

Law and Finance Committee Minutes
December 8, 2021 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Joe Grasso, Kevin Tollisen, Matthew Veitch, Sandra Winney, Tom Wood; Chairman of the Board Todd Kusnierz; Supervisors Eric Connolly, Tara Gaston, John Lant, Dick Lucia, Darren O'Connor, Bill Peck, Mo Wright; Steve Bulger, Ridge Harris, Matt Rose, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Michael Zurlo, Rick Castle, Richard Emery, Sheriff; Chad Cooke, Public Works; Stephanie Hodgson, Treasurer; Scot Chamberlain, Adam Kinowski, Stephanie Monaco, HR; Michael Prezioso, Mental Health; Anna Stanko, Real Property; Dan Kuhles, Public Health; Dan Rourke, Sewer District; Jason Kemper, Planning; Charles Foehser, Shauna Sutton, County Clerk; John Warnt, Purchasing; Chris Schall, Auditor; Bill Fruci, Roger Schiera, Elections; Ed Tremblay, Carl Zeilman, Emergency Services; Frank McClement, Veterans; Tina Potter, Social Services; Rebecca Robarge; Youth Bureau; Donna Miter, CSEA; Pam Wright.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mr. Veitch, the minutes of the November 10, 2021 meeting were approved unanimously.

On a motion made by Mr. Tollisen, seconded by Mr. Veitch, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Authorizing a renewal agreement with Captain Community Human Services Inc. for In-Home respite care services.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said this renewal agreement will be for a total of three years, with each calendar year not to exceed the sum of \$35,000. The agreement will allow Captain Community Human Services to provide respite services to infants and toddlers with developmental delays and disabilities.

- Authorizing a renewal agreement with James McGuinness & Assoc. Inc.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said this agreement will allow James McGuinness & Associates to continue providing maintenance and support of a Federal and State Medicaid compliance reporting system.

- Approving the Saratoga County Child and Family Services Annual Plan update for 2021 – 2022.
BUDGET IMPACT: None.

Mr. Bulger said local departments of Social Services and County Youth Bureaus are required to develop and submit multiyear plans for the provision of services and the allocation of resources. This resolution will allow the Chairman of the Board to sign and approve the annual plan update for the Saratoga County Children and Family Services Plan.

- Authorizing the acceptance of additional funds from New York State Office of Children and Family Services for the Safe Harbour NY Program, authorizing a renewal agreement with Saratoga Center for the Family, and amending the 2022 County Tentative budget in relation thereto.

BUDGET IMPACT: None. 100% State Aid

Mr. Bulger said Saratoga County has been provided with an unanticipated allocation of \$43,350 for the development and implementation of the Safe Harbour programming which provides critical services to meet the needs of youth who are identified as victims of trafficking and/or exploitation.

On a motion made by Mr. Tollisen, seconded by Mr. Veitch, the following resolution was approved unanimously.

LEGISLATIVE & RESEARCH

- Approving the 2021 Saratoga County Legislative Program update.

BUDGET IMPACT: None.

Mr. Bulger said outlined in this program are legislative items the Board of Supervisors has identified as priorities for the upcoming legislative sessions.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolution was approved unanimously.

BUILDINGS & GROUNDS

- Authorizing an agreement with American Commercial Cleaning Company, LLC for cleaning services at the County's Mental Health and Addiction Services Department.

BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said American Commercial Cleaning Company was determined to be the best available service provider of three total bids received by the County. Terms for this agreement include a one-year agreement in the amount of \$1,900 per month with three 1-year renewal options.

On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing a renewal agreement with NMS Labs for the period from January 1, 2022 to December 31, 2022 for postmortem toxicological services.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said the terms for this agreement will be similar to the previous year's agreement and will include a not to exceed amount of \$75,000.

- Authorizing a five-year agreement with AXON Enterprise Inc. for body worn and in-car cameras, taser, and evidence.com equipment, and web hosted software.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said as a result of Executive Order 203, the Board of Supervisors adopted a plan in March of this year recommending the Sheriff institute a body worn and in-car camera program. With this agreement, AXON will provide necessary equipment and software to address this recommendation. This agreement will also consolidate existing AXON contracts for taser, drone equipment, and software. The total cost of this agreement over five years is estimated to be \$3,075,541.23.

- Authorizing a three-year agreement with LEFTA Systems for access to their hosted SHIELD Internal Affairs and Training software platform.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said this software will be utilized by the Sheriff's Professional Standards Office and will replace the current function of filing paper records for internal affairs and training. This was also a recommendation resulting from Executive Order 203.

