

TRAILS & OPEN SPACE COMMITTEE  
August 4, 2021 2:00 p.m.

AGENDA

Chair: Kevin Tollisen

Members:

Phil Barrett  
Ed Kinowski  
Jack Lawler  
Tom Richardson - VC  
Mo Wright  
Benny Zlotnick

- I. Welcome and Attendance
- II. Approval of Minutes of July 7, 2021
- III. Authorize the acceptance of the Snowmobile Grant Funding – Jason Kemper, Planning
- IV. Amending Contract with Hudson River Valley Greenway for Construction of a portion of the Champlain Canalway Trail – Jason Kemper, Planning
- V. Authorizing a contract with WMJ Keller Construction for the construction of a portion of the Champlain Canalway Trail – Jason Kemper, Planning
- VI. Approval of the 2021 County Trail Grants – Jason Kemper, Planning
- VII. Zim Smith Feasibility Study Update and Grant Applications
- VIII. Saratoga County Community Forest Project update
- IX. Other Business
- X. Adjournment

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145    Access Code: 1840389



## **SARATOGA COUNTY PLANNING DEPARTMENT**

**JASON KEMPER  
DIRECTOR**

**TOM L. LEWIS  
COUNTY PLANNING BOARD  
CHAIRMAN**

**July 27, 2021**

**To: Trails and Open Space Committee Members**

**CC: County Administrator's Office  
County Attorney's Office  
Clerk of the Board of Supervisors**

**From: Jason Kemper, Director of Planning**

**RE: August 2021 Trails and Open Space Meeting**

### **Snowmobile Grant Application (Action Item – Authorize the acceptance of the Snowmobile Grant Funding – No budget impact 100% state aid)**

On behalf of the Saratoga County Association of Snowmobile Clubs, the Planning Department is requesting acceptance by the Economic Development Committee – and to be forwarded to the Board of Supervisors – an application for a NYS Snowmobile Trails Grant-in-Aid Program estimated not to exceed \$89,000. These are pass through funds that go directly to the clubs of the Saratoga County Association of Snowmobile Clubs, so there is no budget impact. I have attached Resolution 174-2020 from the 2020/2021 Grant Cycle.

Due to the pandemic, there has not been an updated report issued since the 2018/2019 season. In the NYS fiscal year 2018/2019 season, \$5,159,630 was collected from the 106,678 snowmobile registrations and \$4,231,836 was budgeted to provide financial support for the maintenance and development of the statewide trail system. The Statewide Trail System traverses 10,506 miles through 45 counties and is maintained by over 200 TMEs (Trail Maintenance Entity) funded through 51 municipal sponsors.

Since 1994 Saratoga County has served as the Local Municipal Sponsor for the NYS Snowmobile Trails Grant-in-Aid Program administered by NYS OPRHP. The Saratoga County Association of Snowmobile Clubs, comprised of the Charlton, Country Trailblazers, Galway, Lincoln Mountain, and Saratoga Snowmobile Association develop, maintain and operate 172 miles of state grant-funded trails through 17 municipalities within Saratoga County.

The source of grant funds originates with the registration of snowmobiles through the County Motor Vehicle Departments. In the 2020-2021 season the Saratoga County Association of

**50 WEST HIGH STREET  
BALLSTON SPA, NY 12020**

**(518) 884-4705 PHONE  
(518) 884-4780 FAX**

Snowmobile Clubs spent nearly \$120,500 for equipment, signs, materials, groomer usage, and miscellaneous expenses. The Saratoga County Association of Snowmobile Clubs received \$57,792 through the grant program and the funds were distributed to each club based on mileage. There was no increase in funds from the previous grant cycle.

Permission is received from land owners for the clubs to operate the trail system on their respective properties. There is no cost to the individual land owners to operate the trail system. Additionally, the grant program creates no budget impact to Saratoga County as snowmobile registrations fund 100% of the grant awards.

This year the Saratoga County Association of Snowmobile Clubs has applied for (1) new trail, designated as trail "X", and (2) trail extensions S86B and S80 totaling 7.5 miles. In accordance with NYS a review under SEQRA will need to be prepared for each trail. I will prepare those forms for the County Attorney and Board to review, they are attached to this memo for review.. These items are a Type 2 action and a Negative Declaration will need to be prepared as part of the resolution. There are four maps attached to this memo, the first being an overall snowmobile trail map for the county, then one map for each of the proposed extensions/reroutes (Trail "x", S86B and S80).

Based on a 2011 Study snowmobiling in NYS delivers an economic impact of \$868 million annually. This impact is especially important to the rural communities in the northern part of Saratoga County. The complete study can be found here :(<http://nysnowmobiler.com/about/economic-impact/>)

***Amending Contract with Hudson River Valley Greenway For Construction of a portion of the Champlain Canalway Trail (Action Item – Amending Resolution 95-2021, no budget impact 100% state aid)***

Saratoga County executed a major contract with the Hudson River Valley Greenway via Resolution 95-2021. The terms of this agreement were for the design and construction of a section of the Champlain Canalway Trail in the Town/Village of Waterford. The original contract was for \$210,000, these are 100% state aid funds being passed through the county. Bids were open on July 15, 2021 and the low bidder for the project was WMJ Keller and Sons in the amount of \$227,600. In addition, to the construction bid there is an agreement for design and construction supervision for the project in the amount of \$35,000. In speaking with representatives from the HRVG it was determined the new contract will be in the amount of \$275,000 to cover any possible overages that may occur. Therefore resolution 98-2021 needs to be amended with the new amount of \$275,000. A proposed amended contract is attached.

Budget amendment and Increases will be as follows:

Appropriations

Increase Acct: A.80.000-7098	Professional Services for Cap Purposes	\$65,000
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Revenues

Increase Acct: A.80.2770	Unclassified Revenue	\$65,000
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***Awarding major Contract to WMJ Keller Construction (Action Item- Resolution will authorize major contract for the construction of a portion of the Champlain Canalway Trail – No budget impact)***

Bids were opened for a portion of the Champlain Canalway Trail located in the Town/Village of Waterford on July 15, 2021. There were 7 bids submitted with total bid prices ranging from a low of \$227,600 to a high of \$534,035. Low bidder for this project was W.M.J. Keller and Sons Construction in the amount of \$227,600. This resolution will authorize a major contract with WMJ Keller and Sons Construction. No budget amendment is necessary as it was covered in the previous resolution. Attached to this memo is backup from the design engineer (CHA).

***2021 County Trails Grants (Board Resolution will be required depending on Committee Recommendation)***

The 2021 Municipal Trails Grants have been received and a summary is listed below. In 2021, there were 10 applications received from 9 different municipalities totaling \$82,011.44. The total budgeted amount for 2021 is \$75,000. Being that the requests exceed the budgeted amount the final awards will need to be determined at the Trails and Open Space Committee meeting and forwarded on to the Board of Supervisors for vote. Typically there are three alternatives that are presented for committee approval 1.) fund all applications at the full request and do a budget transfer from fund balance to cover the shortfall, 2.) fund all applications at a certain percentage of the total request to keep within budget limits, 3.) fund multiple requests from one municipality at a reduced amount. Below is a summary of the grant applications for your review.

**Town of Ballston**

*Ballston Veteran’s Trail Extension to Garrett Road* **Amount Requested \$2,500**

A feasibility study to further extend Veteran’s Trail to the West & North to determine the best route to connect the trail to existing neighborhoods and the Ballston Spa School District.

