



# Saratoga County Board of Supervisors

## ORDER OF BUSINESS November 16, 2021 4PM

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG (*Remain standing for Chaplain*)
4. CHAPLAIN
5. APPROVAL OF MINUTES: October 19, 2021 and November 10, 2021 **Voice Vote**
6. CORRESPONDENCE
7. REPORTS OF COMMITTEE
8. REPORTS (Mortgage Tax Report – Report No. 3) **Voice Vote**
9. RESOLUTIONS
10. REQUEST FOR SEPARATE VOTES
11. MOTION TO ADOPT RESOLUTIONS
12. VOTE ON ADOPTION OF RESOLUTIONS - **ROLL CALL**
13. UNFINISHED BUSINESS AND NEW PROPOSALS
14. EXECUTIVE SESSION (as necessary)
15. OTHER BUSINESS
16. PUBLIC INPUT
17. ADJOURN **ROLL CALL**

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:  
Dial: 1-978-990-5145 Access Code: 1840389

40 MCMASTER STREET  
BALLSTON SPA, NEW YORK 12020  
Phone: (518) 885-2240 Fax: (518) 884-4771  
[www.saratogacountyny.gov](http://www.saratogacountyny.gov)



**Department of  
Taxation and Finance**

November 9, 2021

Craig A. Hayner  
Saratoga County Clerk  
40 McMaster Street  
Ballston Spa, NY 12020

Re: Semi-Annual Report for the period April 1, 2021 through September 30, 2021.

Dear Mr. Hayner,

Your joint Semi-Annual Report, NY Form AU-202, which we received on November 9, 2021 is approved. The net amount of \$6,446,233.76 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

*Joseph Mayer*

Joseph Mayer  
Excise Tax Technician 2  
Telephone: (518) 862-6074



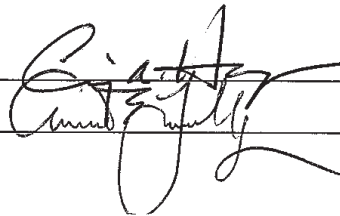
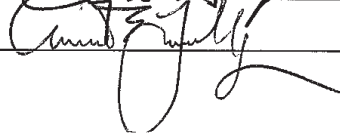
NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

PART 1

COUNTY OF SARATOGA FOR THE PERIOD OF Apr 1, 2021 THROUGH Sept 30, 2021

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

Months						TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic tax Collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or Adjustments	5 Amount paid treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col 5 + Col 6 - Col 7)	9 Local tax	10 Additional tax	11 Special assistance fund	12 Special additional tax
2020 Oct	0.00							0.00				
Nov	0.00							0.00				
Dec	0.00							0.00				
2021 Jan	0.00							0.00				
Feb	0.00							0.00				
Mar	0.00							0.00				
Apr	1,125,362.87	8.76	5,090.96		1,120,280.67	50.24		1,120,330.91		539,176.87		449,388.34
May	1,221,379.36	10.59	5,061.51		1,216,328.44	34.90		1,216,363.34		586,375.70		500,264.07
Jun	1,031,217.00	9.43	5,100.96		1,026,125.47	13.55		1,026,139.02		507,022.13		394,670.62
Jul	1,030,493.09	8.65	5,143.82		1,025,357.92	24.34		1,025,382.26		495,231.74		389,732.81
Aug	959,414.32	7.98	5,135.92		954,286.38	33.90		954,320.28		456,690.58		369,671.79
Sep	1,108,802.31	8.08	5,152.95		1,103,657.44	40.51		1,103,697.95		528,297.93		420,602.53
Totals	6,476,668.95	53.49	30,686.12		6,446,036.32	197.44		6,446,233.76		3,112,794.95		2,524,330.16

  
 \_\_\_\_\_ Recording Officer  
  
 \_\_\_\_\_ Treasurer

CREDIT  
STATEMENT  
(Column 6)

This column is the net amount  
due each tax district for  
which the Board of  
Supervisors shall issue  
its warrant or warrants.

	2 Taxes collected	3 *Additions	4 *Deductions	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
BALLSTON	427,841.17			427,841.17	425,830.65
CHARLTON	102,239.52			102,239.52	101,759.08
CLIFTON PARK	1,135,657.61			1,135,657.61	1,130,320.92
CORINTH	108,059.50			108,059.50	107,551.71
DAY	27,220.26			27,220.26	27,092.35
EDINBURG	40,178.50			40,178.50	39,989.69
GALWAY	98,551.60			98,551.60	98,088.49
GREENFIELD	195,712.18			195,712.18	194,792.49
HADLEY	28,011.74			28,011.74	27,880.11
HALFMOON	601,996.80			601,996.80	599,167.89
MALTA	469,404.72			469,404.72	467,198.89
MECHANICVILLE	56,897.03			56,897.03	56,629.66
MILTON	486,137.99			486,137.99	483,853.52
MOREAU	327,803.96			327,803.96	326,263.54
NORTHUMBERLAND	120,016.00			120,016.00	119,452.02
PROVIDENCE	44,404.20			44,404.20	44,195.54
SARATOGA	131,276.00			131,276.00	130,659.11
SARATOGA SPRGS	1,045,921.89			1,045,921.89	1,041,006.89
STILLWATER	260,596.51			260,596.51	259,371.91
WATERFORD	106,859.50			106,859.50	106,357.35
WILTON	661,882.27			661,882.27	658,771.95
TOTAL TAX DISTRICTS 21					
TOTALS	6,476,668.95	0.00	0.00	6,476,668.95	6,446,233.76



## OFFICE OF THE SARATOGA COUNTY TREASURER

---

Andrew B. Jarosh  
Treasurer

County Municipal Center, Bldg 1  
40 McMaster St., Ballston Spa, NY 12020

D'Arcy L. Plummer  
Deputy Treasurer

Ph: (518) 884-4724 Fx: (518) 884-4775  
[www.SaratogaCountyNY.gov](http://www.SaratogaCountyNY.gov)

---

TO: THERESE CONNOLLY, CLERK OF THE BOARD  
FROM: D'ARCY PLUMMER, DEPUTY TREASURER *dp*  
DATE: NOVEMBER 9, 2021  
SUBJECT: NOVEMBER 2021 MORTGAGE TAX DISTRIBUTION

Attached for the November 16, 2021 Board of Supervisors Meeting is the November 2021 Mortgage Tax Distribution Report. This report covers the six-month period from April 1, 2021 through September 30, 2021.

dp



# OFFICE OF THE SARATOGA COUNTY TREASURER

Andrew B. Jarosh  
Treasurer

D'Arcy L. Plummer  
Deputy Treasurer

County Municipal Center, Bldg 1  
40 McMaster St., Ballston Spa, NY 12020

Ph: (518) 884-4724 Fx: (518) 884-4775  
www.SaratogaCountyNY.gov

<b>SARATOGA COUNTY TREASURER</b>	
<b>MORTGAGE TAX DISTRIBUTION</b>	
<b>AS OF SEPTEMBER 30, 2021</b>	
	<b>4/1/21 - 9/30/21</b>
<b>CITIES/TOWNS/VILLAGES</b>	<b>AMOUNT TO BE DISTRIBUTED</b>
BALLSTON	\$ 412,276.13
BALLSTON SPA (BALL)	\$ 13,554.52
MILTON	\$ 435,510.46
BALLSTON SPA (MILTON)	\$ 48,343.06
CHARLTON	\$ 101,759.08
CLIFTON PARK	\$ 1,130,320.92
CORINTH	\$ 80,797.74
CORINTH (VILLAGE)	\$ 26,753.97
DAY	\$ 27,092.35
EDINBURG	\$ 39,989.69
GALWAY	\$ 96,710.79
GALWAY (VILLAGE)	\$ 1,377.70
GREENFIELD	\$ 194,792.49
HADLEY	\$ 27,880.11
HALFMOON	\$ 599,167.89
MALTA	\$ 456,346.99
ROUND LAKE (VILLAGE)	\$ 10,851.90
MECHANICVILLE	\$ 56,629.66
MOREAU	\$ 294,726.65
SO. GLENS FALLS (VILLAGE)	\$ 31,536.89
NORTHUMBERLAND	\$ 119,452.02
PROVIDENCE	\$ 44,195.54
SARATOGA	\$ 119,019.49
SCHUYLERVILLE (VILLAGE)	\$ 8,606.24
VICTORY (VILLAGE)	\$ 3,033.38
SARATOGA SPRINGS	\$ 1,041,006.89
STILLWATER	\$ 244,969.61
STILLWATER (VILLAGE)	\$ 14,402.30
WATERFORD	\$ 99,382.92
WATERFORD (VILLAGE)	\$ 6,974.43
WILTON	\$ 658,771.95
<b>TOTAL LOCAL DISTRIBUTION</b>	<b>\$ 6,446,233.76</b>



