

Human Resources & Insurance Committee Minutes  
November 30, 2021 – 4:00 p.m.

Present: Chairman Kevin Tollisen; Committee Members Joe Grasso, John Lant, Jon Schopf, Matt Veitch, Tom Wood; Supervisors Phil Barrett, Jean Raymond, Mike Smith and Bill Peck; Steve Bulger, Ridge Harris, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Scot Chamberlain, Wendy Tennant, Human Resources.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Lant, seconded by Mr. Wood, the minutes of the October 26, 2021 meeting were approved unanimously.**

*Workers Compensation Report*

Mr. Chamberlain said in the month of October, they processed 35 new claims, five of which did not utilize the 24/7 hotline. They paid out a total of \$230,312 which put them at a year to date payout of \$2.14 Million which accounts for 70% of the budget that has been expensed for the year.

**A motion was made by Mr. Veitch, seconded by Mr. Wood, to authorize an agreement with Catalog & Commerce Solutions LLC. Unanimous.**

Mr. Chamberlain said this is a renewal contract for cloud based personnel and civil service administration software that will allow the department to introduce online job applications, an individual sign-up tool, and notifications of Civil service examinations and job postings.

**A motion was made by Mr. Lant, seconded by Mr. Grasso, to authorize an agreement with Goldberg Segalla LLP. Unanimous.**

Mr. Chamberlain said this agreement will allow Goldberg Segalla to conclude previously assigned matters that are already in litigation or at arbitration during the transition to the new incoming labor counsel.

**A motion was made by Mr. Veitch, seconded by Mr. Wood, to enter into Executive Session for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Unanimous.**

**A motion was made by Mr. Wood, seconded by Mr. Veitch, to exit the Executive Session. Unanimous.**

**No action was taken in Executive Session.**

**A motion was made by Mr. Lant, seconded by Mr. Wood, to approve the appointment recommendations of the County Administrator for the County Attorney, County Auditor, Director of Purchasing, Public Defender, County Historian and Conflict Defender. Unanimous.**

Mr. Bulger said the recommendation from his office for: County Attorney, Michael Hartnett; County Auditor, Chris Schall; Director of Purchasing, John Warnt; Public Defender, Andrew Blumenberg; County Historian, Lauren Roberts; and Conflict Defender, George Conway.

**On a motion made by Mr. Schopf, seconded by Mr. Veitch, the meeting was adjourned unanimously.**

Respectfully submitted,  
Bridget Rider  
Deputy Clerk of the Board