**Town of Charlton**

*Elmer Smith Pedestrian Trail Extension* **Amount Requested \$7,400**

A proposal to construct an additional ~1,000 l.f. of a looping trail through a wooded area that is to link with the existing 1,300 l.f. of the Ph. I trail that traverses around the town active park.

**Town of Clifton Park**

*Summer Hill/The Oaks/The Wishing Well Restoration* **Amount Requested \$10,000**

A proposal to restore a portion of the +20 yr. old, one-mile long, paved trail that connects existing neighborhoods and is part of a larger network of trails that expand between Clifton Park Center Road to NYS Rt 146 and Grooms Road.

**Town of Edinburg**

*Edinburg Walking & Nature Trail –Phase II* **Amount Requested \$10,000**

A proposal to continue to upgrade 3,000 l.f. of Ph. II of the trail with wood fiber, passive exercise equipment, picnic tables and benches and to connect to Ph. I of the Town trail.

**Town of Greenfield***Brookhaven Trail Upgrade***Amount Requested \$10,000**

A proposed 1.5 mile of upgrades to the Brookhaven Park Trails including clearing, grading and placing gravel.

**Town of Greenfield/Saratoga P.L.A.N.***Saratoga County Community Forest-Greenfield Access***Amount Requested \$10,000**

A proposal to establish a parking area along Wilton Road for the public to utilize a “work in progress” potential +5.5 miles of trail on proposed lands to be owned by the county.

**Town of Halfmoon***Crescent Road Park Path Paving-Phase II***Amount Requested \$10,000**

A proposal to pave a 1,900 l.f. portion of the existing 5 ft wide stone dust trail along Canal Road starting from Beach Road and ending at 165 Old Canal Road.

**Town of Malta***Malta Ecological Park Restoration***Amount Requested: \$2,111.44**

A proposal to continue restoring the existing 0.75 mile nature with engineered wood fiber.

**Town of Moreau***Hudson River Byway Trail Restoration -Phase I-Design & Expansion***Amount Requested \$10,000**

The construction of Ph. I of the Scenic Hudson River Byway Trail consisting of trailhead, primary waterfront trail loop with fishing pier and Kayak boat launch.

**Town of Wilton/Saratoga P.L.A.N.***Saratoga County Community Forest-Greenfield Access***Amount Requested \$10,000**

A proposal to establish an off road parking area along US Route 9 for the public to utilize a “work in progress” potential +5.5 miles of trail on proposed lands to be owned by the county.

***Zim Smith Feasibility Study Update and Grant Applications (Update Only)***

The Planning Department is in the final stages of wrapping up a feasibility study for the Zim Smith North connection from Oak Street to the Saratoga Spa State Park. Once this is complete the Planning Department will be working on submitting grant applications using existing funds in the Zim Smith Capital Account as match to seek additional funding for design and construction of the Zim Smith North Segment.

***Saratoga County Community Forest Project (Update Only)***

The Planning Department in conjunction with the Open Space Institute and Saratoga PLAN has been working with the US Forest Service on wrapping up documentation for the grant award for this project. A brief summary of this project was presented to the Committee in May. Saratoga County was awarded \$391,000.00 for this project with the matching funds coming from uncommitted funds in the Open Space Reserve Account as well as philanthropic support to be raised by OSI and PLAN. The grant funds 50% of the total project cost. Once the final grant acceptance paperwork is finalized I will be re-appearing before the Board to formally accept the grant funds and make the necessary budget amendments.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7-27-2021

**RE:** Snowmobile Grant Program

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:  YES or  NO  
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule:  YES or  NO  
(If yes, provide details)
4. Specific details on what the resolution will authorize:  
Authorizing the Chair to Enter into the Necessary Agreements to Apply For, Accept, and Administer a New York State Snowmobile Grant-In-Aid Program Grant and issue a Negative Declaration under SEQR.
5. Does this item require hiring a Vendors/Contractors:  YES or  NO
  - a. Were bids/proposals solicited:
  - b. Is the vendor/contractor a sole source:
  - c. Commencement date of contract term:
  - d. Termination of contract date:
  - e. Contract renewal and term:
  - f. Contact information:
  - g. Is the vendor/contractor an LLS, PLLC or partnership:
  - h. State of vendor/contractor organization:
  - i. Is this a renewal agreement:  YES or  NO
  - j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
  - Are the terms changing:
  - What is the reason for the change in terms:  
proposed draft 2021 resolution attached
7. Is a new position being created:  YES or  NO
- Effective date
  - Salary and grade
8. Is a new employee being hired:  YES or  NO
- Effective date of employment
  - Salary and grade
  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding: NYS Office of Parks, Recreation and Historic Preservation
  - Amount of grant: up to \$89,000
  - Purpose grant will be used for: in support of snowmobile trail network
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:  
one year
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

On behalf of the Saratoga County Association of Snowmobile Clubs, the Planning Department is requesting acceptance by the Economic Development Committee – and to be forwarded to the Board of Supervisors – of an application for a NYS Snowmobile Trails Grant-in-Aid Program again estimated not to exceed \$89,000. These are pass through funds that go directly to the clubs of the Saratoga County Association of Snowmobile Clubs, so there is no budget impact. I have attached a proposed draft resolution for 2021 reference. The resolution will need to reference a negative SEQR declaration for the proposed trail modifications. Maps SEQR forms, and additional information is provided in attached memo.





## SARATOGA COUNTY BOARD OF SUPERVISORS

### Draft RESOLUTION XXX - 2021

Introduced by Supervisors

**AUTHORIZING THE CHAIR TO ENTER INTO THE NECESSARY AGREEMENTS TO APPLY FOR, ACCEPT AND ADMINISTER A NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM GRANT, AND AUTHORIZING THE ISSUANCE OF NEGATIVE DECLARATION UNDER SEQRA**

WHEREAS, on an annual basis since 1994, this Board has authorized acceptance of State aid for the maintenance of snowmobile trails and the administration of such aid by the Saratoga County Association of Snowmobile Clubs (Association); and

WHEREAS, the Association has requested that Saratoga County apply for a 2021/2022 New York State Snowmobile Grant-In-Aid Program Grant in an amount up to \$89,000, and to serve as a conduit between the State and the Association for the distribution of grant funds; and

WHEREAS, the Association has submitted to our Economic Development Committee a list of the 2020/2021 trail mileage planned for each snowmobile club within the County and the Committee has approved said list; and

*WHEREAS, the approved trail mileage includes a new trail designated as New Trail X through the Town of Galway; and*

*WHEREAS, the approved trail mileage includes an extension of trail S80 through the Towns of Corinth and Hadley; and*

*WHEREAS, the approved trail mileage includes an extension of trail S86B through the Town of Malta; and*

WHEREAS, the proposed modifications to the snowmobile trail system in the County (the "Project") is a Type II Action subject to the requirements of the State Environmental Quality Review Act ("SEQRA") pursuant to 6 NYCRR Part 617; now, therefore, be it

RESOLVED, that the Chair of the Board execute all appropriate documents for application for, acceptance and receipt of a 2021/2022 State Snowmobile Grant-In-Aid Program Grant not to exceed \$89,000 and for its administration by the Saratoga County Association of Snowmobile Clubs; and it is further

RESOLVED, that the County Auditor is authorized to approve payment of the actual

grant funds to the Association for use in the development of locally maintained snowmobile trails throughout the County; and it is further

RESOLVED, that the expenditure of grant funds is subject to receipt of Certificates of Insurance from each participating snowmobile club in the appropriate form and content as required by the County; and be it further

