

# Government Review & Efficiency 2-4-2021

Fri, 2/5 3:22PM • 43:55

## SUMMARY KEYWORDS

committee, county, departments, records management, suggestion, appointments, Board, records, meeting, buildings, rules, law, Supervisor, year, idea, policy, people, chairman, local, january

## SPEAKERS

Jean Raymond, Ed Kinowski, Steve Bulger, Andrew Jarosh, Tara Gaston, Phil Barrett, Jonathan Schopf, Matt Veitch, Joe Grasso, Several Supervisors, Eric Connolly

### **Matt Veitch** 00:00

All right. Well, good afternoon, everyone, thank you for, for coming on. Attendance has been taken. So we do have a quorum here today. And so you just get started. So first off, I just want to make the appointment of the vice chair of the committee. I have asked the Supervisor Connolly, if he would be the vice chair of this committee, and he accepted. So thank you, Supervisor Connolly, for taking on that role.

### **Eric Connolly** 00:30

My pleasure.

### **Matt Veitch** 00:32

All right. So this brand new committee. So we're kind of just starting off from scratch here to figure out what we what we need to do as a group. And I've been thinking a lot about this since the beginning of the year as what I think we should do. So if you look at the back of the agenda, if you have it, there is a definition for the for the committee. And I'll basically just kind of go over that really quickly, and kind of do some other things. So first is basically to improve coordination among county departments to each other, and effectiveness. The other thing is review, really adding modifying, removing certain parts of the county's policies and procedures, rules of the Board of Supervisors, the county code that we have, which are the local laws that we have on the books, we are to review and ensure the county appointment book contains relevant and appropriate statutory committees and individual appointments, as well as the Chairman's appointments. So that's really kind of what it says in the Review and Efficiency and Reform Committee, which is actually our other resolution for today. To just kind of go and do all that keep track of and make changes to basically outdated or proposed changes, updates, removals of those kinds of things. So, and I think the goal is to try to make our county more efficient and work a little bit better, serve the public, and, ensure that we have the most up to date and relevant information out there. So one thing I can tell you is that since this committee was formed in January, several suggestions have already been brought to me already. I'm just going to list some of the things that have been brought up. So just basically, the first thing was local laws. This is my question. How many do we have? How many are active? How old are they? Do we have paper records? Do we have

anything electronic? Where do we find all of that? Because I think keeping, figuring out what we have on the books like that needs to be reviewed. One of the department heads brought up the ethics committee and the ethics rules that we have at the county, our policy and law. Lots of department efficiencies and operations have been brought to me since January 1st from solar to LED lighting around the county to consolidating functions, changing policies, what, moving departments may be figuring out what functions are appropriate under certain departments or other departments, which department should they be under? I had a few of those. Reviewing our internal forms. So some of the things that we have out there is the pre resolution memo, which is now being attached to our agendas and whether that's appropriate or should it be modified? I know we're going to work a little bit on that, you know, credit card policies expenditures and accepting, how do we deal with that. Online bid acceptance, we don't have online bid acceptance, and should we do that? Records management and proper storage? That's come up. Departmental space and physical layout of our buildings has come up. Having an IT use policy. Our work from home policy, we've talked about that before? Grants administrator, should we have a grants administrator at the county and what can we do with that? Looking at the chairman's appointments, this year, we did not have a lot of chairman's appointments. So reviewing what we should still have, trying to get people to serve on those on those appointments. As well as ensuring our statutory committees are meeting per their statutory requirements. So, those are just a few things since January 1, that I've had come to me as chair of this committee from various places, whether it's Supervisors, department heads, staff people. It's looks like we have a whole lot of work to do here on this committee for the year. So basically, this agenda, this meeting doesn't really have a formal agenda. I know that, for at least my part, I'm going to enlist the help of a lot of our department heads, especially the County Administrator and the County Attorney to help out. But even with local laws, we've already enlisted the help of the County Clerk on that, the Clerk of the Board of Supervisors on that, because when we started asking the questions, we weren't exactly sure who did that. We found out it was the Clerk of the Board that does that. So we're going to look at some of that stuff as we go forward. But really, it's kind of a wide open meeting right now to just get thoughts from the committee members as to what they see happening here, and where, where they think we should go, but, but we're really going to need everybody's help to get some things done here, because there's a lot of work for this committee to do. So, Supervisor Schopf, I know you're....

