREAS, pursuant to Resolution 234-2019, this Board approved the 2020-2021 Annual Implementation Plan proposed by our Office for the Aging for the provision of community services to the County's elderly population; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute the following 2021 subcontracts, with the form and content thereof being subject to the approval of the County Attorney, namely:

PROVIDER	FUNDING	SERVICE	TERM	AMOUNT
A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA & Community Services for the Elderly (CSE)	Transportation (City of Saratoga) Springs)	1/1/21-12/31/21 Contributions Match Reimbursement	\$ 450.00/day \$ 1,500.00 \$ 0.00 \$112,500.00
A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA & Community Service for the Elderly (CSE)	Transportation (6 Towns)	1/1/21-12/31/21 Contributions Match Reimbursement	\$ 450.00/day \$ 1,500.00 \$ 0.00 \$112,500.00

A&H Services 5 Thompson View Ballston Spa, NY 12020	WIN, AAA Transportation & Community Services for the Elderly (CSE)	Transportation (5 Towns)	4/1/21-3/31/22 Contributions Match Reimbursement	\$ 250.00/day \$ 0.00 \$ 0.00 \$ 50,250.00
Town of Corinth 600 Palmer Ave. Corinth, NY 12822	Community Services for the Elderly (CSE)	Transportation	4/1/21-3/31/22 Contributions Match Reimbursement	\$ 30,200.00 \$ 200.00 \$ 7,500.00 \$ 22,500.00
City of Mechanicville 36 North Main Street Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Transportation	4/1/21-3/31/22 Contributions Match Reimbursement	\$ 8,640.00 \$ 3,000.00 \$ 1,440.00 \$ 4,200.00
Captain Community Human Services 543 Saratoga Road Glenville, NY 12302	Community Services for the Elderly (CSE)	Care Links Program	4/1/21-3/31/22 Contributions Match Reimbursement	\$ 40,000.00 \$ 0.00 \$ 10,000.00 \$ 30,000.00
Town of Clifton Park 1 Town Hall Plaza Clifton Park, NY 12065	Community Services for the Elderly (CSE)	Senior Center Recreation & Education	4/1/21-3/31/22 Contributions Match Reimbursement	\$ 13,334.00 \$ 0.00 \$ 3,334.00 \$ 10,000.00
O'Connell and Aronowitz 1 Court Street Saratoga Springs, NY 12866	IIIB	Legal Services	1/1/21-12/31/21 Contributions Match Reimbursement	\$ 34,334.00 \$ 1,000.00 \$ 3,334.00 \$ 30,000.00
Christine Kudlacik, RD 79 Loudon Road Saratoga Springs, NY 12866	Title IIIC WIN	Dietician Services	1/1/21-12/31/21 4/1/21-3/31/22	\$ 45.00/hour \$ 45.00/hour
Greater Adirondack Home Aides 25 Willowbrook Rd, #4 Queensbury, NY 12804	IIIE & EISEP	In-Home Respite Care	1/1/21-12/31/21	\$24.00/hour
NEC Care, Inc. Home Instead Senior Care 12 Mountain Ledge Dr., #3 Gansevoort, NY 12831	IIIE & EISEP	In-Home Respite Care	1/1/21-12/31/21	\$24.00/hour
Wesley Senior Solutions 396 Loudon Road Saratoga Springs, NY 12866	IIIE & EISEP	In-Home Respite Care	1/1/21-12/31/21	\$24.00/hour

Mechanicville Area Community Services Center PO Box 30, 6 South Main St. Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Elder Care Services	4/1/21-3/31/22	\$ 56,000.00
			Contributions	\$ 0.00
			Match	\$ 14,000.00
			Reimbursement	\$ 42,000.00
Lena's Adult Day Services, Inc. 230 Bluebird Road South Glens Falls, NY 12803	EISEP	Social Adult Day Care	4/1/21-3/31/22	\$ 33,334.00
			Contributions	\$ 0.00
			Match	\$ 8,334.00
			Reimbursement	\$ 25,000.00
GTL, Incorporated d/b/a Link to Life 27475 Meadowbrook Road Novi, MI 48377	EISEP	Personal Emergency Response Systems (PERS)	1/1/21-12/31/21	\$ 24,000.00
			Contributions	\$ 0.00
			Match	\$ 0.00
			Reimbursement	\$ 24,000.00

BUDGET IMPACT STATEMENT: No budget impact.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 228 - 2020**

**Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick**

#### **AUTHORIZING A CONTRACT WITH SHELBY FARRELLY FOR CONTACT TRACING SERVICES**

WHEREAS, pursuant to Resolution 111-2020, this Board authorized the County Administrator to execute up to fifty (50) minor contracts with individuals identified by Saratoga County Public Health Services as willing to serve and complete the required training to work as contact tracers on an as needed basis, at a rate of compensation of \$25.00 per hour; and

WHEREAS, the County entered into an existing minor contract with Shelby Farrelly dated July 31, 2020 for contact tracer services to rapidly interview positive COVID-19 patients; identify their close contacts; interview and alert those contacts to the risk of infection; instruct the contacts to quarantine or isolate for 14 days and monitor those in quarantine or isolation to ensure their compliance and to ascertain if they are showing any symptoms of COVID-19 and

WHEREAS, Shelby Farrelly has been a dependable contact tracer and her work has proven to be superior, and as she is a nursing student who is doing her studies online she is available to perform contact tracing services full time; and

WHEREAS, it is anticipated that the cost of services performed by Shelby will meet or exceed the minor contract limit of \$15,000 before the end of November, 2020; and

WHEREAS, our Health and Social Services Committee and Acting Director of Public Health have recommended that the County enter into a new agreement with Shelby Farrelly for contact tracing services for a term of one year, commencing at the signing of said agreement, at the rate of \$25.00 per hour, with the total contract not to exceed the sum of \$52,000; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Shelby Farrelly of Saratoga Springs, New York for contact tracing services for a term of one year, commencing at the signing of said agreement, at the rate of \$25.00 per hour, with the total contract not to exceed the sum of \$52,000; and, be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** None. Costs associated with this contract will be covered by a Health Research, Inc. grant.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 229 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

#### **AMENDING RESOLUTION 85-2020 TO AUTHORIZE AN ADDITIONAL INSURANCE PREMIUM OF \$10,905.78 FOR PROPERTY INSURANCE COVERAGE FOR THE NEW PUBLIC SAFETY BUILDING**

WHEREAS, pursuant to Resolution 85-2020, this Board authorized the award of the County's insurance coverages for the policy period May 8, 2020 through May 8, 2021, which included an award of the County's Property liability coverage to Chubb Insurance Company ("Chubb") at a premium of \$197,534; and

WHEREAS, our insurance agent, Cool Insuring Agency, Inc. ("Cool") has procured additional property insurance coverage through Chubb for the new Public Safety Building at 6012 County Farm Road, Ballston Spa, effective as of August 20, 2020, for an additional premium of \$10,905.78 and has provided an amended Property insurance policy to the County for said additional coverage; and

WHEREAS, it is necessary to amend Resolution 85-2020 to increase the County's premium payment for Property insurance coverage with Chubb by an additional \$10,905.78, thereby increasing the total insurance premium to \$208,439.78, and to authorize payment to Cool for the additional premium of \$10,905.78; now, therefore, be it

RESOLVED, that Resolution 85-2020 is hereby amended to increase the County's premium payment to Chubb for property insurance coverage by \$10,905.78 to \$208,439.78 for additional property insurance coverage for the new Public Safety Building; and, be it further

RESOLVED, that payment to Cool Insuring Agency, Inc. of the additional premium amount of \$10,905.78 is hereby authorized.

BUDGET IMPACT STATEMENT: None. Funds are available in the 2020 County Budget.





## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 230 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

#### **AMENDING THE 2020 COMPENSATION SCHEDULE UNDER INFORMATION TECHNOLOGY**

WHEREAS, the Information Technology Department has experienced an increase in Help Desk tickets submitted both during the standard workday and after hours from County departments, such as Public Health Services, to support COVID-19 operations, as well as from the Sheriff's Department which requires 24/7 support; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources and the Director of Information Technology have recommended that the 2020 Saratoga County Compensation Schedule be amended under Information Technology to reclassify one (1) position of Computer Programmer to one (1) PC Network Technician with a base salary of \$53,898, and to create one (1) position of PC Technical Network Specialist with a base salary of \$64,106 in order to properly meet the increased information technology needs of County departments during standard work hours and after hours; now, therefore, be it

RESOLVED, that the 2020 Saratoga County Compensation Schedule is amended effective as of November 27, 2020 as follows:

#### **UNDER INFORMATION TECHNOLOGY:**

Reclassify (1) Computer Programmer to (1) PC Network Technician, Base Salary \$53,898  
Create (1) PC Technical Network Specialist, Base Salary \$64,106

**BUDGET IMPACT STATEMENT:** No budget impact.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 231 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

#### **RATIFYING 2020-2022 COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED PUBLIC SERVICE EMPLOYEES UNION, AMENDING THE 2020 COMPENSATION SCHEDULE, AND AMENDING THE 2020 BUDGET**

WHEREAS, Resolution 45-2017 approved a four year Collective Bargaining Agreement with the Saratoga County Sheriff's Officers Association, Inc., which Collective Bargaining Agreement expired on December 31, 2018; and

WHEREAS, subsequent to the expiration of said Collective Bargaining Agreement, the United Public Service Employees Union (UPSEU) replaced the Saratoga County Sheriff Officers Association, Inc. as the bargaining agent for those employees previously represented by the Saratoga County Sheriff Officers Association, Inc.; and

WHEREAS, Resolution 90-2020 approved a one year extension of the previously expired Collective Bargaining Agreement with the UPSEU through December 31, 2019; and

WHEREAS, our Negotiating Committee has engaged in collective bargaining contract negotiations with the UPSEU, and a Memorandum of Agreement extending the expired Collective Bargaining Agreement for an additional three (3) years from January 1, 2020 through December 31, 2022 was approved by our Negotiating Committee and executed by the County Administrator, Sheriff Zurlo and UPSEU Labor Relations Representative Paul Iachetta; and

WHEREAS, the Tentative Agreement for a three year extension of the Collective Bargaining Agreement through December 31, 2022 was approved by the UPSEU's membership on November 3, 2020; and

WHEREAS, our Negotiating Committee, the Saratoga County Sheriff and the County's Director of Human Resources have recommended that the Memorandum of Agreement with the UPSEU be ratified, and that the Sheriff Compensation Schedule for the year 2020 in the Saratoga County Compensation Schedule be accordingly amended to incorporate the agreed upon compensation matrix and salary rates; now, therefore, be it

**RESOLVED**, that this Board of Supervisors hereby approves the Tentative 2020-2022 Agreement with the United Public Service Employees Union providing for a three year extension of the previously expired Collective Bargaining Agreement for the term from January 1, 2020 through December 31, 2022; and, be it further

RESOLVED, the Sheriff Compensation Schedule in the 2020 Saratoga County Compensation Schedules are accordingly amended to incorporate the United Public Service Employees Union compensation matrix and salary rates as set forth in the 2020-2022 Collective Bargaining Agreement with the UPSEU; and be it further

RESOLVED, that the 2020 County Budget is amended as follows:

SHERIFF'S DEPARTMENT:

Appropriations:

Increase Acct.: A.30.301.6000 Regular Wages	\$150,309
Increase Acct.: A.30.301.6930 Social Security	\$ 11,498

Revenues:

Increase Acct.: A.0599.B Appropriated Fund Balance	\$161,807
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BUDGET IMPACT STATEMENT: Ratification of the agreement will require an appropriation from fund balance in the amount of \$161,807.



# **SARATOGA COUNTY BOARD OF SUPERVISORS**

## **RESOLUTION 232 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

### **EXTENDING THE ALTERNATIVE WORK ARRANGEMENT POLICY TO ALL COUNTY DEPARTMENTS ON A TRIAL BASIS**

WHEREAS, pursuant to Resolution 210-2020, this Board of Supervisors authorized on a trial basis an Alternative Work Arrangement Policy for County employees in the County Auditor's Office and the Department of Social Services whose duties are capable of being performed outside of the normal work hours of 8:00 am to 4:00 pm or 9:00 am to 5:00 pm; and

WHEREAS, our Human Resources and Insurance Committee has recommended that: 1) the Alternative Work Arrangement Policy be extended to all County Departments on a trial basis; and 2) that Department heads that implement the Alternative Work Arrangement Policy in their departments shall provide periodic feedback to the Director of Human Resources or her designee relative to the results experienced in implementing the Policy; and 3) the Director of Human Resources shall report monthly to the Human Resources and Insurance Committee on the feedback received from departments that implemented the Policy; now, therefore, be it

RESOLVED, that the Alternative Work Arrangement Policy as approved by this Board pursuant to Resolution 210-2020, a copy of which is attached hereto, is hereby extended to all County Departments on a trial basis commencing November 18, 2020; and be it further

RESOLVED, that Department heads that implement the Alternative Work Arrangement Policy in their departments shall provide periodic feedback to the Director of Human Resources or her designee relative to the results experienced in implementing the Policy; and be it further

RESOLVED, that the Director of Human Resources shall report monthly to the Human Resources and Insurance Committee on the feedback received from departments that implemented the Alternative Work Arrangement Policy.

**BUDGET IMPACT STATEMENT:** No budget impact.

# **Saratoga County**

## **Alternative Work Arrangement Policy**

### **Purpose:**

To establish a policy and procedure to facilitate, where appropriate, the use of an alternative work arrangement in order to attract and retain a diverse and talented work force, reduce costs, and improve productivity among employees. Saratoga County supports alternative work arrangements and gives authority to department heads to implement a flex schedule arrangement, where appropriate, for eligible employees.

### **Policy Statement:**

Applicable to all Saratoga County departments where an alternative work arrangement is feasible and appropriate; where an employee's standard work day may be flexed due to employee needs and/or the operational efficiency of a department.

### **Policy and Procedure:**

An alternate work arrangement means flexible schedule. This arrangement has been agreed to by the department head and the employee when an employee's schedule is shifted to start or end outside an employee's standard hours of operation. The total number of work hours in the work week and the compensation remain the same.

Alternative Work arrangements may be implemented where appropriate and approved by the department head for eligible employees. Alternative Work arrangements may be made when organizational impacts of such arrangements do not have negative impacts on the department's operation. Negative impact means that the mission of the department is impeded by a flexible work schedule or schedules causing a decrease in services, productivity, production or work quality.

Alternative Work arrangements are not appropriate for all departments. No employee is entitled to, nor guaranteed the opportunity to have an Alternative Work schedule. Offering the opportunity for an Alternative Work arrangement is based on the discretion of the employee's department head. An employee's participation is strictly voluntary. Department heads have the authority to either approve or deny the request. All Alternative Work arrangements must meet the criteria in this policy and may be terminated at any time by the department head or the employee. The department head and/or the employee shall endeavor to give 5 days' notice when terminating an Alternative Work arrangement. By participating in this voluntary arrangement, employees agree to the terms of this policy and waive their rights to a grievance process.

An employee wishing to request an Alternative Work arrangement shall submit a written request to his/her department head one week from the desired start date. An Alternative Work arrangement must be mutually agreed upon in writing by the employee and department head. Any changes, other than termination of the arrangement, to the written agreement must also be documented in writing and approved by the employee and the department head.

