



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 21 - 2020

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES FOR THE TREATMENT OF INMATES SUFFERING FROM OPIATE USE DISORDERS, AND AMENDING THE 2020 BUDGET IN RELATION THERETO

WHEREAS, the New York State Office of Alcoholism and Substance Abuse Services (OASAS) has notified Saratoga County Mental Health and Addiction Services (SCMHAS) that SCMHAS is eligible to receive a one-time only grant in the amount of \$50,000, effective January 1, 2020, for the purpose of offsetting the cost of prescription medications ordered by the Saratoga County Correctional Facility to treat incarcerated individuals at the Saratoga County Correctional Facility suffering from Opiate Use Disorders (OUD); and

WHEREAS, the acceptance of these OASAS funds requires this Board's approval and an amendment to the 2020 County Budget; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the acceptance by Saratoga County Mental Health and Addiction Services of a one-time only grant in the amount of \$50,000 from the New York State Office of Alcoholism and Substance Abuse Services, effective January 1, 2020, which grant shall be used for the purpose of offsetting the cost of prescription medications ordered by the Saratoga County Correctional Facility to treat inmates for Opiate Use Disorders; and, be it further

RESOLVED, that the Chair of the Board and/or the Commissioner of Saratoga Mental Health and Addiction Services are hereby authorized to execute any and all documents needed to accept said \$50,000 grant from OASAS; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Appropriations:

Increase Acct.: #A.43.434-8241 Prescription Drugs & Supplies \$50,000

Revenue:

Increase Acct.: #A. 43-3463 Alcoholism Services \$50,000

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 22 - 2020

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

AUTHORIZING THE ACCEPTANCE OF A NYS AGE-FRIENDLY PLANNING GRANT IN THE AMOUNT OF \$80,000 FROM NEW YORK STATE OFFICE FOR THE AGING, AND AMENDING THE 2020 BUDGET IN RELATION THERETO

WHEREAS, the New York State Office for the Aging has notified Saratoga County Public Health Services ("SCPHS") that it has been awarded a NYS Age-Friendly Planning grant in the amount of \$80,000 for the period January 1, 2020 through December 31, 2022 in order for Saratoga County to be certified by AARP as "age-friendly", an internationally recognized certification that would make the County eligible for future NYS grant funding for age-friendly projects; and

WHEREAS, SCPHS proposes to utilize said grant funds to establish an inter-agency advisory committee that would conduct assessment and planning activities that show that Saratoga County is committed to creating age-friendly communities. The advisory committee would include members of relevant County departments along with interested residents of Saratoga County, who would study ways of creating age friendly outdoor spaces and buildings, diversifying transportation to include public transit options, planning for affordable housing, and developing age appropriate social activities so that all residents have the opportunity to age in a friendly environment; and

WHEREAS, SCPHS further proposes to use the grant funds to pay for a one-year subscription to an Arc GIS mapping software; pay for SCPHS staff salary and fringe benefits for time spent coordinating the committee; conducting research for the committee's meetings; and drafting committee documents, including a final advisory report to be presented to this Board of Supervisors and AARP by December 31, 2022; and

WHEREAS, the acceptance of these funds requires this Board's approval and an amendment to the 2020 County Budget for the purchase of software and supplies only; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts on behalf of Saratoga County Public Health Services a NYS Age-Friendly Planning grant in the amount of \$80,000 from New York State Office for the Aging, for the period January 1, 2020 through December 31, 2022, for the purpose of organizing and maintaining an advisory committee which will conduct a study and make appropriate recommendations as to how Saratoga County can be certified as "age-friendly" by AARP; and, be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents needed to accept said \$80,000 grant from New York State Office for the Aging; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

PUBLIC HEALTH SERVICES

Appropriations:

Increase Acct.: #A.40.000-8520 Software	\$ 500
Increase Acct.: #A.40.000-8550 Office Supplies	<u>\$ 400</u>
	\$ 900

Revenues:

Increase Acct.: #A.40-3086 Legislative Grant	\$ 900
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BUDGET IMPACT STATEMENT: None. 100% State Aid



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 23 - 2020

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

AUTHORIZING THE ACCEPTANCE OF A 2020 MEDICAL RESERVE CORP OPERATIONAL READINESS AWARD IN THE AMOUNT OF \$2,500 FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS, AND AMENDING THE 2020 BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 94-05, the Saratoga County Board of Supervisors endorsed the creation of a Saratoga Citizen Corps Council that would become affiliated with National (FEMA) and State (SEMO) Citizen Corps Councils, and establish a Saratoga County Medical Reserve Corps (Saratoga MRC) that would provide needed medical screening and care in the event of a public health emergency; and

WHEREAS, Saratoga MRC currently has over 90 members, many of whom are participating in drills, trainings and working on projects designed to improve the County's ability to respond to public health emergencies; and