**Jonathan Schopf 05:52**

Local Laws, So there's a website, a company is actually in New York based company called ecode 360, or General code, they digitize municipal codes. I'm going through that project right now with a town. It's surprisingly affordable for what they charge, and they do a really good job. It's about a year and a half, two year process to get it all integrated and up to speed. But they not only go through and compile everything that you have now. But then there's several processes where you can go through and make bulk changes to it. And they also do suggestions of areas you might be missing. So it's a pretty comprehensive review. Once the clerks have all gathered all the laws, it's not really too intensive on the, in this case the County Attorney to go through and do things they do a lot of lifting. I don't know what they would charge for a county wide project, but for the town I'm working with, I think was about \$11,000. And there's an annual maintenance fees. That's accessible, but I really didn't think it was bad for the scope of the project.

**Matt Veitch 07:04**

So I know that we did that once here. I'm not sure exactly how long ago it was. I do have a county ecode in my

**Tara Gaston 07:13**

2017. Chair.

**Matt Veitch 07:16**

Thank you Supervisor. And I don't know, I don't think we ever paid the annual maintenance.

**Jonathan Schopf 07:22**

it would be an easy update then probably if it was from 2017.

**Matt Veitch 07:25**

Right. So we that's I think the part that we never did. So we never really updated that. My ecode is at home. And it's the same one that I had when they gave it to me. And I know we've done updates since then, because I've been here and voted on those local laws. So yeah, so I think maybe that's something we can look at for this. We need assistance and we'll take a look at cost and talk to ecode again. So I think that's a good suggestion.

**Joe Grasso 07:52**

So yeah, just so in terms of me being new to the Board, I'm excited by

**Matt Veitch 07:57**

This is Supervisor Grasso by the way.

**Joe Grasso 07:59**

Yes, Supervisor Grasso, I'm sorry, I'm excited about being on the committee. I'm hoping it gives me a good Crash Course into the workings of the county, which I am very naive about. In terms of the process that we go through, like how do we get the all the ideas from the right people? I mean, I assume that there's people within the departments or department heads or maybe amongst the Supervisors or other staff that all have ideas, how do we systematically do the right outreach to get everybody's comments and then figure out a way to start to synthesize and prioritize them

**Jonathan Schopf 08:38**

anonymous suggestion box, in each Department.

**Matt Veitch 08:41**

Well, that's one thing. I agree with that. But I also think that we need to be as well as something like that, look at try to start to create a, somewhat of a culture of that there's no jurisdictional lines. You know, one of the things that that I've had a couple of people have come to me with some ideas, right? And they said, Well, that's not my department, it's an idea, but I don't really want to step on anybody's toes, because it's not my department. But, I say back to them that there's no, if you think another department could have an improvement. Tell me Tell us we want to know, right? You know, there's I know there's a department head meeting coming up, I think next week, I'm going to try to be there at

that to talk about that kind of idea. You know, again, suggestion box, great idea, because then you don't have to put your name to it. And those ideas will come from the staff. And I think that's really great. But I think you're right, right now, we're not in a place where those suggestions are, at least as far as I can know, freely offered. And we need to get to a place where they are, right? People will come to me people may go to another Supervisor. And so it's all got to be collected up to this committee. And I think really, Steve has been willing to step up to kind of be the coordinator of all that. Because I think really, it's most appropriate from that position to be the one to kind of collect all the ideas and start to bring them forward. I mean, I don't know if I'm going to do this or not. But we have so much to do here, just based on what I've seen so far that we may meet more often than once a month. As a committee. I hate to say that any Supervisors, everyone is really busy. But at the end of the day, I don't know if I don't know if a monthly meeting is going to get us anywhere here, because there's going to be so much that comes up every month, it's going to be different every month. So we need to kind of figure out what our, what our plan is, what our focus is, what should we tackle first. Because there's so many things that are high level that needs to come back, and that I'm struggling a little bit with that, if you can tell

**Jonathan Schopf** 10:53

It's an ambitious list

**Matt Veitch** 10:54

How we're going to do that. Right. So there's more things will come as we go. So hopefully, that helps a little bit.