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY, NOVEMBER 16, 2021**

294. AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS
295. APPROVING THE 2022 TAX BILL FLYER IN ACCORDANCE WITH LOCAL LAW NO. 1 OF 2012 ESTABLISHING TRUTH IN TAXATION IN SARATOGA COUNTY
296. AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR 2022 – 2024
297. AUTHORIZING A RENEWAL CONTRACT WITH SHELBY FARRELLY FOR CONTACT TRACING SERVICES
298. AUTHORIZING 2022 SUBCONTRACTS FOR THE OFFICE FOR THE AGING PURSUANT TO THE 2021-2022 ANNUAL IMPLEMENTATION PLAN
299. AUTHORIZING A SALARY REVISION IN THE PUBLIC DEFENDER'S OFFICE
300. AUTHORIZING AN AGREEMENT WITH BARTLETT, PONTIFF, STEWART AND RHODES, P.C. FOR LABOR RELATIONS SERVICES
301. SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED AMENDMENT AND EXTENSIONS OF THE EAST AND WEST FACILITIES AIRPORT LEASES WITH NORTH AMERICAN FLIGHT SERVICES, INC. THROUGH DECEMBER 31, 2061
302. DESIGNATING AXIS COMMUNICATIONS, EXACQVISION PROFESSIONAL AND LENEL2 NETBOX AS THE STANDARD TO BE USED IN PURCHASE CONTRACTS INVOLVING SECURITY CAMERA, DOOR ACCESS CONTROL AND SOFTWARE FOR REPAIR, REPLACEMENT OR ADDITION TO THE COUNTY OF SARATOGA'S BUILDING FACILITIES SECURITY SYSTEMS FOR REASONS OF EFFICIENCY AND ECONOMY
303. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCEPT A 2022 CRIMES AGAINST REVENUE PROGRAM GRANT
304. ADOPTING AN OFFICIAL BIKE ROUTE MAP FOR SARATOGA COUNTY
305. AMENDING THE POLICIES AND PROCEDURES MANUAL TO REPLACE THE PRESS RELEASES POLICY WITH A PUBLIC RELATIONS POLICY
306. AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER THE TRAVEL AND DISCRETIONARY FUNDS POLICY
307. ESTABLISHING 2022 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1
308. AUTHORIZING THE SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT APPLICATION FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT IMPROVEMENTS
309. AUTHORIZING THE SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT APPLICATION FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S CONSTRUCTION OF A BIOSOLIDS DIGESTER FACILITY

**REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY, NOVEMBER 16, 2021**

**-Page 2-**

310. ADOPTING 2022 SARATOGA COUNTY BUDGET **(TO BE TABLED)**
311. APPROPRIATING AMOUNTS FINALLY SET FORTH IN 2022 SARATOGA COUNTY BUDGET **(TO BE TABLED)**
312. SETTING NOVEMBER 30, 2021 FOR PUBLIC HEARING ON REVISED TENTATIVE 2022 SARATOGA COUNTY BUDGET





**SARATOGA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION 294 - 2021**

**Introduced by Supervisors Connolly, Kinowski, Lawler, Peck, Pemrick, Smith and Wright**

**AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS**

**WHEREAS**, unpaid taxes have resulted in the County's acquisition of certain lands in various towns; and

**WHEREAS**, a former owner has requested the conveyance of one parcel in consideration of the payment of an amount equal to the unpaid taxes, penalties, interest and charges; and

**WHEREAS**, our Real Property Tax Committee recommends the approval of this request; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to convey by quitclaim deed the lands described below, upon payment of the indicated amount, which includes penalties, interest and charges, to the following party or its designee:

<u>CONVEY TO:</u>	<u>TAX YEAR</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>AMOUNT</u>
Alexandria Herrera-Gingras 16 Worth Road Wilton, NY 12831	2013-2019 2021 Town & County 2021 School	Wilton	140.-2-4.113	\$48,224.48

BUDGET IMPACT STATEMENT: No budget impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 295 - 2021**

**Introduced by Supervisors Connolly, Kinowski, Lawler, Peck, Pemrick, Smith and Wright**

#### **APPROVING THE 2022 TAX BILL FLYER IN ACCORDANCE WITH LOCAL LAW NO. 1 OF 2012 ESTABLISHING TRUTH IN TAXATION IN SARATOGA COUNTY**

**WHEREAS**, pursuant to Resolution 151-12 this Board adopted Local Law No. 1 of 2012 establishing Truth in Taxation in Saratoga County in an effort to provide a legal mechanism by which Saratoga County property owners would receive accurate County property tax bill information and County budget information on an annual basis; and

**WHEREAS**, Section 3 of Local Law No. 1 of 2012 directs the County Administrator and County Director of Real Property Tax Services to prepare a Tax Bill Flyer summarizing financial information regarding the portion of each annual County property tax bill resulting from State and Federal mandates, and to present said Tax Bill Flyer to the Board of Supervisors concurrently with the presentation of the tentative budget for the following year; and

**WHEREAS**, Section 3 of Local Law No. 1 of 2012 further requires this Board of Supervisors to annually approve the contents of said Tax Bill Flyer at the Board's regular meeting during the month of November, and to authorize by resolution the manner by which said Tax Bill Flyer will be disseminated to Saratoga County property owners and the public; and

**WHEREAS**, the County Administrator and County Director of Real Property Tax Services have submitted to this Board for approval the Tax Bill Flyer for 2022 attached hereto as SCHEDULE A; and

**WHEREAS**, our Law and Finance Committee has recommended the approval of the attached 2022 Tax Bill Flyer; now, therefore, be it

**RESOLVED**, in accordance with Local Law No. 1 of 2012, this Board of Supervisors hereby approves the 2022 Tax Bill Flyer attached hereto as SCHEDULE A; and, be it further

**RESOLVED**, that said 2022 Tax Bill Flyer shall be included as an enclosure with each 2022 Saratoga County property tax bill when mailed, and shall be posted on the County of Saratoga's website at [www.saratogacountyny.gov](http://www.saratogacountyny.gov) by no later than January 1, 2022.

**BUDGET IMPACT STATEMENT:** No budget impact.



# YOUR PROPERTY TAXES

The Saratoga County Board of Supervisors provides this information to all property taxpayers in Saratoga County to inform you about how state & federal mandates affect your annual property tax bills.

## **Mandates**

Mandates are federal or state orders or laws that require lower level governments to operate or provide certain programs or services. In New York State, most mandates are not accompanied by state money to pay for them or are only partially paid for. Because county government relies upon property taxes to operate, overburdening state mandates become expensive property taxes for local taxpayers.

## **Impact of Mandates on the County Budget**

The 2022 County General Fund Budget totals \$320,077,998. Of that amount, \$103,848,573 is for programs mandated by New York State. County government has little or no control over these costs. The net cost of these unfunded mandates to Saratoga County taxpayers is \$70,046,069.