Alternative Work agreements must expire on a routine basis, up to a maximum 3 month period. At the expiration of an Alternative Work agreement, the employee may request renewal of the arrangement one week from the desired end date. The request to renew the arrangement must be made in writing.

The department head will evaluate and adjust Alternative Work arrangements as needed to meet their organizational and workload needs. Adjustments may be made at any time during the agreement, subject to department head approval.

After an employee begins an Alternative Work arrangement, supervisors must conduct periodic reviews with the employee to evaluate the success of the arrangement. The initial Alternative Work agreement shall be reviewed and evaluated during the first 30 days. Subsequent Alternative Work agreements shall be reviewed no less than every 3 months.

Work hours, overtime compensation, and annual leave schedule must conform to state and federal law and the County policies.

Employees must record and report all of their time accurately.

Employees are expected to be working during their Alternative Work schedule without the availability of a direct supervisor and to the extent possible employees must follow all departmental and county policies and procedures during non-standard hours of operation.

The Alternate Work Arrangement Policy is not a substitute for requests for accommodation due to disability, a serious medical condition, or for some other statutorily proscribed reason. Those requests must be made separately in accordance with County policy and procedure.

Alternative Work Arrangement Eligibility:

Characteristics of the employee will include a demonstrated conscientiousness about work time and productivity, self-motivation and the ability to work well alone. The employee communicates effectively with supervisors, co-workers, support staff and public.

**PROCEDURE:**

<b>Action By</b>	<b>Action</b>
Employee	<ul style="list-style-type: none"><li>○ Makes a written request and submits it to Department Head.</li></ul>
Department Head	<ul style="list-style-type: none"><li>○ Reviews request. May request a written analysis of work tasks from employee, or other information needed to evaluate the feasibility of the Alternative Work arrangement.</li><li>○ Informs employee in writing of denial or granting of request for a flex schedule and service expenses, if applicable, including date the arrangement will be implemented and date it will end. If denied, provides the employee with a written explanation of why the request has been denied.</li></ul>

# Alternative Work Agreement

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Department Head Name

\_\_\_\_\_  
Union (If applicable)

The parameters of this Alternative Work Agreement are valid for the following period of time, unless terminated early by the Department Head:

<input type="checkbox"/> Initial Trial Period	____/____/____ to ____/____/____
<input type="checkbox"/> Renewal	____/____/____ to ____/____/____

## Alternative Work Schedule

It is understood that Alternative Work days must be scheduled in advance and approved by the department head. At certain times, it may be necessary for the Alternative Work schedule to be revised to ensure critical deadlines are met or to attend meetings. Any changes by the employee in the agreed upon schedule must be pre-approved, and when permanent, documented and appended to this Agreement.

This arrangement must be reviewed and renewed to ensure the standards for participation are being followed.

The following Alternative Work schedule is being established:

Alternative Work Days of Week/Month	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday
_____ days of the month	
Monday	From: _____ To: _____
Tuesday	From: _____ To: _____
Wednesday	From: _____ To: _____
Thursday	From: _____ To: _____
Friday	From: _____ To: _____
Saturday	From: _____ To: _____
Sunday	From: _____ To: _____

The employee agrees to complete assignments during the Alternative Work Schedule by the agreed upon delivery dates. The employee further agrees to report all time spent working honestly and accurately. The department head/supervisor will provide the alternative worker/ employee with all work assignments.



Additional Departmental Terms

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I have reviewed the terms and conditions of the Alternative Work Policy and this Agreement with my department head and voluntarily agree to comply with all of the terms and conditions. The terms of this Agreement will remain in effect until the Agreement is terminated by either of the parties or amended in writing, or the approved remote working period ends.

Department

Date

County Office Address	County Telephone Number
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Employee Signature

Department Head Signature



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 233 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

#### **AUTHORIZING THE COUNTY ADMINISTRATOR TO APPOINT THOMAS A. SPEZIALE AS ACTING COMMISSIONER OF PUBLIC WORKS AND AUTHORIZING A TEMPORARY INCREASE IN HIS COMPENSATION**

WHEREAS, our County Commissioner of Public Works, Keith R. Manz, P.E., retired from his position with the Saratoga County Department of Public Works effective November 11, 2020; and

WHEREAS, pursuant to Local Law No. 2 of 1983, the County Administrator shall be the Acting Commissioner of Public Works in the event of the Commissioner of Public Works' inability to perform and exercise the powers and duties of his office; and

WHEREAS, Local Law No. 2 of 1983 further provides that in the event of the County Administrator's inability to serve as Acting Commissioner of Public Works, the County Administrator, with the approval of the Board of Supervisors, shall appoint an Acting Commissioner of Public Works; and

WHEREAS, the County Administrator has determined that he is unable to assume the additional duties of Acting Commissioner of Public Works given the additional demands on his existing duties resulting from the COVID-19 pandemic; and

WHEREAS, Thomas A. Speziale has been employed with the Saratoga County Department of Public Works for 27 years, and has served in his current position of Deputy Commissioner of Public Works for the past 9 years; and

WHEREAS, the County Administrator and our Human Resources and Insurance Committee have recommended that Deputy Commissioner Thomas A. Speziale be appointed Acting Commissioner of Public Works until a new Commissioner of Public Works is appointed and qualifies to assume the position; now, therefore, be it

RESOLVED, that the County Administrator is hereby authorized to appoint Thomas A. Speziale as Acting Commissioner of Public Works, with such appointment to be effective as of November 18, 2020 and continuing until such time as a new Commissioner of Public Works is appointed by this Board and such appointee qualifies to assume the duties of the position; and, be it further

RESOLVED, for fulfilling the additional duties and responsibilities of the position of Acting Commissioner of Public Works, effective November 18, 2020 Thomas A. Speziale shall

be compensated at the temporary rate of \$76.3567 per hour as a salaried employee until such time as a new Commissioner of Public Works is appointed and qualifies to assume the duties of the position, after which Thomas A. Speziale shall return to his regular duties as Deputy Commissioner of Public Works at his previous rate of compensation for said position.

BUDGET IMPACT STATEMENT: No budget impact.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 234 - 2020**

**Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright**

**AMENDING RESOLUTION 247-2017, AS AMENDED BY RESOLUTION 216-2019, TO AUTHORIZE THE CHAIRMAN TO ENTER INTO AN AMENDMENT TO THE AGREEMENT WITH PITTSFIELD COMMUNICATIONS SYSTEMS, INC. FOR THE INSTALLATION AND PROGRAMMING OF ADDITIONAL 800 MHZ RADIO EQUIPMENT**

WHEREAS, pursuant to Resolution 247-2017, this Board authorized an agreement with Pittsfield Communications Systems, Inc. for the removal, installation, programming and maintenance of the County's public safety radio equipment maintained by the Office of Emergency Services, the Department of Public Works and the Sheriff's Department, for a term of three years commencing September 1, 2017 and terminating August 31, 2020, subject to renewal for a term of one year, at an annual cost not to exceed \$20,200; and

WHEREAS, pursuant to Resolution 216-2019, this Board authorized an amendment to the agreement with Pittsfield Communications Systems, Inc. for the installation and programming of additional 800 MHZ radio equipment for 12 new Sheriff vehicles, the additional school resource officers, and one vehicle for the Department of Public Works at an additional cost of \$7,961.03, thereby increasing the total contract amount to \$28,161.03; and

WHEREAS, the County and Pittsfield Communications Systems, Inc. exercised the one year renewal of their agreement authorized by Resolution 247-2017 for the term September 1, 2020 through August 31, 2021; and

WHEREAS, the County has recently purchased additional Sheriff's Department, County Highway and Office of Emergency Services vehicles in which 800 MHZ radio equipment must be installed and programmed; and