**Joe Grasso** 10:59

Right

**Matt Veitch** 10:59

I mean, I think from your perspective, as you know, not knowing you that well yet, and being new, I think you're going to be very helpful here, because you don't have any background. You don't know anything really about what happens here too much. You're learning, right? And so I think that's going to be like hopefully your value comes in as a Supervisor on this, as this, this guy from the side, he's not really in trenches, and I've been here 13 years. So I've seen a lot of what's happened, going on 14. So I really appreciate your coming at it from that fresh eyes. So, hopefully that that helps. So anybody else from the phone?

**Ed Kinowski** 11:50

Hi, Matt, Ed Kinowski.

**Matt Veitch** 11:52

Hey, Ed.

**Ed Kinowski** 11:53

Hey, Matt. It sounds like we're free opening and reinventing the county. And wow, that's a task there in itself. And I think dating back when you and I chatted a while back when you created a, attempted to create another committee almost like you'd create the trails committee did a great job with that and look

at where that's taken us. But on the on organizing the county. I was Chair, I asked for an organizational chart, nice place to start.

**Matt Veitch** 12:27

Yeah.

**Ed Kinowski** 12:27

And maybe that chart ought to be revitalized again, and start from there. But I'm not, I'm not suggesting just this is an all end all or anything. But I'd like the newness approach. Certainly Joe, and certainly off the bat, many other new members out there. But you're really talking about reorganizing the county, and there are documents within the county that have established that, and maybe a good review of those documents would be forthright, for everybody to look at your committee in order to start a process moving forward. Just a thought.

**Matt Veitch** 13:06

Yeah, no, I think that's a great suggestion. I know that we have that organizational chart, it actually has been revised relatively recently, I think. And I think we actually need to look at that, because I think there is some parts of that that may need to be re revised. It, expelling out the role, especially think of some of our county wide elected officials, and where they actually fit in that hierarchy. And in that organization. That I think was the change we made. And I don't really want to go into too much detail on that. But, we really should look at that. And so I think that's a fantastic idea. And what I'm going to do is, I think we should have that sent out to the committee after this meeting, so that they can see it.

**Joe Grasso** 13:50

And Matt, it's Joe, Ed. And so just to speak to your comments you had mentioned about that we're looking to reorganize the county. I don't know if that's the description that I would personally use, at least when I heard Matt, you we went through your list. I don't know if that's our objective, right, or will be up there. Obviously, there may be some bigger organizational changes, but I don't know if we're necessarily coming into it to turn the county upside down and start to rearrange all the departments or the functions. And I think we need to come to the realization of let's make sure that we start to tackle things that we can effectively accomplish as a county and Board of Supervisors, I assume that, things that come out of this committee are going to need to be, vetted by all the Supervisors and department heads, things like that. So I think we just need to be careful about what our objective and our goal is and how we talk about what our mission is going to be.

**Matt Veitch** 14:54

Yeah, I agree. And I think that yeah, I think I know where you're coming from Ed, so I appreciate your comment on that. And I kind of look at it as like, we're not, we're going to look in the couch cushions for stuff. But we're not going to, like throw out the couch. So, I think it's, we need to go figure out where all those little bits are that we can change and update and kind of make, renew. I mean, just as a quick example, I mean, at the end of last year, I mean, it's not the biggest thing in the world, but we just did a local law on parking on county facilities, owned and leased, right, the rules and regulations for parking in our parking lots in the county, it seems kind of mundane, right. But at the end of the day, the truth is the last time we had done that local law was 1978 was the original local law that we amended. So we'd

spent beyond 30 years with the same local law if something just as simple as parking regulations, but we, nobody ever really looked up. And so we had sold buildings, we had built new buildings, we had new facilities, we had gotten rid of some facilities, but never changed the appropriate local law to match it. Right. So that's kind of the idea, right, is that we would look at a lot of that stuff and try to figure out, not that everything is old, but at the end of the day, just make sure it's relevant and appropriate for today. and I've seen some references and some of our resolutions that come across of local laws that we referenced that are really old. So does that local law still matter? Or is it still appropriate? Do we need to amend it? Do we need to change it? So if you're getting into that kind of stuff? we this committee would tackle that? Right? So among other things, I mean, I don't want to really get into departments too much. But we definitely have a couple things here, we've got to talk about so.

