



Law & Finance Committee

January 12, 2022 4PM

Chair: Jonathan Schopf

Members:

Phil Barrett
Joe Grasso
John Lant
Jean Raymond
Kevin Tollisen
Matt Veitch

Welcome and Attendance

Approval of the minutes from December 8, 2021

Appointment of Vice-Chair

LAW & FINANCE

- Authorizing the acceptance of a 2020 Statewide Interoperable Communications Grant from the New York State Division of Homeland Security and Emergency Services and amending the 2022 County budget in relation thereto.
(Carl Zeilman, Commissioner of Emergency Services)
BUDGET IMPACT: None. 100% State Aid. The 2022 budget will be amended to accept these funds and authorize the related expenses.
- Authorizing a renewal agreement with Mission Critical Partners LLC for maintenance of the Capital District Computer-Aided Dispatch System.
(Carl Zeilman, Commissioner of Emergency Services)
BUDGET IMPACT: No budget impact.
- Authorizing an amended agreement with Saratoga Hospital for the use of Laboratory & Morgue Facilities.
(Susan Hayes-Masa, David DeCelle, County Coroner)
BUDGET IMPACT: None. Funds are included in the 2021 and 2022 budget.
- Appointing Eugene LaDue as Deputy Coroner.
(Susan Hayes-Masa, David DeCelle, County Coroner)
BUDGET IMPACT: No budget impact.
- Renewing and amending an agreement with Tim Godlewski for Morgue Assistant services.
(Susan Hayes-Masa, David DeCelle, County Coroner)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing the acceptance and disbursement of NYS Septic System Replacement Program Grant Funds and amending the 2021 County Budget.
(Matthew Rose, Management Analyst)
BUDGET IMPACT: None. 100% State Aid. The 2021 budget will be amended to accept these funds and authorize the related expenses.

- Authorizing major contracts for contact tracing services with: Meredith Locke in an amount not to exceed \$45,500; Tiffany Foley in an amount not to exceed \$45,500; and Carolyn Hinchliffe in an amount not to exceed \$45,500.
 (Daniel Kuhles, Commissioner of Health)
BUDGET IMPACT: None. Costs associated with these contracts will be covered by a Health Research, Inc. grant.
- Authorizing an agreement with Maxim Healthcare Services to provide nursing services for preschool students.
 (Daniel Kuhles, Commissioner of Health)
BUDGET IMPACT: No budget impact.
- Setting a Public Hearing for amendment of Consolidated Agricultural Districts #1 and #2.
 (Jason Kemper, Director of Planning)
BUDGET IMPACT: No budget impact.
- Authorizing an amendment to resolution 96-2021 for design, construction administration, and construction inspection services related to a 1.2-mile section of the Champlain Canalway Trail in the Town and Village of Waterford.
 (Jason Kemper, Director of Planning)
BUDGET IMPACT: None. 100% State Aid.
- Authorizing the County Auditor to approve tax refunds, corrections and credits in amounts not to exceed \$2,500.
 (Anna Stanko, Director of Real Property)
BUDGET IMPACT: No budget impact.
- Setting a Public Hearing on proposed amendment and extensions of the East and West Facilities Airport leases with North American Flight Services, Inc. through December 31, 2061.
 (Chad Cooke, Public Works Commissioner)
BUDGET IMPACT: No budget impact.
- Authorizing the extension of a Cyber Security Grant Eligibility Period from the New York State Board of Elections.
 (Roger Schiera, William Fruci, Commissioner of Elections)
BUDGET IMPACT: No budget impact.
- Authorizing acceptance of a grant from the William G. Pomeroy Foundation and amending the 2022 County Budget in relation thereto.
 (Lauren Roberts, County Historian)
BUDGET IMPACT: None. 100% Local Aid.
- Introducing a Local Law to amend Local Law 2 of 1968 to increase the population threshold for an additional County Supervisor and scheduling a public hearing.
 (Michael Hartnett, County Attorney)
BUDGET IMPACT: No budget impact.

