

Government Review & Efficiency Committee Minutes
November 4, 2021 – 4:00 p.m.

Present: Chairman Matt Veitch; Committee Members Eric Connolly, Tara Gaston, Kevin Tollisen; Steve Bulger, Ridge Harris, Matt Rose, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Scot Chamberlain, Human Resources; Craig Hayner, Charles Foehser, County Clerk; Donna Miter, CSEA.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Ms. Gaston, seconded by Mr. Tollisen, the minutes of the October 7, 2021 meeting were approved unanimously.

A motion was made by Ms. Gaston, seconded by Mr. Tollisen, to approve amendments to the Press Release/Media Relations policy. Unanimous.

Mr. Veitch said this will replace the old policy that was in place before they had a media relations person. A discussion took place regarding when Supervisors are required to get the Chair's approval when speaking about County business.

A motion was made by Mr. Tollisen, seconded by Ms. Gaston, to approve amendments to the Travel and Expense Reimbursement policy. Unanimous.

Mr. Veitch said that NACO has two conferences per year but only one is listed in section IV and he would like that changed. A discussion took place regarding the language in section IV and what travel requires the Chair's approval.

Records Management New Steps

Mr. Veitch said they are taking a trip to Albany County on November 9th to see their records management operations. Eileen Bennett was appointed by Mr. Veitch to the Records Management Subcommittee. Mr. Hayner suggested that resources be put in the budget for next year to get the records management program started. Mr. Bulger said they've put \$100,000 in the budget in addition to money for new high speed scanning systems.

County Appointments Summary Discussion

Mr. Veitch said that it is the duty of the committee to review and ensure that the County appointment book contains the most relevant and appropriate statutory committees and individual appointments, but they will not recommend specific people as that is the role of the Chair of the Board. Ms. Gaston recommended an open application process for individuals in the community and a discussion took place regarding the feasibility of that process.

Committee Responsibilities and End of Year Activities

Mr. Veitch said the Rules of the Board were passed by resolution so they will not need to be voted on at the first meeting of the year and asked the committee members to think about what worked and didn't work with the Rules for discussion at the next meeting. Mr. Veitch said he hoped they would be able to rewrite the ethics law by the end of the year.

On a motion made by Ms. Gaston, seconded by Mr. Tollisen, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board