### **New York State Unfunded Mandates**

Medicaid	\$22,682,180
Pensions	11,970,725
Social Services	11,374,169
Community Colleges	9,250,000
Public Health Early Intervention & Pre-School	10,479,762
Probation	2,529,698
Legal Defense	1,759,535
<b>TOTAL UNFUNDED MANDATES</b>	<b>\$70,046,069</b>

## **Impact of Mandates on Saratoga County Residents**

In 2022, these unfunded mandates **will consume 100% of the \$67,087,564 Property Tax Levy**. This means that **all** county property taxes and an additional **\$2,958,505** from sales tax revenue will be spent covering these state mandates.

Despite the continued overreach of state and federal mandates, Saratoga County strives to keep your taxes low while ensuring the programs and services we provide efficiently meet the needs of our residents. With one of the lowest county tax rates in the state, thriving tourism, and strong commercial growth, we aim to keep Saratoga County an excellent place to live, work, and visit.



# YOUR COUNTY GOVERNMENT

Saratoga County Government is dedicated to enhancing the quality of life in our community through responsive, efficient, and innovative services and programs. Below are phone numbers that you may find useful.

## County Departments & Phone Numbers

Administrator	(518)884-4742	Planning Board	(518)884-4705
Aging, Office for the	(518)884-4100	Probation	(518)884-4120
Alcoholism Program	(518)587-8800	Public Defender	(518)884-4795
Animal Shelter	(518)885-4113	Public Health Services	(518)584-7460
Board of Supervisors	(518)885-2240	Public Works	(518)885-2235
County Clerk	(518)885-2213	Real Property Tax Service	(518)885-2219
District Attorney	(518)885-2263	Sewer District	(518)664-7396
Elections	(518)885-2249	Sheriff	(518)885-2450
Emergency Services	(518)885-2232	Sheriff Non-Emergency	(518)885-6761
Employment & Training	(518)884-4170	Sheriff Civil Division	(518)885-2469
Fire Coordinator	(518)884-4702	Social Services	(518)884-4140
Friendship House	(518)885-4521	STOP DWI Coordinator	(518)884-4180
Historian	(518)884-4749	Treasurer, County	(518)884-4724
Human Resources	(518)885-2225	Veterans Service Agency	(518)884-4115
Mental Health	(518)584-9030	Weights & Measures Consumer Affairs	(518)884-4747
Motor Vehicle	(518)885-2227	Youth Bureau	(518)884-4180

## Contact your State & Federal Representatives

<u><b>NYS Governor</b></u> Kathy Hochul (518) 474-8390 <a href="http://governor.ny.gov">governor.ny.gov</a>	<u><b>NYS Senate District 43</b></u> Daphne Jordan (518) 455-2381 <a href="mailto:jordan@nysenate.gov">jordan@nysenate.gov</a>	<u><b>NYS Senate District 49</b></u> James Tedisco (518) 455-2181 <a href="mailto:tedisco@nysenate.gov">tedisco@nysenate.gov</a>	<u><b>NYS Assembly District 108</b></u> John T. McDonald, III (518) 455-4474 <a href="mailto:McDonaldJ@nyassembly.gov">McDonaldJ@nyassembly.gov</a>
<u><b>NYS Assembly District 112</b></u> Mary Beth Walsh (518) 455-5772 <a href="mailto:walshm@nyassembly.gov">walshm@nyassembly.gov</a>	<u><b>NYS Assembly District 113</b></u> Carrie Woerner (518) 455-5404 <a href="mailto:woernerc@nyassembly.gov">woernerc@nyassembly.gov</a>	<u><b>NYS Assembly District 114</b></u> Matthew Simpson (518) 455-5565 <a href="mailto:SimpsonM@nyassembly.gov">SimpsonM@nyassembly.gov</a>	<u><b>US Senate</b></u> Charles Schumer (518) 431-4070 <a href="http://Schumer.senate.gov">Schumer.senate.gov</a>
<u><b>US Senate</b></u> Kirsten Gillibrand (518) 431-0120 <a href="http://gillibrand.senate.gov">gillibrand.senate.gov</a>	<u><b>US House of Representatives</b></u> Paul Tonko (518) 465-0700 <a href="http://Tonko.house.gov">Tonko.house.gov</a>	<u><b>US House of Representatives</b></u> Elise Stefanik (518) 743-0964 <a href="http://Stefanik.house.gov">Stefanik.house.gov</a>	



**SARATOGA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION 296 - 2021**

**Introduced by Supervisors O’Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood**

**AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR 2022 - 2024**

**WHEREAS**, the Community Services Board assists our Commissioner of Mental Health and Addiction Services in administrating the County’s many varied mental health programs; and

**WHEREAS**, contracts with certain mental health service providers will expire on December 31, 2021; and

**WHEREAS**, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three years; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to execute renewal agreements for a term of three years commencing on January 1, 2022 and terminating on December 31, 2024 with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

<u>ORGANIZATION</u>	<u>TOTAL</u>	<u>FUNDING LINE</u>
Albany Diocesan School Board aka/Roman Catholic Diocese of Albany	\$ 37,304	NYS OASAS-\$27,849 Saratoga County-\$9,455
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	\$ 683,931	NYS OASAS-\$658,151 Saratoga County-\$25,780
Captain Community Human Services Corp.	\$ 41,301	NYS OMH - \$30,836 Saratoga County- \$10,465
Center for Disability Services, Inc. aka/United Cerebral Palsy of the Tri-Counties, Inc.	\$ 10,264	Saratoga County-\$10,264
Community, Work and Independence, Inc.	\$ 8,646	NYS OMH-\$8,646
Franklin Community Center, Inc.	\$ 75,932	NYS OASAS - \$56,687 Saratoga County-\$19,245

Mechanicville Area Community Services Center, Inc.	\$ 14,992	NYS OMH-\$10,084 NYS OASAS-\$1,486 Saratoga County-\$3,422
Unity House of Troy, Inc.	\$ 14,039	NYS OMH-\$14,039
Northeast Parent and Child Society, Inc.	\$ 12,961	NYS OMH-\$12,961
Rehabilitation Support Services, Inc.	\$ 132,018	NYS OMH-\$132,018
Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	\$ 64,311	NYS OMH-\$8,544 Saratoga County-\$55,767
Saratoga Center for the Family, Inc.	\$ 18,705	NYS OMH-\$7,620 Saratoga County-\$11,085
Shelters of Saratoga, Inc.	\$ 52,003	NYS OMH-\$38,823 Saratoga County-\$13,180
Rise Housing and Support Services, Inc.	\$1,481,506	NYS OMH-\$1,215,739 NYS OASAS-\$265,767
Unlimited Possibilities, Inc. d/b/a Unlimited Potential	\$ 716,389	NYS OMH-\$679,966 Saratoga County-\$36,423

and, be it further

**RESOLVED**, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

**RESOLVED**, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and, be it further

**RESOLVED**, that the form and content of such contracts shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** Funding for these contracts has been placed in the 2022 Tentative Budget.

11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 297 - 2021**

**Introduced by Supervisors O'Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood**

#### **AUTHORIZING A RENEWAL CONTRACT WITH SHELBY FARRELLY FOR CONTACT TRACING SERVICES**

**WHEREAS**, pursuant to Resolution 228-2020, the County entered into a contract with Shelby Farrelly dated December 2, 2020 for contact tracer services to rapidly interview positive COVID-19 patients; identify their close contacts; interview and alert those contacts to the risk of infection; instruct the contacts to quarantine or isolate, and monitor those in quarantine or isolation to ensure their compliance and to ascertain if they are showing any symptoms of COVID-19 and

**WHEREAS**, Shelby Farrelly has been a dependable contact tracer whose work has proven to be superior; and

**WHEREAS**, the contract with Shelby Farrelly will expire on December 1, 2021; and

**WHEREAS**, our Health and Social Services Committee and the Commissioner of Health have recommended that the County enter into a new agreement with Shelby Farrelly for contact tracing services for a term of one year, commencing on December 1, 2021, at the rate of \$25.00 per hour, with the total contract not to exceed the sum of \$52,000; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to execute a renewal agreement with Shelby Farrelly of Saratoga Springs, New York for contact tracing services for a term of one year, commencing on December 1, 2021, at the rate of \$25.00 per hour, with the total contract not to exceed the sum of \$52,000; and, be it further

**RESOLVED**, that the contract with Shelby Farrelly is dependent on funding from Health Research, Inc. and, should this funding become unavailable at any time, the contract will terminate; and, be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** None. Costs associated with this contract will be covered by a Health Research, Inc. grant.

