

  
**County of Saratoga**  
**Board of Supervisors**

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THEODORE T. KUSNIERZ, JR.  
Chair of the Board

PAMELA A. WRIGHT  
Clerk

Phil Barrett, Chair  
Public Works Committee

**PUBLIC WORKS COMMITTEE**

**AGENDA**

May 5, 2021  
4:00 PM

1. Welcome and attendance.
2. Approve minutes of March 3, 2021
3. Request resolution authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds for the construction and construction inspection services for the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, P.I.N. 1761.20, BIN 2202820 for the amount of \$554,500 (95% Fed., 5% County). No budget amendment is required. The funds are available in the 2021 budget. (Chad Cooke, Public Works)
4. Request resolution to amend the Consultant Agreement with Creighton Manning Engineering, LLP to include construction support and inspection services for the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, P.I.N. 1761.20, BIN 2202820, in the amount of \$116,500 (95% Fed., 5% County). No budget amendment is required. The funds are available in the 2021 budget. (Chad Cooke, Public Works)
5. Request resolution setting a public hearing and introducing a local law authorizing the conveyance of the Roberts Lane Bridge, B.I.N. 2202580 to Synergy Park, LLC. (Chad Cooke, Public Works)
6. Any other business.

7. Adjournment.

**Due to public health and safety concerns related to COVID-19, there is limited capacity in the Boardrooms. The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code: Dial: 1-978-990-5145 Access Code: 1840389**



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Mike Hartnett, County Attorney  
Pam Wright, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Therese Connolly, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, Confidential Secretary/County Attorney's Office

**FROM:** Chad M. Cooke, P.E., Commissioner of Public Works

**DATE:** April 28, 2021

**RE:** Authorizing Hans Creek Road Bridge funding

**COMMITTEE:** Public Works - May 2021

1. Is a Resolution Required:  **YES** or  **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  
(If yes, budget lines and impact must be provided)

No

3. Are there Amendments to the Compensation Schedule:  
(If yes, provide details)

No

4. Specific details on what the resolution will authorize:

Authorizing the implementation and funding of the costs of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds for the construction and construction inspection services for the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, P.I.N. 1761.20, BIN 2202820 for the amount of \$554,500 (95% Fed., 5% County).

5. Does this item require hiring a Vendors/Contractors:

- a. Were bids/proposals solicited: N/A
- b. Is the vendor/contractor a sole source: N/A
- c. Commencement date of contract term: N/A
- d. Termination of contract date: N/A
- e. Contract renewal and term: N/A
- f. Contact information: N/A
- g. Is the vendor/contractor an LLS, PLLC or partnership: N/A
- h. State of vendor/contractor organization: N/A
- i. Is this a renewal agreement:  YES or  NO
- j. Vendor/Contractor comment/remarks:

N/A



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  
(If yes, attach the last approved resolution)
  - a. What were the terms of the prior resolution N/A
  - b. Are the terms changing: N/A
  - c. What is the reason for the change in terms:  
N/A
  
7. Is a new position being created:
  - a. Effective date N/A
  - b. Salary and grade N/A
  
8. Is a new employee being hired:
  - a. Effective date of employment N/A
  - b. Salary and grade N/A
  - c. Appointed position: N/A
  - d. Term:  
N/A
  
9. Is a grant being accepted:
  - a. Source of grant funding: FHWA
  - b. Amount of grant: Federal 95% (\$526,775)
  - c. Purpose grant will be used for: Bridge rehabilitation
  - d. Equipment and/or services being purchased with the grant: N/A
  - e. Time period grant covers:  
5 years
  
10. Remarks/Reasoning (Supporting documentation must be attached to this form):  
The County's 5% share (\$27,725) is already included in the 2021 budget.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Mike Hartnett, County Attorney  
Pam Wright, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Therese Connolly, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, Confidential Secretary/County Attorney's Office

**FROM:** Chad M. Cooke, P.E., Commissioner of Public Works

**DATE:** April 28, 2021

**RE:** Creighton Manning contract amendment for Hans Creek Road Bridge services

**COMMITTEE:** Public Works - May 2021

1. Is a Resolution Required:  **YES** or  **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  
(If yes, budget lines and impact must be provided)  
No

3. Are there Amendments to the Compensation Schedule:  
(If yes, provide details)  
No

4. Specific details on what the resolution will authorize:

Amend the Consultant Agreement with Creighton Manning Engineering, LLP to include construction support and inspection services for the rehabilitation of the Hans Creek Road Bridge over Hans Creek in the Town of Providence, P.I.N. 1761.20, BIN 2202820, in the amount of \$116,500 (95% Fed., 5% County).

5. Does this item require hiring a Vendors/Contractors:

- a. Were bids/proposals solicited: N/A
- b. Is the vendor/contractor a sole source: N/A
- c. Commencement date of contract term: N/A
- d. Termination of contract date: N/A
- e. Contract renewal and term: N/A
- f. Contact information: N/A
- g. Is the vendor/contractor an LLS, PLLC or partnership: N/A
- h. State of vendor/contractor organization: N/A
- i. Is this a renewal agreement:  YES or  NO
- j. Vendor/Contractor comment/remarks:

