

Human Resources & Insurance Committee Minutes
July 27, 2021 – 4:00 p.m.

Present: Chairman Kevin Tollisen; Committee Members Joe Grasso, John Lant, Jon Schopf, Matt Veitch, Tom Wood; Supervisors Phil Barrett and Tara Gaston and Steve Bulger, Ridge Harris, Matt Rose, Riley Flint, County Administrator; Michelle Granger, County Attorney; Adam Kinowski, Wendy Tennant, Human Resources; Daniel Kuhles, Public Health; Sandra Cross, Office for the Aging; Frank McClement, Veterans'; Andrew Jarosh, Treasurer; Donna Miter, CSEA.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mr. Schopf, the minutes of the June 29, 2021 meeting were approved unanimously.

Workers' Compensation Report

Mrs. Tennant said that there were 36 claims in the month of June. The budget is currently at 35%. There were four no calls to the 24/7 utilization line.

A motion was made by Mr. Veitch, seconded by Mr. Lant, committee approval of the 2022 Workers' Compensation Budget. Unanimous.

Mrs. Tennant said the estimate for expenditures is just shy of \$4.9 million which is a slight increase of 0.9% from the prior year. The actuarial study for 2020 came in lower and it is anticipated that the county will be fully funded in two or three years.

A motion was made by Mr. Grasso, seconded by Mr. Schopf, to authorize an amendment to the 2021 compensation schedule under Mental Health and Addiction Services. Unanimous.

Mr. McClement said the Veterans' Peer to Peer program coordinator is retiring and he and Dr. Prezioso are requesting this position in order to hire someone who will spend 30 days working with the current coordinator and then take over the position upon her retirement. This position will be paid less than the current coordinator as they will not have to set up the program.

A motion was made by Mr. Schopf, seconded by Mr. Lant, to authorize an amendment to the 2021 compensation schedule under Public Health Services. Unanimous.

Mr. Barrett thanked the members of the transition task force and said hiring a Director of Environmental Health to work with Dr. Kuhles and build out the rest of the department is the first step in the process of transitioning. Dr. Kuhles said this person will play a key role in implementing environmental health programs in the County and explained the types of programs that will be needed. A discussion was had regarding the salary range of the position and the other types of positions that will be needed.

Chairman's Item

Mr. Tollisen discussed a special initiative that will be moving forward in the coming weeks.

A motion was made by Mr. Wood, seconded by Mr. Veitch, to enter into Executive Session for the purpose of discussing proposed, pending or current litigation. Unanimous.

A motion was made by Mr. Grasso seconded by Mr. Veitch, to exit the Executive Session. Unanimous.

No action was taken in Executive Session.

On a motion made by Mr. Schopf, seconded by Mr. Veitch, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board