11/16/21



# SARATOGA COUNTY BOARD OF SUPERVISORS

## RESOLUTION 298 - 2021

Introduced by Supervisors O'Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood

### AUTHORIZING 2022 SUBCONTRACTS FOR THE OFFICE FOR THE AGING PURSUANT TO THE 2021-2022 ANNUAL IMPLEMENTATION PLAN

**WHEREAS**, the Saratoga County Office for the Aging, provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

**WHEREAS**, the Federal Act requires the preparation of a Four-Year Service Plan, annual updates and funding applications for the provision of listed services; and

**WHEREAS**, the State Act requires the submission of an Annual Plan for the delivery of community services, which Plan also serves as the Federal annual update; and

**WHEREAS**, our Office for the Aging has proposed a 2022-2023 Annual Implementation Plan which includes appropriate annual funding applications; and

**WHEREAS**, the Office for the Aging will be submitting its proposed 2022-2023 Annual Implementation Plan for approval; and

**WHEREAS**, pursuant to Resolution 235-2019, this Board approved the 2020-2024 Service Plan for the Office for the Aging, as detailed in the document entitled "Four Year Plan for Older Americans Act 4/1/20 – 3/31/24"; now, therefore, be it

**RESOLVED**, that the Chair of the Board is hereby authorized to execute the following 2022 subcontracts, with the form and content thereof being subject to the approval of the County Attorney, namely:

PROVIDER	FUNDING	SERVICE	TERM	AMOUNT
A & H Services	IIIB and AAA	Transportation	1/1/22-12/31/22	\$ 450.00/day
5 Thompson View	Transportation	(City of Saratoga)	Contributions	\$ 750.00
Ballston Spa, NY 12020	& Community	Springs)	Match	\$ 0.00
	Services for	the Elderly	Reimbursement	\$112,500.00
	(CSE)			



A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA Transportation Transportation (6 Towns) & Community Service for the Elderly (CSE)		1/1/22-12/31/22 Contributions Match Reimbursement	\$ 450.00/day \$ 750.00 \$ 0.00 \$112,500.00
A&H Services 5 Thompson View Ballston Spa, NY 12020	WIN, AAA Transportation Transportation (5 Towns) & Community Services for the Elderly (CSE)		4/1/22-3/31/23 Contributions Match Reimbursement	\$ 250.00/day \$ 0.00 \$ 0.00 \$ 50,250.00
Town of Corinth 600 Palmer Ave. Corinth, NY 12822	Community Services for the Elderly (CSE)	Transportation	4/1/22-3/31/23 Contributions Match Reimbursement	\$ 30,100.00 \$ 100.00 \$ 7,500.00 \$ 22,500.00
City of Mechanicville 36 North Main Street Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Transportation	4/1/22-3/31/23 Contributions Match Reimbursement	\$ 6,600.00 \$ 1,000.00 \$ 1,400.00 \$ 4,200.00
Captain Community Human Services 543 Saratoga Road Glenville, NY 12302	Community Services for the Elderly (CSE)	Care Links Program	4/1/22-3/31/23 Contributions Match Reimbursement	\$ 40,000.00 \$ 0.00 \$ 10,000.00 \$ 30,000.00
Town of Clifton Park 1 Town Hall Plaza Clifton Park, NY 12065	Community Services for the Elderly (CSE)	Senior Center Recreation & Education	4/1/22-3/31/23 Contributions Match Reimbursement	\$ 13,334.00 \$ 0.00 \$ 3,334.00 \$ 10,000.00
O'Connell and Aronowitz 1 Court Street Saratoga Springs, NY 12866	IIIB	Legal Services	1/1/22-12/31/22 Contributions Match Reimbursement	\$ 34,334.00 \$ 1,000.00 \$ 3,334.00 \$ 30,000.00
Christine Kudlacik, RD 79 Loudon Road Saratoga Springs, NY 12866	Title IIC WIN	Dietician Services	1/1/22-12/31/22 4/1/22-3/31/23	\$ 52.00/hour \$ 52.00/hour
Greater Adirondack Home Aides 25 Willowbrook Rd, #4 Queensbury, NY 12804	IIIE & EISEP	In-Home Respite Care	1/1/22-12/31/22	\$25.00/hour

Wesley Senior Solutions 396 Loudon Road Saratoga Springs, NY 12866	IIIE & EISEP	In-Home Respite Care	1/1/22-12/31/22	\$25.00/hour
Mechanicville Area Community Services Center PO Box 30, 6 South Main St. Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Elder Care Services	4/1/22-3/31/23	\$ 56,000.00
			Contributions	\$ 0.00
			Match	\$ 14,000.00
			Reimbursement	\$ 42,000.00
Connect America, LLC 3 Bala Plaza West, Suite 200 Bala Cynwyd, PA 19004	EISEP	Personal Emergency Response Systems (PERS)	1/1/22-12/31/22	\$ 24,000.00
			Contributions	\$ 0.00
			Match	\$ 0.00
			Reimbursement	\$ 24,000.00

and, be it further

**RESOLVED**, that the form and content of such subcontracts shall be subject to the approval of the County Attorney; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funding is included in the 2022 Tentative Budget.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 299 - 2021**

**Introduced by Supervisors Tollisen, Grasso, Lant, Richardson, Schopf, Veitch and Wood**

#### **AUTHORIZING A SALARY REVISION IN THE PUBLIC DEFENDER'S OFFICE**

**WHEREAS**, attorney John DeLong was employed as an Assistant Public Defender from 2006-2016 in the Saratoga County Public Defender's Office, and thereafter took a position with the Office of Court Administration in Saratoga County Family Court as a Principal Court Attorney, clerking for Hon. Jennifer Jensen and Hon. Amy Knussman; and

**WHEREAS**, recently, Mr. DeLong returned to his previous position as Assistant Public Defender in the Saratoga County Public Defender's Office at an entry level Assistant Public Defender salary; and

**WHEREAS**, the Human Resources and Insurance Committee, the Director of Human Resources, and the Public Defender have recommended that John DeLong's current salary be adjusted to reflect and recognize the experience and excellence of his previous tenure as Assistant Public Defender and revise his salary to Assistant Public Defender, Step 4A in the 2021 Compensation Schedule - Management Matrix; now, therefore, be it

**RESOLVED**, that the salary of Assistant Public Defender John DeLong be revised to Assistant Public Defender, Step 4A in the 2021 Compensation Schedule - Management Matrix, such salary increase being retroactive to Mr. DeLong's date of rehire; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT**: No budget impact. Funds for this position are included in the 2021 budget.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 300 - 2021**

**Introduced by Supervisors Tollisen, Grasso, Lant, Richardson, Schopf, Veitch and Wood**

#### **AUTHORIZING AN AGREEMENT WITH BARTLETT, PONTIFF, STEWART AND RHODES, P.C. FOR LABOR RELATIONS SERVICES**

**WHEREAS**, the current agreement for labor relations services with Goldberg Segalla, LLP, expired on December 31, 2020; and

**WHEREAS**, the Department of Human Resources solicited proposals for the provision of professional legal services in comprehensive labor relations; and

**WHEREAS**, our Human Resources and Insurance Committee, the Director of Human Resources, the County Administrator, and the County Attorney have recommended that the proposal of Bartlett, Pontiff, Stewart and Rhodes, P.C. be accepted; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to execute an agreement with Bartlett, Pontiff, Stewart and Rhodes, P.C. of Glens Falls, NY, for professional legal services in comprehensive labor relations and representation for, and on behalf of, the County, for the term of two (2) years commencing on January 1, 2022 and continuing through December 31, 2023, at a rate not to exceed \$225 per hour for work performed by attorneys; \$140 per hour for work performed by paralegals; and, be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** None. Funds for these services are included in the 2022 Tentative Budget.