**Jean Raymond** 16:44

Matt, It's Jean Raymond.

**Matt Veitch** 16:45

Oh, hey, Jean.

**Jean Raymond** 16:46

If I could I, just to start with I totally agree with both Jonathan's thinking and, and yours on local laws. We tried to tackle that a number of years ago, and it got bogged down in the bureaucracy of the county. And I think it's a little bit more timely now. And willing to look at it. The other thing that I think is important and sort of stands alone, but it crosses all lines is records management. And I would strongly suggest that it might be a very good idea to take this committee on a little road trip to our records management facility, so they could see what we use, and then maybe take a trip up to maybe Warren County, which isn't too far away and see how they do theirs, just to see some contrast. Because one of the things that people tend to forget or don't realize is that records management is not just a matter of law and how you have to store records. But it's also a matter of freeing up space in buildings that have 400,000 file cabinets, because nobody knows what to do with the stuff. And we've never really taken that very seriously. We've just sort of said, Okay, here's the old jail, so you can have these cells on this floor. And I think that kind of stands alone is someplace to start, along with these local laws. And I think that when you get into some of that stuff, it may lead you in other places as well. And the other thing I would suggest is that there might be efficiencies. I totally, completely support the idea of literally, suggestion boxes, or a dedicated email address that people can send suggestions to and make it clear to not just department heads that anyone in the county can do that. Because I think the people who've worked the closest to whatever it is, have lots of ideas. I mean, I certainly have heard them over the years said to me, and now don't say I said this but... kind of form. And I'm sure what others have as well. So I think there are opportunities to learn from the people who work closest with it and touch it the most often. And I think it's a great idea. Well long overdue and good. And while we're at it, we'd like to get the chairman to like, confirm some of the appointments that kind of need to be confirmed again. Like pretty quickly soon. We have things that we don't even know for sure who's going to be on what.

**Matt Veitch** 19:18

I will push the chairman to do that. I agree with you. We just were here for the racing committee meetings held about an hour ago and the Saratoga casino hotel Foundation, which is one of the

committee's that's a chairman's appointment. I talked to Skip offline, and he thinks that we may actually be able to do that again this year. There may be some funding, particularly coming from, but there's no appointments. The chairman didn't make any appointments to that to that Board. So. So I know. I agree with you on that, that those chairman's appointments need to be need to be done fairly soon.

**Andrew Jarosh** 19:53

But when you have an issue up here with the Lake Advisory Council, because they're due to March 1, due to Change officers and we don't even know if we have appointees at this point. The appointments expire at the end of 12/31/20.

**Matt Veitch** 20:08

Yeah, I'll take that back to the chairman. I've been talking to him about that a little bit over the past month. But, he's gotten busy, but we're going to push it back in because they are his appointments, he has to make them.

**Jean Raymond** 20:23

You know, squeaky wheels get the oil.

**Matt Veitch** 20:28

So, yeah, I appreciate that. Jean, I think you're right, records management has been brought up as well. I haven't really looked at it yet. But I've heard the stories. And I know that we need to, we need to really tackle that. And again, that might be

**Jean Raymond** 20:48

both short term and long term.

**Matt Veitch** 20:50

Yeah. I mean, that may be a departmental efficiency thing where, I don't know, whether the county clerk is appropriate for that, they do records management for their own department, if you will, and for the whole county when it comes to deeds and vital records.

**Andrew Jarosh** 21:10

One of the things that they do in a lot of the larger counties, I think we're sort of teetering on the edge of being one of those is they actually have somebody who manages the records management, they have a storage facility, if you need something, you go, you check it out. Your name is attached to the box that you took. And if you don't bring it back within a certain period of time somebody tracks you down. And in the meanwhile, it goes back in the same place it belongs not just stuffed in the corner, right.