WHEREAS, Pittsfield Communications Systems, Inc. has provided a quote for the installation and programming of the additional 800 MHZ radio equipment in the amount of \$4,077.45, which if accepted would increase the total contract amount with Pittsfield Communications Systems, Inc. to \$32,238.48; and

WHEREAS, it is appropriate to amend the agreement with Pittsfield Communications Systems, Inc. to include the installation and programming of the additional 800 MHZ radios at the added cost of \$4,077.45; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amendment to the agreement with Pittsfield Communications Systems, Inc. of Pittsfield, Massachusetts, for the installation and programming of additional 800MHZ radio equipment for recently purchased Sheriff's Department, County Highway and Office of Emergency Services vehicles, at an

additional cost not to exceed \$4,077.45, thereby increasing the total contract amount to \$32,238.48; and, be it further

RESOLVED, that Resolution 247-2017, as amended by Resolution 216-2019, is hereby amended accordingly; and

RESOLVED, that the form and content of such amendment shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



## SARATOGA COUNTY BOARD OF SUPERVISORS

### RESOLUTION 235 - 2020

Introduced by Supervisors Winney, Connolly, Gaston, Lant, Schopf, Wood and Zlotnick

#### AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS

WHEREAS, unpaid taxes resulted in the County's acquisition of certain lands in various towns; and

WHEREAS, certain former owners have requested the pre-auction conveyance of one or more of said parcels in consideration of the payment of an amount equal to the unpaid taxes, penalties, interest and charges; and

WHEREAS, our Real Property Tax Committee recommends the approval of these requests; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors convey by quitclaim deed to the following parties or their designee, the lands described below, upon payment of the indicated amount, which includes penalties, interest and charges:

CONVEY TO:	TAX YEAR	TOWN	S/B/L	AMOUNT
Tuckahoe Capital Group LLC PO Box 1916 Quogue, NY 11959	2017	Clifton Park	269.19-1-26.1	\$ 5,656.88
Raffaele Petruzzo 611 Main Street Corinth, NY 12822	2017	Corinth	74.-1-41.212	\$42,988.56
Raffaele Petruzzo 611 Main Street Corinth, NY 12822	2017	Corinth	74.-1-86	\$ 1,981.55
Raffaele Petruzzo 611 Main Street Corinth, NY 12822	2017	Corinth	74.-1-87	\$ 786.37
Rick DeMarsh & Laurie DeMarsh 3049 Galway Road Ballston Spa, NY 12020	2017	Galway	200.-1-36.122	\$18,372.39

Frank E. Mihalek 223 Spier Falls Rd. Greenfield, NY 12833	2017	Greenfield	112.-2-7.2	\$23,537.91
Frank E. Mihalek 223 Spier Falls Rd. Greenfield, NY 12833	2017	Greenfield	112.-2-7.12	\$15,504.10
Lawrence G. Sweeney 396 Route 67 Mechanicville, NY 12118	2017	Malta	251.-1-98	\$ 522.04
Lawrence Sweeney, subject to the Exclusive Life Use and Tenancy of Leona Sweeney 396 Route 67 Mechanicville, NY 12118	2017	Malta	251.-1-17.1	\$ 494.16
Lawrence Sweeney, subject to the Exclusive Life Use and Tenancy of Leona Sweeney 396 Route 67 Mechanicville, NY 12118	2017	Stillwater	251.-1-15.1	\$ 4,077.60
Lawrence G. Sweeney 386 Route 67 Mechanicville, NY 12118	2017	Stillwater	251.-1-13.1	\$ 6,918.41

**BUDGET IMPACT STATEMENT:** The above amounts include all penalties and interest.

11/17/20



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 236 - 2020**

**Introduced by Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood and Zlotnick**

**INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 2 OF 2020, PRINT NO. 1, ENTITLED “A LOCAL LAW ESTABLISHING RULES AND REGULATIONS COVERING PARKING ON COUNTY-OWNED AND COUNTY-LEASED PROPERTY, AND REPEALING LOCAL LAW NO. 6 OF 1978”, AND SETTING A DATE FOR A PUBLIC HEARING THEREON**

WHEREAS, a proposed Local Law, identified as Introductory No. 2 of 2020, Print No. 1, entitled “A Local Law Establishing Rules and Regulations Covering Parking on County-Owned and County-Leased Property, and Repealing Local Law No. 6 of 1978” is being introduced before this Board and is attached hereto as SCHEDULE A, which if adopted will, among other things, enact parking rules and regulations for all currently owned and leased County properties; enact winter parking rules and regulations; revise the penalties for violations to eliminate imprisonment and to increase the amount of the maximum fine; and to repeal the existing and outdated 42 year old parking rules and regulations set forth in Local Law No. 6 of 1978; and

WHEREAS, Municipal Home Rule Law §20(5) requires this Board of Supervisors to hold a public hearing on said proposed Local Law; now, therefore, be it

RESOLVED, that a proposed Local Law, identified as Introductory No. 2 of 2020, Print No. 1, entitled “A Local Law Establishing Rules and Regulations Covering Parking on County-Owned and County-Leased Property, and Repealing Local Law No. 6 of 1978”, which is attached hereto as SCHEDULE A, is hereby introduced before the Saratoga County Board of Supervisors, and the Board of Supervisors shall hold a Public Hearing on December 9, 2020 at 4:25 p.m., or as soon thereafter as the Board can convene, in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020, on the matter of the adoption of such proposed Local Law; and be it further

RESOLVED, due to public health and safety concerns related to COVID-19, and in accordance with Governor Cuomo’s Executive Order 202.1, as last extended by Executive Order 202.72, public comment will be received via email to: [publiccomment@saratogacountyny.gov](mailto:publiccomment@saratogacountyny.gov), or by written correspondence addressed to: Clerk of the Board, Saratoga County Board of



Supervisors, 40 McMaster Street, Ballston Spa, NY, 12020, which public comment must be received by December 9, 2020 at 4:30 pm; and, be it further

RESOLVED, that the Clerk of the Board shall publish a notice of this public hearing in the official County newspapers; and, be it further

RESOLVED, that the Clerk of the Board shall post the notice of this public hearing on the home page of the County of Saratoga's website.

BUDGET IMPACT STATEMENT: No budget impact.

SCHEDULE A

INTRODUCTORY NO. 2 OF 2020

PRINT NO. 1

INTRODUCED BY: Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood and Zlotnick

**COUNTY OF SARATOGA  
LOCAL LAW NO. OF 2020**

**A LOCAL LAW ESTABLISHING RULES AND REGULATIONS COVERING  
PARKING ON COUNTY-OWNED AND COUNTY-LEASED PROPERTY,  
AND REPEALING LOCAL LAW NO. 6 OF 1978**

BE IT ENACTED by the Board of Supervisors of the County of Saratoga as follows:

**SECTION 1. Title.** This Local Law shall be known as “A Local Law Establishing Rules and Regulations Covering Parking on County-Owned and County-Leased Property, and Repealing Local Law No. 6 of 1978”.

**SECTION 2. Definitions.**

A. The following words when used in this local law, shall have the meanings ascribed to them except in those instances where the context clearly indicated otherwise:

- a. The word “vehicle” shall mean any device in, upon or which a person or property is or may be transported upon a highway.
- b. The word “person” shall mean and include every natural person, firm, co-partnership, association or corporation.
- c. The word “operator” shall mean and include every person who shall operate a vehicle as the owner thereof or as the agent, employee or permittee of the owner, or the person in actual physical control of the vehicle.
- d. The word “park” shall mean and include the permitting of any vehicle to be parked or put in place and let remain or leave standing in or upon county-owned or county-leased property hereafter described in Section 3 of this local law.
- e. The word “area” shall mean and include the county-owned and county-leased property hereafter described in Section 3 of this local law.