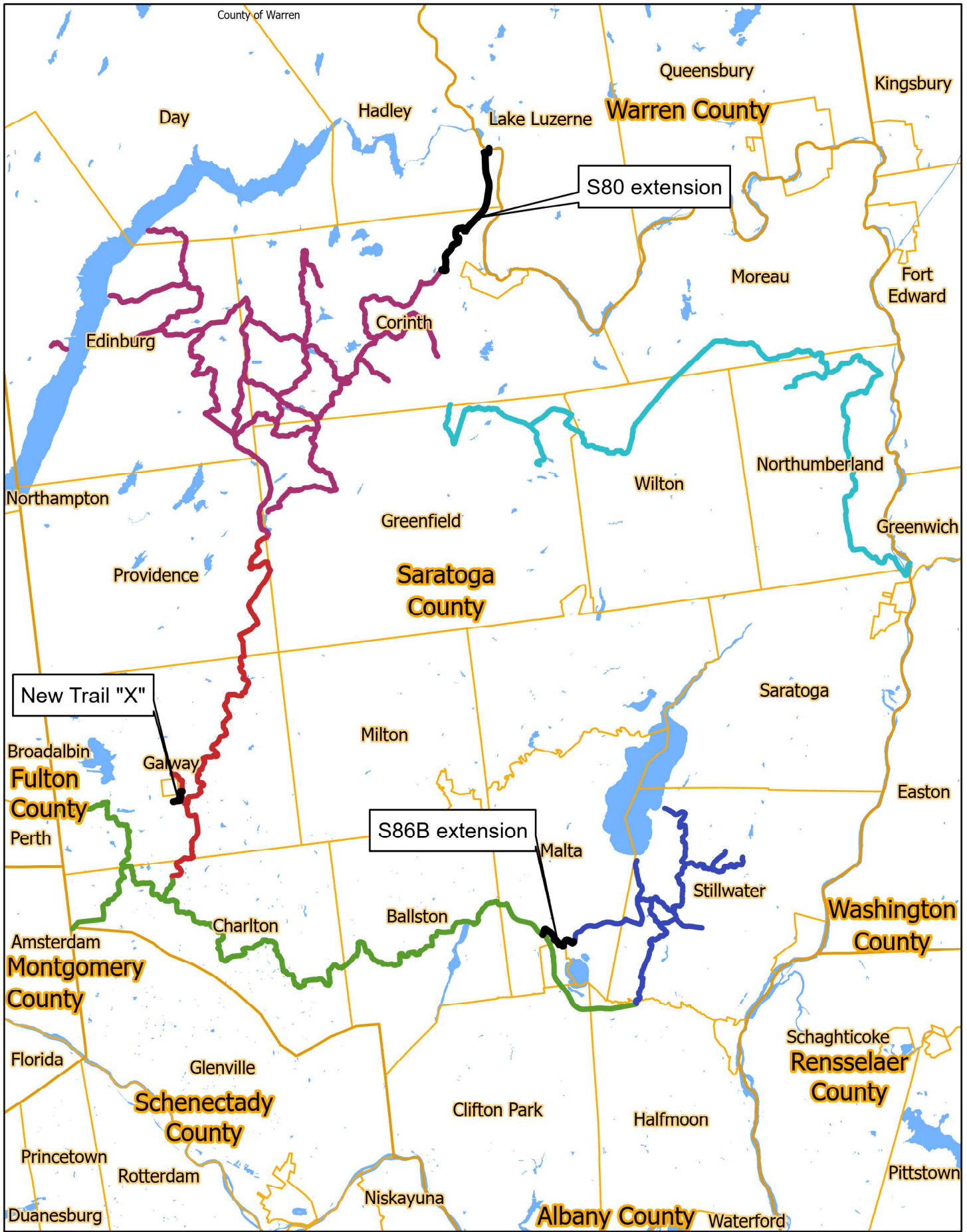
RESOLVED, that based upon the Project as proposed and the responses set forth in Parts 1 and 2 of the Short Environmental Assessment form prepared for the Project, the Saratoga County Board of Supervisors hereby determines that the Project will not have a significant impact upon the environment; and be it further

RESOLVED, that the Saratoga County Board of Supervisors hereby issues a Negative Declaration for this Type II Action pursuant to 6 NYCRR Part 617; and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized and directed to execute the Environmental Assessment form (a copy of which is attached hereto), indicating the proposed action will not result in any significant adverse environmental impact, and be it further

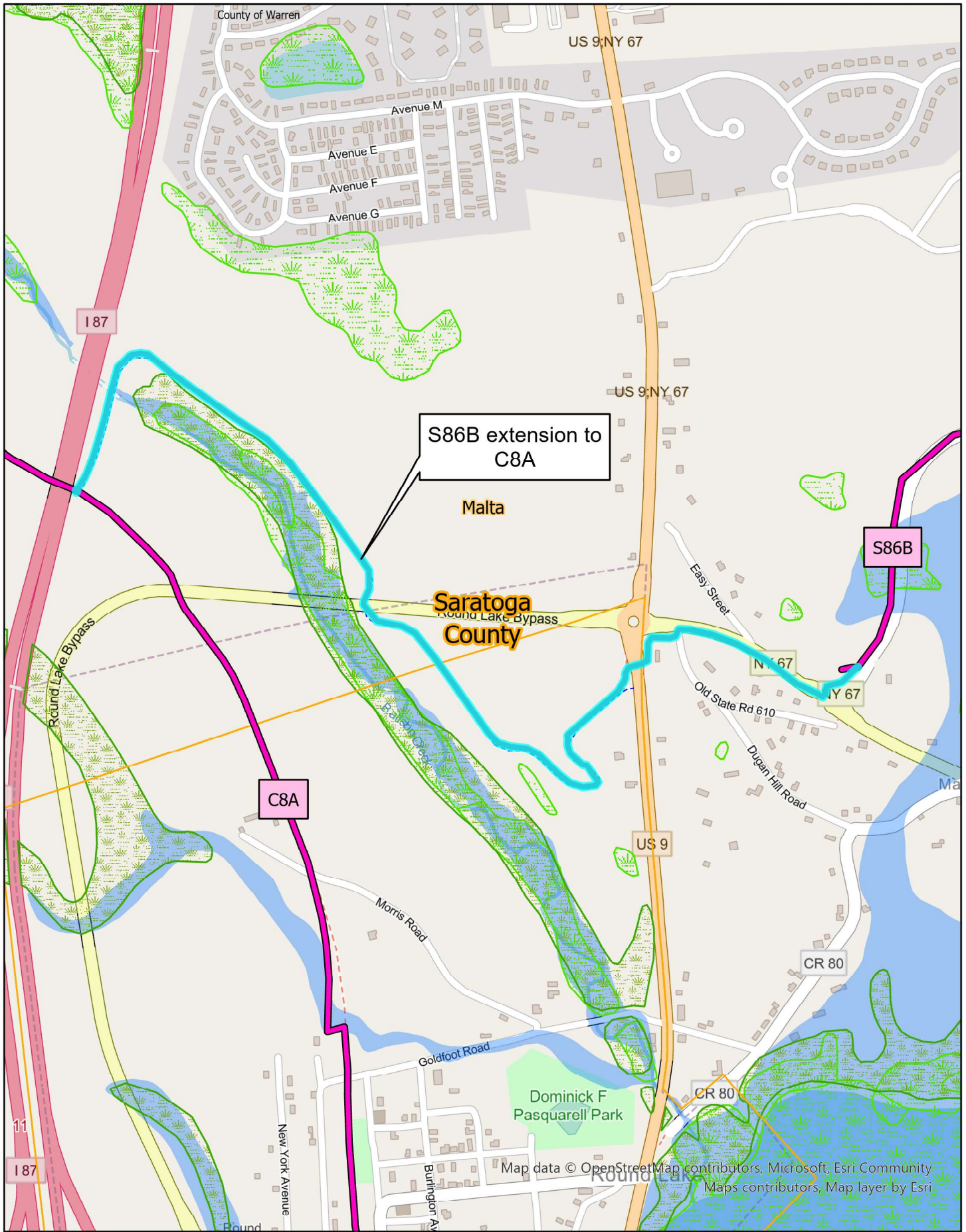
RESOLVED, that the Clerk of the Board is directed to cause a negative declaration to be filed in accordance with the requirements set forth in the applicable administrative and procedural regulations of SEQRA.

