

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF DECEMBER 2, 2021 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bisnett, Butler, Cannon, Fillion, Hotaling, and Lansing

COMMISSIONERS EXCUSED: Doyle and Keegan

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Gene Hutchings, Chief Operator; Nathan Morris, Assistant Chief Operator; William Bills, Maintenance Manager; Andrew Marsden, Assistant Maintenance Manager; Maribeth Hunt, Assistant County Attorney

Chairman Howe welcomed everyone to the December 2, 2021 Saratoga County Sewer Commission meeting.

PLEDGE OF ALLEGIANCE: Led by Commissioner Bisnett

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe welcomed Maribeth Hunt with the County Attorney's Office. He said she was filling in for Attorney Naughton today. Attorney Hunt thanked the Commission. Chairman Howe mentioned that SCSD will be having their annual Christmas party Friday, December 17, 2021. All Commissioners are invited and it starts at 12:00 P.M.

APPROVAL OF MINUTES of November 4, 2021. *Commissioner Cannon made a motion to approve the minutes of November 4, 2021. Commissioner Bisnett seconded the motion. No discussion. The minutes of November 4, 2021 were approved. 7 Ayes, 2 Absent, 0 Nays.*

2020 CAPITAL PROJECTS

Storage Building/HVAC and Roof Replacement Design – Executive Director Rourke said one thing he had on the agenda under miscellaneous was acting on the property purchase and since we have been talking about it under this item he was going to move it up to this first item Storage Building/HVAC and Roof Replacement Design and property purchase.

Executive Director Rourke informed we have an agreed upon price and an executed purchase contract in the amount of \$835,000.00 for the property at 523 South Main Street. One of the conditions of that purchase is the Board of supervisors (BOS) approval. Executive Director Rourke said we would need a motion recommending the BOS approve the purchase of this property. He gave a little background information and said we should be getting the title report December 6, 2021. He added that our engineer, MJ Engineering looked at the property and provided a report and there were some findings that they thought would be good to upgrade, the largest of one of the buildings has a gable end that is tilting a little bit so there will be some effort to get it stabilized. Some other minor upgrades are a new electrical service and replacing some concrete, but at \$835,000.00 plus any ancillary prorated taxes or commodities on site that would be part of the purchase it is still much cheaper than the \$1.6M estimated project that was to be at the WWTP for a new storage building.

Executive Director Rourke said we've done our due diligence internally. Staff went over there and looked at a few things, and we brought our in-house electrician over as well as an in-house person who does framing work to see what can and can't be done. They thought everything looked pretty good and also thought it was potentially a really good opportunity for us to gain some more space. One thing stated in the engineer report as well was day one (1) we can utilize 80% to 90% of the space for cold storage, which was really the ultimate goal of even the new building. So, what we were looking for and what we wanted to do seems like that can happen. Chairman Howe entertained a motion for discussion.

Commissioner Hotaling made a motion to forward a recommendation to the Board of Supervisors to authorize the chairman to execute a purchase agreement with Cap Rents, LLC in the amount of \$835,000.00 plus any required closing costs. Commissioner Bisnett seconded the motion. Discussion involved renovation costs, security, a five (5) year plan for usage, due diligence, bonding, budgeting for upgrades as well as utilizing space and an immediate cost savings for housing engineers and inspectors as opposed to paying for onsite job trailers. Motion passed: 7 Ayes, 2 Absent, 0 Nays.

Chairman Howe reminded the Commission this recommendation of purchase is coming after much due diligence and research from SCSD staff and it fits their needs. He thanked Executive Director Rourke and his staff and said he really appreciated all their extra work, efforts and expertise as something like this doesn't happen every day.

Interceptor Relining Phase VIIB – Executive Director Rourke said he had some good news to report. We received approval from the Office of State Comptroller and the engineer is working on finalizing the 100% plans. Next step will be bringing a bond resolution forward in early 2022. Once we get 100% plans and pass a bond resolution we would then be looking to go to bid. Executive Director Rourke said as a reminder, the budget for this project is \$29,800,000.00 to slip line and rehabilitate 14 miles of our interceptor sewer that goes from Saratoga Springs to Mechanicville to the plant. In parallel we will meet with municipalities again early in 2022 to give them a refresher on the project. Executive Director Rourke said he will also keep the Commission abreast of when that happens in case they would like to be a part of those meetings.