- Adopting a Local Law to provide salary and cost of living increase for certain County officials.
(Steve Bulger, County Administrator)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing an agreement with Gill Technical, Inc. for cabling for the Public Safety Building.
(Eileen Bennett, Director of Information Technology)
BUDGET IMPACT: None. Funds are included in the Public Safety Building Capital Fund.
- Amending an agreement with Twinstare for the Public Address System and Intercoms at the Public Safety Building.
(Eileen Bennett, Director of Information Technology)
BUDGET IMPACT: None. Funds are included in the Public Safety Building Capital Fund.
- Rescinding Resolution 291-2021 and authorizing an agreement with Mid State Technologies Ltd. for the replacement of a roof at Building 2 of the Saratoga County Sewer District's Wastewater Treatment Plant.
(Dan Rourke, Executive Director of Sewer District)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing an agreement with Adirondack Environmental Services Inc. to conduct continuing lab testing and wastewater analysis.
(Dan Rourke, Executive Director of Sewer District)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing an amendment to an agreement with Arcadis of New York, Inc.
(Dan Rourke, Executive Director of Sewer District)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing an agreement with a former employee for the Department of Motor Vehicles.
(Craig Hayner, County Clerk)
BUDGET IMPACT: None. Funds are included in the 2022 budget.
- Authorizing the establishment and application process for the Saratoga County Non-Profit COVID Relief Grant Fund.
(Steve Bulger, County Administrator)
BUDGET IMPACT: No budget impact.

CHAIRMAN'S ITEM

- Appointment to the Community Services Board.
(Chairman Kusnierz)
BUDGET IMPACT: No budget impact.

- Appointment to the Water Authority.
(Chairman Kusnierz)
BUDGET IMPACT: No budget impact.
- Appointments to the Sewer District.
(Chairman Kusnierz)
BUDGET IMPACT: No budget impact.

EXECUTIVE SESSION

- Discussions regarding proposed, pending or current litigations.
(Michael Hartnett, County Attorney)
BUDGET IMPACT: None.

Other Business

- **Setting agenda for Board Meeting Scheduled For January 18, 2022**

Adjourn

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145

Access Code: 1840389



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Carl Zeilman

DATE: 12/6/2021

RE: Acceptance of FY20 Statewide Interoperable Communications Grant

COMMITTEE: Public Safety

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)
4. Specific details on what the resolution will authorize:
The acceptance of \$723,064 under the FY20 Statewide Interoperable Communications Grant Program.
5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **YES** or **NO**
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding: New York State Homeland Security and Emergency Services
 - b. Amount of grant: \$723,064
 - c. Purpose grant will be used for: Emergency Radio Interoperability
 - d. Equipment and/or services being purchased with the grant: 800 Mhz Radio System Equipment
 - e. Time period grant covers:
January 1, 2021 - December 31, 2022
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Revenue Line: A.36.3306
Expense Line: A.36.366.7051 (800 Mhz Equipment)
A.36.366.8293 (800 Mhz Equipment Maintenance)



Homeland Security
and Emergency Services

KATHY HOCHUL
Governor

PATRICK A. MURPHY
Commissioner

September 28, 2021

The Honorable Theodore Kusnierz
Chair, Saratoga County Board of Supervisors
40 McMaster Street
Ballston Spa, NY 12020

Dear Mr. Kusnierz,

I am pleased to announce that Saratoga County has been awarded \$723,064 under the New York State 2020 Statewide Interoperable Communications Grant Program (2020 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2020 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2020-SICG-Formula grant will be 24 months, beginning January 1, 2021 – December 31, 2022, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of “*your public safety first*” responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Deputy Director, Brett Chellis, at 518-322-4911.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

Patrick A. Murphy
Commissioner

cc: Mr. Carl Zeilman, Director, Saratoga County Office of Emergency Services



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 27 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING ACCEPTANCE OF A-2019 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES, AND AMENDING THE 2020 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New ²⁰²⁰ York State Division of Homeland Security and Emergency Services has awarded the County a ~~2019~~ Statewide Interoperable Communications Grant Program (~~2019~~ ²⁰²⁰ SICG-Formula) grant in the amount of \$764,347 for improving the interoperability and operability of emergency communications systems for the 24 month performance period from January 1, ~~2020~~ ²⁰²¹ to December 31, ~~2021~~ ²⁰²²; and

