

PUBLIC SAFETY COMMITTEE
April 6, 2021 4:00 p.m.

AGENDA

Chair: John Lant

Members:

Preston Allen
Eric Connolly
Dick Lucia
Jean Raymond
Jon Schopf - VC
Mike Smith

- I. Welcome and Attendance
- II. Approval of the minutes of the March 2, 2021 meeting
- III. Authorizing the acceptance of grant funding for the Hazardous Materials Emergency Preparedness Grant Program in the amount of \$5,172. – Carl Zeilman, Emergency Services
- IV. Authorizing the acceptance of additional aid from New York State STOP DWI Foundation, Inc. in the amount of \$1,500. – J. Wes Carr, STOP DWI
- V. Authorizing a contract with Clark, Patterson, Lee for architectural and engineering consulting services related to renovations at the Saratoga County Correctional Facility not to exceed \$30,000. – Michael Zurlo, Sheriff
- VI. Crime Victims’ Rights Week 2021 – Karen Heggen, District Attorney
- VII. Authorizing a transfer of funds from the Animal Shelter Trust Fund – Penny Heritage, Animal Shelter
- VIII. Other Business
- IX. Adjournment

Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145

Access Code: 1840389



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Hugh Burke, Interim County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst

FROM:

DATE:

RE:

COMMITTEE:

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
4. Specific details on what the resolution will authorize:
5. Does this item require hiring a Vendors/Contractors:
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **YES** or **NO**
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:

7. Is a new position being created:
 - a. Effective date
 - b. Salary and grade

8. Is a new employee being hired:
 - a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):



**Homeland Security
and Emergency Services**

ANDREW M. CUOMO
Governor

PATRICK A. MURPHY
Commissioner

March 8, 2021

The Honorable Theodore Kusnierz
Chair, Saratoga County Board of Supervisors
40 McMaster Street
Ballston Spa, NY 12020

Dear Mr. Kusnierz:

I am pleased to announce that Saratoga County has been awarded \$5,172 under the FY2020 Hazardous Materials Emergency Preparedness (HMEP) Grant Program. Funding for this grant is provided by the U.S. Department of Transportation (DOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this award is from April 1, 2021 through July 31, 2022.

Thank you for your continued support of New York State's emergency preparedness efforts. DHSES remains committed to providing you with outstanding support in the administration of your emergency preparedness programs. In order to ensure these funds are made available as quickly as possible, a representative will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Program Manager, Eric Abramson, at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick A. Murphy", written over a white background.

Patrick A. Murphy
Commissioner

cc: Carl Zeilman, Commissioner, Saratoga County Emergency Services



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Hugh Burke, Interim County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst

FROM: Wes Carr

DATE: 3/25/2021

RE: STOP DWI Resolution

COMMITTEE: Public Safety

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
See mark up of resolution 120-2020
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
No
4. Specific details on what the resolution will authorize:
See mark up of resolution 120-2020
5. Does this item require hiring a Vendors/Contractors:
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:

7. Is a new position being created:
 - a. Effective date
 - b. Salary and grade

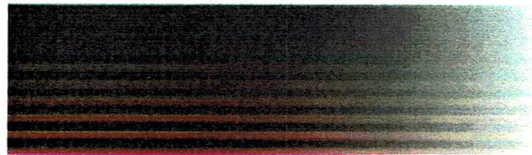
8. Is a new employee being hired:
 - a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding: NYS STOP DWI Foundation
 - b. Amount of grant: \$1,500
 - c. Purpose grant will be used for: See mark up of resolution 120-2020
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
See mark up of resolution 120-2020

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Attached please find:

Award letter
Mark up of resolution 120-2020



March 4, 2021

Wes Carr, Saratoga County STOP-DWI
Via E-Mail

Re: Allocation of Additional Crackdown Funds

Dear Wes:

As you are aware Saratoga County was allocated \$25,000 in crackdown funds for the grant cycle of October 1, 2020 through September 30, 2021.

Please accept this letter as official notification that effective today the NYS STOP-DWI Foundation has increased the Saratoga County allotted crackdown money by an additional \$1,500. This additional allocation is subject to use under the same criteria as the original funds granted.

Should you have any questions or require any additional information, please feel free to contact me or Grant Administrator, Pam Aini.

