

UNAPPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF NOVEMBER 4, 2021 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bisnett, Butler, Cannon, Doyle, Fillion, Hotaling, Keegan and Lansing

COMMISSIONERS EXCUSED: All present

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Chief Operator, Gene Hutchings; William Bills, Maintenance Manager; Andrew Marsden, Assistant Maintenance Manager; Michael Naughton, Assistant County Attorney; Ridge Harris, Deputy County Administrator

Chairman Howe welcomed everyone to the November 4, 2021 Saratoga County Sewer Commission meeting.

PLEDGE OF ALLEGIANCE: Led by Commissioner Cannon

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe thanked Executive Director Rourke and Chief Operator Hutchings for the great tour. He said every time he takes the tour he picks up something new. He said Dan and Gene really know their business and we really appreciate having them here. The Commission agreed. Executive Director Rourke thanked everyone.

APPROVAL OF MINUTES of October 7, 2021. *Commissioner Cannon made a motion to approve the minutes of October 7, 2021. Commissioner Bisnett seconded the motion. No discussion. The minutes of October 7, 2021 were approved. 9 Ayes, 0 Nays.*

2020 CAPITAL PROJECTS

Storage Building/HVAC and Roof Replacement Design – Executive Director Rourke informed that for this item he would be requesting a motion to authorize Chairman Howe to execute a purchase agreement for property we have been looking at. He said the motion would be contingent upon a final review of the contract by the County Attorney's office. He added if the Commission would like to talk more about it then he suggested they go into Executive Session for discussion. Chairman Howe entertained a motion to go into Executive Session to discuss the purchase of property with the Deputy County Administrator and staff present.

EXECUTIVE SESSION

On a motion by Commissioner Doyle and seconded by Commissioner Bisnett, the Commission moved to go into Executive Session at 3:11 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for a discussion regarding the purchase of land and property with Assistant County Administrator and staff present. Motion passed: 9 Ayes, 0 Nays.

On a motion by Commissioner Cannon and seconded by Commissioner Keegan, the Commission moved to go out of Executive Session at 3:19 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2). Motion passed: 9 Ayes, 0 Nays.

Executive Director Rourke entertained a motion to authorize the Chairman to execute a purchase contract for property contingent upon County Attorney review and approval as well as Board of Supervisor's approval.

Commissioner Cannon made the motion to authorize the Chairman of the Sewer Commission to execute a purchase contract for property contingent upon County Attorney review and Board of Supervisor's (BOS) approval. Commissioner Bisnett seconded the motion. Discussion involved contingency of Attorney and Board approvals. Motion passed: 9 Ayes, 0 Nays.

Interceptor Relining Phase VIIB – Executive Director Rourke reported the Office of State Comptroller (OSC) finally got back to us with some questions and we are currently working on answering those questions. An impromptu meeting was held by the Supervisor of Saratoga Springs and constituents along Railroad Run and that meeting went well. He said they weren't sure about the scope of the excavation and the project. It was portrayed that the project was going to be a lot more destructive by the city than it was. We came in and explained the Cured in Place Pipe (CIPP) lining process and so there were a couple of nice emails in the agenda packet he wanted to share with the Commission because it's not every day you get a nice email and it was much appreciated from the folks at Railroad Run. He added we are going to keep them in the loop as we move forward, but as of now we are still awaiting overall approval from the OSC to keep moving that project forward. Chairman Howe thanked Executive Director Rourke.

Riverside (Stillwater) I&I Reduction Design – Executive Director Rourke reported we are moving to construction on this project and the plans are out to bid. A walkthrough is scheduled for tomorrow, November 5, 2021 at 10:00 a.m. and bids are due at the end of November and we should have an award at our December Meeting.

Saratoga Springs Pump Station and F.M. Evaluation and Design – Executive Director Rourke reported we are still awaiting the final report from our engineer. Based on our last meeting, there were a couple of punch list items that needed to be completed and a few that we needed to investigate as well. He some good news is we initially did thickness testing of our Saratoga Springs force main and that came back really good. He said this forcemain handles the whole city of Saratoga Springs and the Town of Wilton and it is a very important forcemain. He said one more thing we wanted to do was CCTV the last bit of forcemain that actually acts more like a gravity pipe. That was completed it looked really good also. Assistant Maintenance Manager Marsden put the CCTV video up on the monitor for the Commission to view. Executive Director Rourke gave a brief summary of the pipe and its condition and said there was some surface spalling in the first 40 feet but the rest of the pipe looked good up to 400 feet. He informed the smallest repair would be in the first 40 feet and then again in a few years CTTV the line again to see if that spalling has moved down a little more and if so, repair it at that time. Executive Director Rourke said it's all going to depend on if we can get a creative solution where we don't have to bypass pump. He said we can bypass pump, it's not the end all but it's a bit of a bear.

Commissioner Doyle said to Executive Director Rourke that his analysis is correct, the line is full or almost full so generally won't cause a problem and so the first 40 foot repair is a correct direction to go in. Executive Director Rourke said thank you and that he will talk with Weston & Sampson to see if they have done CCTV anywhere else or maybe just do the short repair. He said there would be more to follow on that next month.

2021 CAPITAL PROJECTS

Secondary Clarifier Gate and MCC Replacement – Executive Director Rourke reported we have received 60% design plans and are currently reviewing them and a meeting is scheduled for November 8, 2021 to go over comments and questions.