WHEREAS, the National Association of County and City Health Officials (NACCHO) has awarded a 2020 Medical Reserve Corps Operational Readiness Award grant in the amount of \$2,500 to Saratoga MRC, that needs to be accepted by the County and passed through Saratoga County Public Health Services to Saratoga MRC, for the grant period January 1, 2020 through August 31, 2020; and

WHEREAS, Saratoga MRC intends to utilize said grant funds to strengthen unit response capabilities through continuous recruitment of members, provide initial orientation to volunteers, bind and distribute guidance handbooks, offer training seminars to prepare volunteers for responses to public health emergencies, and supply volunteers with emergency preparedness equipment in the event of a medical deployment; and

WHEREAS, Saratoga MRC also plans to use said grant funds to purchase various supplies to include envelopes, postage, waterproof bags, sanitizing wipes, MRC unit banner, tourniquets, pens, notepads, and food; and

WHEREAS, the acceptance of these funds requires this Board's approval and an amendment to the 2020 County Budget; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts on behalf of Saratoga County Public Health Services a 2020 Medical Reserve Corps Operational Readiness Award grant in the amount of \$2,500 from the National Association of County and City Health Officials, for the grant period January 1, 2020 through August 31, 2020, which grant award Saratoga County Public Health Services will pass through to the Saratoga Medical Reserve Corps for the purpose of supporting the Corps' mission to provide medical screening and care in the event of a public health emergency; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

PUBLIC HEALTH SERVICES:

Appropriations:

Increase Acct. # A.40.410-8200 Department Supplies	\$1,490
Increase Acct. # A.40.410-8211 Food Supplies	\$ 600
Increase Acct. # A.40.410-8430 Printing	\$ 250
Increase Acct. # A.40.410-8531 Postage	\$ 30
Increase Acct. # A.40.410-8550 Office Supplies	<u>\$ 130</u>
	\$2,500

Revenues:

Increase Acct.: #A.40-4402 Medical Reserve Corp.	\$2,500
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BUDGET IMPACT STATEMENT: None. 100% Federal Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 24 - 2020

Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright

AMENDING THE 2020 COMPENSATION SCHEDULE UNDER INFORMATION TECHNOLOGY, PUBLIC WORKS DEPARTMENT, AND SHERIFF DEPARTMENT

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources and the Director of Information Technology have recommended that the 2020 Saratoga County Compensation Schedule be amended under Information Technology to reclassify the position of PC Technical Network Specialist to Senior PC Technical Network Specialist with a base salary of \$66,986 in order to better serve the needs of the Information Technology Department as well as all other County departments; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources and the Commissioner of Public Works have recommended that the 2020 Saratoga County Compensation Schedule be amended under Public Works Department (Highway) to create the position of Working Supervisor Automotive Repairer with a base salary of \$50,855 in order to satisfy an agreement with the CSEA Union; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources and the Saratoga County Sheriff have recommended that the 2020 Saratoga County Compensation Schedule be amended under Sheriff Department to abolish the position of Extra Deputies, and to create fourteen (14) positions of Transport Officers with a pay rate of \$20.00/hr. in order to satisfy civil service requirements; now, therefore, be it

RESOLVED, that the 2020 Saratoga County Compensation Schedule is amended effective as of January 21, 2020 as follows:

UNDER INFORMATION TECHNOLOGY:

Reclassify (1) PC Technical Network Specialist to (1) Senior PC Technical Network Specialist,
Base Salary \$66,986

UNDER PUBLIC WORKS DEPARTMENT (HIGHWAY):

Create (1) Working Supervisor Automotive Repairer, Base Salary \$50,855

UNDER SHERIFF DEPARTMENT:

Abolish Extra Deputies
Create (14) Transport Officers, \$20.00/hr.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 25 - 2020

Introduced by Supervisors Wood, Grattidge, Lawler, Lucia, Peck, Winney and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL RELATIVE TO THE LEAVES OF ABSENCE POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since its adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, the Human Resource Department's ongoing review of the Manual has disclosed the appropriateness of revisions to update the County's "Leaves of Absence Policy" to incorporate provisions from the Rules for the Administration of the Civil Service Law in the County of Saratoga addressing authorized and unauthorized absences of employees who are on probationary terms in order to bring the provisions of the Leaves of Absence Policy into conformance with the Rules for the Administration of the Civil Service Law in the County of Saratoga; and

WHEREAS, copies of the proposed revised Leaves of Absence Policy were provided to each member of this Board; and

WHEREAS, the implementation of legislative revisions to the Policies and Procedures Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following section of the Saratoga County Policies and Procedures Manual is amended to revise the Leaves of Absence Policy as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY ADOPTED</u>	<u>LAST REVISED</u>
4	I	Leaves of Absence Policy	5/13/80	2/23/16

and, be it further

RESOLVED, that the Human Resources Department shall distribute copies of the amended Leaves of Absence Policy to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 26 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A FY2019 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT, AND AMENDING THE 2020 BUDGET IN RELATION THERETO