BUDGET IMPACT STATEMENT: None. The program is grant funded, and all funding is passed through to the Snowmobile Clubs.

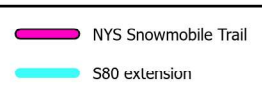
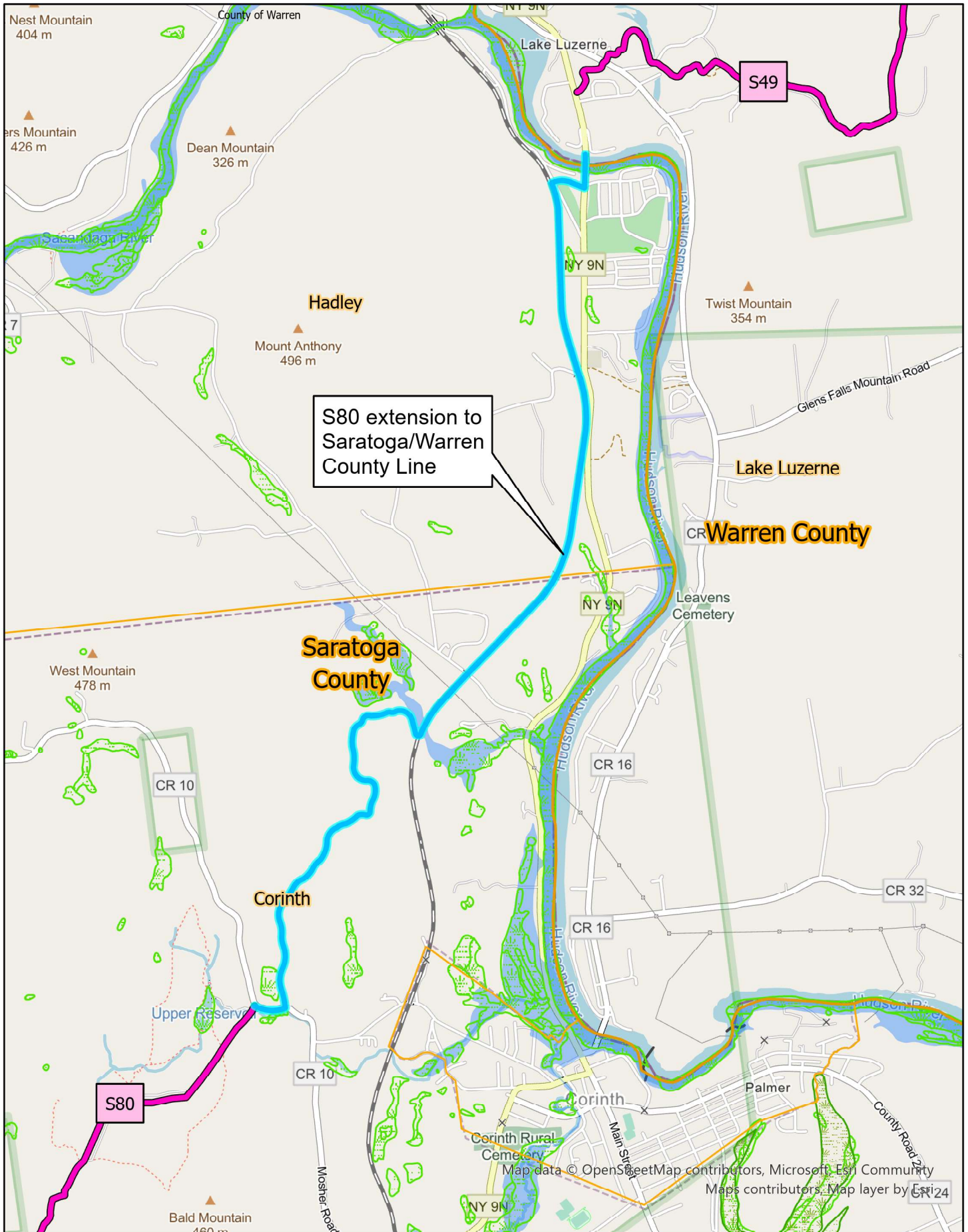


