

HEALTH & HUMAN SERVICES COMMITTEE
January 27, 2021 4:00 p.m.

AGENDA

Chair: Tara Gaston

Members:

Phil Barrett
Eric Connolly
Joe Grasso
John Lant
Darren O'Connor
Tom Wood

- I. Welcome and Attendance
- II. Approval of the minutes of the January 12, 2021 meeting
- III. Accepting \$34,000 from the NYS Office of Children and Family Services – Tina Potter, Department of Social Services
- IV. Accepting additional Youth Program Funding and authorizing contract amendments – Wes Carr, Youth Bureau Director
- V. Discussion: Ongoing COVID response
- VI. Other Business
- VII. Adjournment

Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145
Access Code: 1840389



SARATOGA COUNTY

PRE-RESOLUTION MEMORANDUM

TO: Steven Bulger, County Administrator
Matt Rose, Management Analyst
Hugh Burke, Esq., Acting County Attorney

FROM: Tina Potter, DSS Commissioner

DATE: 1/19/2021

Committee: Health and Human Services

1. Budget Amendments: Add \$34,000.00 to the Social Services Budget.

2. Amendments to the Compensation Schedule: None

3. Details on what the resolution will authorize:

The resolution will authorize the Department of Social Services to accept \$34,000.00 from the NYS Office of Children and Family Services (OCFS) as an allocation to continue participation in the Safe Harbour NY program during calendar year 2021. The Safe Harbour NY funding is specifically targeted for sexually exploited children through age 21. On January 5, 2021 the department received a letter notifying it of the availability of these additional funds. The department has participated in the Safe Harbour program for the past five (5) years and had previously been advised there would be no additional funds available so the 2021 DSS budget did not include this funding.

Additionally, the resolution will authorize contract with the Saratoga Center for the Family (CFE) in the amount of \$29,000.00. The CCF has been the provider that along with DSS has developed and implemented the very successful Safe Harbour program in Saratoga County. As these funds were unanticipated and there is no state commitment for future funding to Saratoga County it is believed best to continue work the same provider until these funds are exhausted.

4. Vendors/contractors Selected: **Saratoga Center for the Family.**

a. Less desirable alternatives: **DSS would need to additional staff at a greater expense and still work with the same agency/agencies to provide the services. Additionally, the target population includes but goes beyond the scope of the DSS mandated population currently.**

b. Were bids/proposals solicited: **No**

c. Was the contractor selected the lowest bid or proposal: **Not Applicable**

d. Was the contract awarded on the best value methodology: **Not Applicable**

e. Is the vendor/contractor a sole source: **Yes**

g. Commencement date of contract term: **February 1, 2021**

h. Termination of contract date: **December 31, 2021**

i. Contract renewal and term: **Subject to the availability of additional funds.**

j. Contact information (names, addresses): **Saratoga Center for the Family, Inc.**

Rebecca Baldwin, Executive Director, 359 Ballston Ave., Saratoga Springs NY 12866



SARATOGA COUNTY

- k. Is the vendor/contractor an LLS, PLLC or partnership: **501 C3 non-profit**
l. State of vendor/contractor organization: **New York**
m. Time element and why: **Immediately. Prior funding and contract have expired.**
n. Other remarks: **Reimbursement to DSS is 100% through OCFS. Expenses: #1-60-610-7605 Safe Harbour; Revenue: #1-60-3644 Safe Harbour.**
5. Is this an annual housekeeping resolution: **No**
a. What were the terms of the prior resolution: Click here to enter text.
b. Are the terms changing: Click here to enter text.
c. What is the reason for the change in terms: Click here to enter text.
6. Is a new position being created: **No**
a. Effective date: Click here to enter a date.
b. Salary and grade: Click here to enter text.
7. Is a new employee being hired: **No**
a. Full name of the new employee including suffixes: Click here to enter text.
d. City/Town of residence: Click here to enter text.
e. Effective date of employment: Click here to enter text.
f. Salary and grade Click here to enter text.
g. Appointed position: Click here to enter text.
h. Term: Click here to enter text.
8. Is a grant being accepted: **Yes**
a. Source of grant funding: **NYS Office of Children and Family Services**
b. Amount of grant: **\$34,000.00**
c. Purpose grant will be used for: **Services for sexually exploited children through age 21.**
d. Equipment and/or services being purchased with the grant: **To be determined.**
e. Time period grant covers: **January 1, 2021 – December 31, 2021**
9. Remarks: **Per Board Resolutions 46-2016 the Chairman of the Board and/or the Commissioner of Social Services were authorized to execute any and all documents necessary to apply for and accept a five (5) year Safe Harbour grant in the amount of \$483,600.00. As the amounts for each year were predetermined by OCFS, DSS included the funds in its annual budget each year 2016-2020. Per Board Resolution 79-2017 Chairman of the Board and/or the Commissioner of Social Services were authorized to execute a renewal agreement with the Saratoga Center for the Family**