WHEREAS, our Commissioner of Emergency Services proposes to utilize these grant funds to purchase 800 MHz Radio System ~~software and hardware~~; and ^{Maintenance}

WHEREAS, the approval of this Board and an amendment to the ~~2020~~ ²⁰²² County Budget are needed to accept these additional SICG funds; now, therefore, be it

RESOLVED, that the ²⁰²⁰ Chair of the Board is hereby authorized to execute any and all documents required to accept from the New York State Division of Homeland Security and Emergency Services a ~~2019~~ Statewide Interoperable Communications Grant in the amount of \$764,347 to purchase 800 MHz Radio System ~~software and hardware~~; and, be it further

^{723,064} RESOLVED, that the form and content of all said documents and agreement shall be subject to the approval of the County Attorney; and, be it further

RESOLVED, that the 2020 Saratoga County Budget is amended as follows:

EMERGENCY SERVICES

Appropriations:

- Increase Acct.: A-36-366-7051 Communications Equipment
- Increase Acct.: A-36-366-8293 Equipment Maintenance
- Increase Acct.: A-36-366-8520 Software

^{\$630,064}
~~\$474,347~~
~~\$285,000~~ ^{\$93,000}
~~\$5,000~~
 \$764,347

Revenues:

- Increase Acct.: A-36-3306 Homeland Security

\$764,347
^{723,064}

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

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CC: Jason Kemper, Planning Director
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Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Carl Zeilman

DATE: 12/29/2021

RE: Renewal Agreement with Mission Critical Partners

COMMITTEE: Public Safety

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Renewal agreement with Mission Critical Partners, LLC for technical support services and on-site CAD support for a the county's CAD, E911 system.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited: N/a
 - b. Is the vendor/contractor a sole source: N/a
 - c. Commencement date of contract term: January 1, 2022
 - d. Termination of contract date: June 30, 2022
 - e. Contract renewal and term: Six month term
 - f. Contact information: Pat Cronin, 814-404-6933
 - g. Is the vendor/contractor an LLS, PLLC or partnership: LLC
 - h. State of vendor/contractor organization: PA
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution (1) year term
 - b. Are the terms changing: Yes
 - c. What is the reason for the change in terms:
Interim step to get all three counties on same timeline and to avoid overlapping budget years.
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- This agreement is an interim step to avoid having the renewals overlapping with each new budget year. After this six-month term, the parties intend to enter into a new 12-month agreement which will renew on July 1, 2022.

Expense Line: A.36.000-8190



Proposal

Mission-Critical NetPulse[®] Advanced Support Services Renewal

December 27, 2021

**Saratoga County, New York
Office of Emergency Services**



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Introduction Letter

December 27, 2021

Carl Zeilman, M.P.A
Commissioner of Emergency Services
Saratoga County Office of Emergency Services
6012 County Farm Road
Ballston Spa, NY 12020

Re: Mission-Critical NetPulseSM Advanced Monitoring and CAD On-Site Support Renewal

Dear Mr. Zeilman,

Mission Critical Partners, LLC (MCP) is pleased to provide the Saratoga County, New York (County) Office of Emergency Services a letter proposal for the continuation of monitoring, technical support services, on-site computer-aided dispatch (CAD), and records management system (RMS) network support for the period ending June 30, 2022. This agreement is an interim step to avoid having the renewals overlapping with each new budget year. After this six-month term, the parties intend to enter into a new 12-month agreement which will renew on July 1, 2022. This letter proposal provides the County with its portion of the Capital District of New York CAD system support. This agreement is dependent on Albany County, Rensselaer County, and Saratoga County, all participating in the renewal agreement.

This comprehensive umbrella NetPulse Advanced monitoring program includes:

- Proactive System and CAD Network Monitoring: Dynamic monitoring to detect and resolve issues before they cause failures, including the detection of performance issues
- Help Desk: 24 hours a day, seven days a week (24 x 7) for critical matters
- Shared On-site Support Services with all three NY Capital District Counties: 8 a.m. to 5 p.m. Monday through Friday, excluding holidays.
- Special Services: Special projects and support requirements are possible and will be reviewed and quoted with the County's input. Pricing and a detailed scope of work (SOW) will be provided to Saratoga County where appropriate on a case-by-case basis.