11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 301 - 2021**

**Introduced by Supervisors Veitch, Lant, Lucia, O'Connor, Richardson, Tollisen and Winney**

#### **SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED AMENDMENT AND EXTENSIONS OF THE EAST AND WEST FACILITIES AIRPORT LEASES WITH NORTH AMERICAN FLIGHT SERVICES, INC. THROUGH DECEMBER 31, 2061**

**WHEREAS**, pursuant to Resolution 246-07, the Saratoga County Board of Supervisors authorized a lease of an eastern portion of County owned facilities at the Saratoga County Airport to North American Flight Services, Inc. ("NAFS") as Fixed Based Operator for a term of twenty (20) years commencing on May 1, 2008 and terminating on April 30, 2028, which lease is known as the East Facility Lease; and

**WHEREAS**, pursuant to Resolution 16-08, the Saratoga County Board of Supervisors authorized a lease of a western portion of County owned facilities at the Saratoga County Airport to North American Flight Services, Inc. as Fixed Based Operator for a term of twenty (20) years commencing on January 1, 2008 and terminating on December 31, 2027, which lease is known as the West Facility Lease; and

**WHEREAS**, North American Flight Services has proposed the construction of a 22,500 square foot hanger for the storage of based and transient aircraft, rehabilitation of 29,000 square feet of apron, and expansion of 14,500 square feet of apron at the West Facility, in order to meet demand of NAFS clients; and

**WHEREAS**, North American Flight Services has proposed to privately fund the project including permitting, design and construction at an estimated the cost between \$6,000,000 and \$7,000,000 and once constructed, it is proposed that NAFS will maintain ownership of the hanger and pay any applicable taxes thereon; and

**WHEREAS**, North American Flight Services, Inc. has agreed to privately fund the permitting, design, and construction costs associated with the proposed upgrades provided that the County agrees to modify the terms of the NAFS's Leases, to continue the West Facilities Lease at the current leasehold rate and to modify the East Facility Lease to set a sliding payment structure; and

**WHEREAS**, North American Flight Services, Inc. has agreed to privately fund the permitting, design, and construction costs associated with the proposed upgrades provided that the County agrees to extend the term of NAFS's East and West Facilities Leases through December 31, 2061 in order that NAFS may have sufficient time as the Fixed Based Operator of the Saratoga County Airport in which to recoup its investment in the construction upgrades; and

**WHEREAS**, General Municipal Law §352(5) authorizes a county to lease county owned airport real property for the entire operation of such airport, or any part thereof, or for the rendering of various services, for a term not to exceed forty (40) years, provided the governing body of the county first holds a public hearing on the proposed lease; now, therefore, be it

**RESOLVED**, that this Board of Supervisors shall hold a Public Hearing on December 15, 2021 at 3:00 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York, on the proposed modification and extensions of the terms of the County of Saratoga's East and West Facilities Leases with North American Flight Services, Inc. through December 31, 2061; and, be it further

**RESOLVED**, that the Clerk of the Board shall publish a notice of this Public Hearing in the official County newspapers in the manner prescribed by law; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 302 - 2021**

**Introduced by Supervisors Veitch, Lant, Lucia, O'Connor, Richardson, Tollisen and Winney**

**DESIGNATING AXIS COMMUNICATIONS, EXACQVISION PROFESSIONAL AND LENEL S2 NETBOX AS THE STANDARD TO BE USED IN PURCHASE CONTRACTS INVOLVING SECURITY CAMERA, DOOR ACCESS CONTROL AND SOFTWARE FOR REPAIR, REPLACEMENT OR ADDITION TO THE COUNTY OF SARATOGA'S BUILDING FACILITIES SECURITY SYSTEMS FOR REASONS OF EFFICIENCY AND ECONOMY**

**WHEREAS**, County of Saratoga owns and operates multiple security cameras, door access and related software systems as part of maintaining security throughout its building facilities; and

**WHEREAS**, the County of Saratoga currently operates security cameras, door access and related software systems from several different manufacturers; and

**WHEREAS**, the security cameras, door access and related software systems have numerous parts which require periodic maintenance, repair, replacement, addition and upgrade and which also are operated with different software applications that can become obsolete over time; and

**WHEREAS**, the County of Saratoga has found that the Axis Communications, exacqVision Professional and Lenel S2 Netbox Systems are more reliable, network capable and web based than the equipment and software manufactured by other companies; and

**WHEREAS**, the County of Saratoga building maintenance and IT staff have become very familiar with the maintenance, repair, replacement, addition and upgrade of the Axis Communications, exacqVision Professional and Lenel S2 Netbox Systems; and

**WHEREAS**, there are significant efficiency and economic benefits to the County of Saratoga in reducing the number of technical issues necessary to service the various security, door access and related software systems used throughout the building facilities; and

**WHEREAS**, Eclipse Network Solutions is a certified integrator of Axis Communications, exacqVision Professional and Lenel S2 Netbox Systems and has provided excellent service with regard to the County of Saratoga's security cameras, door access and related software systems; and

**WHEREAS**, General Municipal Law §103(5) authorizes this Board by a three-fifths vote to declare that for reasons of efficiency and economy there is a need for standardization of purchase contracts for a particular type or kind of equipment, material or supplies that exceed \$20,000 in cost; now, therefore, be it

**RESOLVED**, that this Board of Supervisors hereby designates, for reasons of efficiency, and economy as stated herein, Eclipse Network Solutions, LLC, Axis Communications, Inc., Exacq Technologies, a division of Johnson Controls International, PLC, and LenelS2, a Carrier, Inc. Company as the standard to be used in purchase contracts involving the maintenance, repair, replacement, addition and upgrade of security cameras, door access and related software systems in Saratoga County building facilities; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.



11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 303 - 2021**

**Introduced by Supervisors Lant, Allen, Connolly, Lucia, Raymond, Schopf and Smith**

#### **AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCEPT A 2022 CRIMES AGAINST REVENUE PROGRAM GRANT**

**WHEREAS**, pursuant to Resolution 93-2021, this Board authorized the acceptance of a 2021 Crimes Against Revenue Program Grant from the State Division of Criminal Justice Services (“DCJS”) and the New York State Department of Taxation and Finance in the amount of \$118,900 to provide salary support to the District Attorney’s Office for the investigation and prosecution of crimes related to the nonpayment of taxes and the commission of Medicaid, welfare, unemployment and Workers’ Compensation fraud; and

**WHEREAS**, the State DCJS has made additional aid available in the amount of \$118,900 under the Crimes Against Revenue Program to provide continued salary support and travel reimbursement to the District Attorney’s Office for the investigation and prosecution of crimes related to the nonpayment of taxes and the commission of Medicaid, welfare, unemployment and Workers’ Compensation fraud for the grant period January 1, 2022 through December 31, 2022; now, therefore, be it

**RESOLVED**, that the Chair of the Board is hereby authorized to execute all necessary documents with the New York State Division of Criminal Justice Services for the acceptance of a Crimes Against Revenue Program grant in the amount of \$118,900 for the grant period January 1, 2022 through December 31, 2022; and, be it further

**RESOLVED**, that the form and content of such documents are subject to the approval of the County Attorney; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None. 100% State Aid.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 304 - 2021**

**Introduced by Supervisors Tollisen, Barrett, Kinowski, Lawler, Richardson, Wright, Veitch and Zlotnick**

#### **ADOPTING AN OFFICIAL BIKE ROUTE MAP FOR SARATOGA COUNTY**

**WHEAREAS**, many residents of Saratoga County enjoy taking advantage of the open spaces throughout our county for outdoor recreation activities such as hiking, boating, walking and bicycling; and

**WHEREAS**, through an effort to establish safe and enjoyable roads for bike riders, representatives from the cycling clubs from across the county in collaboration with representatives from the City of Saratoga Springs and Saratoga County have created a proposed County Bike Route Map; and

**WHEREAS**, copies of the proposed "Saratoga County Bike Route Map" were provided to each member of this Board; and

**WHEREAS**, our Trails and Open Space Committee and the Director of Planning have recommended that the Saratoga County Bike Route Map be adopted by this Board; now, therefore, be it