**Matt Veitch** 21:41

Yes, which is really the key

**Jean Raymond** 21:44

Yeah, exactly. And it really is a very big need in our county. I think.

**Matt Veitch** 21:49

So the person who brought it up to me is here.

**Jonathan Schopf** 21:52

I think he just volunteered

**Matt Veitch** 21:54

He is not going to be the records management guy, but he wants to talk about it and I think he should. It's Drew is here.

**Andrew Jarosh** 22:03

Thank you. This is an issue. There are so many caveats to this issue. And I'm really glad that you guys are bringing it up and are seriously taking a good look at it. Every department has their state agency that they usually have to deal with. And because of that they all keep their records for that state agency. What ends up happening, that I know this, anecdotally, just from my own experience, you have multiple departments that are all keeping copies of the same exact thing. And they're all complaining that they're running out of space to store stuff? Well, it's because your five departments keeping copies of the same thing. You only need one copy. Right? So that's happening. So you need somebody whose job it is to go to each department and literally inventory. What are you keeping records of? What's in this drawer? Why are you keeping that because the auditors are keeping that so it's the county attorney and we don't know if somebody doesn't go to all the departments that literally inventory what they're keeping records of? Number two, the rules on how long I am supposed to keep certain records change almost every year. Not quite, but for the most part, little tweaks every year, some records have to keep for six years, or seven years, some for 14 years for 16 years, some forever, right? And so that every year I get to purge a shelf or whatever, in my in my records room. And I went through a big project about three years ago where we reorganized the records rule based on what can be purged in the upcoming years, right? So I don't care. We weren't keeping this kind of record over here, this kind of record over here. This kind of records over here, I said no, let's not do it that way. Let's reorganize it so that in next year, we can purge this whole shelf this whole row, next year, you can purge this whole shelf, this whole row. And so was based on purge year. And that's actually worked out well. And I think that could be looked at. But the key point and what brought me up here, particularly is part of this discussion should also be digitizing. Okay, we're never going to get rid of paper, we're required to keep it as, if the grid goes offline, we still have to function as a government. So resiliency comes into this conversation as well. Some departments use one system for digitizing some departments use another some never even thought about digitizing that needs to be something unified that everybody has access to. There are organizations like open gov that are so cool on this, they would love to talk to us about it. Because they're using it as a way to provide information to the public. Some records might be public record, and if you certainly produce FOIL requests that people will look up this stuff online. (unintelligible) But then other stuff too, talk about security is a really big issue. Departments over at the jail, over there, it's laughable, you open the door, if you learn how to step over boxes to get to the rest of the boxes, and it's a joke. And part of the whole records management is being able to retrieve something, when you need it. If you just (intelligible) into storage and you don't know where they are, you can't find it when you need it, or don't even need it, why take up the space. So there's a lot that should go with that. We do have as a county, I do notice that we are required by law to have a record management officer. And



I believe the County Administrator was appointed by the Board to be that person. I think that's true. Obviously, there have been other suggestions on who could or should be that person. I will also say this, to the best of my knowledge, any copy record, no matter what it is, once it hits 50 years old, becomes historical document, and the County Historian is then required (unintelligible).

**Matt Veitch 25:59**

Thank you. So yeah, so I think that again, that's a that's a big issue, among many, right that we have to deal with it. And so Jean, I appreciate that. I think they Drew kind of illustrated what you were saying about going over to the jail. Yeah, it, so it's definitely, definitely, definitely something we got to look at. And, and whether that means, again, this is where I think if you get into some of the synergy of how this works, right is, I'm the chairman of the Buildings and Grounds committee. So that committee may be tasked for space, the space need for the records management, right? I don't necessarily would be part of the management of that. But, that's where it kind of all integrates into the other committees that we have, so we have to work with other committees, Andrew mentioned resiliency, that's, Supervisor Gaston chairs the Technology and Resiliency. So it's almost like, everything touches this committee, as well as we touch other committees. And so it's going to be a real interesting kind of journey in integrating with everybody, these different ideas and how it's going to all kind of go because the resolution might not come out of this committee may come out of Buildings and Grounds, if it's like leasing a building or purchasing a property or making space for records management

**Jean Raymond 27:15**

I think, along the way, when you think about records management, and particularly this, people have the opportunity to get over and see where we store things. We want to keep in mind, the human side of it. What we're asking our employees to do, and whether they should have to go there alone to root through that stuff. It's not a good situation.

