

  
**County of Saratoga**  
**Board of Supervisors**

Matthew Veitch - C
John Lant
Dick Lucia
Darren O'Connor
Tom Richardson
Kevin Tollisen - VC
Sandra Winney

THEODORE T. KUSNIERZ, JR.  
Chair of the Board

40 MCMASTER STREET  
BALLSTON SPA, NEW YORK 12020  
Phone: (518) 885-2240  
Fax: (518) 884-4771

PAMELA A. WRIGHT  
Clerk

Matthew Veitch, Chair  
Buildings and Grounds Committee

**BUILDINGS AND GROUNDS COMMITTEE AGENDA**

April 5, 2021, 4:00 PM

1. Welcome and Attendance.
2. Approve minutes of March 1, 2021
3. Request resolution re-appropriating funds and amending the budget for the following project (Chad Cooke, Public Works):

Airport Snow Removal Equipment Building - Construction	\$ 716,599
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Amend Budget Accounts as follows:

Increase Appropriations

A.50.513-7093	Airport – Bldg. Construction Cost	\$ 716,599
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Increase Revenues

A.50-3592	State Airport (90%)	\$ 644,939
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A.0599.B	Appropriated Fund Balance (10%)	\$ <u>71,660</u>
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	\$ 716,599
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4. Any other business.
5. Adjournment.

**Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code: Dial: 1-978-990-5145 Access Code: 1840389**



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Hugh Burke, Interim County Attorney  
Pam Wright, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Therese Connolly, Deputy Clerk of the Board  
Matt Rose, Management Analyst

**FROM:**

**DATE:**

**RE:**

**COMMITTEE:**

1. Is a Resolution Required: **YES** or **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:  
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule:  
(If yes, provide details)
4. Specific details on what the resolution will authorize:
5. Does this item require hiring a Vendors/Contractors:
  - a. Were bids/proposals solicited:
  - b. Is the vendor/contractor a sole source:
  - c. Commencement date of contract term:
  - d. Termination of contract date:
  - e. Contract renewal and term:
  - f. Contact information:
  - g. Is the vendor/contractor an LLS, PLLC or partnership:
  - h. State of vendor/contractor organization:
  - i. Is this a renewal agreement: **YES** or **NO**
  - j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

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6. Is this an annual housekeeping resolution:  
(If yes, attach the last approved resolution)
  - a. What were the terms of the prior resolution
  - b. Are the terms changing:
  - c. What is the reason for the change in terms:
  
7. Is a new position being created:
  - a. Effective date
  - b. Salary and grade
  
8. Is a new employee being hired:
  - a. Effective date of employment
  - b. Salary and grade
  - c. Appointed position:
  - d. Term:
  
9. Is a grant being accepted:
  - a. Source of grant funding:
  - b. Amount of grant:
  - c. Purpose grant will be used for:
  - d. Equipment and/or services being purchased with the grant:
  - e. Time period grant covers:
  
10. Remarks/Reasoning (Supporting documentation must be attached to this form):