- f. The word “Sheriff” shall mean and include the Sheriff of the County of Saratoga and any and all deputies, designees or subordinates as designated by him from time to time in and about the operation and policing of the parking areas hereafter described.

B. Unless otherwise indicated above or by the context in which they might be used, all words used herein shall have the meanings ascribed to them by the General Construction Law of the State of New York.

**SECTION 3. Restricted Parking Areas.** The following county-owned or county-leased lands and areas are designated as restricted parking areas to be used and controlled as follows:

- A. Parking of motor vehicles on the following driving lanes and driveways of county-owned parking lots in the Village of Ballston Spa, Town of Milton, and City of Saratoga Springs, New York is hereby strictly prohibited:
  - i. The driving lane throughout the parking lot at the Motor Vehicle Parking Lot abutting on Remsen Street.
  - ii. The driving lane throughout the parking lot on the south side of West High Street with ingress and egress onto West High Street.
  - iii. The driving lane throughout the parking lot lying on the west side of Church Avenue and which exits onto McMaster Street.
  - iv. The driveway leading from the Church Avenue parking lot which exits onto McMaster Street.
  - v. The driving lane through the Supervisors and Administration parking lot to the east of the Building 1 at 40 McMaster Street with ingress and egress onto McMaster Street.
  - vi. The driving lane throughout the parking lot on the north side of West High Street servicing the first floor level of Building 5 at 50 West High Street, with ingress and egress onto West High Street and Science Street.
  - vii. The driving lane throughout the parking lot on the south side of Building 5 with ingress and egress onto Bath Street and Science Street.
  - viii. With regard to the building at 152 West High Street, the driving lanes throughout all four parking lots surrounding the building, and the driveway providing ingress and egress to the building from West High Street.
  - ix. With regard to the Department of Public Works Administration building at 3654 Galway Road, the driving lane through the interior of the parking lot

in front of the building, and the driving lanes leading to the building and parking lot from Galway Road and County Farm Road.

- x. With regard to the Fire Training Center at 6010 County Farm Road, the driving lane through the interior of the parking lot and the driveway to the parking lot from County Farm Road.
  - xi. With regard to the Animal Shelter building at 6010 County Farm Road, the driving lanes through the three parking lots to the east, north and south of the building and the driveways to the parking lots from County Farm Road.
  - xii. With regard to the Saratoga County Jail building at 6010 County Farm Road, the driving lanes throughout the parking lot in front of/to the east of the building and the driveway to the parking lot from County Farm Road.
  - xiii. With regard to the Paul E. Lent Public Safety Building at 6012 County Farm Road and the three unrestricted access parking lots to the northeast, east and south of the building, the driving lanes throughout the parking lots and the driveway leading in from County Farm Road.
  - xiv. With regard to the 60 space public parking lot at the Saratoga County Airport, the driving lanes throughout the parking lot.
  - xv. With regard to the leased premises for Saratoga County Mental Health and Addiction Services at 135 South Broadway in the City of Saratoga Springs, the driving lanes throughout the two parking lots around the building, and the driveways providing ingress and egress to each lot from South Broadway and Adelphi Street respectively.
- B. Parking of motor vehicles on the following driving lanes and driveways of county-owned parking lots in the Town of Milton is hereby strictly prohibited:
- i. The four hundred and thirty (430') foot driveway leading from the Greenfield Avenue extension to the hanger and ramp area of the Saratoga County Airport.
  - ii. The entrance road and loop driveway at the Saratoga County Airport.

**SECTION 4. Posting.** No parking shall be permitted in the described restricted areas, which shall be posted by the County of Saratoga.

**SECTION 5. Winter Parking Restrictions.** Commencing this date and hereafter on the first day of November of each year, parking of vehicles shall be prohibited in County parking lots between the hours of 12:00 midnight and 6:00 a.m. This restriction on parking shall continue

until May 1 of each year and shall be in effect each year hereafter during the period of November 1 at 12:00 midnight and the following May 1 at 6:00 a.m.

**SECTION 6. Signs.** The Public Works Department shall erect and maintain at such parking lots suitable signs which will give adequate notice of the limitations of the hours of parking thereon.

**SECTION 7. Enforcement; removal and storage of vehicles.** The Sheriff and other municipal police officers shall police the area and issue a summons in the name of the county to a person or operator unlawfully parking a vehicle contrary to the provision of this local law. Such unlawful parking is hereby made an offense contrary to this local law and the Penal Law of the State of New York. Whenever any vehicle shall be found parked in violation of this law, such vehicle in the discretion of the Sheriff, may be removed and transported by and under the direction of the Sheriff by means of towing the same or otherwise to some suitable place of storage and such removal and storage shall be at the risk and expense of the owner of such vehicle. Before the owner or person in charge of said vehicle shall be permitted to remove the same from the custody of the Sheriff, he shall furnish evidence of his identity and ownership or right to possession, pay the proper charges, and sign a receipt for such vehicle.

**SECTION 8. Summons.** Whenever any vehicle shall be found parked in violation of this law, the Sheriff or other municipal police officers shall thereupon issue a summons to such owner to appear at a time indicated before the local Justice Court having jurisdiction to answer for such violation in accordance with this law. Jurisdiction is hereby conferred upon and granted to such courts of special sessions to hear, try and determine all questions of law or fact herein provided.

**SECTION 9. Penalties for Offenses.** Any person, whether a principal or his agent violating or assisting in the violation of any provisions of this local law, may upon conviction thereof, be punished by a fine not exceeding Fifty and 00/100 (\$50.00) Dollars.

**SECTION 10. Disposition of Fines.** All fines paid to a Justice Court shall be the property of the municipality in which the court is established and has jurisdiction.

**SECTION 11. Designated Parking Spaces.** The Saratoga County Board of Supervisors may by resolution designate parking spaces in any County-owned or County-leased parking lot for the exclusive use of County officials, County employees, and/or customers or clients of specific County services.

**SECTION 12. Repeal of Local Law No. 6 of 1978.** Local Law No. 6 of 1978 is hereby repealed.

**SECTION 13. Severability.** In the event any section, part of section, sentence, clause or phrase of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment will not affect the validity of any other provision of this local law.

**SECTION 14. Effective Date.** This local law shall take effect upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 237 - 2020**

**Introduced by Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood, and Zlotnick**

### **AUTHORIZING THE RENEWAL OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF BALLSTON SPA ALLOWING PUBLIC PARKING IN THE COUNTY'S WEST HIGH STREET PARKING LOTS AFTER BUSINESS HOURS AND ON WEEKENDS THROUGH DECEMBER 1, 2021**

WHEREAS, pursuant to Resolution 132-2020, this Board authorized an intermunicipal agreement with the Village of Ballston permitting the public's use of the County's parking lots at 25 West High Street and 50 West High Street on Thursdays and Fridays from 5:00 pm until 11:00 pm, and on weekends from 8:00 am to 11:00 pm, commencing on June 18, 2020 and continuing through November 1, 2020 subject to certain terms and conditions; and

WHEREAS, Mayor Larry Woolbright of the Village of Ballston Spa has requested that said intermunicipal agreement between the County and the Village be extended upon such terms and conditions and for such duration as the County shall agree; and

WHEREAS, our Buildings and Grounds Committee has recommended that the County's parking lots at 25 West High Street and 50 West High Street be opened up for public use on Monday through Friday from 5:00 pm until 11:00 pm, and on weekends and County holidays from 8:00 am to 11:00 pm, commencing on December 1, 2020 and continuing through December 1, 2021, subject to the County and the Village of Ballston Spa (the "Village") entering into an intermunicipal cooperative agreement providing as follows:

1. The Village shall name the County as an additional insured on the Village's general liability policy, and shall provide the County with appropriate documentation of its additional insured status.
2. The Village shall at all times indemnify and save harmless the County from and against any and all claims and demands whatsoever, including costs, litigation expenses, counsel fees and liabilities in connection therewith arising out of injury or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of any person driving through, parking on, or walking through the 25 West High Street and 50 West High Street parking lots during the following days and times that said parking lots are open for public use: Monday through Friday from 5:00 pm until 11:00 pm, and on weekends and County holidays from 8:00 am to 11:00 pm, commencing on December 1, 2020 and continuing through December 1, 2021.
3. The Village shall reimburse the County for any insurance deductibles paid by the County in defending any claim that is made against the County resulting from the public's use of the 25 West High Street and 50 West High Street parking lots on the days and times that said parking lots are open to the public as designated above;

now, therefore, be it

RESOLVED, that the County's parking lots at 25 West High Street and 50 West High Street shall be open for public use from Monday through Friday from 5:00 pm until 11:00 pm, and on weekends and County holidays from 8:00 am to 11:00 pm, commencing on December 1, 2020 and continuing through December 1, 2021, subject to the County and the Village of Ballston Spa (the "Village") entering into an intermunicipal cooperative agreement providing as follows:

1. The Village shall name the County as an additional insured on the Village's general liability policy, and shall provide the County with appropriate documentation of its additional insured status.
2. The Village shall at all times indemnify and save harmless the County from and against any and all claims and demands whatsoever, including costs, litigation, expenses, counsel fees and liabilities in connection therewith arising out of injury or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of any person driving through, parking on, or walking through the 25 West High Street and 50 West High Street parking lots during the following days and times that said parking lots are open for public use: Monday through Friday from 5:00 pm until 11:00 pm, and on weekends and County holidays from 8:00 am to 11:00 pm, commencing on December 1, 2020 and continuing through December 1, 2021.
3. The Village shall reimburse the County for any insurance deductibles paid by the County in defending any claim that is made against the County resulting from the public's use of the 25 West High Street and 50 West High Street parking lots on the days and times that said parking lots are open to the public as designated above;

and, be it further

RESOLVED, that the Chair of the Board is authorized to execute an intermunicipal cooperative agreement with the Village of Ballston Spa pursuant to General Municipal Law §119-o which shall include the above terms and conditions, with the form and content of such agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.





## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 238 - 2020**

**Introduced by Supervisors Lawler, Kinowski, Pemrick, Raymond, Richardson, Schopf and Tollisen**

#### **AUTHORIZING THE CONVEYANCE OF A PERMANENT EASEMENT TO THE CLIFTON PARK WATER AUTHORITY FOR THE INSTALLATION OF A PUMP STATION AND WATER MAIN CONNECTING TO THE SARATOGA COUNTY WATER AUTHORITY'S WATER SYSTEM**

WHEREAS, the Clifton Park Water Authority ("CPWA") is undertaking a project to increase its water supply capacity from the Saratoga County Water Authority ("SCWA"); and

WHEREAS, said project includes the construction of a pump station, water main and associated infrastructure connecting to SCWA's water transmission main on County lands along the Zim Smith Trail west of its intersection with East Line Road in the Town of Ballston; and

WHEREAS, the CPWA has requested the conveyance of a permanent easement from the County authorizing the CPWA to construct, maintain and operate the new water pump station on said County lands; and

WHEREAS, the proposed construction of the pump station, water main, associated infrastructure and site work will not impact the use of the County's adjoining Zim Smith Trail; and

WHEREAS, our Economic Development Committee and Director of Planning have recommended that the requested permanent easement be approved and granted by this Board; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized and directed to execute a deed of easement and any and all other documents needed to convey to the Clifton Park Water Authority a permanent easement over County lands west of Eastline Road near its intersection with NYS Route 67 in the Town of Ballston for the construction, operation and maintenance of a pump station, water main and associated infrastructure providing the Clifton Park Water Authority with an additional connection to the Saratoga County Water Authority's water system; and be it further

RESOLVED, that the form and content of such permanent easement and related documents shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



# SARATOGA COUNTY BOARD OF SUPERVISORS

## RESOLUTION 239 - 2020

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

### **AMENDING THE POLICIES AND PROCEDURES MANUAL TO REVISE THE COUNTY’S PURCHASING PROCEDURES, AND REGULATIONS FOR CONTRACTS AND SPENDING**

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, the annual review of the Manual, mandated by General Municipal Law Section 104-b, has disclosed the appropriateness of revisions proposed by the Director of Purchasing, in consultation with the County Administrator, County Attorney and County Auditor, to the County’s Purchasing Procedures and Regulations for Contracts and Spending to provide additional guidance to County Departments: on competitive and noncompetitive procurement; to match current thresholds for the creation of a purchase order; and the use of Federal contracts for certain Information Technology, law enforcement, and disaster recovery purchases; and

WHEREAS, copies of the proposed revised Purchasing Procedures and Regulations for Contracts and Spending policies were provided to each member of this Board; and

WHEREAS, the implementation of legislative revisions to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following sections of the Saratoga County Policies and Procedures Manual are hereby amended as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY</u>	
			<u>ADOPTED</u>	<u>LAST REVISED</u>
2	C	Purchasing Procedures	8/17/82	11/19/2019
2	H	Regulations for Contracts and Spending	9/20/94	7/16/2019

and, be it further

RESOLVED, that the Human Resources Department shall distribute copies of these amendments to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 242 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

#### **SETTING DECEMBER 2, 2020 FOR PUBLIC HEARING ON REVISED TENTATIVE 2021 SARATOGA COUNTY BUDGET**

WHEREAS, the Budget Officer timely submitted the tentative 2021 Budget on November 5, 2020 to this Board; and

WHEREAS, pursuant to Local Law 1-50, our Law and Finance Committee has reviewed and revised the tentative Budget; and

WHEREAS, on November 16, 2020 the entire Board reviewed and made revisions to the tentative Budget; and

WHEREAS, County Law Section 359 requires the conduct of a public hearing on the revised tentative budget before its adoption; now, therefore, be it

RESOLVED, that this Board of Supervisors shall hold a public hearing on the revised tentative 2021 Saratoga County Budget on December 2, 2020, at 4:30 P.M. at the Saratoga County Board of Supervisors Chambers, 40 McMaster Street, Ballston Spa, New York 12020; and, be it further

RESOLVED, that the Clerk of this Board give the required notice of this hearing by publication in The Saratogian and The Daily Gazette.

**BUDGET IMPACT STATEMENT:** No budget impact.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 243 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

#### **APPROVING THE 2021 TAX BILL FLYER IN ACCORDANCE WITH LOCAL LAW NO. 1 OF 2012 ESTABLISHING TRUTH IN TAXATION IN SARATOGA COUNTY**

WHEREAS, pursuant to Resolution 151-12 this Board adopted Local Law No. 1 of 2012 establishing Truth in Taxation in Saratoga County in an effort to provide a legal mechanism by which Saratoga County property owners would receive accurate County property tax bill information and County budget information on an annual basis; and

WHEREAS, Section 3 of Local Law No. 1 of 2012 directs the County Administrator and County Director of Real Property Tax Services to prepare a Tax Bill Flyer summarizing financial information regarding the portion of each annual County property tax bill resulting from State and Federal mandates, and to present said Tax Bill Flyer to the Board of Supervisors concurrently with the presentation of the tentative budget for the following year; and

WHEREAS, Section 3 of Local Law No. 1 of 2012 further requires this Board of Supervisors to annually approve the contents of said Tax Bill Flyer at the Board's regular meeting during the month of November, and to authorize by resolution the manner by which said Tax Bill Flyer will be disseminated to Saratoga County property owners and the public; and

WHEREAS, the County Administrator and County Director of Real Property Tax Services have submitted to this Board for approval the Tax Bill Flyer for 2021 attached hereto as SCHEDULE A; and

WHEREAS, our Law and Finance Committee has recommended the approval of the attached 2021 Tax Bill Flyer; now, therefore, be it

RESOLVED, in accordance with Local Law No. 1 of 2012, this Board of Supervisors hereby approves the 2021 Tax Bill Flyer attached hereto as SCHEDULE A; and, be it further

RESOLVED, that said 2021 Tax Bill Flyer shall be included as an enclosure with each 2021 Saratoga County property tax bill when mailed, and shall be posted on the County of Saratoga's website at [www.saratogacountyny.gov](http://www.saratogacountyny.gov) by no later than January 1, 2021.