**RESOLVED**, that this Board of Supervisors approves and adopts an official "Saratoga County Bike Route Map" for the County of Saratoga; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 305 - 2021**

**Introduced by Supervisors Veitch, Connolly, Gaston, Grasso, Raymond, Schopf and Tollisen**

#### **AMENDING THE POLICIES AND PROCEDURES MANUAL TO REPLACE THE PRESS RELEASES POLICY WITH A PUBLIC RELATIONS POLICY**

**WHEREAS**, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

**WHEREAS**, the annual review of the Manual, mandated by Section 104-b of the General Municipal Law, has disclosed the appropriateness of revisions proposed by the Board's Government Review and Efficiency Committee to the County's Press Release policy; and

**WHEREAS**, a copy of the Government Review and Efficiency Committee's proposed Public Relations policy was provided to each member of this Board; and

**WHEREAS**, the Government Review and Efficiency Committee and the Law and Finance Committee have recommended that the Press Release policy be amended as proposed; and

**WHEREAS**, implementation of any legislative revisions to the Manual requires the approval of this Board; now, therefore, be it

**RESOLVED**, that the following section of the Saratoga County Policies and Procedures Manual is amended to rename the Press Releases policy to a Public Relations policy, as more particularly described in the Government Review and Efficiency proposal:

<u>CHAP/SECTION</u>	<u>ORIGINAL TITLE</u>	<u>NEW TITLE</u>	<u>ORIGINALLY ADOPTED</u>
1 G	Press Releases	Public Relations Policy	May, 1980

and, it is further

**RESOLVED**, that the Human Resources Department shall distribute copies of this Public Relations policy to all County departments and agencies; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 306 - 2021**

**Introduced by Supervisors Veitch, Connolly, Gaston, Grasso, Raymond, Schopf and Tollisen**

#### **AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER THE TRAVEL AND DISCRETIONARY FUNDS POLICY**

**WHEREAS**, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

**WHEREAS**, the annual review of the Manual, mandated by Section 104-b of the General Municipal Law, has disclosed the appropriateness of revisions proposed by the Board's Government Review and Efficiency Committee to the County's Travel and Discretionary Funds policy; and

**WHEREAS**, a copy of the Government Review and Efficiency Committee's proposed Travel and Discretionary policy was provided to each member of this Board; and

**WHEREAS**, the Government Review and Efficiency Committee and the Law and Finance Committee have recommended that the Travel and Discretionary Funds policy be amended as proposed; now, therefore, be it

**RESOLVED**, that the following section of the Saratoga County Policies and Procedures Manual is amended to revise the Travel and Discretionary Funds policy, as more particularly described in the Government Review and Efficiency proposal:

<u>CHAP/SECTION</u>	<u>TITLE</u>	<u>LAST AMENDED</u>	<u>RESOL.</u>
4 V	Travel & Discretionary Funds Policy	May, 2015	90-2015

and, it is further

**RESOLVED**, that the Human Resources Department shall distribute copies of this amendment to all County departments and agencies; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 307 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

#### **ESTABLISHING 2022 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1**

**WHEREAS**, pursuant to County Law §266, the Commissioners of Saratoga County Sewer District No. 1 adopted a scale of charges for the Sewer District's 2022 services; and

**WHEREAS**, this scale was duly published in the official newspapers of the County and on the County of Saratoga's official website and was duly filed with our Clerk of the Board; and

**WHEREAS**, after due consideration, and upon the District's recommendation, this Board finds that it is in the public interest to adopt that scale of charges for collection, conveyance, treatment and disposal of sewage; now, therefore, be it

**RESOLVED**, that the following 2022 scale of charges for the Sewer District, be, and the same hereby is, confirmed and established:

#### **2022 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1**

##### **SECTION 1 - SEWER CHARGES IMPOSED**

Pursuant to County Law §266(1)(a), Saratoga County Sewer District No. 1 ("District") hereby imposes sewer charges for 2022 upon all premises and real property, within or without District boundaries, connected to, the District's sewer system.

##### **SECTION 2 - ESTABLISHMENT AND CONFIRMATION OF SEWER CHARGES**

Subject to confirmation by the County Board of Supervisors, this scale of charges may, from time to time, be amended by the District's Commissioners.

##### **SECTION 3 - CRITERIA FOR ESTABLISHING SEWER USER CHARGES**

The scale of sewer user charges shall use the following criteria:

(a) A user is defined as any piece of land upon which a building or buildings stand and is connected to an interceptor, trunk or collector sewer served by the District.

(b) The annual cost of debt service, administration, operation and maintenance for the District's treatment facilities will be generally allocated to all users.

(c) The annual cost of debt service and operation and maintenance associated with the interceptor sewer, will be generally allocated to all users connected to and/or discharging into the system.

(d) The annual cost of debt service and operation and maintenance associated with each major trunk sewer system will be generally allocated to all users connected to and/or discharging into the system.

(e) A connection unit is defined as a single-family dwelling unit. Units include, but are not limited to, a single family house, each apartment unit (e.g. an apartment building with six apartments is six units), each half of a duplex, a cottage, a camp, a mobile home, and each unit of a condominium or townhouse. A "unit" as used for billing purposes will be 200 gallons per day of sewer discharge, or any portion thereof. No user will be rated at less than one unit. Users will be rated in terms of whole connection units. Each tenant with sanitary facilities within a commercial complex will be defined as an individual user.

(f) For all users, including single-family dwelling units, equivalent connection units (E.C.U.) will be determined based on the following schedule which accommodates peak demand and potential flow needs:

#### USER CHARGES:

##### Single parcel:

- A. Vacant - no charge unless a lateral was requested and installed. If lateral is installed, a collector fee shall be charged for each lateral.
- B. Occupied - Residential
  - (1) Single Family Residence
    - a. 1 user, 1 collector as applicable.
  - (2) Multiple Family Residence – Each separate dwelling unit in a two family, three family or multiple dwelling, which is not an apartment
    - a. 1 user per dwelling unit
    - b. 1 collector per dwelling unit as applicable
  - (3) Apartments
    - a. Each dwelling unit is assigned 1 user and 1 collector as applicable
    - b. Subsidized senior housing - For complexes receiving Federal, State or municipal rent subsidies for dedicated senior housing, each 2 dwelling units will be assigned 1 user and 1 collector as applicable
    - c. Proof of entitlement to the designation as senior subsidized housing will need to be provided by the user and will be subject to approval of the Sewer Commission; confirmation of continuance of the subsidy will need to be provided to the Sewer District by September 1<sup>st</sup> of each year.

- (4) Trailer Parks
  - a. 1 user for each approved trailer site
- (5) Condominiums
  - a. Each unit is assigned 1 user and 1 collector as applicable
  - b. Charges will commence upon issuance of a Certificate of Occupancy by the local municipality for those units that the New York State Department of Law has authorized to be offered for sale. Common area facilities will be assessed to the owner of record as determined under provisions of Commercial Users.

