

Law and Finance Committee Minutes  
October 13, 2021 – 4:00 p.m.

Present: Vice Chairman Phil Barrett; Committee members Joe Grasso, Matthew Veitch, Sandra Winney, Tom Wood; Supervisors Tara Gaston, Dick Lucia, Darren O'Connor, Bill Peck, Jean Raymond, Tom Richardson, Benny Zlotnick; Steve Bulger, Ridge Harris, Matt Rose, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Jason Kemper, Planning; Karen Heggen, District Attorney; Craig Hayner, County Clerk; Daniel Kuhles, Public Health; Andrew Jarosh, Stephanie Hodgson, Treasurer; John Warnt, Purchasing; Ed Tremblay, Emergency Services; Rick Castle, Sheriff; Adam Kinowski, Stephanie Monaco, Human Resources; Dan Rourke, Sewer; Donna Miter, CSEA.

Vice Chairman Barrett called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Veitch, seconded by Mr. Wood, the minutes of the September 8, 2021 meeting were approved unanimously.**

**On a motion made by Mr. Wood, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

**HUMAN RESOURCES & INSURANCE**

- Authorizing a health insurance contract with Capital District Physicians' Health Plan, Inc. for 2022.

**BUDGET IMPACT:** None. Funds are included in the 2022 Tentative Budget.

Mr. Bulger said that this agreement will be effective January 1<sup>st</sup>, 2022, for a projected cost of \$23,205,098.44, which is only a 1% increase over the 2021 premium.

- Authorizing a dental health insurance contract with Metropolitan Life Insurance Company, Inc. for 2022.

**BUDGET IMPACT:** None. Funds are included in the 2022 Tentative Budget.

This agreement will be effective January 1<sup>st</sup>, 2022, for a projected cost of \$849,627.12 which is a zero-cost increase to our county employees. This extends the current agreements for the provision of dental health care insurance for county employees and the offering of voluntary dental health care insurance plans to county retirees.

- Authorizing an agreement with MVP Health Plan, Inc. for all Medicare eligible retirees for 2022.

**BUDGET IMPACT:** None. Funds are included in the 2022 Tentative Budget.

This agreement will be effective January 1<sup>st</sup>, 2022, for a projected cost of \$3,624,756.48 which is a zero-cost increase to the County's retirees. This extends the current agreements and provides coverage under the Medicare Advantage Plan for those enrolling in Medicare.

- Authorizing an agreement with Jaeger & Flynn Associates, Inc., a Marshall & Sterling Company for Flex Plan administration.

BUDGET IMPACT: None. Funds are available in the 2021 budget.

The number of County employees utilizing these services has increased resulting in expenses that are anticipated to exceed the minor contract limit.

- Amending the 2021 Compensation Schedule to reclassify a position under Public Health Services.

BUDGET IMPACT: None.

This item will authorize the re-classification of (1) Supervising Public Health Nurse to Community Health Program Manager within Public Health. This will facilitate the Department's continued evolution towards a full-service Health Department.

**On a motion made by Mr. Veitch, seconded by Mr. Wood, the following resolutions were approved unanimously.**

### **HEALTH & HUMAN SERVICES**

- Authorizing the acceptance of a \$1,200 donation from Metabolic Fitness of Clifton Park for Saratoga County Department of Mental Health and Addiction Services' Suicide Prevention Coalition of Saratoga County and amending the 2021 County Budget in relation thereto.

BUDGET IMPACT: None. Donation. The 2021 budget will be amended to accept these funds and authorize the related expenses.

Mr. Bulger said that this donation is the result of a fund raiser organized by Metabolic Fitness in Clifton Park. These funds will be used solely by the Saratoga County Suicide Prevention Coalition for purposes supporting their mission.

- Authorizing multi-year Early Intervention Grant Agreements and Contracts.

BUDGET IMPACT: None. 100% State Aid.

This grant is awarded by the New York State Department of Health and may be used to support salaries, fringe benefits, and non-personal services of the County's Early Intervention staff.

- Authorizing the acceptance of New York State Department of Health Childhood Lead Poisoning Prevention Program Grant.

BUDGET IMPACT: None. 100% State Aid.