Several factors make MCP well-qualified to ensure the success of the Saratoga County and overall Capital District CAD system and on-site support services, such as:

- Dedication to Public Safety: We specialize in support services for high-availability, high-performance and high-reliability mission-critical systems, such as 911 systems.
- Holistic Monitoring: Ability to monitor your entire CAD network holistically, including your CAD/RMS routers, servers, and other infrastructure.
- Track Record: Our clients will attest that our services are invaluable and that we are extremely reliable and responsive to their needs.
- Security: We understand security needs, including those related to Criminal Justice Information Services (CJIS) policies.

Your on-site technical point of contact for this opportunity will be Cody Reimer, and the Regional Service Manager for this program will be Pat Cronin. His contact information is:

Pat Cronin, Regional Service Manager
Mission Critical Partners, LLC
690 Grays Woods Blvd.
Port Matilda, PA 16870

Cell: 814.404.6933
Office: 814.470.8896
Email: PatCronin@MissionCriticalPartners.com

Phil Sisk will serve as the point of contact for this proposal response. If you have any questions or require additional information, Phil may be contacted at 401.443.6025 (cell) or via email at PhillipSisk@MissionCriticalPartners.com.

I am the authorized representative signing and submitting this proposal. On behalf of our entire team, we stand behind Saratoga County to serve as your partner and your advocate.

Sincerely,

Mission Critical Partners, LLC



David S. Jones, President
Lifecycle Management Services Division

Your Mission Matters

At MCP, Our Mission Is Simple: To Improve Emergency Response and Justice Outcomes

We are committed to working collaboratively with you to implement successful solutions for your networks, data, and operations. More than just a consultant, we act as trusted advisors to our clients, striving to deliver value, efficiency, and fresh ideas—all while mitigating risk. We are solely focused on the public safety, justice, healthcare and critical communications sectors, and what makes us different is our holistic perspective. A leading provider of data integration, consulting, network and cybersecurity services, our vision is to transform the mission-critical communications and public-sector networks and operations into integrated ecosystems.

More importantly, we stand behind the significance of the work our clients do and how critical their missions are—not just for their organizations, but because their communities are counting on them. While we are proud to have the largest, most experienced team of specialized experts in the industry, our greatest pride comes from applying this expertise to work side by side with our clients to implement the best possible solutions—because the mission matters.

By the Numbers



Since 2009, MCP has supported 2,200+ projects for 750+ public-sector and critical communications agencies



We serve clients in 48 states and 95% of the nation's largest metropolitan areas



Our staff consists of 150+ subject-matter experts, each with an average of 25 years of experience, dedicated to supporting our clients and their missions



We create significant project cost savings for our clients—often 15%, sometimes more



