

Government Review & Efficiency Committee Minutes  
February 4, 2021 – 2:00 p.m.

Present: Chairman Matt Veitch; Committee Members Eric Connolly, Tara Gaston, Joe Grasso, Jean Raymond, Jon Schopf; Supervisor Phil Barrett; Steve Bulger, Matt Rose, County Administrator; Hugh Burke, County Attorney; Jason Kemper, Planning; Andrew Jarosh, Treasurer.

Chairman Veitch called the meeting to order and welcomed all in attendance.

Mr. Veitch announced the appointment of Mr. Connolly as committee Vice Chair.

A discussion took place regarding the committee's role and responsibilities. Several suggestions were made regarding the need to review County's Policies and Procedures, Rules of the Board, County Code, Local Laws, the County Appointment Book and Chairman's appointments, County Organizational Chart. Mr. Veitch said that several suggestions were brought to him since January 1<sup>st</sup> ranging from solar lighting, LED lighting, consolidating functions of the County, assessing functions of different Departments within the County, the need for a Grants Administrator. Supervisor Schopf suggested utilizing Ecode. Mr. Veitch said that a Department Head meeting is being scheduled and would like to address Department Heads on what their needs are. It was suggested that suggestion boxes be placed in each Department. The need for records management was discussed at length. Records currently being stored in the old Jail and duplicative records in several departments. Mr. Veitch said that this committee will require work with other committees, for example Buildings and Grounds, and Technology & Resiliency. Ms. Gaston suggested a joint meeting of both Government Review & Efficiency and Technology & Resiliency committees. Mr. Bulger offered Ms. Hedden to facilitate the needs of this committee and act as a central point for Departments to be able to reach out to.

**A motion was made by Mr. Schopf, seconded by Mr. Grasso, to amend Resolution 1 of 2021 – Rules of the Saratoga County Board of Supervisors. Unanimous.**

Mr. Veitch said that while putting together the agenda for today's meeting, it was discovered in the Rules of the Board that the name of this committee is listed as Government Review & Efficiency, however in the definition of the committee, it is listed as Government Efficiency and Reform Committee. Mr. Veitch said that the Rules of the Board will need to be amended to correct this. Additionally, Mr. Veitch reminded the committee that any change to the Rules of the Board will require a two thirds vote of the Board of Supervisors.

**On a motion made by Mrs. Raymond, seconded by Mr. Grasso, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Deputy Clerk of the Board