2021 - 2022  
Saratoga County  
Snowmobile Trails



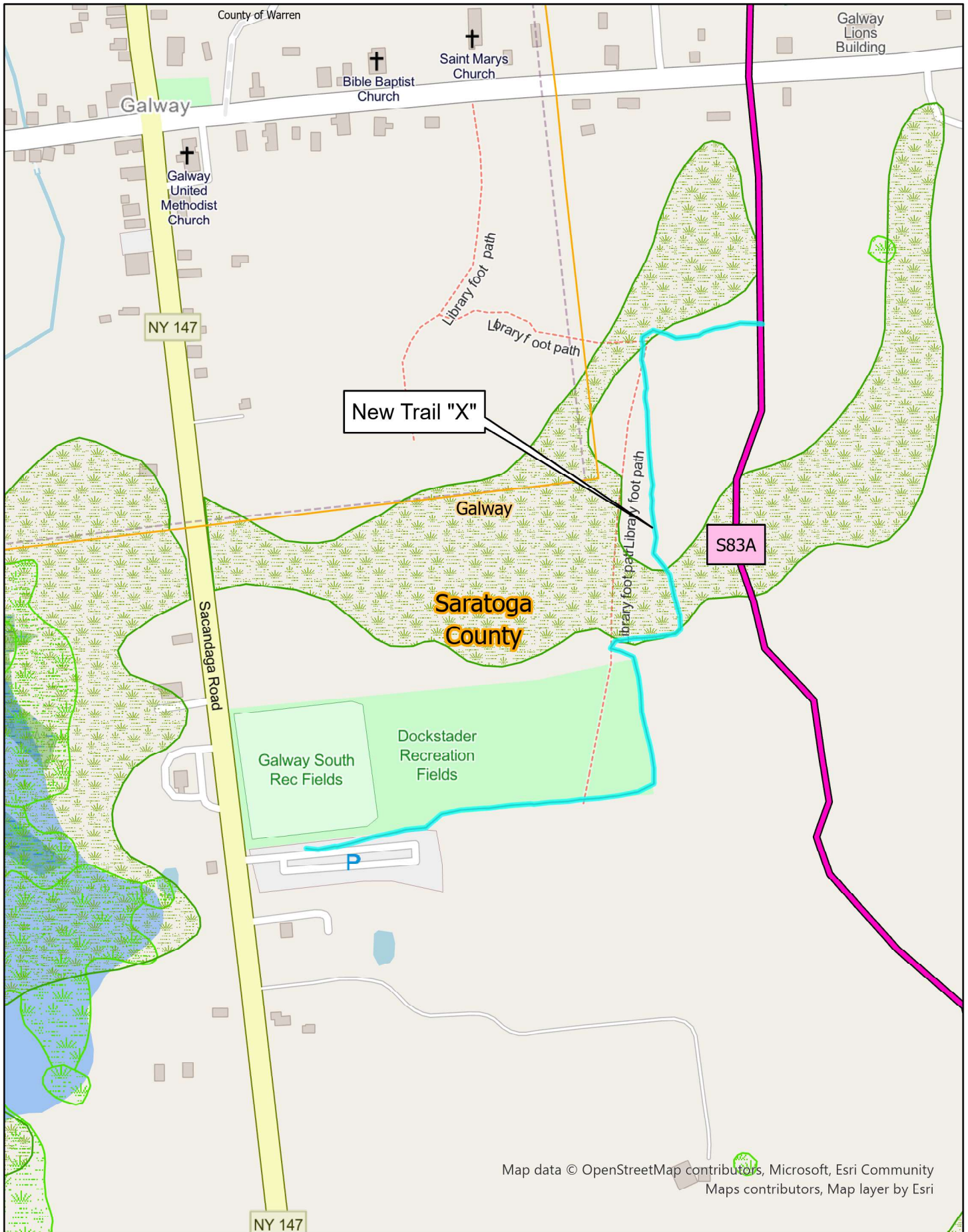


		<ul style="list-style-type: none"> <li><span style="color: magenta;">—</span> NYS Snowmobile Trail</li> <li><span style="color: cyan;">—</span> S86B extension</li> </ul>	<p>Country Trailblazers S86B extension SEQR Map</p>	
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SSA  
S80 extension  
SEQR Map





Map data © OpenStreetMap contributors, Microsoft, Esri Community Maps contributors, Map layer by Esri



- NYS Snowmobile Trail
- New Trail "X"

Galway Trailmasters  
New Trail "X"  
SEQR Map



# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Saratoga County Snowmobile Trail Modifications		SPONSOR: The County of Saratoga	
Name of Action or Project:			
1) Galway Trailmasters - New Trail "X"    2) Saratoga Snowmobile Association - S80 extension    3) Country Trailblazers - S86B extension			
Project Location (describe, and attach a location map):			
1) Town of Galway    2) Towns of Hadley & Corinth    3) Town of MALta			
Brief Description of Proposed Action:			
1) Establish Galway Trailmasters" Snowmobile Club new trail "X" - 0.65 miles through Galwya Town Park.			
2) Establish Saratoga Snowmobile Association's extension of trail S80- 5 miles through private and municipal lands including railroad R.O.W's			
3) Establish Country Trailblazers' extension of trail S80B - 1.6 miles through municipal lands.			
Name of Applicant or Sponsor:		Telephone: 518-884-4705	
County of Saratoga		E-Mail: jkemper@saratogacountyny.gov	
Address:			
50 West High St.			
City/PO:		State:	Zip Code:
Ballston Spa		NY	12020
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval: Landowner permissions: 1) Town of Galway 2) County of Warren, Town of Corinth, Village of Corinth 3) Town of Malta			YES
3. a. Total acreage of the site of the proposed action?			6.9 acres
b. Total acreage to be physically disturbed?			0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			0 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input checked="" type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ N/A _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ N/A _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ N/A _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ 1) DEC regulated wetland ID G-84. Approximately 2,000 sq. ft. will be crossed in the winter months after freeze. _____ _____	NO <input type="checkbox"/> <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> <input type="checkbox"/>	



14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor/name: <u>Jason Kemper</u> Date: _____</p> <p>Signature: _____ Title: <u>Director of Planning</u></p>		

Project:

Date:

***Short Environmental Assessment Form***  
***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

### *Short Environmental Assessment Form Part 3 Determination of Significance*

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

County of Saratoga	
Name of Lead Agency	Date
Theodore T. Kusnierz, Jr.	Chairman, Board of Supervisors
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7-27-2021

**RE:** Hudson River Valley Greenway Contract Amendment

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  **YES** or  **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  **YES** or  **NO**  
(If yes, budget lines and impact must be provided)

Increase A.80.000-7098 (Professional services for Cap Purposes) \$65,000 Increase A.80.2770 (Unclassified Revenue) \$65,000

3. Are there Amendments to the Compensation Schedule:  **YES** or  **NO**  
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution will amend resolution 95-2021 with the Hudson River Valley Greenway to increase costs from \$210K to \$275K as a result of increased project costs.

5. Does this item require hiring a Vendors/Contractors:  **YES** or  **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement:  **YES** or  **NO**
- j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
  - Are the terms changing:
  - What is the reason for the change in terms:
7. Is a new position being created:  YES or  NO
- Effective date
  - Salary and grade
8. Is a new employee being hired:  YES or  NO
- Effective date of employment
  - Salary and grade
  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding: Hudson River Valley Greenway
  - Amount of grant: up to \$275,000
  - Purpose grant will be used for: trail design and construction
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:  
one year
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Saratoga County executed a major contract with the Hudson River Valley Greenway via Resolution 95-2021. The terms of this agreement were for the design and construction of a section of the Champlain Canalway Trail in the Town/Village of Waterford. The original contract was for \$210,000, these are 100% state aid funds being passed through the county. Bids were open on July 15, 2021 and the low bidder for the project was WMJ Keller and Sons in the amount of \$227,600. In addition, to the construction bid there is an agreement for design and construction supervision for the project in the amount of \$35,000. In speaking with representatives from the HRVG it was determined the new contract will be in the amount of \$275,000 to cover any possible overages that may occur. Therefore resolution 98-2021 needs to be amended with the new amount of \$275,000. A proposed amended contract is attached. See attached memo for additional backup.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION ~~95-2021~~**

**Introduced by Supervisors Tollisen, Barrett, Kinowski, Lawler, Richardson, Wright and Zlotnick**

**AUTHORIZING THE CHAIRMAN TO EXECUTE AN AMENDED COOPERATIVE AGREEMENT WITH THE GREENWAY CONSERVANCY OF THE HUDSON VALLEY, INC. PROVIDING FOR THE CONSTRUCTION BY THE COUNTY AND STATE FUNDING OF A 1.2 MILE SECTION OF THE CHAMPLAIN CANALWAY TRAIL IN THE TOWN/VILLAGE OF WATERFORD, AND AMENDING THE 2021 COUNTY BUDGET IN RELATION THERETO**

WHEREAS, in January 2017, Governor Cuomo announced the creation of the Empire State Trail, which when completed, will be the nation's longest state multi-use trail, and will consist of a 750-mile bicycle and walking trail that will run from New York City through the Hudson and Champlain Valleys to Canada, and from Albany to Buffalo on the Erie Canalway Trail; and

WHEREAS, a section of the Empire State Trail known as the Champlain Canalway Trail is a 61 mile long linear trail area primarily along the old Champlain Canal Towpath from the Village of Waterford in Saratoga County in the south to the Village of Whitehall in Washington County in the north; and

WHEREAS, the Greenway Conservancy for the Hudson River Valley, Inc. (hereinafter "Greenway Conservancy") is a public benefit corporation established by the State of New York in 1991, which is provided funding by the State for the purposes of creating and upgrading the Empire State Trail; and

WHEREAS, pursuant to Resolution 174-2018, a cooperative agreement with the Greenway Conservancy for the Hudson River Valley, Inc. authorized the County of Saratoga to act as contract administrator and project manager for the construction of a 1.2 mile section of the Champlain Canalway Trail over the lands of the City of Mechanicville and Town of Waterford in the Town of Waterford, and to construct said section of the Champlain Canalway Trail at a cost not to exceed \$408,000 with the Greenway Conservancy for the Hudson River Valley, Inc. to reimburse the County for its costs in constructing said section of the Champlain Canalway Trail up to an amount not to exceed \$408,000

