

County of  Saratoga  
*Board of Supervisors*

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|---------------------|
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THEODORE T. KUSNIERZ, JR.  
Chair of the Board

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PAMELA A. WRIGHT  
Clerk

Matthew Veitch, Chair  
Buildings and Grounds Committee

**BUILDINGS AND GROUNDS COMMITTEE**

**DETAILED AGENDA**

February 5, 2021  
4:00 PM

1. Welcome and Attendance.
2. Request resolution authorizing an agreement with Auctions International, Inc. for online auction services associated with the sale of County owned property at 31 Woodlawn Avenue in the City of Saratoga Springs (Chad Cooke, Public Works).
3. Any other business.
4. Adjournment.

**Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code: Dial: 1-978-990-5145 Access Code: 1840389**



# SARATOGA COUNTY

## BUILDINGS AND GROUNDS COMMITTEE MEMORANDUM

**TO:** Buildings and Grounds Committee  
Steve Bulger, County Administrator  
Hugh Burke, Esq., County Attorney  
Pam Wright, Clerk of the Board of Supervisors

**FROM:** Chad Cooke, Public Works

**DATE:** February 3, 2021

Meeting Date: February 5, 2021

### **1. Details on what the resolution will authorize:**

Authorizing an agreement with Auctions International, Inc. for services associated with conducting an online auction to sell the County's property located at 31 Woodlawn Avenue in the City of Saratoga Springs.

### **2. Vendor/Contractor Recommendations:**

Four (4) proposals were received. Following a review of qualifications, references, proposed plan implementation, and cost proposals, the Department of Public Works, in consultation with the Director of Purchasing, is recommending award to Auctions International, Inc. Auctions International, Inc. has successfully completed work for the County in the recent past, has a robust history of performing successful online auctions and proposes a 6% buyer's premium consistent with past County online auctions. In addition, Auctions International, Inc. provides a unique 360 degree interior walk-through as part its marketing services which is included in the proposed plan implementation.

### **3. Budget Amendment:**

None. Fees associated with these services are collected from the successful bidder through a buyer's premium. There are no costs to the County.

### **4. Remarks and Additional Details:**

In 2020, the Board authorized a lease of the 2<sup>nd</sup> floor (ground floor) of the Woodlawn Avenue building to the Shelter's of Saratoga for use as an overflow homeless shelter as well as a hub for homeless outreach efforts. The lease expiration coincides with the end of the Code Blue season on March 31, 2021. As a result, a tentative auction schedule has been set to begin on April 6<sup>th</sup> and end on April 28<sup>th</sup>.