C. Occupied - Commercial

- (1) 1 Collector for each user

COMMERCIAL USERS

A.	Restroom is defined as 1 toilet, sink and/or urinal to be adjusted proportionately for additional facilities	
B.	Commercial, non-food User - 400 GPD/restroom, or 0.1 GPD/sq. ft., whichever is greater. Collector - 1 collector per each user	
C.	Other commercial, food/gas, etc. (e.g., convenient store) User - 2 per restroom, or 0.1 GPD/sq. ft., whichever is greater.	
D.	<u>Misc.</u>	<u>GPD</u>
	Beauty/Barber shop (per chair) plus 2 units for sanitary facilities	100
	Bowling alley (per lane, no food) plus restaurant facility (see below)	75
	Camps, day (per person)	15 - 20
	resort	65 - 75
	Country club (per member)	25
	Hotels/Motels (per room) no kitchen	120
	(per room) with kitchen	150
	plus dining facilities (see below)	
	Day worker (per shift)	15 - 35
	Dental office Apply A (SEE ABOVE)	-
	Hospital (per bed)	250 - 350
	Institutions other than hospitals (per bed)	125
	Bed and Breakfast - 2 units per bathroom	400
	Schools	
	Day (per student)/day care(per adult and child)	10
	cafeteria, add	10
	showers, add	5
	Boarding (per student)	100
	Service station (per restroom)	400
	Self-service laundry (per machine)	400
	Shopping center	.05/sq. ft

(plus restaurant, see below)	
1 collector per each user	
Swimming pool/beach with bathhouse (per person)	10
Theatre indoor (per seat)	3
drive-in (per car space)	5
Public assembly (per person)	3 - 10
Car wash (per bay)	400
Campground (per site) w/facilities	100
Seasonal Use (6 months or less), per site	50
Food Service:	
Ordinary restaurant ** (per seat)	35
24-hour restaurant (per seat)	50
restaurant on freeway (per seat)	70
tavern (little food service) (per seat)	20
curb service (per car space)	50
catering/banquet facilities - per seat	20
carryout food service (minimum of 3 users)	
**This assumes a minimum of 7 GPD/per person and turnover of 5x/day/seat	
Office building	.1/sq. ft.
or 2 units per restroom (whichever is more)	
Warehouse - storage floor space only	.02/sq. ft.

For all commercial users: where actual sewer flow is measured, that flow (one year's record data) shall be used for determining an E.C.U. count with adjustments for discharge strength and content. The data is to provide cumulative and daily peak flow volumes; the methodology is subject to approval of the Executive Director.

Users generating higher annual sewer flows than above schedule, the following rate table applies:

<u>Units</u>	<u>Consumption (gallons)</u>	<u>Connection</u>
	Up to 112,500	1
	112,501 - 187,500	2
	187,501 - 262,500	3
	262,501 - 337,500	4
	337,501 - 412,500	5

For each additional 75,000 gallons or any part thereof, the number of connection units shall be increased by one.

(g) When there is a substantial increase in sewer flows during the current year, the District may adjust the number of connection units charged and bill the user directly for that additional sum pursuant to Section 8.

(h) Saratoga Spa State Park will be charged based on their 2021 measured waste expressed in E.C.U.'s discharged to District facilities.



(i) Wastewater from wet processing and other operations is subject to the restrictions, prohibitions and surcharges outlined in the District's rules and regulations covering the discharge of sewage, industrial waste and other waste into the Saratoga County sewer system and all sewers tributary thereto.

(j) A user discharging B.O.D. or T.S.S. to the District facilities exceeding the amount allowed in the District's rules and regulations will be charged \$700 per dry ton for that excess per conditions of their discharge permit.

(k) All costs of the District's pretreatment and spill response program including, but not limited to, laboratory testing, labor, equipment, materials, consultants and sub-consultants, contractors and subcontractors, and fines, shall be reimbursed by the individual or user.

(l) Outside non-residential users will be charged two and one-half times the rate established for the trunk system servicing that user, residential housing will be one and one-half times that rate.

(m) Users of collection sewers turned over to the District will be charged for that portion of the District facilities utilized and at the same rate as the other users of the particular system.

#### SECTION 4 - SCALE OF CHARGES

The following is the 2022 scale of charges for the trunking and treatment of sewage.

(a) The cost of the treatment facilities and interceptor sewer lines is allocated among the 23 trunk systems. The units for those trunks and the portion of the 2022 user charges based on those units are as follows:

#### **2022 SEWER CHARGES**

	<u>UNITS</u>	<u>CHARGE</u>	<u>REVENUE (thousands)</u>
Ballston Spa - Village	3,290	\$ 242.50	\$ 797,825.00
Ballston - Town	1,772	\$ 242.50	\$ 429,710.00
Clifton Park	15,682	\$ 260.50	\$ 4,085,161.00
Country Knolls - Clifton Park	1,143	\$ 252.50	\$ 288,607.50
Country Knolls North - Malta	1,981	\$ 242.50	\$ 480,392.50
Halfmoon	10,114	\$ 276.50	\$ 2,796,521.00
Mechanicville	3,140	\$ 239.50	\$ 752,030.00
Pruyn Hill - Halfmoon	643	\$ 249.50	\$ 160,428.50
Riverside - Stillwater	1,169	\$ 316.50	\$ 369,988.50
Round Lake - Village	412	\$ 287.50	\$ 118,450.00
Saratoga State Park	117	\$ 263.50	\$ 30,829.50
Saratoga Springs	13,602	\$ 246.50	\$ 3,352,893.00
Saratoga Lake - Saratoga, Stillwater	1,121	\$ 345.50	\$ 387,305.50
Wilton	5,110	\$ 274.50	\$ 1,402,695.00

Greenfield	550	\$	276.50	\$	152,075.00
Milton - Town	2,423	\$	242.50	\$	587,577.50
Malta	6,048	\$	286.50	\$	1,732,752.00
Cascade Service - Halfmoon	1,946	\$	239.50	\$	466,067.00
NYSERDA Service - Malta	84	\$	260.50	\$	21,882.00
Hemstreet Park - Outside, residential	236	\$	338.00	\$	79,768.00
Saratoga County Water Authority	30	\$	274.50	\$	8,235.00
Cold Springs Road - Stillwater	16,100	\$	249.50	\$	4,016,950.00
<b>TOTAL</b>	<b>86,713</b>			<b>\$</b>	<b>22,518,143.50</b>

(b) The total user money needed in 2022 for debt service, maintenance and operation is \$22,518,143.50.

(c) The property owners served by the Sewer District will pay the established rate per connection unit listed above.

(d) Property owners within the other trunks will pay the following connection charges based on E.C.U.'s:

Saratoga Spa State Park	\$ 30,829.50
Saratoga County Water Authority	\$ 8,235.00
City of Saratoga Springs, including Geyser	
Crest, Crescent Avenue, Geyser Road, Floral Estates	
Saratoga Lake (within city limits)	\$3,352,893.00

(e) Outside non-residential users will pay two and one-half times the established rate.

(f) Outside residential housing units will pay one and one-half times the established rate.

**SECTION 5 - COLLECTOR SEWER SYSTEM**

Collector sewer rates are generally based on the overall construction costs of the collector system together with debt service or operation and maintenance costs of the collector system. The number of collector units charged per E.C.U. is defined under the "USER RATES"

The District's collector sewer charges, exclusive of any trunk and treatment charges are as follows:

**SUMMARY OF COLLECTOR SEWER RATES**

**Does Not Include Trunk and Treatment Charge**

<u>Charge</u>	<u>Description</u>	<u>Total</u>
	Ballston	\$ 50.00
	Clifton Park systems served by Clifton Park/Halfmoon Trunk	\$ 50.00

Country Knolls system - Clifton Park	\$ 50.00
Pruyn Hill system	\$ 50.00
Halfmoon systems served by Clifton Park/Halfmoon trunk	\$ 50.00
Country Knolls North – Malta	\$ 50.00
Saratoga Springs (includes Kirby Road, Loughberry Lake, Crescent Avenue, Saratoga Lake portion of collection system, Floral Estates)	\$60,050.00
Sherwood Forest - Clifton Park	\$ 50.00
Riverside system – Stillwater	\$ 50.00
Saratoga Lake (towns)	\$ 50.00
Wilton	\$ 50.00
Greenfield	\$ 50.00

## **SECTION 6 - PAYMENT OF SEWER USER CHARGES**

All sewer charges, excepting those for Saratoga Springs, Saratoga Spa State Park, Town of Schaghticoke, Saratoga County Water Authority, NYSERDA and GLOBALFOUNDRIES shall be collected pursuant to Real Property Tax Law Article 11. The assessor of each municipality utilizing the town and county tax bills for the collection of taxes shall properly code the assessment roll as to the number of connection units for each particular property and for those properties utilizing the collector system. The assessor shall use the District's formula to determine the units for multiple dwellings and commercial users of the trunk and collector systems.