WHEREAS, funds are available from the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration, for a FY2019 State Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$5,172, which grant funds will be administered through the New York State Division of Homeland Security and Emergency Services; and

WHEREAS, the County's Local Emergency Planning Committee wishes to utilize said grant funds in support of their training activities by purchasing paper, binders, markers and other office supplies; and

WHEREAS, the acceptance of these grant funds requires this Board's approval, and an amendment to the 2020 Saratoga County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute all agreements and documents necessary with the New York State Division of Homeland Security and Emergency Services to accept a FY2019 New York State Hazardous Materials Emergency Preparedness (HMEP) Program grant in the amount of \$5,172, with the form and content of said documents and agreements to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

EMERGENCY SERVICES

Appropriations:

Increase Acct.: A-36-366-8200 Department Supplies	\$ 5,172
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Revenues:

Increase Acct.: A-36-3306 Homeland Security	\$ 5,172
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BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 27 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING ACCEPTANCE OF A 2019 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES, AND AMENDING THE 2020 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Division of Homeland Security and Emergency Services has awarded the County a 2019 Statewide Interoperable Communications Grant Program (2019 SICG-Formula) grant in the amount of \$764,347 for improving the interoperability and operability of emergency communications systems for the 24 month performance period from January 1, 2020 to December 31, 2021; and

WHEREAS, our Commissioner of Emergency Services proposes to utilize these grant funds to purchase 800 MHz Radio System software and hardware; and

WHEREAS, the approval of this Board and an amendment to the 2020 County Budget are needed to accept these additional SICG funds; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents required to accept from the New York State Division of Homeland Security and Emergency Services a 2019 Statewide Interoperable Communications Grant in the amount of \$764,347 to purchase 800 MHz Radio System software and hardware; and, be it further

RESOLVED, that the form and content of all said documents and agreement shall be subject to the approval of the County Attorney; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

EMERGENCY SERVICES

Appropriations:

Increase Acct.: A-36-366-7051 Communications Equipment	\$474,347
Increase Acct.: A-36-366-8293 Equipment Maintenance	\$285,000
Increase Acct.: A-36-366-8520 Software	<u>\$ 5,000</u>
	\$764,347

Revenues:

Increase Acct.: A-36-3306 Homeland Security	\$764,347
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BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 28 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH MISSION CRITICAL PARTNERS, LLC FOR MAINTENANCE OF THE CAPITAL DISTRICT COMPUTER-AIDED DISPATCH SYSTEM

WHEREAS, pursuant to Resolution 245-2015, as amended by Resolution 112-2016, this Board of Supervisors authorized the County of Saratoga to enter into an agreement with the Counties of Albany and Rensselaer to establish a shared interoperable 9-1-1 Telephone, Computer Aided Dispatch, and Records Management Network; and

WHEREAS, the three counties have constructed the shared interoperable 9-1-1 Telephone, Computer Aided Dispatch, and Records Management Network, which is more commonly referred to as the Capital District CAD System; and

WHEREAS, each of the three counties is in need of technical support services and on-site computer-aided dispatch (CAD) network support for the portion of the Capital District CAD System infrastructure constructed within its boundaries; and

WHEREAS, Mission Critical Partners, LLC has submitted separate proposals to the three counties for the provision of technical support services and on-site computer-aided dispatch (CAD) network support for each county's portion of the Capital District CAD System, and each county wishes to accept the proposal of Mission Critical Partners, LLC in order to allow for a single contractor to maintain the entire Capital District CAD System and provide for uniformity of maintenance and support; and

WHEREAS, our Public Safety Committee and the Commissioner of Emergency Services have recommended that the proposal of Mission Critical Partners, LLC for the provision of technical support services and on-site computer-aided dispatch (CAD) network support for the portion of the Capital District CAD System constructed within Saratoga County, for a term of one (1) year at a cost of \$5,267 per month, with total costs not to exceed \$63,200, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Mission Critical Partners, LLC of Port Matilda, Pennsylvania, for the provision of technical support services and on-site computer-aided dispatch (CAD) network support for the portion of the Capital District CAD System constructed within Saratoga County, for a term of one (1) year at a cost of \$5,267 per month, with total costs not to exceed \$63,200, with the form and content of such agreement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 29 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AMENDING RESOLUTION 286-2019 TO AUTHORIZE THE PAYMENT OF A \$250 STIPEND TO ATTORNEYS WHO REPRESENT INDIGENT CLIENTS AT OFF-HOURS ARRAIGNMENTS ON COUNTY HOLIDAYS IN THE LOCAL CRIMINAL COURTS