CMMS & Asset Management Implementation– Executive Director Rourke reported we are working on implementation with the engineer. We have completed all of the training through the software company and that went well. Next we will get a little more specified training from the engineering consultant we hired for that project to get the onboarding done and run through tasks that are pertinent to what we do here on a day to day basis. Commissioner Cannon inquired when it would be up and running. Executive Director Rourke said hopefully by the end of the year. He said we just finished the last training and the next meeting has not yet been set with the engineer to continue the training. He said we have to get through the holidays, so he is hoping the end of the year but realistically thinking January or February of 2022.

Technical Determination of Local Limits – Executive Director Rourke informed we received the finalized report and will be submitting it to the Environmental Protection Agency (EPA) today. He said some limits are becoming more stringent, and some new ones have been added due to the possibility we may be going to a Class A sludge product. Once we get the okay from EPA we will look at modifying our Local Law with these new limits again, and that will likely be sometime in early spring of 2022.

Boiler Supply and Return Piping Replacement – Executive Director Rourke reported this contract is out for execution. Hopefully we will have that back and fully executed soon so we can schedule a pre-construction meeting. He said we are working closely with the vendor that supplies the pipe and we don't have a delivery date on that yet, but they seem confident it will be sooner rather than later. Commissioner Bisnett asked if the vendor held their price for the pipe and Executive Director Rourke confirmed they did.

Building 2 Roof Replacement – Executive Director Rourke reported contracts went out this week for execution by VAD Contractors out of Brooklyn. They are currently working on bonds and insurance and the next step will be to schedule a preconstruction meeting when the contract is fully executed.

2022 CAPITAL PROJECTS

Biosolids Handling Facility – Executive Director Rourke reminded this was something that was acted on last month and the contract is being finalized by the County Attorney's office for the amended and restated agreement. A kick off meeting was held with our consultant to discuss the path forward with some of the evaluation that was agreed upon to start before the formal contract and we are evaluating third party options such as the potential biochar facility in Moreau and third party drying facilities and/or potential digesters/dryer facility of our own. The consultant is going to be looking at those options before going to hard design. This will give us an idea if we want to go down that path or if we want to build our own digester and dryer facility.

Ammonia Related WWTP Upgrades – Executive Director Rourke reported that the 100% plans that were due November 1, 2021 were submitted to NYSDEC and on time. The next deadline we have is to be under construction by April 2022. He said that is going to be contingent on a timely comment letter from NYSDEC and that there may be some extensions requested depending on when we get that comment letter back. He added if anyone was interested in looking at those plans he is happy to share them digitally.

Executive Director Rourke mentioned there was one (1) item that was not listed on the agenda and that is **Contract #22 and the D&R Pump Station Upgrades**. He said a Request for Proposal (RFP) is on the street right now for that work. Contract #22 is a line that runs behind Home Depot in the Town of Halfmoon. He

said we did this similar style investigation and found that it is in pretty bad shape with some really bad ground water coming in. Executive Director Rourke said we figured we could go out for RFP for that work to get that designed along with our D&R Pump Station Upgrade which is a mobile home park off of Route 146. He said walk through proposals are scheduled for next Friday, November 12, 2021.

Aeration Tank Improvements – Executive Director Rourke informed he received a draft letter this month which was attached to the agenda packet. It states some of the different options and costs for the aeration tank improvements. Executive Director Rourke said we haven't had a chance to talk about this internally yet but he wanted to share the information with the Commission. One issue that has risen right through litigation is understanding that we need to do something with the aeration tanks structurally as well as dewatering wise. The draft letter provided different costs and scenarios for rock anchors, a permanent dewatering system or just updating the tanks to meet code but keeping our same dewatering option. Executive Director Rourke informed that no action was needed on this today, it was just for their edification and to review the options. After conversations with staff, he said we are in favor of the rock anchors. He said it's nice because you don't have to worry about dewatering the site, but there are potential opportunities since we do have to install a dewatering system to install the new aeration basins but all conversations need to be had internally before deciding which option is best.

MISCELLANEOUS

Easement for 632 Maple Avenue from Wilton Water & Sewer Authority – Attorney Naughton said this was an assignment for an easement that was granted by David and Kimberly Hyde to the Wilton Water and Sewer Authority and he referred to Maintenance Manager William Bills for background information. Maintenance Manager Bills said originally Wilton Water and Sewer was going to take over the line but it dumps into a low pressure line that we already own, so they granted us the easement to eliminate any confusion of ownership.

Commissioner Cannon made a motion to recommend the Saratoga County Board of Supervisors authorize the acceptance of a non-exclusive easement from the Wilton Water and Sewer Authority over real property owned by David A. Hyde and Kimberly E. Hyde located at 632 Maple Avenue in the Town of Wilton for the purpose of allowing future dedications of sanitary sewer infrastructure and appurtenances. Commissioner Doyle seconded the motion. No Discussion. The motion passed. 9 Ayes, 0 Nays.

ATTORNEY REPORT – Attorney Naughton said there may be two (2) possible dedications for next month and there are no dedications today.

DEDICATIONS – None

A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Fillion. The motion passed unanimously.

**Next meeting December 2, 2021
3:00 P.M. at the Treatment Plant**