**Matt Veitch 27:37**

Right. Totally agree.

**Andrew Jarosh 27:40**

And I haven't been therein a long time, it's probably gotten worse.

**Jonathan Schopf 27:48**

Jean is the Ark of the Covenant still there?

**Jean Raymond 27:52**

I believe that that is in one of the cells that we didn't take the bars out of yet. I think the odor is finally gone, last I heard.

**Matt Veitch 28:13**

Alright, Supervisor Connolly. Go ahead.

**Eric Connolly 28:17**

Yeah, I just taking all this in. And we've had kind of a similar conversation at one point. And I think that we need to figure out a way to approach this. And that might be our primary task. So for instance, and I'm just thinking out loud here. Perhaps at our next meeting, or even starting this meeting, we figure out what three things do we think will be most impactful to focus on right off the rip, and then we take Ed's idea of taking a look at an organizational chart. And we look at that chart, and then look at the first three ideas. And we begin to work. Which one do you want to start at? Because I feel like our committee could potentially get bogged down in too many details and too much bureaucracy. And I think we're all focused on carefully and methodically getting something done to increase our efficiency. So I'm open to suggestions on how to go about that, of course, but I think we really need to focus on how we're going to approach doing some of the things that really should be done.

**Jonathan Schopf** 29:42

Piggybacking off of that, we might want to make a five year plan, a lot of these things are not going to be done overnight. So

**Matt Veitch** 29:55

Yeah, I mean, I don't see everything that I think we could probably do here in a year being done this year. Because there is a lot, there's a lot to this. I mean, we don't even, we haven't even talked about county policy yet. missing policies, stuff that's not written, things that need to be changed, things that are old and haven't been updated in many years. So I mean, we didn't even touch that in this meeting, yet. So, there's a lot more even to it than that. I mean, our budget process has a policy. I think that's something we need to look at this year. there's other types of policies out there that we, again, I, I come up with, I said something, I forget what email it was, but, the purchasing director was basically saying, we don't have a policy for that for what we were looking for. and I think it might have been credit card purchases, and we don't have a policy drawn up for that, or, again, the online bidding, we're getting ready to hire an online auctioneer for sale of the Woodlawn building. And I asked if we could have that submitted online, and they said that we don't have a policy to accept email bids, right. So but the auctioneer is doing an online auction. So it just seems kind of odd, that we wouldn't be able to take electronic bids for that. So then, again, nothing against the department. They're working off the policies they have. And I think everybody's doing a really great job with it, with what they have to make it all work. But at the end of the day, we need to look at these things and moving forward. So it just and again, it just covers every aspect of the county. And I agree with you, Supervisor Connolly, we have to figure out kind of how to prioritize, or lean on the staff in some way for that. So go ahead Steve.

**Steve Bulger** 31:52

Steve Bulger here, chairman, forgive my ignorance, because I'm still learning, right? Do we have, does this committee have the ability to set up either subcommittees or task forces underneath it, once you guys identify, once the committee identifies what the priorities are, we can put together, because it's got to be a lot of different departments. And we got to focus, focus on who's going to be able to really contribute to whatever the mission is on that project.