Add Whereas here to amend resolution 95-2021 to cover additional costs associated with the project, original cost was \$210K

WHEREAS, the Greenway Conservancy has proposed to provide the reimbursement funding to the County of Saratoga in an amount not to exceed ~~\$210,000~~ \$275,000 to allow the

County to administer as project manager and construct an additional 1.2 mile section of the Champlain Canalway Trail in the Town and Village of Waterford; and

WHEREAS, our Trails and Open Space Committee has recommended that the County enter into a cooperative agreement with the Greenway Conservancy providing for: 1) the County of Saratoga: a) to act as contract administrator and project manager for the construction of a 1.2 mile section of the Champlain Canalway Trail over lands of the State of New York in the Town and Village of Waterford, and b) to construct said section of the Champlain Canalway Trail, at a cost not to exceed ~~\$210,000~~ \$275,000; and 2) the Greenway Conservancy to reimburse the County for its costs in constructing said section of the Champlain Canalway Trail up to an amount not to exceed ~~\$210,000~~ \$275,000; and

WHEREAS, an amendment to the 2021 Saratoga County Budget is needed to facilitate construction of this portion of the trail in the Town/Village of Waterford prior to receiving reimbursement from the Greenway Conservancy in the amount of ~~\$210,000~~ \$275,000; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amended cooperative agreement with the Greenway Conservancy for the Hudson River Valley, Inc., providing for:

- 1) the County of Saratoga: a) to act as contract administrator and project manager for the construction of a 1.2 mile section of the Champlain Canalway Trail over lands of the State of New York in the Town and Village of Waterford, and b) to construct said section of the Champlain Canalway Trail, at a cost not to exceed ~~\$210,000~~ \$275,000; and
- 2) the Greenway Conservancy for the Hudson River Valley, Inc. to reimburse the County for its costs in constructing said section of the Champlain Canalway Trail up to an amount not to exceed ~~\$210,000~~ \$275,000;

and, be it further

RESOLVED, that the form and content of such cooperative agreement shall be subject to the approval of the County Attorney.

and, be it further

RESOLVED, that the 2021 Saratoga County Budget is amended as follows:

PLANNING

Appropriations

Increase Acct: A.80.000-7098 Professional Services for Cap Purposes ~~\$210,000~~  
\$65,000

Revenues

Increase Acct: A.80.2770 (Unclassified Revenue) ~~\$210,000~~  
\$65,000

BUDGET IMPACT STATEMENT: No budget impact. 100% of the funding for this project will be provided through a grant with Hudson River Valley Greenway with no cost to Saratoga County.





# Hudson River Valley Greenway

## Empire State Trail Cooperative Agreement Amendment Face Page

**DATE:** July 16, 2021

**CA ID:** CA 2021-02-02-01

**PROJECT**  
Revised Project description set forth in Schedule 1, Scope of Services and Budget

**CA PERIOD**  
**From:** February 2, 2021  
**To:** December 31, 2022

**COOPERATOR**  
Saratoga County  
40 McMaster Street  
Ballston Spa, NY 12020  
A Municipal Corporation

**FUNDING AMOUNT**  
~~Not to exceed \$210,000.00~~  
~~(two hundred and ten thousand dollars)~~  
Not to exceed \$275,000.00  
(two hundred and seventy-five thousand dollars)

**GREENWAY**  
Greenway Conservancy for the Hudson River Valley, Inc.  
**Name:** Andy Beers  
**Title:** Empire State Trail Director  
**Telephone:** (518) 473-3835  
**Facsimile:** (518) 473-4518  
**E-Mail:** hrvg@hudsongreenway.ny.gov  
**Address:** 625 Broadway – 4<sup>th</sup> Floor  
Albany, New York 12207-2995

**COOPERATOR FEDERAL TAX ID #:** 14-6002571

**AUTHORIZED SIGNER**  
**Name:** Theodore T. Kusnierz, Jr.  
**Title:** Chairman of the Board of Supervisors  
**Telephone:** (518) 885-2240  
**E-Mail:** [tkusnierz@saratogacountyny.gov](mailto:tkusnierz@saratogacountyny.gov)

**SPECIAL AWARD CONDITIONS**  
None

**LEAD PROJECT CONTACT**  
**Name:** Jason Kemper  
**Title:** Director of Planning, Saratoga County  
**Telephone:** (518) 884-4705  
**Facsimile:** (518) 884-4780  
**E-Mail:** [JKemper@saratogacountyny.gov](mailto:JKemper@saratogacountyny.gov)

Cooperative Agreement Amendment  
Signature Page

**IN WITNESS WHEREOF**, the parties hereto have executed this COOPERATIVE AGREEMENT Amendment as of the latest parties' signature date written below:

For the **GREENWAY**:

For the **COOPERATOR**:

\_\_\_\_\_  
Andy Beers  
Director, Empire State Trail  
Greenway Conservancy

\_\_\_\_\_  
Theodore T. Kusnierz, Jr.  
Chairman of the Board of Supervisors  
Saratoga County

Date \_\_\_\_\_

Date \_\_\_\_\_

State of New York            )  
County of                    )

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year  
20\_\_\_, before me personally came

\_\_\_\_\_, to me  
known, and known to me to be the person described  
in and who executed the foregoing instrument and  
he/she acknowledged to me that he/she executed  
the same.

\_\_\_\_\_  
Notary Public

**SCHEDULE 1**  
**REVISED SCOPE OF SERVICES AND BUDGET**

The Hudson River Valley Greenway and Saratoga County executed Cooperative Agreement CA 2021-02-02-01 on April 15, 2021. The project Scope of Services and Budget in the original Cooperative Agreement is revised as follows:

**SCOPE OF SERVICES**

New York State has created the Empire State Trail, a 750-mile bicycling and pedestrian route across the state. Funding for Empire State Trail projects is provided by a FY2017-18 state capital appropriation to the Hudson River Valley Greenway (the “Greenway”).

In Saratoga County, the Empire State Trail is designated on a portion of the Champlain Canalway Trail in the Village and Town of Waterford. The southern-most 1.2 miles of this Empire State Trail section, running north from Broad Street (Route 32) in the Village of Waterford, is an old stonedust section of the Champlain Canalway Trail that is in deteriorated condition.

Saratoga County has agreed to undertake a construction project to install a new ~~10-foot wide~~ 8-foot-wide stonedust surface on the trail. To the extent needed, the project will also address drainage issues, replace outdated safety fencing, and install Empire State Trail and MUTCD signage and pavement markings at road crossings. If required, Saratoga County will secure approvals from the Village and Town of Waterford for the trail improvements.

Following execution of this agreement, the County and the Greenway will jointly develop a project schedule and milestones. The County shall make best efforts to complete construction of the trail improvements in calendar year 2021, and in any case all work shall be completed no later than September 30, 2022. Representatives of the County and the Greenway shall meet periodically to review project status and details, and the Greenway shall approve the final construction plans and specifications prior to the County initiating the construction contract procurement process.