Chairman Howe inquired when we would break ground and what the duration would be. Executive Director Rourke said most likely the end of the summer 2022 and duration will depend on schedules, crews, weather and permits. Commissioner Hotaling asked if slip lining would be hindered by the cold weather. Executive Director Rourke said typically winter time is okay, it is more access that becomes the biggest issue when things get wet come spring time.

Riverside (Stillwater) I&I Reduction Design – Executive Director Rourke said this item is going to be a motion to award. He informed we went out to bid for this work to slip line the pipes in Stillwater which are some of our oldest pipes in the collection system that feed our Riverside #1 Pump Station. The bids received ranged from \$659,000.00 to \$1,069,000.00. Executive Director Rourke recommended awarding to the project to Precision Technologies, Inc., a reputable Cured in Place Piping (CIPP) Company that uses UV technology as opposed to steam cured technology we have used in the past. He added we had \$1.3M budgeted for this project and this is well under budget. Chairman Howe entertained the motion.

Commissioner Bisnett made a motion to forward a recommendation to the Board of Supervisors to authorize the chairman to execute an agreement with Precision Technologies, Inc. in the amount of \$659,000.00 to perform slip lining pipes in Stillwater that feed our Riverside #1 Pump Station. Commissioner Lansing seconded the motion. No discussion. Motion passed: 7 Ayes, 2 Absent, 0 Nays.

Saratoga Springs Pump Station and F.M. Evaluation and Design – Executive Director Rourke reported there is one final piece of information we are waiting on to finalize the report. We are going to excavate around our pump station in Saratoga Springs to understand a potential pipe transition that we are not exactly sure

where it is, so we are going to try to find it. He said once we do that we will be able to finalize the report and continue our 30% design plans and keep moving forward with the project.

Commissioner Cannon inquired how we do not know where the transition is located. Executive Director Rourke said the as-builts call for it but as-builts aren't necessarily 100% reliable, so we just want to make sure exactly where that transition is and potentially if we can excavate enough we'll bring back one of the sub-contractors, Non Destructive Testing, Inc. (NDT). They will come out and measure the pipe thickness at the pump station. We think it would be okay because that pipe is completely full of water and it is the lowest point near the pump station so we shouldn't have any deterioration but we just want to make sure. Commissioner Cannon asked when we locate the transition will we update our as-builts and know the exact location and have a copy of those drawings. Executive Director Rourke said yes, we will go out with our GPS equipment and GPS where they dig, then put notes with exact location and findings into our ArcMap system.

2021 CAPITAL PROJECTS

Secondary Clarifier Gate and MCC Replacement – Executive Director Rourke reported we are still progressing from 60% design plans to 90% design plans.

CMMS & Asset Management Implementation – Executive Director Rourke reported we just completed the GIS mapping portion of this and are looking to schedule some in person training in January of 2022. He said we were hoping end of the year but last meeting he said it would probably be January or February and it looks like we will be able to do that to get this to go live. Executive Director Rourke said it is pretty cool stuff and at some point when we are comfortable with it, he will bring it in and put it up on the screen and show the Commission how it works.

Technical Determination of Local Limits – Executive Director Rourke reported this has been submitted to EPA. We met all of our deadlines and we are now just awaiting comments from them on what our proposed limits will be. The next step for this will be to update our Sewer Use Ordinance (SUO) which is local law and will require a public hearing. He said he doesn't expect that to happen until early 2022.

Boiler Supply and Return Piping Replacement – Executive Director Rourke reported we have begun to receive the pipe itself which we purchased outside of the contract and that is good news. The contractor has been on site doing some planning to understand their approach. Hopefully will have a pre-con meeting scheduled in the next week or two to get the work started before the end of the year. In the meantime, we will do what we had to do last year to heat our outbuildings if it gets cold enough. Last year we used a heater that we own as well as a heater that we rented to get us through the winter. Executive Director Rourke said we can do that for a month if necessary to get us through the winter but he is hoping this is a quick project to complete.

Building 2 Roof Replacement – Executive Director Rourke gave a quick update. He said we are still awaiting information from the contractor to get the contract finalized and executed.

