



**SARATOGA COUNTY
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center
40 McMaster Street
Ballston Spa, New York 12020
www.saratogacountyny.gov

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**PROMOTIONAL OPPORTUNITY
SENIOR SOCIAL WELFARE EXAMINER
SARATOGA COUNTY DEPARTMENT OF SOCIAL SERVICES**

SALARY: \$46,455 – \$55,277

This is an experienced worker who can assume responsibility for (1) supervision of a group of workers establishing financial eligibility for the various programs administered by the local social services district, (2) supervision of a unit within the eligibility section, (3) supervision of an entire section responsible for establishing financial eligibility. The role that this individual assumes depends upon the workload and organizational structure of the agency. Work is performed under the supervision of a higher-level social welfare examiner or under the general supervision of the Commissioner of Social Services or Director of Eligibility.

MINIMUM QUALIFICATIONS:

Candidates must be currently employed in the Saratoga County Department of Social Services, and have served continuously in a permanent, full time status as Social Welfare Examiner for at least twelve (12) months.

SUBMIT APPLICATIONS TO:

Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

APPLICATIONS WILL BE ACCEPTED UNTIL: May 7, 2021

Applications available in the Human Resources Office or on our website. **Resume may not be substituted for Application. Applications must be received in our office by end of business on date indicated. Postmarks will not be accepted for this posting. No Fax Submissions.**

**** This position will be filled on a provisional basis pending the results of a Civil Service examination to be scheduled at a later date ****

**** Saratoga County is an equal opportunity employer with an Affirmative Action Plan ****

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