Sincerely,

Tracie Coulson

Tracie Coulson, Vice-Chairperson
NYS STOP-DWI Foundation, Inc.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~120 - 2020~~

PUBLIC SAFETY

Introduced by Supervisors ~~Peek, Lant, Lawler, O'Connor, Raymond, Veitch and Wright~~

AUTHORIZING THE ACCEPTANCE OF ADDITIONAL STATE AID FROM THE NEW YORK STATE STOP-DWI FOUNDATION, INC. FOR ADDITIONAL DWI CRACKDOWN PROGRAM PATROLS AND ACTIVITIES AND AMENDING THE ~~2020~~ BUDGET IN RELATION THERETO

WHEREAS, Resolution ~~49-2020~~ ⁸⁹⁻²⁰²¹ ~~2020~~ ²⁰²¹ authorized renewal and implementation of our local STOP-DWI program and its participation in the ~~2020~~ New York State program; and

WHEREAS, additional state funding is available in the amount of ~~\$2,500~~ ^{\$1,500} through the New York State STOP-DWI Foundation, Inc. for use in local DWI Crackdown Program patrols and activities during the grant cycle of October 1, ~~2019~~ ²⁰²⁰ through September 30, ~~2020~~ ²⁰²¹; and

WHEREAS, our Public Safety Committee and the STOP-DWI Coordinator would like to accept these additional program funds in the amount of ~~\$2,500~~ ^{\$1,500} and appropriate the funds into Saratoga County's ~~2020~~ ²⁰²¹ STOP-DWI Program budget for the aforementioned purpose; and

WHEREAS, the acceptance of these additional funds requires our approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the County STOP-DWI Coordinator are hereby authorized and directed to execute any and all documents necessary to apply for and accept additional aid from the New York State STOP-DWI Foundation, Inc. in the amount of ~~\$2,500~~ ^{\$1,500} for use in Saratoga County's STOP-DWI Crackdown Program patrols and activities; and it is further

RESOLVED, that the ~~2020~~ ²⁰²¹ County Budget is amended as follows:

STOP-DWI

Appropriations:

Increase Account #A.33.000-7330 DWI Grants	\$1,000	<i>\$500</i>
Increase Account #A.33.000-7330.I DWI County	\$1,500	<i>\$1,000</i>
	\$2,500	<i>\$1,500</i>

Revenues:

Increase Account #A.33-3502 Traffic Safety Grant	\$2,500	<i>\$1,500</i>
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BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Hugh Burke, Interim County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst

FROM: Sheriff Michael H. Zurlo

DATE: 03/29/2021

RE: 2021 Jail Renovations

COMMITTEE: Public Safety

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
No
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
No
4. Specific details on what the resolution will authorize:
Authorize a contract with Clark, Patterson, Lee for architectural and engineering consulting services related to renovations at the Saratoga County Correctional Facility not to exceed \$30,000. Form and content of the final contract to be approved by the County Attorney.
5. Does this item require hiring a Vendors/Contractors:
 - a. Were bids/proposals solicited: Clark, Patterson, Lee
 - b. Is the vendor/contractor a sole source: No
 - c. Commencement date of contract term: 12/14/2020
 - d. Termination of contract date: T.B.D.
 - e. Contract renewal and term: None
 - f. Contact information: Matthew T. Smullen, PE 30 Century Hill Dr., Suite 104 Latham, NY 12110
 - g. Is the vendor/contractor an LLS, PLLC or partnership: no
 - h. State of vendor/contractor organization: New York
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:

7. Is a new position being created:
 - a. Effective date
 - b. Salary and grade

8. Is a new employee being hired:
 - a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This contract will cover the following services related to the renovation of the inmate reception and booking areas of the correctional facility.

Data collection and schematic design
Design Development
Construction Documents

The work was previously authorized in 2020 through two minor contracts. The Auditor has requested to combine the two minor contracts into a major contract in accordance with County procurement policies.



SARATOGA COUNTY
AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Hugh Burke, Interim County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst

FROM: Karen A. Heggen

DATE: March 29, 2021

RE: Crime Victims' Rights Week 2021

COMMITTEE: Public Safety

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
No

3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
No

4. Specific details on what the resolution will authorize:

Proclamation for Crime Victims' Rights Week - April 18 - 24, 2021

5. Does this item require hiring a Vendors/Contractors:

- Were bids/proposals solicited:
- Is the vendor/contractor a sole source:
- Commencement date of contract term:
- Termination of contract date:
- Contract renewal and term:
- Contact information:
- Is the vendor/contractor an LLS, PLLC or partnership:
- State of vendor/contractor organization:
- Is this a renewal agreement: YES or NO
- Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. **Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)**
 - a. **What were the terms of the prior resolution**
 - b. **Are the terms changing: No**
 - c. **What is the reason for the change in terms:**

