

Buildings & Grounds Committee Minutes
July 6, 2021 – 4:30 p.m.

Present: Chairman Matthew Veitch; Committee Members John Lant, Darren O'Connor, Kevin Tollisen and Sandra Winney; Supervisor Benny Zlotnick. Steve Bulger, Ridge Harris, Matt Rose, Riley Flint, County Administrator; Michael Hartnett, County Attorney; Tom Speziale, Public Works; Richard Emery, Correctional Facility; John Safford.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Ms. Winney, seconded by Mr. O'Connor, the minutes of the June 1, 2021 meeting were approved unanimously.

A motion was made by Mr. Tollisen, seconded by Mr. Lant, to authorize a contract with Titan Roofing, Inc, for repairs to the Correctional Facility for the amount of \$69,900. Unanimous.

Mr. Speziale said that the work has already been completed. In March, it was requested that some low roof areas of the Jail be repaired. Proposals were initially going to be obtained under an emergency condition facilities maintenance agreement, however Purchasing advised that it should go out to bid. Three proposals were received and the low bidder was Titan Roofing. The contract was prepared however the fact that a Board resolution was needed was overlooked as these repairs were not in the capital plan. Funding is in the 2021 budget to cover the costs.

Mr. Veitch said that at the last meeting the Governor's upstate revitalization and airport infrastructure grant was discussed. Mr. Veitch said that the Committee informally decided to go ahead and pursue the grant. Mr. Veitch said that it would be important to have a grant subcommittee of Supervisors to review an issues prior to the grant application deadline in September. Mr. Veitch announced that Supervisor Winnie from Buildings & Grounds and Supervisor Barrett from Economic Development will join him on this subcommittee.

Mr. Veitch said that he was recently approached by the Commissioner of Elections regarding their current office space. The space is currently too small, and now with early voting, there are additional challenges with the space for public access needs. Mr. Veitch said that he discussed this with the County Administrator, and was informed of other Departments that have space needs. After discussions with the County Administrator and Commissioner Cooke, it was decided that a space needs evaluation was needed. Mr. Veitch has asked Commissioner Cooke to look into potentially issuing a request for quotes to get an idea of the cost of such a study. Mr. Veitch announced that Supervisors Lant and Tollisen will join him on a sub-committee for this project. They will also work with the County Administrator and Commissioner of Public Works. Mr. Bulger said that he has been approached by several Department Heads regarding their needs for additional space. Mr. Bulger said that Saratoga County has been the fastest growing County in

NYS for the past 10 years. Mr. Bulger said that they are also looking at records management through Government Review Committee and space may become available if numerous file cabinets could be consolidated. Mr. Bulger said that it is important to not only plan for next year, but the next 15-20 years.

On a motion made by Mr. Tollisen, seconded by Mr. Lant, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Clerk of the Board