

  
**County of Saratoga**  
**Board of Supervisors**

Matthew Veitch - C
John Lant
Dick Lucia
Darren O'Connor
Tom Richardson
Kevin Tollisen - VC
Sandra Winney

THEODORE T. KUSNIERZ, JR.  
Chair of the Board

40 MCMASTER STREET  
BALLSTON SPA, NEW YORK 12020  
Phone: (518) 885-2240  
Fax: (518) 884-4771

PAMELA A. WRIGHT  
Clerk

Matthew Veitch, Chair  
Buildings and Grounds Committee

**BUILDINGS AND GROUNDS COMMITTEE**

**DETAILED AGENDA**

February 1, 2021  
4:00 PM

1. Welcome and Attendance.
2. Approve minutes of December 8, 2020 and January 11, 2021.
3. Request resolution introducing a proposed local law authorizing the leasing of real property of the County of Saratoga to Gateway House of Pease, Inc. and setting a date for a public hearing. The current lease expires on 5/14/21. Gateway house has requested the same lease term; 5 years with one 5 Year renewal option. (Chad Cooke, Public Works)
4. Executive Session - Proposed acquisition, sale or lease of real property, when publicity would substantially affect the value thereof. (Matt Veitch, B & G Chair)
5. Any other business.
6. Adjournment.

**Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code: Dial: 1-978-990-5145 Access Code: 1840389**



# SARATOGA COUNTY

## PRE-RESOLUTION MEMORANDUM

**TO:** Steven Bulger, County Administrator  
Hugh Burke, Esq., Acting County Attorney  
Pamela Wright, Clerk of the Board of Supervisors  
Matt Rose, Management Analyst

**FROM:** Chad Cooke, Commissioner of Public Works

**DATE:** 01/25/21

**COMMITTEE:** Buildings & Grounds 02/01/21

1. Budget Amendments: **No**
2. Amendments to the Compensation Schedule: **N/A**
3. Details on what the resolutions will authorize:

**Introducing a proposed local law authorizing the leasing of real property of the County of Saratoga to Gateway House of Peace, Inc. and setting a date for a public hearing.**

4. Vendors/contractors Selected: **N/A**
  - a. Less desirable alternatives:
  - b. Were bids/proposals solicited: \_\_\_\_\_
  - c. Was the contractor selected the lowest bid or proposal: \_\_\_\_\_
  - d. Was the contract awarded on the best value methodology: \_\_\_\_\_
  - e. Is the vendor/contractor a sole source: \_\_\_\_\_
  - g. Commencement date of contract term:
  - h. Termination of contract date:
  - i. Contract renewal and term:
  - j. Contact information (names, addresses):
  - k. Is the vendor/contractor an LLS, PLLC or partnership:
  - l. State of vendor/contractor organization: \_\_\_\_\_
  - m. Time element and why:
  - n. Other remarks: \_\_\_\_\_

5. Is this an annual housekeeping resolution: **N/A**
  - a. What were the terms of the prior resolution: \_\_\_\_\_
  - b. Are the terms changing: \_\_\_\_\_
  - c. What is the reason for the change in terms: \_\_\_\_\_

6. Is a new position being created: **N/A**
  - a. Effective date [Click here to enter a date.](#)
  - b. Salary and grade: \_\_\_\_\_



## SARATOGA COUNTY

7. Is a new employee being hired: **N/A**

- a. Full name of the new employee including suffixes: \_\_\_\_\_
- d. City/Town of residence: \_\_\_\_\_
- e. Effective date of employment [Click here to enter a date.](#)
- f. Salary and grade \_\_\_\_\_
- g. Appointed position: \_\_\_\_\_
- h. Term: \_\_\_\_\_

8. Is a grant being accepted: **N/A**

- a. Source of grant funding: \_\_\_\_\_
- b. Amount of grant: \$ \_\_\_\_\_
- c. Purpose grant will be used for: \_\_\_\_\_
- d. Equipment and/or services being purchased with the grant: \_\_\_\_\_
- e. Time period grant covers: \_\_\_\_\_

9. Remarks

The Gateway House of Peace (GHP) has indicated its wishes to renew the lease for the County property located at 479 Rowland Street in Ballston Spa. The County adopted a local law in 2011 to lease the property to GHP for a five (5) year term with a five (5) year renewal option. The renewal option lease expires in May 2021. GHP has submitted a written request to extend the lease with the same terms.

This resolution would introduce a new local law in 2021 and schedule a public hearing for March 10, 2021. Adopting the local law would be a matter brought to the Board in March after the public hearing.

C: Clare Giammusso, County Attorney's Office



*A charitable end-of-life care home*

**Executive Director**

Dawn Kearns

October 5, 2020

**Board of Directors**

Troy Filburn  
*President*

Robert Roback, Jr.  
*Treasurer*

Patrice Jenkins  
*Secretary*

Laura Davis

Nancy Dwyer

Joanne McDermott

Mary Ellen Olenyk

Elaine Pearson

Deacon  
Bill Pearson

Cindy Phillips

Donna Roner

Kathleen Lowes  
Sanvidge

Patricia Veitch

Heidi West  
---

**Honorary Board**

Kevin S. Bright

**Founder**

Joni Hanchett

Mr. Thomas A. Speziale, Deputy Commissioner  
Saratoga County  
3654 Galway Rd.  
Ballston Spa, NY 12020

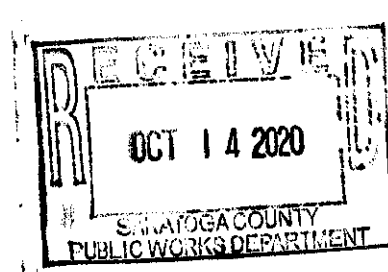
Dear Mr. Speziale,

Pursuant to the terms of our lease agreement with Saratoga County, we wish to inform you of our request to renew our lease at 479 Rowland St., Ballston Spa, NY.

We sincerely appreciate your support of Gateway House of Peace.

Sincerely yours,

Troy Filburn  
President



479 Rowland St.  
Ballston Spa, NY 12020

(518) 450-1273

[www.gatewayhouseofpeace.org](http://www.gatewayhouseofpeace.org)