

Technology & Resiliency Committee Minutes
June 24, 2021 – 4:00 p.m.

Present: Chairwoman Gaston; Committee Members Phil Barrett, Eric Connolly, Matt Veitch, and Steve Bulger, Ridge Harris, Matt Rose, Riley Flint, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Eileen Bennett, Andrew Jarosh, John Warnt.

Chairwoman Gaston called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Connolly, seconded by Mr. Veitch, the minutes of the April 29, 2021 meeting were approved unanimously.

A motion was made by Mr. Veitch, seconded by Mr. Connolly, to authorize an amendment to the agreement with Tyler Technology for an employee self-service module. Unanimous.

Mr. Jarosh said the County is at a point where it's advantageous to move forward with a previously planned expansion of the Tyler Technologies Finance and HR software system. The Employee Self Service expansion to the HR module would allow for each employee and Supervisor to log in to obtain payroll and HR information including access to pay stubs, W2 information, update W9's, contact information and direct deposit information with future options to expand as well. The expansion will cost \$34,800 in the first year which includes a prorated recurring fee of \$2,500. Mrs. Bennett said it is a good time to do the launch now because IT will be migrating that server to the new Data Center and it's better to have all of the pieces installed at the same time and Tyler recommends it at this time as well.

A motion was made by Mr. Veitch, seconded by Ms. Gaston to authorize a change order with Presentation Concepts Corporation (PCC) for additional cameras and related equipment for the Board Room A/V upgrades. Mr. Veitch withdrew his motion.

Mrs. Bennett said the change order of \$10,537 is for additional cameras in the Board Room that are necessary to cover the full room. The Committee is authorized by resolution to approve change orders up to ten percent of the total cost of the PCC award. Ms. Gaston inquired about, and a discussion took place on, the benefit of appointing a change order committee in order to avoid delays should additional changes need to be made quickly when installation starts. Ms. Bennett said the original contract with PCC has yet to be executed. Discussion took place as to whether a change order could be authorized when a contract is not in place. Mr. Bulger suggested the change order be tabled until the contract is signed and that a change order committee be set up to authorize the change order once the contract is signed to avoid significant delays. Ms. Gaston appointed herself, Mr. Veitch and Mr. Connolly to the change order committee.

Website Subcommittee discussion

Ms. Gaston said the members of the website subcommittee are going to meet soon to develop a plan on how to approach the website update. Mr. Bulger said the choice for a new Public Relations Director is about to be finalized and he would like that person to be the point person from the County Administrator's Office to quarterback the project. Ms. Gaston agreed and asked Mr. Bulger to loop in herself and other interested members of the Technology Committee.

County Resiliency Subcommittee discussion

Ms. Gaston pulled item VI. County Resiliency Subcommittee discussion from the agenda.

Other Business

Ms. Gaston said that some people will be attending the National Association of Counties Conference.

On a motion made by Mr. Veitch, seconded by Mr. Connolly, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board