WHEREAS, pursuant to Resolution 286-2019, this Board authorized the payment of stipends to attorneys accepting assignments to represent indigent defendants at arraignments in local criminal courts after normal business hours and on weekends, which stipends shall be in the amount of: i) \$100 per attorney assigned on Monday through Friday from 5:00 pm to 9:00 am (16 hour shift); and ii) \$250 per attorney assigned on Saturday and Sunday from 9:00 am to 9:00 am (24 hour shift); and

WHEREAS, the Saratoga County Public Defender has requested that Resolution 286-2019 be amended to authorize the payment of a \$250 stipend to attorneys accepting assignments to represent indigent defendants at arraignments in local criminal courts on any of the eleven (11) holidays that the County closes for business; and

WHEREAS, our Public Safety Committee has recommended that the Public Defender's request to amend Resolution 286-2019 be approved; now, therefore, be it

RESOLVED, that Resolution 286-2019 of this Board of Supervisors is hereby amended to include authorization for the payment of stipends in the amount of \$250 per attorney to attorneys accepting assignments to represent indigent defendants at arraignments in local criminal courts on a Monday through Friday weekday that is one of the eleven County holidays that the County of Saratoga closes for business, with the shift to commence at 9:00 am on the day of the Holiday, and continue until 9:00 am the following day; and, be it further

RESOLVED, that the foregoing authorization to pay a \$250 stipend on County Holidays shall be effective for the three (3) year term from January 1, 2020 through December 31, 2022.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 30 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES TO ACCEPT A SECOND COUNSEL AT FIRST APPEARANCE GRANT, AND AMENDING THE 2020 COUNTY BUDGET IN RELATION THERETO

WHEREAS, grant funds became available for the grant period January 1, 2017 through December 31, 2019 from the New York State Office of Indigent Legal Services in the amount of \$346,290.06 to assist Saratoga County and the County Public Defender's Office in implementing a Counsel at First Appearance (CAFA) Arraignment Program; and

WHEREAS, the CAFA grant was never implemented for the initial period of January 1, 2017 through December 31, 2019, however, an amended grant period of January 1, 2020 through December 31, 2022 has been offered by New York State Office of Indigent Legal Services for the same amount of \$346,290.06; and

WHEREAS, pursuant to Resolution 286-2019, this Board of Supervisors approved the proposal of the Public Defender and the Assigned Counsel Administrator to pay a stipend to qualified attorneys named on the County Law Article 18-B panel list, as well as attorneys employed in the Saratoga County Public Defender's Office and Saratoga County Conflict Defender's Office, who accept assignments to represent individuals who qualify for indigent defense counsel services at off-hours arraignments in the local criminal courts, for the three (3) year term from January 1, 2020 through December 31, 2022; and

WHEREAS, pursuant to Resolution 286-2019, as amended by Resolution 29-2020, this Board further authorized the payment of stipends to attorneys accepting assignments to represent indigent defendants at arraignments in local criminal courts after normal business hours and on weekends, which stipends were set in the amount of: i) \$100 per attorney assigned on Monday through Friday from 5:00 pm to 9:00 am (16 hour shift); ii) \$250 per attorney assigned on Saturday and Sunday from 9:00 am to 9:00 am (24 hour shift); and iii) \$250 per attorney assigned to represent indigent defendants at arraignments in local criminal courts on a Monday through Friday weekday that is one of the eleven County holidays that the County of Saratoga closes for business, with the shift to commence at 9:00 am on the day of the Holiday, and continue until 9:00 am the following day; and

WHEREAS, the Public Defender's Office and the Human Resources Department propose to use said CAFA grant funds to pay for the cost of the stipends to attorneys representing indigent clients at first appearance at after-hours arraignments in local criminal courts, and to pay for their mileage costs; and

WHEREAS the acceptance of this CAFA grant requires this Board's approval and an amendment to the 2020 County Budget under the Human Resources Department; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute all necessary documents with the New York State Office of Indigent Legal Services for the acceptance of a Second Counsel at First Appearance Grant in the amount of \$346,290.06 for the implementation of the Second Counsel at First Appearance Arraignment Program for the grant period January 1, 2020 through December 31, 2022, with the form and content of such documents being subject to the approval of the County Attorney; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

HUMAN RESOURCES

Appropriations:

Increase Acct.: #A.21.214-8110 Attorney's Fees On Call	\$346,290.06
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Revenue:

Increase Acct.: #A.21-3313 Indigent Legal Services	\$346,290.06
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BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 31 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Smith and Tollisen

AUTHORIZING A RENEWAL AGREEMENT WITH NATIONAL MEDICAL SERVICES, INC. D/B/A NMS LABS FOR POST-MORTEM TOXICOLOGICAL SERVICES

WHEREAS, in connection with their duties in determining causes of death of persons dying within the County of Saratoga, our County Coroners require the toxicological services of qualified medical laboratories; and

WHEREAS, pursuant to Resolution 148-2019, this Board of Supervisors authorized the latest renewal of an agreement with National Medical Services, Inc. d/b/a NMS Labs, to provide post-mortem toxicological services to the County Coroners, which agreement expired on December 31, 2019; and