**BUDGET**

~~The Hudson River Valley Greenway will reimburse Saratoga County up to \$210,000.00 (two hundred and ten thousand dollars), from the statewide Empire State Trail appropriation enacted in the FY2017-18 New York State budget, for the County’s actual documented costs to complete the trail improvement project described in the Scope of Services. Items eligible for cost reimbursement include project scoping, engineering design, permitting, environmental review, procurement, construction, construction administration, and construction inspection/management.~~

The Hudson River Valley Greenway will reimburse Saratoga County up to \$275,000.00 (two hundred and seventy-five thousand dollars), from the statewide Empire State Trail appropriation enacted in the FY2017-18 New York State budget, for the County's actual documented costs to complete the trail improvement project described in the Scope of Services. Items eligible for cost reimbursement include project scoping, engineering design, permitting, environmental review, procurement, construction, construction administration, and construction inspection/management.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7-27-2021

**RE:** Awarding Trail Construction Project to WMJ Keller & Sons Construction Corporation

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  **YES** or  **NO**  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  **YES** or  **NO**  
(If yes, budget lines and impact must be provided)

Budget amendment handled in Previous Resolution

3. Are there Amendments to the Compensation Schedule:  **YES** or  **NO**  
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution will authorize contract with WMJ Keller & Sons Construction Corporation in the amount of \$227,600 for the construction of a multi use pathway in the Village and Town of Waterford.

5. Does this item require hiring a Vendors/Contractors:  **YES** or  **NO**

- a. Were bids/proposals solicited: Yes
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term: ASAP
- d. Termination of contract date: 1 year
- e. Contract renewal and term: no renewal
- f. Contact information: John D Keller Jr., President, 1435 Route 9, Castleton, NY 12033
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization: New York
- i. Is this a renewal agreement:  **YES** or  **NO**
- j. Vendor/Contractor comment/remarks:

See attached memo for additional backup.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
  - Are the terms changing:
  - What is the reason for the change in terms:
7. Is a new position being created:  YES or  NO
- Effective date
  - Salary and grade
8. Is a new employee being hired:  YES or  NO
- Effective date of employment
  - Salary and grade
  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding:
  - Amount of grant:
  - Purpose grant will be used for:
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Bids were opened for a portion of the Champlain Canalway Trail located in the Town/Village of Waterford on July 15, 2021. There were 7 bids submitted with total bid prices ranging from a low of \$227,600 to a high of \$534,035. Low bidder for this project was W.M.J. Keller and Sons Construction in the amount of \$227,600. This resolution will authorize a major contract with WMJ Keller and Sons Construction. No budget amendment is necessary as it was covered in the previous resolution. Attached to this memo is backup from the design engineer (CHA).



## SARATOGA COUNTY BOARD OF SUPERVISORS

### RESOLUTION ~~35—2019~~

Introduced by ~~Supervisors Barrett, Johnson, Kusnierz, Lawler, Richardson, Szczepaniak and Veiteh~~

**AUTHORIZING A CONSTRUCTION AGREEMENT WITH ~~HMA CONTRACTING CORPORATION~~ W.M.J. Keller & Sons Construction Corporation FOR THE CONSTRUCTION OF A PORTION OF THE CHAMPLAIN CANALWAY TRAIL IN THE TOWN AND VILLAGE OF WATERFORD, AND AMENDING THE 2019 COUNTY BUDGET IN RELATION THERETO**

WHEREAS, pursuant to Resolution ~~174-2018~~ 95-2021 and amended by Resolution xxx of 2021, this Board of Supervisors authorized a cooperative agreement with the Greenway Conservancy for the Hudson River Valley, Inc. providing for the County to act as contract administrator and project manager for the construction of a 1.2 mile-section of the Champlain Canalway Trail as part of the Empire State Trail initiative ~~over lands of the City of Mechanicville and Town of Waterford~~ over lands in the Town and Village of Waterford, and for the Greenway Conservancy to reimburse the County for costs incurred by the County for the Champlain Canalway Trail construction project; and

WHEREAS, pursuant to Resolution ~~200-2018~~ 96-2021, the County entered into an agreement with CHA Consulting, Inc. (“CHA”) for the provision of construction bid phase, administration and inspection services for the construction of the 1.2 mile section of the Champlain Canalway Trail in the Town and Village of Waterford; and

WHEREAS, pursuant to specifications prepared by CHA, competitive bids for the construction work were solicited, and opened on ~~December 13, 2018~~ July 15, 2021; and

WHEREAS, our ~~Economic Development Committee~~ Trails and Open Space Committee, CHA and the Director of the Saratoga County Planning Department have recommended the award of the Champlain Canalway Trail construction contract to ~~HMA Contracting Corporation, W.M.J. Keller & Sons Construction Corp.~~ the lowest bid received, at a cost of ~~\$319,250~~ \$227,600.00; and

~~WHEREAS, such award requires the approval of this Board of Supervisors and an amendment to the 2019 Saratoga County Budget; now, therefore, be it~~

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute an agreement with ~~HMA Contracting Corporation of Mechanicville, New York, W.M.J. Keller and Sons Construction of Castleton, NY~~ for construction services for the construction of a 1.2 mile section of the Champlain Canal Trail in the Town and Village of Waterford, at a cost of ~~\$319,250~~ \$227,600, with the form and content of such agreement to be subject to the approval of the County Attorney; and, be it further

~~RESOLVED, that the 2019 County Budget is amended as follows:~~

~~PLANNING DEPARTMENT~~

~~Appropriations:~~

~~— Increase Acct. # A.80.000-7098 Professional Services for Cap Purposes — \$319,250~~

~~Revenue:~~

~~— Increase Acct. # A.80-2770 Unclassified Revenue — \$319,250~~

BUDGET IMPACT STATEMENT: None. Costs associated with this contract are 100% covered through a grant from the Greenway Conservancy for the Hudson River Valley, Inc.





July 20, 2021

Jason Kemper  
Director of Planning  
Saratoga County  
50 West High Street  
Ballston Spa, NY 12020

**RE: RECOMMENDATION FOR AWARD – CHAMPLAIN CANAL TRAIL  
REHABILITATION; VILLAGE/TOWN OF WATERFORD  
CHA FILE NO. 068687**

Dear Mr. Kemper:

On Thursday, July 15, 2021 the Saratoga Department of Purchasing received bids for the above referenced project.

The work site is located within the Village/Town of Waterford; 6,332 LF of existing trail, beginning at the section between Broad St. and Division St. The work includes providing all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to the completion of the work shown on the plans and described in the specifications including, but not necessarily limited to installation of various trail surfaces, trail signs, and associated surface restoration. The bid included a lump sum base bid (with an allowance amount of \$20,000). Seven bids were received and are summarized below.

<b>BIDDER</b>	<b>BID AMOUNT</b>
W.M.J. Keller & Sons Construction Corp.	\$227,600
Peter Luizzi & Bros Contracting Inc.	\$256,927
Jersen Construction Group, LLC	\$303,490
Evolution Construction Services, LLC	\$329,165
Reale Construction Company, Inc.	\$370,000
DelSignore Blacktop Paving, Inc.	\$448,300
New Castle Paving, LLC	\$534,035

After reviewing the qualifications of the apparent low bidder, we conclude that W.M.J. Keller & Sons Corp. appears qualified to perform the work as defined in the Contract Documents. As such, it is our recommendation that the contract be awarded to W.M.J. Keller & Sons Corp. based on their total bid amount (i.e., total lump sum base bid including \$20,000 Allowance) of \$227,600.

We ask that the County confirm any legal requirements of the bidder prior to award of the contract. Should you have any questions or need anything further, please do not hesitate to contact me at (518) 453-3921 or [rlipatas@chacompanies.com](mailto:rlipatas@chacompanies.com).

Sincerely,

A handwritten signature in black ink on a light-colored rectangular background. The signature is cursive and appears to read "René Lipatas".