BUDGET IMPACT STATEMENT: None. 100% State Aid

DEPARTMENT OF SOCIAL SERVICES:

Appropriations:

Increase Acct.: #1-60-610-7605 Safe Harbour

\$34,000.00



SARATOGA COUNTY

Revenues:

Increase Acct.: #1-60-3644 Safe Harbour

\$34,000.00



**Office of Children
and Family Services**

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Commissioner

January 5, 2021

Tina Potter
Commissioner
Saratoga County DSS
152 West High Street
Ballston Spa, NY 12020

Dear Commissioner Potter,

We are pleased to have your continued participation in the Safe Harbour: NY program in 2021. This letter confirms that Saratoga County has been provided an allocation of \$34,000 for the development and implementation of Safe Harbour programming for the calendar year 2021. We look forward to continuing to work with you as a valuable partner in this endeavor.

Please find attached the allowable use of funds document, a summary of program resources and commitments, a listing of important events and deadlines, Safe Harbour program contact information, and the 2020 program report and 2021 program plan template. Please submit the program report, plan, and budget to our office by January 30, 2021 so it may be reviewed in advance of program spending. 2021 claiming instructions will be sent out in a separate mailing.

Thank you again for your continued commitment to developing a county-wide system response to child trafficking and exploitation. If you have any further questions, please contact our office at 518-474-4110 or via e-mail at humantrafficking@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Hehir", with a long horizontal stroke extending to the right.

Madeline Hehir,
Bureau of Health and Well-Being, Director

Att. (5)
CC:

Director of Services
John Lockwood, OCFS Albany Regional Office Director
Christine Anderson, OCFS Bureau of Health and Well-Being, Anti-Trafficking & Runaway and Homeless Youth Services Coordinator



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 46 - 2016

Introduced by Supervisors Lucia, Allen, Congdon, DeLucia, Martin, Szczepaniak, and Tollisen

AUTHORIZING THE ACCEPTANCE OF A FIVE YEAR SAFE HARBOUR FUNDING GRANT IN THE AMOUNT OF \$483,600 FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES FOR THE DEVELOPMENT OF HUMAN TRAFFICKING AWARENESS AND CRITICAL SERVICES PROGRAMS, AND AMENDING THE BUDGET IN RELATION THERETO

WHEREAS, the Saratoga County Department of Social Services is eligible for a five (5) year Safe Harbour grant totaling \$483,600 from the New York State Office of Children and Family Services for the development of a human trafficking awareness program and the creation of a critical services team to provide needed services to youth that have been identified as victims of labor and/or sex trafficking; and

WHEREAS, the acceptance of these grant funds requires this Board's approval and an amendment to the 2016 County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Commissioner of Social Services are hereby authorized to execute any and all documents necessary to apply for and accept a five (5) year Safe Harbour grant in the amount of \$483,600 from the New York State Office of Children and Family Services for the development of human trafficking awareness and critical services programs for youth in need; with the form and content of such documents being subject to the approval of the County Attorney; and, be it further

RESOLVED, the 2016 Saratoga County Budget is amended as follows:

DEPARTMENT OF SOCIAL SERVICES:

Appropriations:

Increase Acct.: #1-60-610-7605 Safe Harbour	\$90,000
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Revenues:

Increase Acct.:#1-60-3644 Safe Harbour	\$90,000
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BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 79 - 2017

Introduced by Supervisors Lucia, Barrett, Congdon, Lewza, Martin, Raymond and Tollisen

AUTHORIZING A RENEWAL AGREEMENT WITH THE SARATOGA CENTER FOR THE FAMILY TO ADMINISTER A HUMAN TRAFFICKING AWARENESS PROGRAM IN SARATOGA COUNTY

WHEREAS, pursuant to Resolution 46-2016, this Board of Supervisors authorized the Saratoga County Department of Social Services to accept a five (5) year Safe Harbour grant in the amount of \$483,600 from the New York State Office of Children and Family Services for the development of human trafficking awareness and critical services programs for youth in need; and

WHEREAS, pursuant to Resolution 124-2016, this Board authorized an agreement with Saratoga Center for the Family, a local not-for-profit organization with experience in treating victims of human trafficking and the commercial sexual exploitation of children, to serve as the lead agency in the development of a human trafficking awareness program for Saratoga County, and to assist in the development of a critical services team within the County to meet the needs of youth that are identified as victims of labor and/or sex trafficking, with the term of said agreement to be from June 1, 2016 through December 31, 2016 at a cost not to exceed \$85,000; and