- Authorizing acceptance of a New York State Supervision and Treatment Services for Juveniles Program (STSJP) Grant and authorizing provider contracts through December 31, 2022.
BUDGET IMPACT: None. 100% State Aid.

Mr. Bulger said this grant provided by the NYS Office of Children and Family Services will be an amount up to \$59,992 and aims to reduce juvenile detention usage, while encouraging alternatives to detention and placement.

- Authorizing a major contract with CBM Fabrications.
BUDGET IMPACT: None. Funds for this agreement are available in the 2021 budget.

Mr. Bulger said OES currently has a minor contract in place with the vendor. The total anticipated cost of this project is \$16,019.

On a motion made by Mr. Wood, seconded by Mr. Grasso, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing a 5-year agreement with Catalog & Commerce for a digital and automated system to handle the processing of Civil Service job applications.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

Mr. Bulger said this software is capable of tracking candidates, positions, and employees. The software is also compliant with New York State's Civil Service laws and the County's Civil Service rules. The total cost of this contract will be \$32,500 spread out over five years.

- Authorizing an agreement with Goldberg Segalla LLP to complete professional legal services in comprehensive labor relations currently in progress.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative budget.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolution was approved unanimously.

TRAILS & OPEN SPACE

- Authorizing the Chairman of the Board of Supervisors to sign a memorandum of agreement between Saratoga County, Open Space Institute, and Saratoga PLAN for the Community Forest Project.
BUDGET IMPACT: None.

Mr. Bulger said this Community Forest Project is in the Towns of Greenfield and Wilton. The grant award from the US Fish & Wildlife Service totals \$391,000. These funds will act as a pass through to go towards the purchase of property. All other costs of the project are being provided by project partners. The total project cost is estimated at \$782,000.

On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Approving the issuance of certain obligations by the Michigan Finance Authority to finance certain projects located in Saratoga County for Saint Peter's Health Partners and affiliates as required by section 147(f) of the internal revenue code of 1986.
BUDGET IMPACT: None.

Mr. Bulger said this resolution is at the request of the Saratoga County Capital Resource Corporation. CRC is assisting Trinity Health Corporation and their local affiliate St. Peter's Health to secure a large, multi-state bond issuance. The local part of this project is scheduled improvements to the Schuyler Ridge facility in Clifton Park. This Resolution does not obligate the County in any way but will assist Trinity Health in financing the proposed improvements.

- Designating the Saratoga County Chamber of Commerce as the County’s Tourism Promotion Agency (TPA) and authorizing the Saratoga County Chamber of Commerce to apply for an “I Love NY” Grant for 2022.

BUDGET IMPACT: None. Funds are allocated in the 2022 Tentative budget.

- Authorizing the issuance of a third quarter 2021 payment to the Saratoga County Prosperity Partnership, Inc. For economic development services.

BUDGET IMPACT: None. Funds are allocated in the 2021 budget.

Mr. Bulger said this third quarter payment will be in the amount of \$112,500 as set by Tax Law 1202-g(9).

On a motion made by Mr. Tollisen, seconded by Mr. Grasso, the following resolutions were approved unanimously.

PUBLIC WORKS

- Authorizing the implementation, and funding in the first instance 100% of the Federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation Federal-aid project, and appropriating funds for the Design, ROW incidentals and Acquisition work for the replacement of the Lasher Road Bridge over the Mourning Kill, Town of Ballston in the amount of \$139,419.

BUDGET IMPACT: The County’s 5% share totaling \$1,271 will require an appropriation from fund balance.

- Authorizing a Consultant Agreement with Greenman Pedersen, Inc. for the Design and ROW incidental services related to the replacement of the Lasher Road Bridge over the Mourning Kill, Town of Ballston, in the amount of \$137,120.

BUDGET IMPACT: None.

On a motion made by Mr. Schopf, seconded by Mr. Barrett, the following item was differed to Legislative & Research. The motion passed. Mr. Veitch was opposed.

RACING & GAMING

- Opposing Proposed Amendments to Tax Law to End Racing Subsidies.

BUDGET IMPACT: None.

Mr. Bulger said opposition to these proposed changes for VLT revenue distribution is included in the Legislative & Research Committee priorities for next year. Mr. Veitch said he would prefer a resolution from the board.

On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the following resolutions were approved unanimously.

VETERANS' AFFAIRS

- Amending Resolution 107-2021 to authorize the transfer of un-allocated 2021 Veterans Grant funding into the Saratoga County Veterans Trust and Agency Fund.

BUDGET IMPACT: None. This resolution will authorize an appropriation of unspent Veteran's Program funds at the close of fiscal year to the Saratoga County Veteran's Trust and Agency Fund.