**Matt Veitch** 32:24

Yeah, we can do that. And I think at some point, we may have that all seven committee members working on different subcommittees around this committee, because of the size of the work that needs

to be done. Yeah, I could see that where there would be one for local laws, or I could see one where there'd be one for policy, and I could see where there'd be one for what's the third thing I said, internal forms. toward the end of the year, even though we're going to have a resolution today, toward the end of the year, we have to do an annual review of the rules of Board. So that may be a subcommittee that gets formed to like, look at the rules, try to verify what's working, what's not working, these are brand new rules, I can tell you, first not to go off track, but in the first month going on two months here, definitely some things that we need to kind of look at, because it puts a little work on the Clerk of the Board, there's different things they're dealing with, this is all brand new for them. we kind of realized in January, and again, I'm not proposing this as a suggestion yet, but it will be later on that, our organizational meeting and our first meeting in January are so close to each other first Board meeting in January, that we may want to just not, just send everything to law and finance in that first month, because it was so hard to get those committees to meet per the rules in the first month because of how all the timing works. That, and there's not a lot of resolutions in January. So maybe we consider changing how we do our January, we set the committee's and we set their dates and when they are going to meet but they might not have to all be in January right in that first week off schedule to make a meeting because it maybe it's something where we can pass it all onto Law and Finance and the full Board and then not worry about committees in the first month. So just an idea. But that was something we definitely found, Therese is here, we found in the first month was very much a challenge for the Clerk of the Board, because we were cramming a bunch of meetings in, nothing was really set up, it was all kind of a little haphazard, and why not just set it all up kind of through Law and Finance to the Board. And we will vote in January make it a little more efficient in January. To just run it all through. And that might be a terrible idea. But I'm just saying that, something I thought of when we went through January so, and we're going to have to do that later this year.

**Steve Bulger 34:50**

So as a next step, what I'd like to do is offer Audra Hedden from my office, to be kind of attached to this committee moving forward as the initial repository of things that as they come in, so we can help that get organized. And just so that we have a central point to start with working closely with you and the committee. And, and then, we have to expand that we will. But that is a starting point if that's okay with you.

**Matt Veitch 35:22**

Great, no perfect. And, maybe the I like the idea of the email, and a suggestion email, because it's something you can set up really quickly. And people can start to send things through that maybe she will be able to monitor that as things come in. And then the suggestion boxes will take a little bit longer than that. I think those things have to kind of get done right away, because we want to collect these ideas. right up front.

**Joe Grasso 35:48**

Yeah. So Steve, thanks for bringing that up. So it's going to be one of my questions is because I thought that we were going to need some kind of Secretary, no offense to Therese, but you're going to be overloaded just with this committee of trying to keep things straight.

**Matt Veitch 36:01**

Oh, come on, let's assign it.

**Joe Grasso** 36:04

So if she could maybe participate in these meetings, at least, be on the frontline to help where the ideas get discussed and vetted, it would be helpful to us. So

**Matt Veitch** 36:14

Yeah. It's really just to gather everything together and kind of keep it straight.

**Joe Grasso** 36:17

Keep it organized.

**Matt Veitch** 36:18

Yeah. So that we're not going off on tangents. So yeah,

**Steve Bulger** 36:24

I'll let her know.

**Matt Veitch** 36:25

Alright, so did anybody have any other thoughts, questions, comments on the first part here, it just again gives us kind of an open discussion at this point, we're almost really into number four at this point, but we do have the one order of business we have to get to so anybody else? Anybody from the phone? All right. Well, thank you, everybody, great discussion. And a good start, I really appreciate everybody's input. And we will keep you posted as to what we're doing next. Because everyone is just going to be engaged in this committee. So. So thank you. Alright, so the only item that we have for actual business today is minor changes to the rules of the Board. And it's actually only one change. And it actually relates to this committee. So when we were putting together our agenda, Therese was looking through the rules of the Board and found that the name of this committee is the Government Review and Efficiency committee. And when it's listed in the committee list in the rules of the Board, it's listed as such. But if you look at the back of your agenda, you'll see that the name of the committee in the definition says Government Efficiency and Reform committee. Not sure where that came from, but it's not the right name of the committee. So we need to amend the rules of the Board to update that. So that it says government review and efficiency committee and the definition section. And that's really the only amendment we have at this point to the rules of the Board, if you recall, and not that this would be a problem. But if you recall, any changes to the rules of the Board require a two thirds vote of the Board of Supervisors to make those changes. So when it gets to the floor, we have to have two thirds to make that change. But it's cosmetic. So I don't expect there to be any problem. But that is the item that I need a motion for. So if somebody would move that. I would appreciate that.