7. **Is a new position being created:**
 - a. **Effective date**
 - b. **Salary and grade**

8. **Is a new employee being hired:**
 - a. **Effective date of employment**
 - b. **Salary and grade**
 - c. **Appointed position:**
 - d. **Term:**

9. **Is a grant being accepted:**
 - a. **Source of grant funding:**
 - b. **Amount of grant:**
 - c. **Purpose grant will be used for:**
 - d. **Equipment and/or services being purchased with the grant:**
 - e. **Time period grant covers:**

10. **Remarks/Reasoning (Supporting documentation must be attached to this form):**

Please see attached draft of Resolution.

National Crime Victims' Rights Week, April 18–24, 2021

WHEREAS, being a victim of crime and navigating the criminal justice system can be a frightening and confusing experience;

WHEREAS, progress in improving the treatment of crime victims has been made through the efforts of thousands of victims and survivors who have turned their own experiences into a force for positive change, ensuring that others can receive justice, meaningful assistance, and compassionate treatment before the law;

WHEREAS, since the passage of the Victims of Crime Act of 1984, and through the dedicated work of advocates, lawmakers, and victims service providers, there is a growing array of services and resources available to victims and their loved ones;

WHEREAS, honoring the rights of victims – including the rights to be heard and to be treated with fairness, dignity, and respect – and working to meet their needs rebuilds their trust in the criminal justice and social service systems;

WHEREAS, individuals' trust in the compassion, understanding, and support of their communities is achieved through sustained, deep-rooted, and coordinated outreach;

WHEREAS, identifying, reaching, and serving all victims of crime – especially those from groups that often have less access to healing services and avenues to justice – is essential

WHEREAS, our community's continued engagement with the challenges faced by victims of crime will ensure that the progress made to date is not lost, and that new ground is broken to gain greater justice and healing for all victims;

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime; and

WHEREAS, The Saratoga County Board of Supervisors is hereby dedicated to supporting victims and survivors in the aftermath of crime, building trust among our clients; collaborating with other service providers, and engaging our community in response efforts;

Now, therefore, I as Chairman of the Saratoga County Board of Supervisors, do hereby proclaim the week of April 18-24, 2021 as

Crime Victims' Rights Week

reaffirming this County of Saratoga commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

_____ [Signature] _____ [Date]



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Hugh Burke, Interim County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst

FROM: Penny Heritage, Animal Shelter

DATE: 3/31/21

RE: Authorizing Transfer of Funds from the Animal Shelter Trust Fund and Amending Budget

COMMITTEE: Public Safety

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
Increase Acct. A.35.000.7094 Bldg. Components \$77,593.50, Increase Acct. A.35.000.7098 Prof. Svcs \$77,593.50
Decrease Acct. A.35.000.1554 Donations (\$155,187.00) BUDGET IMPACT STATEMENT: No budget impact
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
No
4. Specific details on what the resolution will authorize:
Authorizing Transfer of Funds from the Animal Shelter Trust Fund and Amending the Budget in Relation Thereto for the construction of a Pre-Engineered Covered Building- Animal Shelter Run-In.
5. Does this item require hiring a Vendors/Contractors:
 - a. Were bids/proposals solicited: Yes
 - b. Is the vendor/contractor a sole source: No
 - c. Commencement date of contract term: Contract pending- est. start date: Nov 1, 2021
 - d. Termination of contract date: Contract pending- project completion by Dec 31, 2021
 - e. Contract renewal and term: N/A
 - f. Contact information: Edward Updyke (518) 231-4439 edward.updyke@mortonbuildings.com
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization: IL
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution **No**
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created:
- Effective date **No**
 - Salary and grade
8. Is a new employee being hired:
- Effective date of employment **No**
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted:
- Source of grant funding: **No**
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Resolution 145-07 established the Animal Shelter Trust Fund to receive funds from donors as gifts for the benefit and use of the Saratoga County Animal Shelter
- Resolution 254-2017 authorizes annual disbursements from the Animal Shelter Trust Fund commencing with the County of Saratoga's 2019 fiscal year, of up to 80% of the donations received by the Fund in the prior fiscal year
- Resolution 211-2020 authorizes, due to COVID-19 related delays, that disbursements from the Animal Shelter Trust Fund in 2021 equal up to 80% of the combined donations received by the Animal Shelter Trust Fund in 2019 and 2020 in order to allow for the completion of one or two larger projects at the Animal Shelter (attached)
- Summary of project cost, documentation (attached)