WHEREAS, NMS Labs has offered to renew its agreement for an additional term of one year commencing on January 1, 2020 and terminating on December 31, 2020 at its prevailing 2020 Fee Schedule rates charged for routine Postmortem Toxicology panels, as same may be amended from time to time, and at its prevailing 2020 rates for special pricing panels as listed in its Pricing Summary for Toxicology Laboratory Services, as same may be amended from time to time, provided each such test has been ordered by the Coroner's Physician or his assistant; and

WHEREAS, our Public Safety Committee and the County Coroners have recommended that the contract for post-mortem toxicology services with NMS Labs be renewed for an additional term of one (1) year term commencing on January 1, 2020 and terminating on December 31, 2020, at the foregoing rates proposed by NMS Labs, with total contract costs not to exceed \$50,000; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute a renewal agreement with National Medical Services, Inc. d/b/a NMS Labs of Willow Grove, Pennsylvania, to provide post-mortem toxicological services for the Saratoga County Coroners' Office for a term of one year commencing on January 1, 2020 and continuing through December 31, 2020 at NMS Labs' prevailing 2020 Fee Schedule rates charged for routine Postmortem Toxicology panels, as same may be amended from time to time, and at its prevailing 2020 rates for special pricing panels as listed in its Pricing Summary for Toxicology Laboratory Services, as same may be amended from time to time, provided each such test has been ordered by the Coroner's Physician or his assistant, with total contract costs not to exceed \$50,000; and, be it further

RESOLVED, that the form and content of such renewal agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 32 - 2020

Introduced by Supervisors Winney, Connolly, Gaston, Lant, Schopf, Wood and Zlotnick

AUTHORIZING THE COUNTY AUDITOR TO APPROVE TAX REFUNDS, CORRECTIONS AND CREDITS IN AMOUNTS NOT TO EXCEED \$2,500

WHEREAS, Real Property Tax Law §554, §556 and §556(8) authorize delegation to the County Auditor of legislative duties relative to the correction, refund and credit of certain taxes; now, therefore, be it

RESOLVED, that, upon the joint recommendations of the Director of the Real Property Tax Service Agency and the County Treasurer, the County Auditor is authorized pursuant to §556 of the Real Property Tax Law to approve for payment tax bill refunds in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor is authorized pursuant to §554 of the Real Property Tax Law to approve corrections of errors on tax rolls in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor is authorized pursuant to §556(8) of the Real Property Tax Law to approve tax credits in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor shall report to the Real Property Tax Committee all refunds, corrections and credits made pursuant to the authority delegated by this Resolution.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 33 - 2020

Introduced by Supervisors Grattidge, Barrett, Lucia, O'Connor, Raymond, Smith and Tollisen

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE OF 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR

WHEREAS, a Project BIN 3304740, Bridge Replacement for CR 13 (Barkersville Fayville Rd) over Cadman Creek, Town of Providence, P.I.N. 1760.56 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, the County of Saratoga desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction; and

NOW, THEREFORE, the Saratoga County Board of Supervisors duly convened does hereby

RESOLVE, that the Saratoga County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the County of Saratoga to pay in the first instance 100% of the federal and non-federal share of the cost of Construction work for the Project or portions thereof; and it is further

RESOLVED, pursuant to Resolution 70-2018 of the Saratoga County Board of Supervisors, the sum of \$159,993.00 was previously been appropriated from the County's Highway Fund and made available to cover the cost of participation in the Design phase of the Project; and it is further

RESOLVED, that the additional sum of \$1,010,734.00 is hereby appropriated from the County's Highway Fund and made available to cover the cost of participation in the Construction phase of the Project; and, be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, Saratoga County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the Chairman of the Saratoga County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Saratoga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None. Funds for this project are included in the 2020 adopted budget.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 34 - 2020

Introduced by Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood and Zlotnick

AUTHORIZING THE RENEWAL OF A LEASE FOR SUPREME COURT CHAMBERS FOR JUSTICE THOMAS D. NOLAN, JR.

WHEREAS, pursuant to County Law §218, this Board of Supervisors is required to provide suitable chambers for resident Saratoga County justices of the New York State Supreme Court; and

WHEREAS, although Supreme Court Justice Thomas D. Nolan, Jr. reached the mandatory retirement age of 70 years in 2019, he has been certified by the New York State Uniform Court System to continue on the bench as a Retired Justice for a term of two (2) years effective January 1, 2020; and

WHEREAS, the County of Saratoga lacks sufficient office space to accommodate the office space needs of all four Supreme Court Justices currently venued in Saratoga County, and it is therefore necessary to lease chambers for Judge Nolan; and