**BUDGET IMPACT STATEMENT:** No budget impact.

## SCHEDULE A



### YOUR PROPERTY TAXES...

The Saratoga County Board of Supervisors is providing this information to all property taxpayers in Saratoga County to inform them about how State & Federal mandates affect their annual property tax bills.

- The 2021 County General Fund Budget totals \$282,909,246. Of that amount, \$103,987,292 is for programs mandated by New York State Government with a net cost of \$65,952,730 to the taxpayers of Saratoga County. County government has little or no control over these costs.

*“Mandates” are Federal or State created programs that are required to be operated by lower level governments. In New York State, most of these mandates are not accompanied by State money to pay for them or are only partially paid for. Because County government relies upon property taxes to operate, expensive State mandates become expensive property taxes on local taxpayers.*

### **New York State Unfunded Mandates**

Medicaid	\$23,600,000
Pensions	10,839,372
Community Colleges	8,914,000
Early Intervention & Pre-School	8,509,467
Social Services	9,114,319
Probation	2,470,494
Legal Defense	1,725,477
Public Health Early Intervention	<u>779,601</u>
	<b>\$65,952,730</b>

- In 2021, these Unfunded Mandates **will consume 100% of the \$65,027,000 Property Tax Levy**. This means that all County property taxes and an additional **\$925,730** from sales tax revenue will be spent covering these State mandates.

# **STATE & FEDERAL REPRESENTATIVES**

## **NYS Governor:**

Andrew M. Cuomo  
Executive Chamber  
NYS Capitol Building  
Albany, NY 12224  
(518) 474-8390  
[governor.ny.gov](http://governor.ny.gov)

## **NYS Senator Dist. 43**

Daphne Jordan  
Legislative Office Building, Room 508  
Albany, NY 12247  
(518) 455-2381

[jordan@nysenate.gov](mailto:jordan@nysenate.gov)

## **NYS Senator Dist. 49**

James Tedisco  
Legislative Office Building, Room 515  
Albany, NY 12247  
(518) 455-2181

[tedisco@nysenate.gov](mailto:tedisco@nysenate.gov)

## **NYS Assemblyman:**

### **District 108**

John T. McDonald, III  
Legislative Office Building, Room 417  
Albany, NY, 12248  
(518) 455-4474  
[McDonaldJ@nyassembly.gov](mailto:McDonaldJ@nyassembly.gov)

### **District 112**

Mary Beth Walsh  
Legislative Office Building, Room 635  
Albany, NY 12248  
(518) 455-5772  
[walshm@nyassembly.gov](mailto:walshm@nyassembly.gov)

### **District 113**

Carrie Woerner  
Legislative Office Building, Room 502  
Albany, NY 12248  
(518) 455-5404  
[woernerc@nyassembly.gov](mailto:woernerc@nyassembly.gov)

### **District 114**

Matthew Simpson  
Legislative Office Building  
Albany, NY, 12248

## **United States Senators:**

Charles Schumer  
Leo O'Brien Building  
Room 827  
Albany, NY 12207  
(518) 431-4070  
Website:  
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## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 244 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

**AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH THE CHAZEN COMPANIES ENGINEERING D.P.C. FOR EVALUATION AND DESIGN SERVICES FOR INFLOW AND INFILTRATION PROJECTS RELATED TO PLANNED UPGRADES TO SARATOGA COUNTY SEWER DISTRICT NO. 1'S RIVERSIDE #1 PUMP STATION IN THE TOWN OF STILLWATER**

WHEREAS, pursuant to Resolution 139-2019, the County entered into an agreement with Chazen Engineering, Land Surveying & Landscape Architecture Co. DPC ("Chazen") to provide design, construction administration and construction inspection services relative to the planned upgrades to Saratoga County Sewer District No. 1's Knox Woods and Riverside #1 pump stations, at a cost not to exceed \$110,000; and

WHEREAS, the Riverside #1 pump station was built as part of the original County sewer system installed in the 1970s, and incorporated existing pipe in the area that pre-dated the construction of the pump station, which pipe is composed of vitrified clay pipe and is susceptible to multiple failures; and

WHEREAS, the New York State Department of Environmental Conservation ("NYSDEC") has included in its comments on the Riverside pump station upgrades a directive that the Sewer District begin evaluating and designing inflow and infiltration projects for the Riverside area so as to protect the pump station; and

WHEREAS, as the NYSDEC has requested these upgrades be completed in their pump station project review letter, the Sewer District Commission and the Executive Director of the Sewer District have recommended that the County execute an amendment to the existing agreement with The Chazen Companies Engineering D.P.C. for the provision of evaluation and design services for inflow and infiltration projects for the Riverside area at an additional a cost of \$83,500; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amendment to the agreement with The Chazen Companies Engineering D.P.C. of Poughkeepsie, New York, for the provision of evaluation and design services for inflow and infiltration projects for the Riverside #1 pump station area in the Town of Stillwater, at an additional cost of \$83,500, thereby increasing the total contract to the not to exceed amount of \$193,500; with the form and content of such amendment to be subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** None. Funds are available in the Sewer District's 2020 budget.

11/17/20



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 245 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney, and Wright**

#### **APPROVING THE PROPOSED REHABILITATION AND IMPROVEMENT OF THE SARATOGA COUNTY SEWER DISTRICT SEWER INTERCEPTOR AND RELATED FACILITIES**

WHEREAS, by proceedings heretofore duly had and taken pursuant to Article 5-A of the County Law, the Board of Supervisors of Saratoga County, New York (the "Board of Supervisors"), established a county sewer district designated and known as Saratoga County Sewer District No. 1, in said County (the "District"); and

WHEREAS, a 14.04 mile section of the District's sewer interceptor and related facilities serving properties in the District are in need of rehabilitation and improvement, as described in the report prepared by M.J. Engineering & Land Surveying, P.C. dated January 2020 (the "Engineer's Report"); and

WHEREAS, the estimated maximum cost of the rehabilitation and improvement of said section of sewer interceptor and related facilities, including acquisition and installation of equipment, machinery or apparatus required in connection therewith (the "Project"), is \$29,800,000; and

WHEREAS, the cost of the Project is proposed to be financed through the issuance of bonds by Saratoga County on behalf of the District; and

WHEREAS, the annual net cost to the typical property in the District as a result of such costs has been estimated to be \$22.46; and

WHEREAS, the Sewer District and their consulting engineers have previously determined that the Project is a "Type II Action" under the State Environmental Quality Review Act, requiring no further review thereunder; and

WHEREAS, on September 15, 2020, the Board of Supervisors duly adopted Resolution 196-2020, calling a meeting of the Board of Supervisors for the purpose of holding a public hearing regarding the proposed project; and

WHEREAS, such Resolution authorized and directed the Clerk of the Board of Supervisors to publish the notice of public hearing; and



WHEREAS, notice of said public hearing was duly published in the manner provided by law and proof thereof was submitted to said Board of Supervisors; and

