

Human Resources & Insurance Committee Minutes
September 28, 2021 – 4:00 p.m.

Present: Chairman Kevin Tollisen; Committee Members Joe Grasso, John Lant, Tom Richardson, Matt Veitch, Tom Wood; Steve Bulger, Ridge Harris, Matt Rose, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Scot Chamberlain, Adam Kinowski, Jessica Poe, Wendy Tennant, Human Resources; Stephanie Hodgson, Treasurer; Donna Miter, CSEA.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mr. Veitch, the minutes of the August 31, 2021 meeting were approved unanimously.

Employee Recognition

Mr. Chamberlain recognized Dan Rourke from the Sewer District for being featured in *Clear Waters Summer 2021* magazine, which is a New York Water and Environmental Association publication.

Workers Compensation Report

Mr. Chamberlain said that for the month of August there were a total of 32 claims of which 2 did not report through the 24/7 hotline. Total claims paid out in the month of August was \$153,591.

A motion was made by Mr. Richardson, seconded by Mr. Lant, to authorize benefit renewal agreements with CDPHP, MetLife, MVP and Jaeger and Flynn Associates. Unanimous.

Mr. Chamberlain said the agreement with CDPHP for medical insurance will reflect a 4% increase in the administrative rate and a 1% increase in the employee premium. The agreements with MetLife and MVP contain no increases. The agreement with Jaeger and Flynn Associates will move to a major contract due to the number of employee participants.

A motion was made by Mr. Lant, seconded by Mr. Richardson, to authorize the reclassification of one Supervising Public Health Nurse to one Community Health Program Manager. Unanimous.

Mr. Chamberlain said that this change will move this to a different Civil Service position whose classification standard better reflects the overall orientation toward broader health services that we are now providing to the community. Dr. Kuhles said that this request is part of the overall evolution going from a partial service Public Health Department to a full service Public Health Department and will provide more flexibility in the title so that the incumbent can work in a variety of Public Health programming, not just limited to nursing services.

On a motion made by Mr. Veitch, seconded by Mr. Wood, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board