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 211 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

ADOPTING REVISIONS FOR THE ADMINISTRATION OF THE ANIMAL SHELTER TRUST AND AGENCY FUND

WHEREAS, Resolution 145-07 of this Board established the Animal Shelter Trust and Agency Fund to receive funds received from donors as gifts for the benefit and use of the Saratoga County Animal Shelter; and

WHEREAS, due to the depletion of funds in the Animal Shelter Trust and Agency Fund in 2017, this Board adopted Resolution 254-2017 which imposed a moratorium on the disbursement of funds from the Animal Shelter Trust and Agency Fund in 2018 and restricted future disbursements commencing with the County's 2019 fiscal year to 80% of the donations received in the prior fiscal year; and

WHEREAS, due to a delay related to COVID-19, a capital project planned for completion at the Animal Shelter in 2020 to be paid for using funds from the Animal Shelter Trust and Agency Fund has been postponed until 2021; and

WHEREAS, the Director of the Saratoga County Animal Shelter has recommended that the rules and regulations for the administration of the Animal Shelter Trust and Agency Fund be revised to authorize disbursements from the Animal Shelter Trust and Agency Fund in 2021 of up to 80% of the donations received by the Fund in 2019 and 2020 in order to allow for one or two larger projects to be completed at the Animal Shelter in 2021; and

WHEREAS, our Public Safety Committee has approved the revision recommended by the Director of the Saratoga County Animal Shelter to authorize disbursements from the Animal Shelter Trust and Agency Fund in 2021 of up to 80% of the donations received by the Fund in 2019 and 2020; now, therefore, be it

RESOLVED, that disbursements from the Animal Shelter Trust and Agency Fund in fiscal year 2021 are hereby authorized to equal up to 80% of the combined donations received by the Animal Shelter Trust and Agency Fund in fiscal years 2019 and 2020 in order to allow for the completion of one or two larger projects at the Animal Shelter.

BUDGET IMPACT STATEMENT: No budget impact.

Bid award- Morton Buildings Pre-Engineered Covered Building	\$ 111,957
Estimate- Vinyl rollup curtain system	<u>\$ 29,122</u>
	\$ 141,079
10% contingency	<u>\$ 14,108</u>
TOTAL	\$ 155,187



JOHN T. WARMT
Director

SARATOGA COUNTY PURCHASING DEPARTMENT

Central Stores ~ Central Printing ~ Central Mail
50 WEST HIGH STREET * BALLSTON SPA, NY 12020
Telephone: (518) 885-2210
Fax: (518) 885-2220

March 4, 2021

Nick Venturi, Vice President, CFO
Morton Buildings, Inc.
252 W Adams
P.O. Box 399
Morton, IL 61550

Dear Mr. Venturi:

This is to inform you that your company, Morton Buildings, Inc., has been awarded the bid for the Pre-Engineered Covered Building – Animal Shelter Run-In, specification 21-PWASRI-8 at your total bid amount of \$111,957.00. This award is pending the execution of a contract.

If you have any questions, please contact my office.

Very truly yours,

A handwritten signature in black ink, appearing to read "J. Warmt".

JOHN T. WARMT
Director of Purchasing

Cc: C. Cooke, Commr of Public Works
C. Schall, Auditor
P. Heritage, Animal Shelter



03-25-21

Saratoga County Animal Shelter
6010 County Farm Road
Ballston Spa, NY 12020

Attention : Penny Heritage – Director

Option -1 :

- 1- White vinyl rollup curtain system for 45" x 48' opening
- 2- White vinyl rollup curtain systems for 2- 45" x 16' openings
Manual drive gear boxes (operated with a drill – by others)

Estimated investment amount : \$14561.00

Option -2 :

- 2- White vinyl rollup curtain systems for 2- 45" x 48' openings
- 2- White vinyl rollup curtain systems for 2- 45" x 14' openings
Manual drive gear boxes (operated with a drill – by others)

Estimated investment amount : \$29122.00

Penny, I hope this preliminary cost information is helpful you. I believe that we should consider making adjustments with the location of the 4' x 5' swinging door along with perhaps considering some design changes with the larger door and its location to help facilitate the function and operation of these proposed curtain systems. If you and Bill Benosky would like to meet to discuss this information in more detail, please let me know when you would be available to do so.

Respectfully,

Ed Updyke
Morton Buildings, Inc.