WHEREAS, said public hearing was duly held at the Chambers of the Saratoga County Board of Supervisors, 40 McMaster Street, in the Village of Ballston Spa, New York, in said County, on October 14, 2020 at 4:25 p.m.; and

NOW, THEREFORE BE IT

RESOLVED, that upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest of the people of the County of Saratoga residing within the boundaries of the District to undertake the rehabilitation and improvement of the deteriorating 14.04 mile section of sewer interceptor and related facilities serving properties in the District, including acquisition and installation of equipment, machinery or apparatus required in connection therewith, as described in the Engineer's Report, at a maximum estimated cost of \$29,800,000; and be it further

RESOLVED, the cost of the Project shall be financed by the issuance of bonds of the County in an amount not to exceed \$29,800,000 and the costs of the Project including payment of principal and interest on said bonds, shall be apportioned in accordance with the District's annual scale of charges for the collection, conveyance, treatment and disposal of sewage and wastewater from public corporations, improvement districts, commercial and industrial users and individuals, as such scale of charges currently exists and will be amended and adopted on an annual basis; and be it further

RESOLVED, that no expenditure for the Project shall be made or contract let until the New York State Comptroller has provided its consent in accordance with County Law Section 268. Appropriate County officers and staff are hereby directed to prepare an application to the New York State Comptroller in the manner provided by law; and be it further

RESOLVED, that the financing of the Project shall not occur until the Board of Supervisors has adopted a Bond Resolution in accordance with the New York Local Finance Law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact on the 2020 Saratoga County Budget.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 246 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

**AUTHORIZING AN AGREEMENT WITH WESTON AND SAMPSON PE, LS, LA, PC FOR EVALUATION, DESIGN, CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES RELATIVE TO THE REHABILITATION OF SARATOGA COUNTY SEWER DISTRICT NO. 1'S SARATOGA SPRINGS PUMP STATION AND FORCEMAIN**

WHEREAS, the 2020 Capital Budget approved by this Board for Saratoga County Sewer District No. 1 includes the evaluation and design of upgrades to the Sewer District's Saratoga Springs pump station and forcemain; and

WHEREAS, said evaluation and design work includes performing pump hydraulic testing, vibration testing, seal water system analysis, forcemain condition analysis, forcemain repair or replacement design, as well as construction administration and construction inspection services; and

WHEREAS, the Saratoga County Sewer District Commission solicited and reviewed proposals from qualified professional engineering firms to provide the desired engineering consulting services for the review, evaluation, design, construction administration and construction inspection services for the Sewer District's Saratoga Springs pump station and forcemain upgrades project; and

WHEREAS, the Sewer District Commission has recommended that a contract for such evaluation, design, construction administration and construction inspection services be awarded to Weston & Sampson, PE, LS, LA, PC, the proposal deemed best suited to the project's requirements; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with Weston & Sampson, PE, LS, LA, PC of Albany, New York, for the provision of evaluation, design, construction administration and construction inspection services for Saratoga County Sewer District's No. 1's rehabilitation of its Saratoga Springs pump station and forcemain, at a cost not to exceed \$305,300, with the form and content of said contract to be subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** None. Funds are included in the Sewer District's 2020 budget and 2021 tentative budget.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 247 - 2020**

**Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright**

#### **RATIFYING 2019-2022 COLLECTIVE BARGAINING AGREEMENT WITH THE SARATOGA COUNTY DEPUTY SHERIFF'S POLICE BENEVOLENT ASSOCIATION, AMENDING THE 2019 AND 2020 COMPENSATION SCHEDULES, AND AMENDING THE 2020 BUDGET**

WHEREAS, Resolution 215-2014 approved a seven year Collective Bargaining Agreement with the Saratoga County Deputy Sheriff's Police Benevolent Association ("DSPBA"), which Collective Bargaining Agreement expired on December 31, 2018; and

WHEREAS, our Negotiating Committee has engaged in collective bargaining contract negotiations with the DSPBA, and a Memorandum of Agreement extending the expired Collective Bargaining Agreement for an additional four (4) years from January 1, 2019 through December 31, 2022 was approved by our Negotiating Committee and executed by the County Administrator, Sheriff Zurlo and DSPBA Union President Ryan Mahan on November 5, 2020; and

WHEREAS, the Tentative Agreement for a four year extension of the Collective Bargaining Agreement through December 31, 2022 was approved by the DSPBA's membership on November 11, 2020; and

WHEREAS, our Negotiating Committee, the Saratoga County Sheriff and the County's Director of Human Resources have recommended that the Memorandum of Agreement with the DSPBA be ratified, and that the Sheriff Compensation Schedules for the years 2019 and 2020 in the Saratoga County Compensation Schedule be accordingly amended to incorporate the agreed upon compensation matrix and salary rates; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby approves the Tentative 2019-2022 Agreement with the Saratoga County Deputy Sheriff's Police Benevolent Association providing for a four year extension of the previously expired Collective Bargaining Agreement for the term from January 1, 2019 through December 31, 2022; and, be it further

RESOLVED, the Sheriff Compensation Schedules in the 2019 and 2020 Saratoga County Compensation Schedules are accordingly amended to incorporate the Saratoga County Deputy Sheriff's Police Benevolent Association's compensation matrix and salary rates as set forth in the 2019-2022 Collective Bargaining Agreement with the DSPBA; and be it further

RESOLVED, that the 2020 County Budget is amended as follows:

SHERIFF'S DEPARTMENT:

Appropriations:

Increase Acct.: A.30.000.6000 Regular Wages	\$353,066
Increase Acct.: A.30.000.6890 General Salary	\$113,400
Increase Acct.: A.30.000.6930 Social Security	\$ 27,010

Revenues:

Increase Acct.: A.0599.B Appropriated Fund Balance	\$493,476
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BUDGET IMPACT STATEMENT: Ratification of the agreement will require an appropriation from fund balance in the amount of \$493,476.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 248 - 2020**

**Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright**

#### **APPOINTING DANIEL J. KUHLES, M.D. AS COMMISSIONER OF HEALTH**

WHEREAS, our former Director of Public Health, Catherine Duncan, retired from her position with Saratoga County Public Health Services on 7/31/20; and

WHEREAS, the New York State Department of Health (“DOH”) has advised the County that it will no longer provide environmental health services in the County effective as of January 1, 2022; and

WHEREAS, pursuant to Resolution 117-2020, this Board amended the 2020 Saratoga County Management Compensation Schedule to create the position of Commissioner of Health, at Grade 24 with a base salary of \$132,446; and

WHEREAS, pursuant to New York State regulation 11 NYCRR 11.11(a), a commissioner of health of a county shall be a physician who is currently registered to practice medicine in New York State and possesses two years of experience in administrative practice that demonstrates that the candidate possesses the knowledge and skills to administer public health programs; and

WHEREAS, pursuant to New York State regulation 11 NYCRR 11.11(b), all appointments to the position of Commissioner of Health must be approved by the State Commissioner of Health; and

WHEREAS, qualified applicants for the position of Commissioner of Health were solicited and interviewed, and our Human Resources and Insurance Committee and the Director of Human Resources have recommended that Daniel J. Kuhles, M.D. of the City of Saratoga Springs be appointed Saratoga County Commissioner of Health effective November 24, 2020; now, therefore, be it

RESOLVED, that Daniel J. Kuhles, M.D. of the City of Saratoga Springs is hereby appointed Commissioner of Health effective November 24, 2020 at Grade 24 in the Saratoga County Management Compensation Schedule, with a Base Salary of \$132,446; and, be it further

RESOLVED, that pursuant to Public Health Law §351(5), the appointment of Daniel J. Kuhles, M.D. as Commissioner of Health shall be for a term of six (6) years, expiring on November 23, 2026.

**BUDGET IMPACT STATEMENT:** No budget impact.