WHEREAS, pursuant to Resolution 245-2016, the Saratoga County Board of Supervisors authorized a two (2) year renewal of a lease agreement for Judge Nolan's chambers with Vinny DiMartino, Enzo Bonello and Domenico Nuzzi of Brooklyn, New York, for the lease of 1,666± square feet of office space commonly known as Suite 201 in the building located at 433 Broadway in the City of Saratoga Springs, for a term of two (2) years to commence on February 1, 2017, with an option to renew for up to two additional terms of one year each, at a rental of \$3,558.85 per month, inclusive of real property taxes, utilities and cleaning services, subject to an annual rent increase of 2% of the prior year's rent for the second year and any renewal term thereof; and

WHEREAS, the County exercised its right to renew the lease for Judge Nolan's chambers for an initial one year term that will expire on January 31, 2020; and

WHEREAS, the owners of the building located at 433 Broadway in Saratoga Springs have offered to renew the lease for Justice Nolan's chambers for a term of one (1) year at a rent of \$3,702.63 per month, subject to renewal for an additional term of one year at a rent increase of 2%; and

WHEREAS, the owners of the building located at 433 Broadway in Saratoga Springs now conduct business under the name of 431-433 Broadway, LLC; and

WHEREAS, our Buildings and Grounds Committee and the County's Commissioner of Public Works have recommended the acceptance of the lease renewal offer by 431-433 Broadway, LLC; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute a lease renewal agreement with 431-433 Broadway, LLC of Brooklyn, New York, for the lease of 1,666± square feet of office space commonly known as Suite 201 in the building located at 433 Broadway in the City of Saratoga Springs, for a term of one (1) year to commence on February 1, 2020, at a rent of \$3,702.63 per month, with an option to renew for one additional term of one (1) year at a rent of \$3,776.68 per month, inclusive of real property taxes, utilities and cleaning services; and, be it further

RESOLVED, that said lease agreement shall provide that the County of Saratoga shall have the right to terminate the lease agreement, or any renewal term thereof, subject to the County's provision of prior notice of at least 120 days before such termination; and, be it further

RESOLVED, that the form and content of such lease renewal agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 35 - 2020

Introduced by Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood and Zlotnick

AUTHORIZING AN AGREEMENT WITH CPL ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECT AND SURVEYOR, D.P.C. D/B/A CPL FOR DETAILED DESIGN SERVICES RELATED TO RENOVATIONS AT THE SARATOGA COUNTY COURT BUILDING

WHEREAS, County Law §218, requires each board of supervisors to provide suitable rooms for courts of record within the county, including rooms for holding court, grand and trial jurors, witnesses and attorneys during terms of court; and

WHEREAS, the New York State Unified Court System has requested that the County undertake improvements to improve handicapped accessibility in the 2nd floor courtroom and visiting judge's chambers at the Saratoga County Court Building, Part II, Building #3, in Ballston Spa; and

WHEREAS, it is necessary for the County to obtain qualified engineering services for the design of the handicapped accessibility improvements to the courtroom facilities in the Saratoga County Court Building, which such design services will be eligible for 100% reimbursement by the Unified Court System; and

WHEREAS, CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. d/b/a CPL has submitted a proposal for the provision of detailed design services for handicapped accessibility renovations to the 2nd floor of the County Court building at a cost not to exceed \$20,000; and

WHEREAS, our Public Safety Committee and the Commissioner of Public Works have recommended that the proposal of CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. d/b/a CPL for the provision of design services for handicapped accessibility improvements to the 2nd floor court room and visiting judge's chambers at the Saratoga County Court Building be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. d/b/a CPL of Latham, New York, for the provision of engineering services for the design of handicapped accessibility improvements to the 2nd floor courtroom and visiting judge's chambers at the Saratoga County Court building, Part II, Building #3, at a cost not to exceed \$20,000; with the form and content of such agreement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 36 - 2020

Introduced by Supervisors Lawler, Kinowski, Pemrick, Raymond, Richardson, Schopf and Tollisen

SETTING A PUBLIC HEARING ON PROPOSED AMENDMENTS TO THE BOUNDARIES OF SARATOGA COUNTY CONSOLIDATED AGRICULTURAL DISTRICT #2

WHEREAS, pursuant to Resolution 133-98, this Board of Supervisors approved the consolidation of Saratoga County Agricultural Districts #2, #5 and #6 into Saratoga County Consolidated Agricultural District #2 within the Towns of Ballston, Charlton, Clifton Park, Galway, Malta, and Milton, and the City of Saratoga Springs; and

