



**Chad M. Cooke, P.E.**  
Commissioner

## **SARATOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

### **SARATOGA COUNTY PUBLIC WORKS FACILITY**

3654 GALWAY ROAD  
BALLSTON SPA, NEW YORK 12020-2517

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**Thomas A. Speziale**  
Deputy Commissioner

### **PERMIT FOR CONSTRUCTION / RECONSTRUCTION SARATOGA COUNTY PUBLIC WORKS DEPARTMENT**

#### **APPLICATION**

(Rev. 01/08/2021)

TO: COMMISSIONER  
COUNTY DEPARTMENT OF PUBLIC WORKS  
SARATOGA COUNTY MUNICIPAL CENTER  
BALLSTON SPA, N.Y. 12020

APPLICANT: NAME: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PHONE: \_\_\_\_\_

Permission is hereby requested to construct/reconstruct the following within the right of way of

Town of \_\_\_\_\_ County Road No. \_\_\_\_\_ Road Name \_\_\_\_\_ pursuant

to Section 136 of the Highway Law. Description of proposed work and location (attach plan sketch if necessary):

This work must be started, continue in an expeditious manner. The County Commissioner of Public Works shall be promptly notified when the work is complete.

**Signature of Applicant:** \_\_\_\_\_

Date: \_\_\_\_\_

**PERMIT**

Permission for this work is granted subject to the following requirements;

**CONDITIONS AND RESTRICTIONS**

(A) This permit shall not be assigned or transferred without the written consent of the County Commissioner of Public Works.

(B) The work authorized by this permit shall be performed to the satisfaction of the County Commissioner of Public Works or his representative.

(C) The said applicant agrees to hold Saratoga County harmless on account of damages of any kind which may arise during the progress and at all time thereafter as a result of the work authorized by this permit or by reason thereof.

(D) Before granting this permit, the County Commissioner of Public Works will require the submission of a certificated of insurance covering this work in the following amounts:

BODILY INJURY LIABILITY: \$1,000,000 each person...\$1,000,000 each accident

PROPERTY DAMAGE LIABILITY: \$1,000,000 each accident...\$1,000,000 aggregate

Saratoga County Commissioner of Public Works shall be named as additionally insured on permittee's policy. The organization requesting this permit agrees to hold the County HARMLESS from all liability.

Should any of the policies be cancelled before the expiration date thereof, the issuing company will mail 45 days written notice to Saratoga County Public Works Department by Certified mail.

(E) The applicant agrees to pay all necessary expense incident to supervision and inspection by reason of the granting of such permit.

(F) This permit is subject to such other consents as are required by law.

(G) Original or copy of this permit must be furnished on demand by field representative in charge of work.

(H) Traffic shall be maintained on this section of this highway while the work is in progress and until its final completion.

(I) The said County Commissioner of Public Works reserves the right to revoke or annul this permit at any time should the said applicant fail to comply with the terms and conditions upon which it is granted.

### METHOD OF PERFORMING WORK

1. Backfill material shall be well graded, drainable gravel, placed in 6-inch layers and thoroughly compacted. All excavated material and rubbish shall be cleaned up and removed from the highway upon completion of the work, and the highway left in a neat and orderly condition.
2. Permittee shall be responsible for repairing any deficiencies created by or arising from the work for which this permit is issued.
3. The applicant shall erect and maintain suitable guard rails or barricades around all trenches while work is in progress for the protection of the public, and they shall be suitably lighted by yellow lights at night. The work shall be carried on in such a manner that all excavations shall be backfilled at end of each day's work unless otherwise approved by the County Commissioner of Public Works.
4. Manhole frames and covers shall be of an approved weight and set in a workmanlike manner with the top of frame set at ¼" below F.G. of road.

### SUPPLEMENTAL CONDITIONS

1. Approval of this permit is contingent on the approval of other agencies involved with this project.
2. This permit is approved for a specific proposal as submitted to Saratoga County Public Works Department. Any changes or additions affecting placement offsets, depths and locations, as originally approved; shall VOID this permit unless such changes have been approved by the County Commissioner of Public Works, or his representative.
3. The County Commissioner of Public Works, or his representative, shall be notified 24 hours prior to commencement of proposed work, as shown on this permit, and may require a field inspection with the applicant, before and after completion of proposed work.
4. When allowed, shoulder and highway pavements shall be saw cut or wheel cut through the full depth.
5. All drainage ways, including ditches, ditch slopes, culverts, driveway pipes, drop inlets and storm sewers, must be kept clean. Original grade must be restored. Proper drainage must be maintained during construction.
6. No Guide Rail shall be removed. When removal is allowed, a sketch for replacement conforming to New York State Department of Transportation standards shall be submitted and approved before removal will be allowed.
7. All disturbed areas outside of the shoulder edge shall be raked smooth and re-seeded as specified in New York State Department of Transportation item 610-2.03.
8. The highway shall not be obstructed, in any part, greater than ½ (one-half) the pavement width so that traffic can be maintained on the pavement. Traffic shall be maintained with a minimum of delay and directed by flagmen. Dust control must be maintained, and the highway swept clean at the end of each day's work.

- 9. Mail delivery access must be maintained at all times.
- 10. Access to private drives must be maintained with minimal delay, and restored to original condition or better.
- 11. Saratoga County may require acceptable photographs of the proposed work area prior to permit approval. These photographs shall remain the property of Saratoga County.
- 12. Permittee shall be responsible for repairing any future deficiencies created by or arising from the work for which this permit is issued.

The applicant agrees, in consideration of this permit, that any present or future injury to or disturbance of the Highway, its slopes or gutters, caused by work, shall be repaired by the applicant at his own expense and in accordance with instructions of the County Commissioner of Public Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**This Permit expires in 60 days.**

\_\_\_\_\_  
**Chad M. Cooke, P.E.**  
**Saratoga County Commissioner of Public Works**

In consideration of the granting of the within permit, the undersigned hereby accepts the same subject to the restrictions and conditions therein described.

Date this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_