The City of Saratoga Springs, which includes the Geyser Crest, Geyser Road and a portion of the Saratoga Lake trunk sewer systems; as well as the Kirby Road, Loughberry Lake, Crescent Avenue and a portion of the Saratoga Lake collector systems shall each be considered as a single-bulk user and shall be so billed by the District. The city's collecting officer shall determine the appropriate method of assessing and collecting its sewer user charge. This single-bulk user charge may be passed on to city residents as a city sewer rent and enforced pursuant to General Municipal Law §452.

City payments shall be due quarterly by March 31, June 30, September 30 and December 31, 2022. A late payment charge of one percent (1%) per month shall be added for each month or portion thereof until paid.

The District shall bill Saratoga Spa State Park their 2021 user charges payable no later than May 1, 2022.

The Town of Schaghticoke shall be billed by the District for service to the Hemstreet Park area of the Town on a semi-annual basis in accordance with the terms of the District's Inter-municipal Agreement with the Town.

GLOBALFOUNDRIES and Saratoga County Water Authority will be billed on a monthly basis based on flows discharged the preceding month per terms of their Industrial Discharge Permits.

Payments by single-bulk users shall be made to the County Treasurer who shall reject any untimely or insufficient payment. The postmark date of a payment shall be evidence of payment.

#### **SECTION 7 - PENALTIES FOR LATE PAYMENTS**

Sewer charges shall be subject to the same penalties and interest applicable to County taxes generally.

#### **SECTION 8 - PAYMENT OF SEWER CHARGES NOT ON TOWN/COUNTY TAX ROLLS**

The District shall bill directly those users of the collector sewer system and the trunk sewer system not appearing on the town and county tax rolls. Payments shall be made to the District and forwarded to the County Treasurer. Partial payments will not be accepted and will be returned.

The District shall also bill directly those users that have had an increase in connection units during the year.

The County Treasurer shall prepare and transmit to the Board of Supervisors, on or before December 1, a list of District residents or property owners within the District who are in arrears in the payment of such trunk or collector charges for a period of 30 days or more. The list shall contain a brief description of the properties for which the services were provided, the names of the persons or corporations liable to pay for same and the amount chargeable to each including penalties and interest computed to December 31.

The Board of Supervisors shall levy such sums against the properties liable and shall state the amount thereof in a separate column in the annual tax rolls of the various municipalities under the name of "county sewer charges". Such amounts, when collected by the several municipal collectors or receivers of taxes, shall be paid over to the County Treasurer. All of the provisions of the tax laws of the State of New York covering the enforcement and collection of unpaid taxes or assessments for special improvements not inconsistent herewith shall apply to the collection of such unpaid charges. Such amounts, when received by the County Treasurer, shall be credited to the County Sewer District fund for the District's exclusive use.

BUDGET IMPACT STATEMENT: No budget impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 308 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

#### **AUTHORIZING THE SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT APPLICATION FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT IMPROVEMENTS**

**WHEREAS**, the Board of Supervisors of Saratoga County duly caused to be prepared a Basis of Design (BOD) report detailing improvements to be made to the County wastewater treatment plant; and

**WHEREAS**, the proposed improvements to such wastewater treatment plant includes two additional aeration tanks for biological treatment, tank modifications for proper ammonia removal, improvements to process air systems, and new chemical feed system to bring the facility into compliance with its State Pollution Discharge Elimination System (SPDES) permit and Order on Consent; and

**WHEREAS**, the BOD report shows the estimated costs of these improvements to be \$33,100,000; and

**WHEREAS**, the Board of Supervisors desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act program; now, therefore, be it

**RESOLVED**, that the Board of Supervisors authorizes the submission of a New York State Water Infrastructure Improvement Act grant application; and, be it further

**RESOLVED**, that the Chair of the Board is hereby authorized to submit an application on behalf of the County for grant funding under the New York State Water Infrastructure Improvement Act Program, and the County Treasurer is authorized to execute any agreements, instruments or other documents in connection with the County's acceptance of any such grants and/or the funding thereof; and, be it further

**RESOLVED**, that such agreements and documents shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that the Board acknowledges that any grant award funding through the New York State Water Infrastructure Improvement Act Program may be subject to a required local match with respect to financing or grants awarded to the County for the Project through the use of cash and/or in-kind services; and

**RESOLVED**, that this resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



11/16/21

## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 309 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

#### **AUTHORIZING THE SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT APPLICATION FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S CONSTRUCTION OF A BIOSOLIDS DIGESTER FACILITY**

**WHEREAS**, pursuant to proceedings had and taken in accordance with the provisions of Article 5-A of the County Law and more particularly Resolution 237-2021 of this Board of Supervisors, an increase and improvement of facilities of Saratoga County Sewer District No. 1 consisting of construction of a Biosolids Digester Facility by Saratoga County Sewer District No. 1 (the "Project") has been approved at a total estimated maximum cost of \$51,900,000 to the County of Saratoga and the District; and

**WHEREAS**, the Board of Supervisors desires to pursue grant funding for the Project under the New York State Water Infrastructure Improvement Act program; now, therefore, be it

**RESOLVED**, that the Board of Supervisors authorizes the submission of a New York State Water Infrastructure Improvement Act grant application; and, be it further

**RESOLVED**, that the Chair of the Board is hereby authorized to submit an application on behalf of the County for grant funding under the New York State Water Infrastructure Improvement Act Program, and the County Treasurer is authorized to execute any agreements, instruments or other documents in connection with the County's acceptance of any such grants and/or the funding thereof; and, be it further

**RESOLVED**, that such agreements and documents shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that the Board acknowledges that any grant award funding through the New York State Water Infrastructure Improvement Act Program may be subject to a required local match with respect to financing or grants awarded to the County for the Project through the use of cash and/or in-kind services; and

**RESOLVED**, that this resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT**: No budget impact.

11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 310 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

### **ADOPTING 2022 SARATOGA COUNTY BUDGET**

**BE IT RESOLVED**, that the tentative 2022 Saratoga County Budget, submitted by the Budget Officer on October 15, 2021, with amendments, if any, be, and the same hereby is, adopted; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.



11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 311 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

#### **APPROPRIATING AMOUNTS FINALLY SET FORTH IN 2022 SARATOGA COUNTY BUDGET**

**WHEREAS**, Resolution 310-2021 adopts, with certain amendments, the revised tentative 2022 Budget previously submitted by the Budget Officer; now, therefore, be it

**RESOLVED**, that the several amounts specified in the tentative 2022 Saratoga County Budget in the column entitled "Law and Finance Recommendations", with amendments, if any, be inserted by the Clerk of this Board in the column entitled "Adopted", and that the total amounts as listed under each department heading be carried into the column entitled "Total"; and, be it further

**RESOLVED**, that, effective January 1, 2022, these total amounts are appropriated for the objects and purposes specified in the now-adopted 2022 Budget for the County of Saratoga; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.

11/16/21



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION 312 - 2021**

**Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood**

#### **SETTING NOVEMBER 30, 2021 FOR PUBLIC HEARING ON REVISED TENTATIVE 2022 SARATOGA COUNTY BUDGET**

**WHEREAS**, the Budget Officer timely submitted the tentative 2022 Budget on October 15, 2021 to this Board; and

**WHEREAS**, pursuant to Local Law 1-50, our Law and Finance Committee has reviewed and revised the tentative Budget; and

**WHEREAS**, on November 10, 2021 the entire Board reviewed and made revisions to the tentative Budget; and

**WHEREAS**, County Law Section 359 requires the conduct of a public hearing on the revised tentative budget before its adoption; now, therefore, be it

**RESOLVED**, that this Board of Supervisors shall hold a public hearing on the revised tentative 2022 Saratoga County Budget on November 30, 2021, at 4:45 P.M. at the Saratoga County Board of Supervisors Chambers, 40 McMaster Street, Ballston Spa, New York 12020; and, be it further

**RESOLVED**, that the Clerk of this Board give the required notice of this hearing by publication in The Saratogian and The Daily Gazette, The Post Star and Saratoga Today; and, be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.