**Jonathan Schopf** 38:21

I'll move it.

**Matt Veitch** 38:22

So moved Supervisor Schopf. Is there a second?

**Joe Grasso** 38:25

I'll Second?

**Matt Veitch** 38:26

Second, Any further discussion? All right, all in favor say aye.

**Several Supervisors** 38:33

Aye.

**Matt Veitch** 38:38

All right. Any opposed. All right, carried. Thank you. Is there any other business to come before the committee today?

**Phil Barrett** 38:47

Chairman?

**Matt Veitch** 38:50

Supervisor Barrett,

**Phil Barrett** 38:51

I just had one suggestion. I think we should also challenge our different departments to also come up with some priorities along the lines of government efficiency. We've done that public works and met with Chad we walked through the buildings and came up with three quick things. That falls under efficiency also falls under the new resiliency committee as well I believe but just the in the Public Works garage, the lighting needs an upgrade. Bad, real bad. Chad has also determined that a more efficient system for inventory of supplies, equipment, etc. is something that could make the Public Works group more efficient and also save money, and also help you know just have it make sure that we know exactly what we have in stock, and also the prospect of, solar, which you and I have talked about, because, there's a lot of money obviously out there to subsidize solar projects. If you look at that building the roof, there is a lot of roof space. It's an older building, so I don't know if it's, if it's viable to put solar panels on that roof, but I asked him to at least look into it. So that would be the first objective is to look at options for putting solar panels on roofs, as opposed to taking up land, but who knows, maybe there's land out there that we, as a county can reserve for that use as well. So, so I think, challenging, and I know, you're doing the same with buildings and grounds. Challenging our departments and our chairman of different committees to challenge their folks to come up with a few priorities and things that we can get done in a relatively short period of time.

**Matt Veitch** 41:06

Totally agree, I think. Yeah, I mean, I know LED lighting for the parking areas, and around the county is something that I've brought to Chad as well, in the Buildings of Grounds side, as well as our interior lighting, I've talked a little bit about that. Therese knows about that, because I talked to her ear off about it the other day, about how we might be able to more efficiently light our buildings inside. just as a side note, I work for Verizon, in my private job disclose that. And they did a project on that some years ago,

as a company, corporate wide, where they, just basically removed one of the three fluorescent bulbs out of every lighting fixture, and inside offices. And, just by doing that, you save one third of your energy costs, because you're operating two thirds of your light bulbs that you had, and then so that's just very simple, it can be done easily. It doesn't really cost you anything, but it saves you so, and when I worked in that office, I mean, I didn't notice any real change in the quality or amount of light, it was just said it was they just had one bulb missing in each thing. So it's an idea that we can look at here, it's very quick and easy. It doesn't cost us anything and, we will have spare light bulbs for many years to come. So it won't cost that long to pay for new light bulbs for a while. So just a lot of little things like that, that you can kind of look around at around the county and come up with some idea. So I appreciate that. Thank you. Thank you, Supervisor. Anything else?

**Tara Gaston** 42:42  
Chairman?

**Matt Veitch** 42:43  
Supervisor Gaston.

**Tara Gaston** 42:47  
I would recommend that one of the first options of both this committee and the resiliency and technology committee be is to create a joint meeting to determine responsibilities, because a lot of what's being discussed here was discussed there, and I think, duplicating effort is certainly not efficient. So I would recommend that that take place as well.

**Matt Veitch** 43:11  
Okay. Sure. Let me know when you want to get together. And some of the same people are on both of those committees as well. So that that's also a thing that we have too. We won't actually have 14 people there was less than that. But yeah, just let me know and we'll set up a meeting. All right. Anything else? I'll ask for motion to adjourn

**Jean Raymond** 43:43  
Move to adjourn.

**Matt Veitch** 43:45  
We got a motion.

**Jonathan Schopf** 43:46  
Second.

**Matt Veitch** 43:47  
All in favor.

**Several Supervisors** 43:48  
Aye.

**Matt Veitch** 43:50

We're adjourned, thank you.