N/A



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution N/A
  - b. Are the terms changing: N/A
  - c. What is the reason for the change in terms:  
N/A
7. Is a new position being created:
- a. Effective date N/A
  - b. Salary and grade N/A
8. Is a new employee being hired:
- a. Effective date of employment N/A
  - b. Salary and grade N/A
  - c. Appointed position: N/A
  - d. Term:  
N/A
9. Is a grant being accepted:
- a. Source of grant funding: N/A
  - b. Amount of grant: N/A
  - c. Purpose grant will be used for: N/A
  - d. Equipment and/or services being purchased with the grant: N/A
  - e. Time period grant covers:  
N/A
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The County's 5% share is already included in the 2021 budget. The original contract with Creighton Manning was authorized through Resolution 73 of 2019.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Mike Hartnett, County Attorney  
Pam Wright, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Therese Connolly, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, Confidential Secretary/County Attorney's Office

**FROM:** Chad M. Cooke, P.E., Commissioner of Public Works

**DATE:** April 28, 2021

**RE:** Robert's Lane Bridge, Town of Halfmoon

**COMMITTEE:** Public Works - May 2021

1. Is a Resolution Required:  **YES** or  **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  
(If yes, budget lines and impact must be provided)  
No

3. Are there Amendments to the Compensation Schedule:  
(If yes, provide details)  
No

4. Specific details on what the resolution will authorize:  
This resolution will introduce a local law and set a date and time for a public hearing on the proposed sale of a County-owned bridge located on the former Robert's Lane in the Town of Halfmoon.

5. Does this item require hiring a Vendors/Contractors:  
a. Were bids/proposals solicited: N/A  
b. Is the vendor/contractor a sole source: N/A  
c. Commencement date of contract term: N/A  
d. Termination of contract date: N/A  
e. Contract renewal and term: N/A  
f. Contact information: N/A  
g. Is the vendor/contractor an LLS, PLLC or partnership: N/A  
h. State of vendor/contractor organization: N/A  
i. Is this a renewal agreement:  YES or  NO  
j. Vendor/Contractor comment/remarks:  
N/A



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution N/A
  - b. Are the terms changing: N/A
  - c. What is the reason for the change in terms:  
N/A
7. Is a new position being created:
- a. Effective date N/A
  - b. Salary and grade N/A
8. Is a new employee being hired:
- a. Effective date of employment N/A
  - b. Salary and grade N/A
  - c. Appointed position: N/A
  - d. Term:  
N/A
9. Is a grant being accepted:
- a. Source of grant funding: N/A
  - b. Amount of grant: N/A
  - c. Purpose grant will be used for: N/A
  - d. Equipment and/or services being purchased with the grant: N/A
  - e. Time period grant covers:  
N/A
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The circumstances surrounding the potential sale of this County-owned bridge are detailed in the attached memo to the Public Works Committee dated April 28, 2021.





## **SARATOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

**SARATOGA COUNTY PUBLIC WORKS FACILITY**  
3654 GALWAY ROAD  
BALLSTON SPA, NEW YORK 12020-2517  
(518) 885-2235  
FAX (518) 885-8809

**CHAD M. COOKE, P.E.**  
Commissioner

**THOMAS A. SPEZIALE**  
Deputy Commissioner

MEMO TO: Public Works Committee

FROM: Chad M. Cooke, P.E., Commissioner *CMC*

SUBJECT: County Bridge 2202580-260 Robert's Lane over Dwaas Kill

DATE: April 28, 2021

### Background

The above referenced single-lane bridge is an approximate 30-foot clear span filled aluminum arch bridge located on a former Town of Halfmoon roadway, Robert's Lane, that previously served a single private property (please see the attached map for location of the bridge within the Town of Halfmoon). The bridge was last improved through a replacement project in 2003 and has a current bridge rating of seven (7) indicating good condition. In 2020, the Town of Halfmoon, through a resolution of the Town Board, abandoned Robert's Lane and transferred ownership to the adjoining property owner, Synergy Park, LLC. Currently, the bridge is entirely encompassed by property owned by Synergy Park, LLC.

Synergy Park, LLC is in the process of improving the property and, following the Town's abandonment of the roadway, has approached the County regarding the disposition of the now isolated bridge. Synergy Park, LLC is currently utilizing the bridge to access their property and facility property improvements. To complicate matters, the Town's abandonment does not appear to include any access rights for the County to access its bridge for maintenance purposes.

## Options

Based upon my review of County Highway Law and discussions with County Attorney Hartnett, there are two (2) options for addressing the disposition of the County-owned bridge; selling the bridge or abandoning the bridge. Selling the bridge requires a determination of the value of the bridge, holding a public hearing on the sale and the adoption of a local law conveying ownership. Abandoning the bridge requires a recommendation from the Commissioner of Public Works that the bridge is either unsafe or no longer serves any public interest. The abandonment provision also requires that barricades be erected at the ends of the bridge to prevent any use.

## Recommendation

Abandonment of the bridge is problematic not only for the adjoining property owner that utilizes the bridge as the sole means of access to their property but also presents an issue related to County access to the bridge to facilitate abandonment provisions and the installation of barricades. As noted above, the County currently retains no rights of access following the Town's abandonment of Robert's Lane. The single dwelling on the western side of the bridge is unoccupied and scheduled for demolition.

As such, selling the bridge is the recommended action to convey ownership and terminate the County's interest. In terms of value, it is my opinion that given the current access rights issue, the Town's abandonment of Robert's Lane right-of-way, the fact the bridge only ever served to provide access to a single property, and the potential liability and maintenance issues that would remain through continued ownership, the bridge no longer serves any public interest. Monetarily, any scrap value in the aluminum structure of the bridge would be negated by costs associated with removing and transporting the material. As a result, it is my opinion that the bridge represents a negative value to the county when factoring the above in addition to ongoing maintenance and repair costs. As a result, I would recommend the sale of the bridge to the adjoining property owner for nominal value.

The first step in the process, should the committee choose to move forward, is setting a date and time for a public hearing on the proposed sale.