WHEREAS, the Commissioner of the Saratoga County Department of Social Services has proposed renewing the County's agreement with Saratoga Center for the Family for the term January 1, 2017 to December 31, 2017 at a cost not to exceed the amount of the Safe Harbour grant of \$108,000 for the year 2017, with said agreement to be subject to renewal for up to three (3) additional years at a cost not to exceed the annual Safe Harbour grant amounts of \$108,000 for the year 2018, \$91,800 for the year 2019 and \$70,030 for the year 2020; and

WHEREAS, our Social Programs Committee has recommended that the proposal of the Commissioner of Social Services be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Commissioner of Social Services are hereby authorized to execute a renewal agreement with the Saratoga Center for the Family of Saratoga Springs, New York, providing for the Saratoga Center for the Family to continue to serve as the lead agency in the development and administration of a human trafficking awareness program in Saratoga County, and to assist in the development of a critical services team within the County to meet the needs of youth that are identified as victims of labor and/or sex

trafficking, with said renewal agreement to be for the term January 1, 2017 to December 31, 2017 at a cost not to exceed the 2017 Safe Harbour grant amount of \$108,000, subject to annual renewal for up to three (3) additional years at a cost not to exceed the annual Safe Harbour grant amounts of \$108,000 in 2018, \$91,800 in 2019 and \$70,030 in 2020; and, be it further

RESOLVED, that the form and content of such renewal agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

PRE-RESOLUTION MEMORANDUM

TO: Steven Bulger, County Administrator
Hugh Burke, Acting County Attorney
Pam Wright, BoS Clerk
Jason Kemper
Audra Hedden

FROM: Wes Carr

DATE: 1/21/2021

Committee: **Health & Human Services**

1. Budget Amendments: No
2. Amendments to the Compensation Schedule: No
3. Details on what the resolution will authorize:
Additional 2020 youth program funding and contract amendments
4. Vendors/contractors Selected:
 - a. Less desirable alternatives:
 - b. Were bids/proposals solicited:
 - c. Was the contractor selected the lowest bid or proposal:
 - d. Was the contract awarded on the best value methodology:
 - e. Is the vendor/contractor a sole source:
 - g. Commencement date of contract term:
 - h. Termination of contract date:
 - i. Contract renewal and term:
 - j. Contact information (names, addresses):
 - k. Is the vendor/contractor an LLS, PLLC or partnership:
 - l. State of vendor/contractor organization:
 - m. Time element and why:
 - n. Other remarks:
5. Is this an annual housekeeping resolution: No
 - a. What were the terms of the prior resolution: See Res. 225-2020
 - b. Are the terms changing: No
 - c. What is the reason for the change in terms:
6. Is a new position being created: **No**
 - a. Effective date
 - b. Salary and grade:
7. Is a new employee being hired: No
 - a. Full name of the new employee including suffixes:
 - d. City/Town of residence:



SARATOGA COUNTY

- e. Effective date of employment
- f. Salary and grade
- g: Appointed position:
- h. Term:

8. Is a grant being accepted: Yes.

a. Source of grant funding: New York State Office of Children & Family Services

b. Amount of grant: YDP: \$16,047 RHYA: \$13,294

c.

Purpose grant will be used for: Youth programs & agencies

d. Equipment and/or services being purchased with the grant: NA

e. Time period grant covers: 1/1/20 through 12/31/20

9. Remarks:

Resolution 225-2020 (November 2020) authorized the Youth Bureau's funding applications and contracts for the 2020 calendar year.

Since then, the NYS Office of Children & Family Services (OCFS) has provided Saratoga County with additional funding for our youth programs and agencies for the 2020 calendar year. As a result, the contracts authorized by resolution 225-2020 will need amending to reflect the new dollar amounts.

Funding is included in the 2020 Youth Bureau budget.