2022 CAPITAL PROJECTS

Biosolids Handling Facility – Executive Director Rourke reported we don't have a finalized contract yet. We are still working with the County Attorney's office on getting that finalized but the engineer has begun setting up meetings with the third party vendors we were looking at and potentially partnering with on a biosolids management solution. Those meetings are starting to get set up and our engineer will be looking for is our inputs to the energy model such as costs and BTU's from the third party vendors and how it would look for us to see if it makes sense for us to go down that road or build our own facility.

Ammonia Related WWTP Upgrades – Executive Director Rourke informed our SPDES permit has gone out for public comment and it is tied to the project a little bit. We update our SPDES permit every year and it is the permit we have to meet for discharge to the Hudson River and it is out for Public Comment as of December 8, 2021. Any public comments that come back, typically the EPA will comment or other organizations will comment if they have an issue with it. The comment period ends early in January 2022. He said the reason he brings that up is we're not going to receive comments back from NYSDEC on our plan set for this project until that permit is issued. That will depend on what comments are received during public comment and how fast NYSDEC can turn around a finalized permit. Executive Director Rourke said we will have to wait and see where we stand in January with that but, we are supposed to be under construction by April 2022. Executive Director Rourke added he has been in close contact with Monica Moss from NYSDEC about that timing and also working with them to understand what an extension might look like or if enforcement discretion would be used. Executive Director Rourke said we will have more information beginning of the year and moving into February.

Commissioner Bisnett inquired how the public comment was done on that, he said being it is out, he didn't understand what that meant. Is it on the internet? Executive Director Rourke said NYSDEC actually issues the public comment and provides us with a notice to publish in the Saratogian. That Notice will be published on December 8, 2021 in the Saratogian and it is also published on the Environmental Notice Bulletin portal that NYSDEC has on their website.

Aeration Tank Improvements – Executive Director Rourke said this was something that was added to the agenda last month. This has to do with some of our structural deficiencies in the tank. We have a call scheduled for Monday, December 6, 2021 to go over options we are weighing internally and we should have some more information next month.

Contract #22 and the D&R Pump Station Upgrades – Executive Director Rourke informed this is a motion to award to an engineer. A list of the engineers that proposed was included in the agenda packet. We received 8 proposals with prices ranging from \$98,182.00 to \$288,782.00. After looking at all the proposals we tried to find the best value while also looking at what has happened in the past with certain instances and engineers. After reviewing and determining what made the most sense, we found that Delaware Engineering had the best proposal at \$127,720.00. Executive Director Rourke said obviously we know they were part of a litigation that we had and has since settled, but we seem to think they have the best proposal for the best value and so his recommendation would be to award to Delaware Engineering. Chairman Howe entertained the motion.

Commissioner Fillion made a motion to forward a recommendation to the Board of Supervisors to authorize the chairman to execute an agreement with Delaware Engineering in the amount of \$127,720.00 to provide engineering services for the Saratoga Sewer Districts Contract #22 and D&R Pump Station Upgrades. Commissioner Lansing seconded the motion. Discussion involved conversations had with County Administration regarding the settlement, how the engineer stood behind their design and tried to resolve the issue well after the contract was satisfied, opinions of engineering firms, making the best and affordable decision and Chairman Howe's support of Executive Rourke's recommendation. Motion passed: 7 Ayes, 2 Absent, 0 Nays.

MISCELLANEOUS

523 South Main Street – Motion was moved to top of agenda item Storage Building/HVAC and Roof Replacement Design.

ATTORNEY REPORT – Attorney Hunt said she has been updated there is nothing to report this month.

DEDICATIONS

Adam Point Condominium Subdivision – Town of Ballston – Brookview Court, Inc. d/b/a Pigliavento Builders requested dedication of the sanitary sewer infrastructure servicing the Adams Point Condominium Subdivision in the Town of Ballston. *A motion to accept Resolution 10-2021 dedication of Adams Point Condominium Subdivision was made by Commissioner Hotaling and seconded by Commissioner Fillion. Discussion involved conditions of dedication. Resolution 10-2021 accepting dedication of Adams Point Condominium Subdivision consisting of (8) manholes and approximately 701 ft. of 8” SDR-26 gravity main in the Town of Ballston Conditioned upon receipt of an original, properly executed and filed Partial Release of Part of Mortgaged Premises by Pioneer Savings Bank passed: 6 Ayes, 1 Abstain, 2 Absent, 0 Nays.*

A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Fillion. The motion passed unanimously.

**Next meeting January 6, 2022
3:00 P.M. at the Treatment Plant**