This funding supports the County's Childhood Lead Poisoning Prevention Program.

- Authorizing the acceptance of New York State Department of Health multi-year Childhood Lead Poisoning Prevention Program Grant.

BUDGET IMPACT: None. 100% State Aid.

Related to the previous item where the NYS Department Of Health extended the current Childhood Lead Poisoning Prevention Program until September 30th, 2021. DOH has re-established the 5-year funding period for this program through September 30th, 2026.

- Authorizing acceptance of Year 8 Local Health Department Performance Incentive Award from the New York State Department of Health and amending the 2021 budget in relation thereto.

BUDGET IMPACT: None. 100% State Aid. The 2021 budget will be amended to accept these funds and authorize the related expenses.

The Public Health Services Department has been awarded \$21,893 from the New York State Department of Health for its participation in expedited partner therapy.

- Authorizing the acceptance of State Aid from New York State Department of Health for Covid-19 Vaccine Response Grant and amending the 2021 budget in relation thereto.

BUDGET IMPACT: None. 100% State Aid. The 2021 budget will be amended to accept these funds and authorize the related expenses.

This funding of \$645,923.44 from NYS DOH will be used to increase COVID-19 vaccine administration equity and to implement vaccine delivery strategies for COVID-19 vaccinations.

**On a motion made by Ms. Winney, seconded by Mr. Grasso, the following resolution was approved unanimously.**

### **BUILDINGS & GROUNDS**

- Authorizing a lease amendment and extension agreement with Wilton Mall, LLC. for a satellite office for the Department of Motor Vehicles.

BUDGET IMPACT: None. Funds are included in the 2022 Tentative Budget.

Mr. Bulger said that this amended lease agreement represents a 22% decrease in annual rental fees for the Wilton DMV site.

**On a motion made by Mr. Grasso, seconded by Ms. Winney, the following resolutions were approved unanimously.**

### **PUBLIC SAFETY**

- Authorizing an agreement with Pittsfield Communications Systems, Inc., for the removal, installation, programming, and maintenance of the County's Public Safety Radio Equipment.

BUDGET IMPACT: None.

Mr. Bulger said that Pittsfield Communications Systems Inc. will provide services to OES, DPW, Sheriff's, and the DA for all services stated above.

- Amending Resolution 95-2020, and authorizing an amendment to the agreement with Cummins, Inc. for preventive maintenance services for the emergency stand-by generators at the County's Public Safety radio towers.

BUDGET IMPACT: None.

- Authorizing the Chair to enter into an agreement with the New York State Division of Criminal Justice Services to accept a 2021-2022 District Attorney Salary Aid Program Grant. (Karen Heggen, District Attorney)

BUDGET IMPACT: None. 100% State Aid.

The NYS Division of Criminal Justice Services has awarded Saratoga County \$72,189 in funding assistance to help offset salary costs.

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolution was approved unanimously.**

### **TRAILS & OPEN SPACE**

- Awarding 2021 Farmland Protection and Open Space Preservation Grants.  
BUDGET IMPACT: Funds for these projects are available in the 2021 budget and the Open Space Reserve Fund.

Mr. Bulger said that there were 3 applications (1 Farmland/2 Open Space) covering 4 municipalities. The Town of Corinth will receive \$32,900, the Town of Malta \$95,000, and the Towns of Wilton and Greenfield will receive \$95,000 for a joint application.

**On a motion made by Mr. Grasso, seconded by Ms. Winney, the following resolutions were approved unanimously.**

### **ECONOMIC DEVELOPMENT**

- Authorizing the issuance of a second quarter 2021 payment to Saratoga Economic Development Corporation for marketing and promotion services.  
BUDGET IMPACT: None.

Mr. Bulger said that this is the second quarter payment of 2021 for \$37,500.

- Authorizing the issuance of a second quarter 2021 payment to Saratoga Prosperity Partnership, Inc. for economic development services.  
(Matt Rose, Management Analyst)  
BUDGET IMPACT: None.

This is the second quarter payment of 2021 for \$112,500.