René Lipatas, P.E.  
Senior Engineer

cc: Andy Beers – HRVG (via email)

v:\projects\any\k5\068687.000\13\_bid\bid\_evaluation\2020 07 20 recommendation of award.doc



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7-27-2021

**RE:** Awarding the 2021 Municipal Trails Grants

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:  YES or  NO  
(If yes, budget lines and impact must be provided)  
Unknown, will depend on what option Committee chooses
3. Are there Amendments to the Compensation Schedule:  YES or  NO  
(If yes, provide details)
4. Specific details on what the resolution will authorize:  
Resolution will authorize awards of the 2021 Trails Grants.
5. Does this item require hiring a Vendors/Contractors:  YES or  NO
  - a. Were bids/proposals solicited:
  - b. Is the vendor/contractor a sole source:
  - c. Commencement date of contract term:
  - d. Termination of contract date:
  - e. Contract renewal and term:
  - f. Contact information:
  - g. Is the vendor/contractor an LLS, PLLC or partnership:
  - h. State of vendor/contractor organization: New York
  - i. Is this a renewal agreement:  YES or  NO
  - j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
  - Are the terms changing:
  - What is the reason for the change in terms:
7. Is a new position being created:  YES or  NO
- Effective date
  - Salary and grade
8. Is a new employee being hired:  YES or  NO
- Effective date of employment
  - Salary and grade
  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding:
  - Amount of grant:
  - Purpose grant will be used for:
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The 2021 Municipal Trails Grants have been received and a summary is listed below. In 2021, there were 10 applications received from 9 different municipalities totaling \$82,011.44. The total budgeted amount for 2021 is \$75,000. Being that the requests exceed the budgeted amount the final awards will need to be determined at the Trails and Open Space Committee meeting and forwarded on to the Board of Supervisors for vote. Typically there are three alternatives that are presented 1.) fund all applications at the full request and do a budget transfer to cover any shortfalls, 2.) fund all applications at a certain percentage of the total request to keep within budget limits, 3.) fund multiple requests from one municipality at a reduced amount. Below is a summary of the grant applications for your review. Summary of each project and costs provided in attached memo.

2021 Saratoga County Trail Grant Program -7/26/2021							
Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	Outside Funding Source	Notes
Town of Greenfield	Brookhaven Park Trail upgrades	98.-2-6	Proposed 1.5 miles of upgrades to the Brookhaven Park trails including clearing, grading and placing gravel.	\$ 10,000.00	\$ 10,000.00	Recreational Funds. In-kind services.	
Town of Edinburg	Edinburg Waking and Nature Trail - Phase II	67.-2-18	A proposal to upgrade 3,000 i.f. of Ph II of the trail with wood fiber, passive exercise equipment, picnic tables and benches and connect to Ph I of the trail.	\$ 21,584.00	\$ 10,000.00	Town funds - Labor and Material	
Town of Ballston	Ballston Veteran's Trail Extension to Garrett Road.	239.-1-15	A feasibility study to further extend the Veteran's Trail to the West to determine the best route to connect the trail to existing residential neighborhoods and the Ballston Spa school district.	\$ 5,000.00	\$ 2,500.00	Town funds	
Town of Halfmoon	Crescent Road Park Path Paving -Ph. II	285.-1-46.1	A proposal to pave 1,900 i.f. on an existing stone dust trail on Canal Road between Beach Road and 165 Old Canal Road.	\$ 25,000.00	\$ 10,000.00	Town funds and Labor	
Town of Moreau	Hudson R. Byway Trail - Ph I Design and Expansion	63.-1-7, 63.-1-8,63.1-9 & 63.-1-46	The construction of Phase I of the Scenic Hudson River Byway trail consisting of trailhead, primary waterfront loop trail with fishing piers and kayak launch.	\$ 851,253.00	\$ 10,000.00	Labor and In-kind services and past county grant awards	
Town of Clifton Park	Summer Hill/The Oaks/Wishing Well Restoration	276.8-1-18, 276.-2-1.311, 276.-2-60 & 276.16-1-47	Restoring a portion of a +20 yr. old, one-mile long, paved trail that connects the existing neighborhood and is part of a larger network of trails that expand between NYS Rt 146 and Grooms Road.	\$ 25,000.00	\$ 10,000.00	Town funds-Labor and Material	
Town of Greenfield/Saratoga PLAN	Saratoga County Community Forest - Greenfield Access	126.-1-24.111 & others	A proposal to establish a parking area along Wilton Road for the public to utilize a "work in progress" potential 5.5 miles of trails on proposed lands to be owned by the county.	\$ 1,238,702.00	\$ 10,000.00	Town & Private funds. In-kind Service of Labor and Material	
Town of Wilton/Saratoga PLAN	Saratoga County Community Forest - Wilton Access	127.-3-50.12 & others	A proposal to establish an off-road parking area along US Rt 9 for the public to utilize a "work in progress" potential 5.5 miles of trails on proposed lands to be owned by the county.	\$	\$ 10,000.00	Town & Private funds. In-kind Service of Labor and Material	
Town of Malta	Malta Ecological Park Trail Restoration - Ph II	204.-1-31.1	A proposal to continue restoring the existing 0.75 mile trail with engineered wood fiber.	\$ 4,228.88	\$ 2,111.44	Town funds-Labor and Material	
Town of Charlton	Elmer Smith Pedestrian Trail Extension	246.-4-18	A proposal to construct an additional looping trail, through a wooded area, that is to link with the existing 1,300 i.f. of the trail that traverses around the Town's active park.	\$ 15,112.00	\$ 7,400.00	Town funds-Labor and Material	
<b>Totals</b>				<b>\$ 2,195,879.88</b>	<b>\$ 82,011.44</b>		
<b>2021 Grant allotment: \$75,000</b>							



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7/27/2021

**RE:** Zim Smith Feasibility Study

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:  YES or  NO  
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule:  YES or  NO  
(If yes, provide details)
4. Specific details on what the resolution will authorize:
5. Does this item require hiring a Vendors/Contractors:  YES or  NO
  - a. Were bids/proposals solicited:
  - b. Is the vendor/contractor a sole source:
  - c. Commencement date of contract term:
  - d. Termination of contract date:
  - e. Contract renewal and term:
  - f. Contact information:
  - g. Is the vendor/contractor an LLS, PLLC or partnership:
  - h. State of vendor/contractor organization:
  - i. Is this a renewal agreement:  YES or  NO
  - j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
  - Are the terms changing:
  - What is the reason for the change in terms:
7. Is a new position being created:  YES or  NO
- Effective date
  - Salary and grade
8. Is a new employee being hired:  YES or  NO
- Effective date of employment
  - Salary and grade
  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding:
  - Amount of grant:
  - Purpose grant will be used for:
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The Planning Department is in the final stages of wrapping up a feasibility study for the Zim Smith North connection from Oak Street to the Saratoga Spa State Park. Once this is complete the Planning Department will be working on submitting grant applications using existing funds in the Zim Smith Capital Account as match to seek additional funding for design and construction of the Zim Smith North Segment.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

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Clare Giammusso, County Attorney's Office

**FROM:** Jason Kemper, Director of Planning

**DATE:** 7/27/2021

**RE:** Saratoga County Community Forest Update

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
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# SARATOGA COUNTY

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  - Amount of grant:
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  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The Planning Department in conjunction with the Open Space Institute and Saratoga PLAN has been working with the US Forest Service on wrapping up documentation for the grant award for this project. A brief summary of this project was presented to the Committee in May. Saratoga County was awarded \$391,000.00 for this project with the matching funds coming from uncommitted funds in the Open Space Reserve Account as well as philanthropic support to be raised by OSI and PLAN. The grant funds 50% of the total project cost. Once the final grant acceptance paperwork is finalized I will be re-appearing before the Board to formally accept the grant funds and make the necessary budget amendments.