Legislative Add 2020 - Final Allocations

2020 QYDS ID	AGENCY/MUNICIPALITY - PROGRAM TITLE	2020 Allocation	2020 % of allocation	Add'l leg. \$\$	Final 2020 Allocation
88307	4-H Youth Service Project	\$5,471	4.4000%	\$706.00	\$6,177.00
88309	Ballston Area Recreation Commission (T/Milton)	\$4,787	3.8400%	\$616.00	\$5,403.00
88310	CAPTAIN CHS CAPteens.Clifton Park	\$4,719	3.8000%	\$610.00	\$5,329.00
88313	CAPTAIN CAPteens.Halfmoon	\$1,273	1.0200%	\$164.00	\$1,437.00
88315	Cool Out of School (Prevention Council)	\$6,620	declined		\$6,620.00
88316	Family Enrichments Services (Catholic Charities)	\$14,564	11.7000%	\$1,878.00	\$16,442.00
88312	Job Assist CAPTAIN CHS Ballston Spa	\$3,361	2.7000%	\$433.00	\$3,794.00
88318	Job Assist CAPTAIN CHS Burnt Hills	\$3,462	2.7800%	\$446.00	\$3,908.00
88317	Job Assist (T/Clifton Park)	\$2,995	2.4000%	\$385.00	\$3,380.00
88319	Juvenile Aid	\$0			\$0.00
88321	Lively Library Learning (SALS)	\$1,120	declined		\$1,120.00
88322	Mentoring (Big Brothers/Big Sisters of Capital Region)	\$3,871	3.1000%	\$498.00	\$4,369.00
88314	Moreau Community Center - Camp Moreau	\$0			\$0.00
88320	Moreau Community Center - Kids Korner	\$2,444	2.0000%	\$321.00	\$2,765.00
88323	Outreach in the Park (CAPTAIN)	\$2,647	2.1200%	\$340.00	\$2,987.00
88324	Parent and Child Support Services - Saratoga Center for Family	\$7,232	5.8100%	\$932.00	\$8,164.00
88325	Project Lift -Franklin ACC	\$10,694	8.6000%	\$1,380.00	\$12,074.00
88326	Project Lift Volunteers - Franklin ACC	\$2,851	2.3000%	\$369.00	\$3,220.00
88328	Saratoga County Recreation Programs (6)	\$22,010	17.7000%	\$2,840.00	\$24,850.00
88329	Saratoga Mentoring Program (Catholic Charities)	\$10,042	8.0600%	\$1,293.00	\$11,335.00
88330	Schuylerville Youth Program	\$7,741	6.2000%	\$995.00	\$8,736.00
88336	Stillwater Area Community Center -Teen Nights	\$2,036	1.6300%	\$262.00	\$2,298.00
88331	Support Treatment Groups for Children-Saratoga Center for Family	\$1,221	0.9800%	\$157.00	\$1,378.00
88333	Youth CPR (T/Clifton Park)	\$0			\$0.00
88334	Youth Development (Mechanicville Area Community Center)	\$7,129	5.7200%	\$918.00	\$8,047.00
88335	Youth Enrichment Program (T/Clifton Park)	\$3,667	2.9400%	\$472.00	\$4,139.00
88337	Youth Referral Service (T/Galway)	\$254	0.2000%	\$32.00	\$286.00
88308	Youth Social Recreation (Ballston Area Community Center)	\$7,944	declined		\$7,944.00
		\$140,155	100.00%	\$16,047.00	\$156,202.00
	SARATOGA COUNTY RHYA Part I - PROGRAM TITLE				
88311	CAPTAIN Youth Shelter	\$12,446		\$13,294.00	\$25,740.00
	10 bed formula additional funding				
		\$12,446		\$13,294.00	\$25,740.00

Legislative Add 2020 - Final Allocations

88328	SARATOGA COUNTY RECREATION - PROGRAM TITLE	2020 Allocation			
	Burnt Hills Summer Recreation (T/Ballston)	\$0			
	Corinth Youth Commission	\$0			
	Drop-In Program (Wilton)	\$3,668	16.66%	\$473.00	\$4,141.00
	Edinburg Youth Recreation	\$0			
	Galway Recreation Program	\$2,571	11.68%	\$332.00	\$2,903.00
	Greenfield Summer Recreation	\$3,158	14.34%	\$407.00	\$3,565.00
	Hadley Luzerne Youth Commission	\$0			
	Learn to Swim (T/Waterford)	\$0			
	Recreation Summer Youth Program (T/Northumberland)	\$0			
	Saratoga Joint Youth Recreation (T/Saratoga)	\$0			
	Saratoga Springs Recreation Commission	\$6,927	31.47%	\$894.00	\$7,821.00
	Town of Halfmoon Recreation	\$0			
	Town of Malta Youth Commission	\$2,546	11.59%	\$329.00	\$2,875.00
	Town of Milton Recreation Program	\$0			
	Town of Moreau Recreation Department	\$3,140	14.26%	\$405.00	\$3,545.00
	Youth Recreation Program (C/Mechanicville)	\$0			
	Youth Recreation Program (T/Waterford)	\$0			
	Youth Recreation Program (V/Waterford)	\$0			
		\$22,010	100.00%	\$2,840.00	\$24,850.00
	Saratoga County Recreation Programs				
	revised 1/11/2021				