**On a motion made by Mr. Veitch, seconded by Mr. Wood, the following resolutions were approved unanimously.**

### **GOVERNMENT REVIEW & EFFICIENCY**

- Adopting a Local Law identified as Introductory No. 6, Print No. 1. entitled “A Local Law Adopting Applicability of County Law 373 to the County of Saratoga”.  
BUDGET IMPACT: None.

Mr. Bulger said that this formally opts into having the applicability of a Capital Plan. A Public Hearing will be held on October 19<sup>th</sup> at 3:45pm.

- Rescheduling the date of the December 2021 Regular Board Meeting.

BUDGET IMPACT: None.

Currently, the Board is scheduled to meet on December 21<sup>st</sup>, 2021, for its Board meeting. This amendment will move said meeting to Wednesday December 15<sup>th</sup>.

**On a motion made by Mr. Wood, seconded by Mr. Veitch, the following resolutions were approved. Mr. Grasso recused himself from voting on the first Sewer Department item relating to Arcadis.**

## LAW & FINANCE

- Authorizing inter-agency transfers necessary to close out 2021 County budget.

BUDGET IMPACT: None.

Mr. Bulger said that this resolution allows the County Administrator to make Inter-departmental transfers to close out the 2021 budget. Mr. Veitch said that in reviewing the resolution proposed for this item, he is requesting that a deadline be added to the resolution for a report from the County Administrator to the Law & Finance Committee at least by the half point of the year.

- Authorizing the Chair of the Board to enter into a 5-year renewal agreement with Infoquick Solutions, Inc. for the County Clerk's Office.

BUDGET IMPACT: None.

This agreement with Infoquick Solutions provides document verification and related services for the County Clerk's Office.

Mr. Bulger said that the following four resolutions were previously approved at the Sewer Commission meeting on October 7<sup>th</sup>.

- Authorizing the Chair of the Board to execute a contract amendment with Arcadis to "amend and restate" the agreement for the performance of services relating to the planning and design of proposed a new Biosolids Facility at the Saratoga County Sewer District Wastewater Treatment Plant.

BUDGET IMPACT: This will require a transfer from the Sewer Districts Unassigned Fund Balance in the amount of \$938,948.

This contract award is an amendment and restatement of the agreement with Arcadis which was previously intended for design of the joint biosolids facility with Albany County. The Agreement is being amended to be used solely for SCSD in determining the best path forward in managing cost associated risk. The total cost of the agreement for design and planning is \$3M.

- Authorizing the Chair of the Board to execute an amended contract with General Control Systems Inc. for an amount not to exceed \$30,000.

BUDGET IMPACT: None.

This resolution will amend this annual minor contract into a major contract in an amount not to exceed \$30,000.

- Authorize the Chair of the Board to execute a contract with VAD Contractors Inc. of Brooklyn NY in the amount of \$342,500 for the replacement of a roof at Building 2 of Saratoga Count Sewer District's Waste Water Treatment Plant.

BUDGET IMPACT: None.

VAD Contractors Inc was the lowest of four separate bids received for services related to the replacement of a roof at Building 2 of the Saratoga County Sewer Districts (SCSD) Waste Water Treatment Plant.

- Authorizing the Chair of the Board to enter into an agreement with JW Danforth Company in the amount of \$498,082.06 for the replacement of hot water supply and return piping that unexpectedly failed at the Waste Water Treatment Plant.

BUDGET IMPACT: None.

Work to be completed includes excavation, pipe installation, interior work, back filling, and other necessary tasks for the replacement of the piping. Mr. Zlotnick asked how old the current water supply is. Mr. Rourke said he believes it's the original from 1975.

**A motion was made by Mr. Grasso, seconded by Mr. Veitch, to enter into Executive Session for the purpose of discussing pending litigation. Unanimous.**

**A motion was made by Mr. Veitch, seconded by Mr. Grasso, to return to regular session. Unanimous.**

The following action was taken in Executive Session.

**A motion was made by Mr. Veitch, seconded by Mr. Grasso, authorizing a settlement with McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation (Collectively known as the "Big 3 Distributors") named in an action to recover damages in combatting and treating opioid abuse. Unanimous.**

**On a motion made by Mr. Veitch, seconded by Mr. Grasso, the Board Meeting Agenda for October 19, 2021 was approved unanimously.**

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Clerk of the Board