WHEREAS, this Board of Supervisors has received a petition from Stormy View Stables, LLC, landowner in the Town of Clifton Park, to include .14 ± acres of predominately viable agricultural land located on Schauber Road, identified as Tax Parcel #258.-1-75, which parcel is dedicated to use as a commercial horse farm, horse breeding and boarding facility, within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, this Board of Supervisors has received a petition from John Hartzell and Julie Hartzell, landowners in the Town of Malta, to include 15.53± acres of predominately viable agricultural land along Rowley Road, identified as Tax Parcel #192.-1-31.2, and dedicated to use as a horse boarding operation, with plans to add a use as a sheep fiber farm in the future, within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, this Board of Supervisors has received a petition from Mark Bombard, George LaJeunesse, and Michelle Bombard, landowners in the Town of Galway, to include 137.52 ± acres of predominately viable agricultural land located on Crooked Street, identified as Tax Parcel #197.-1-8.11, which parcel is dedicated to use as a commercial horse farm and boarding facility, where horse riding lessons are also provided, within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, this Board of Supervisors has received a petition from Greg Raneri and Cassandra Prokop, landowners in the Town of Providence, to include 19.4 ± acres of predominately viable agricultural land located on Fish House Road, identified as Tax Parcel #145.-1-75.2, to be dedicated to the production of crops which will include fruit trees, berries, and vegetable, the production of livestock, and the planned future addition of a farmstand, within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, the Town of Providence is not currently included as a certified municipality within the boundaries of Saratoga County Consolidated Agricultural District #2, but in the event

the foregoing petition is approved by this Board of Supervisors, the Town of Providence will be certified for inclusion within Saratoga County Consolidated Agricultural District #2; and

WHEREAS, the Saratoga County Agricultural & Farmland Protection Board has submitted a report to the Board of Supervisors recommending the inclusion of the respective lands of Stormy View Stables, LLC; Mark Bombard, George LeJeunesse, and Michelle Bombard; John Hartzell and Julie Hartzell; and Greg Raneri and Cassandra Prokop within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, pursuant to Agriculture and Markets Law §303-b(3), this Board of Supervisors is required to hold a public hearing to consider the requests for inclusion and the recommendations of the Saratoga County Agricultural and Farmland Protection Board; now, therefore, be it

RESOLVED, that this Board of Supervisors shall hold a public hearing on the requests of Stormy View Stables, LLC; Mark Bombard, George LeJeunesse, and Michelle Bombard; John Hartzell and Julie Hartzell; and Greg Raneri and Cassandra Prokop for the inclusion of their respective lands within the boundaries of Saratoga County Consolidated Agricultural District #2, on February 12, 2020 at 4:25 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York; and, be it further

RESOLVED, that the Clerk of the Board of Supervisors shall publish a notice of this hearing in the official County newspapers, and shall mail said notice of public hearing to the Towns of Clifton Park, Galway, Malta and Providence, and to the New York State Commissioner of Agriculture and Markets.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 37 - 2020

Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright

AMENDING RESOLUTION 72- 2018, AND AUTHORIZING THE CHAIR TO EXECUTE AN AMENDED AGREEMENT WITH M.M. HAYES CO. INC. FOR ANNUAL MAINTENANCE OF THE COUNTY'S EMPLOYEE TIME AND ATTENDANCE REPORTING SYSTEM HARDWARE AND SOFTWARE

WHEREAS, pursuant to Resolution 26-13 this Board authorized an agreement with M.M. Hayes Co., Inc. for the purchase, installation and maintenance of an automated employee time and attendance reporting system featuring Kronos hardware and software, together with training services, for a term of five years, expiring on January 31, 2018; and

WHEREAS, pursuant to Resolution 72-2018 this Board authorized the Chair to execute an agreement with M.M. Hayes Co., Inc. for the annual maintenance of the County's Kronos automated employee time and attendance reporting system hardware, software and custom software, which agreement included a 20% discount on any additional Kronos hardware, software or custom software purchased by the County during the term of the agreement, for a term of six years commencing on February 1, 2018 and terminating on January 31, 2024, at a cost of \$236,639 to be paid as follows:

- 1) February 1, 2018 – January 31, 2019: \$36,539
- 2) February 1, 2019 – January 31, 2020: \$37,653
- 3) February 1, 2020 – January 31, 2021: \$38,801
- 4) February 1, 2021 – January 31, 2022: \$39,984
- 5) February 1, 2022 – January 31, 2023: \$41,203
- 6) February 1, 2023 – January 31, 2024: \$42,459

WHEREAS, due to the need to purchase additional employee timekeeper licenses in 2019, it is necessary to amend Resolution 72-2018 to modify the payment schedule of the maintenance agreement for years three (3) through six (6) to reflect increased maintenance costs; and

WHEREAS, our Law and Finance Committee and the Director of Information Technology have recommended that Resolution 72-2018 be amended to modify the payment schedule of the maintenance agreement with M.M. Hayes Co., Inc. for years three (3) through six (6), and to authorize the Chair of the Board to execute an amendment to the agreement with M.M. Hayes Co., Inc. for the maintenance of the Kronos automated employee time and attendance reporting system hardware, software and custom software for such change; now, therefore, be it

RESOLVED, that the first RESOLVED paragraph of Resolution 72-2018 is amended as follows:

RESOLVED, that the Chair of the Board is authorized to execute an agreement with M.M. Hayes, Company, Inc. of Albany, New York for the annual maintenance of the County's Kronos automated employee time and attendance reporting system hardware, software and custom software, which agreement shall include a 20% discount on any additional Kronos hardware, software or custom software purchased by the County during the term of the agreement, for a term of six years commencing on February 1, 2018 and terminating on January 31, 2024, at a cost of \$244,427 to be paid as follows:

- 1) February 1, 2018 – January 31, 2019: \$36,539
- 2) February 1, 2019 – January 31, 2020: \$37,653
- 3) February 1, 2020 – January 31, 2021: \$40,748
- 4) February 1, 2021 – January 31, 2022: \$41,931
- 5) February 1, 2022 – January 31, 2023: \$43,150
- 6) February 1, 2023 – January 31, 2024: \$44,406

and, be it further

RESOLVED, that the Chair of the Board is authorized to execute either an agreement or an amendment to the agreement with M.M. Hayes, Company, Inc., which incorporates the foregoing revisions to the payment schedule for years three (3) through six (6) and the contract total, with the form and content of same to be subject to the approval of the County Attorney

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 38 - 2020

Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright

AMENDING THE 2019 COUNTY BUDGET TO APPROPRIATE AN ADDITIONAL \$1,065,000 IN FUNDING FOR UNANTICIPATED PRESCHOOL SPECIAL EDUCATION AND EARLY INTERVENTION PROGRAM EXPENSES

WHEREAS, the County administers a State-mandated Preschool Special Education Program (“PSE”) and an Early Intervention Program (“EI”) for children with special needs; and

WHEREAS, additional tuition expenses resulting from an increased need for the services provided by both the PSE and EI programs, as well as a prior year’s reconciliation of rates by the State, requires an amendment to the 2019 County Budget appropriating additional funding in the amount of \$1,065,000 to the Youth Bureau’s budget to cover these expenses; now, therefore, be it

RESOLVED, that the 2019 Saratoga County Budget is amended as follows:

YOUTH BUREAU

Appropriations:

Increase Acct.: #A.73.731-7731 School District Admin Costs	\$ 678,000
Increase Acct.: #A.73.731-8321 Tuition	\$ 342,000
Increase Acct.: #A.73.732-8322 Education Services	<u>\$ 45,000</u>
	\$1,065,000

Revenues:

Increase Acct.: #A.73-1292 Medicaid	\$ 51,000
Increase Acct.: #A.73-3277 State Aid	\$ 576,000
Increase Acct.: #A.73-3449 Early Intervention	\$ 18,479
Increase Acct.: #A.90-1110 Sales and Use Tax	<u>\$ 419,521</u>
	\$1,065,000

BUDGET IMPACT STATEMENT: The amendment will recognize additional sales tax revenue and State Aid to offset the additional expenses.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 39 - 2020

Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright

AUTHORIZING THE CHAIRMAN TO EXECUTE AN ADMINISTRATIVE ORDER ON CONSENT WITH THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY TO ADDRESS SARATOGA COUNTY SEWER DISTRICT NO. 1'S AMMONIA EXCEEDANCES

WHEREAS, Saratoga County Sewer District No. 1 ("SCSD #1") operates pursuant to the terms and conditions of a State Pollution Discharge Elimination System ("SPDES") Permit issued and regulated by the Department of Environmental Conservation ("DEC"); and

WHEREAS, the United States Environmental Protection Agency Region 2 ("EPA") has issued an Administrative Order On Consent ("AOC") pursuant to the Clean Water Act, 33 U.S.C. §1251, et seq. ("CWA") requiring SCSD #1 to undertake specified measures to fully comply with the requirements of the CWA by updating SCSD #1's Sewer Use Ordinance originally adopted pursuant to Local Law No. 3 of 1984; by updating SCSD#1's Enforcement Response Plan to better address noncompliance with or violations of its Industrial Pretreatment Program; and by establishing lower ammonia discharge limits based on appropriate technical data; and

WHEREAS, the EPA is requiring SCSD #1 to complete the foregoing projects by July 15, 2020, but is not imposing a civil monetary penalty upon SCSD #1 at this time; and

WHEREAS, the Saratoga County Sewer District Commission has approved the terms and conditions of the AOC presented by the EPA; and

WHEREAS, the settlement of these matters on the terms stated in the AOC is in the best interests of the County of Saratoga and Saratoga County Sewer District No. 1; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an Administrative Order On Consent with the United States Environmental Protection Agency to include the following terms:

1. Amend and update Saratoga County Sewer District No. 1 Sewer Use Ordinance Rules and Regulations as set forth in Local Law No. 3 of 1984 of the County of Saratoga; and
2. Update the Saratoga County Sewer District No.1's Enforcement Response Plan; and
3. Implement a local ammonia limit based on appropriate technical data.

and, be it further

RESOLVED, that the form and substance of said Administrative Order On Consent shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.