Mr. Bulger said this grant program was established in 2021 where a total of \$50,000 was set aside for municipalities to use for projects that would have a positive effect on the county's veteran population. Any unused funds from this \$50,000 would be transferred into the Veterans Trust fund to ensure the funds are used to assist veterans.

On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an amendment to the agreement with DiRAD Technologies, Inc. for inbound and outbound call services to assist Public Health Services with COVID-19 vaccine distribution.

BUDGET IMPACT: None. Costs associated with this contract will be covered by a Health Research, Inc. grant.

Mr. Bulger said the current agreement with DiRAD Technologies is set to expire at the end of the year. This renewal agreement will be for the same terms as the previous agreement.

- Authorizing an agreement with The Nurse Connection Staffing Inc. for temporary RN's and LPN's for continued administration and distribution of COVID-19 vaccinations.

BUDGET IMPACT: None. Costs associated with this contract will be covered by a Health Research, Inc. grant.

Mr. Bulger said this agreement will be in an amount not to exceed \$75,000. Public Health Services will be holding more COVID-19 vaccine booster clinics in the coming weeks and months.

- Authorizing acceptance of a grant from the New York State Board of Elections for Technology Innovation and Election Resources (TIER).

BUDGET IMPACT: None. 100% State Aid

Mr. Bulger said the total amount of this grant award will be for \$260,371 and can be used for such things as technology upgrades and infrastructure to protect the security of the county elections software.

- Authorizing the acceptance of a grant from the New York State Board of Elections for Early Voting Expansion.

BUDGET IMPACT: None. 100% State Aid.

Mr. Bulger said \$28,929.86 was awarded from the NYS Board of Elections for the reimbursement of eligible expenses related to early voting expansion.

- Authorizing a renewal agreement with NTS Data Services Inc. for the maintenance and support of the Board of Elections voter database software.
BUDGET IMPACT: None. Funds for this agreement are included in the 2022 Tentative Budget.

Mr. Bulger said the total cost of the renewal agreement will be \$62,624.

- Approving the purchase of 523 South Main Street, Mechanicville NY by the Saratoga County Sewer District #1.
BUDGET IMPACT: None. Funds for this agreement are available in the 2021 budget.

Mr. Bulger said this resolution will approve the purchase of 523 South Main Street in the Town of Halfmoon for the purchase price of \$835,000 plus any required closing costs. The property is 10.17 acres within an area zoned for manufacturing and industrial uses. It will serve as storage for equipment, pipe, trucks, pumps etc. for SCSD #1.

- Authorizing an agreement with Precision Trenchless LLC for work associated with pipe rehabilitation work in the Town of Stillwater.
BUDGET IMPACT: None. Funds for this agreement are available in the 2021 budget.

Mr. Bulger said this agreement will be in the amount of \$659,025.46.

- Authorizing an agreement with Delaware Engineering DPC for design services related to pipe rehabilitation work and a pump station upgrade in the Town of Halfmoon.
BUDGET IMPACT: None. Funds for this agreement are available in the 2021 budget.

Mr. Bulger said this agreement will be in the amount of \$127,720.

- Establish January 5, 2022, at 4pm in the Board of Supervisors' Chambers as the date, time and place of the 2022 Organizational Meeting of the Board of Supervisors.
BUDGET IMPACT: None.

- Introduce Resolution to approve Levy Amounts Payable to County Treasurer and Town Supervisors.
BUDGET IMPACT: None.

Mr. Bulger said Real Property Tax Services is still working on inputting the rates into the computer system. We will have the final report as back up for the Board Meeting next week.

Mr. Bulger presented the following resolutions for action at the Board meeting scheduled for 4:45pm.

- Amending the 2022 Tentative Budget.
- Adopting the 2022-2026 Saratoga County Capital Plan.
- Authorizing 2022 agreements with various agencies.
BUDGET IMPACT: None. Funds for these agreements are included in the 2022 Tentative budget.

- Adopting the 2022 Saratoga County Compensation Schedule and providing for the abolition and creation of certain positions.
- Setting 2022 Salaries for Certain Temporary and Part-Time Employees to include an increase for a 2% COLA.
- Setting 2022 Salaries for Management and Confidential Employees to include an increase for a 2% COLA.
- Introducing a local law to amend the 2022 County Compensation Schedule to provide salary increases and cost-of-living increases for certain County Officials and setting a date for a public hearing thereon.

On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the Board Meeting Agenda for December 15, 2021 was approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Veitch, the Special Board Meeting Agenda for December 8, 2021 was approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Grasso, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board