More than 90% of our clients remain with us from project to project



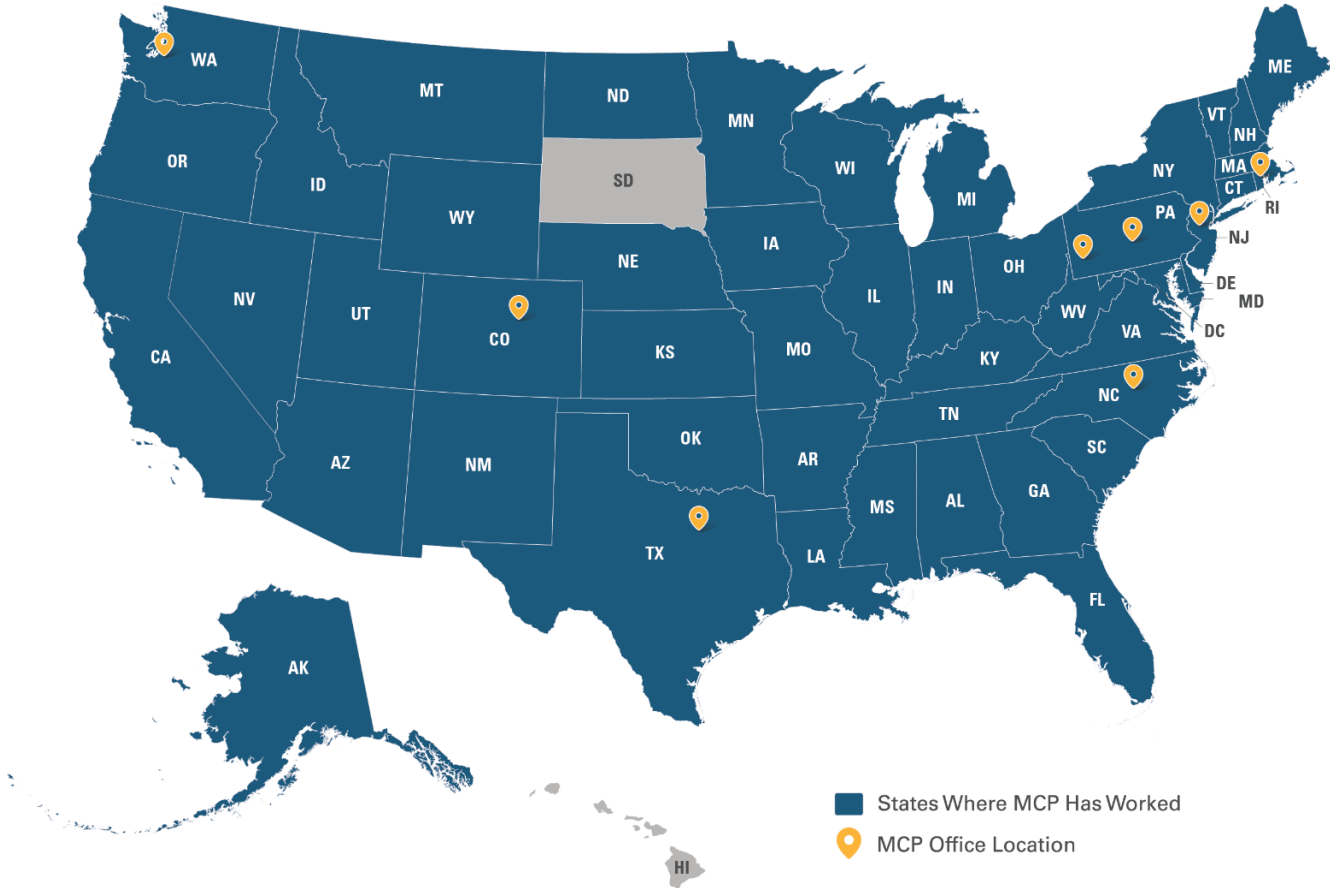
BECAUSE
THE MISSION
MATTERS



Nationwide Expertise, Local Insight

Turning Client Goals into Reality

With satellite offices, subject-matter experts, and project managers located across the country, MCP can deliver the right team, with the right experience and expertise, to every client, anywhere in the country.



Corporate Headquarters

690 Gray's Woods Blvd. Port Matilda, PA 16870
Phone: 888-862-7911

Mission Critical Partners Branch Offices

- Raleigh, North Carolina
- Southlake, Texas
- Denver, Colorado
- Seattle, Washington
- Cranberry Township, Pennsylvania
- Providence, Rhode Island
- Summit, New Jersey

We're Committed to Putting our Clients First

Partnering with a firm that brings an independent, objective perspective to every engagement is a top priority of our clients. We stand behind our commitment to always put the fundamental interests of our clients first.

From our inception, vendor-neutrality is a value that underpins every aspect of what we do. Our goal is to determine the most favorable solution for our clients based on their unique requirements, budget, governance structure, operations, and existing technologies. We provide a holistic perspective regarding the entire mission-critical communications ecosystem, free of bias or favoritism to any specific product or service provider. Our recommendations always are based solely on the value and the benefit provided to the client.

For clients, this approach means more control and greater visibility into the systems they ultimately are responsible for operating and maintaining, and—more importantly—a successful project that improves outcomes.

Board of Directors



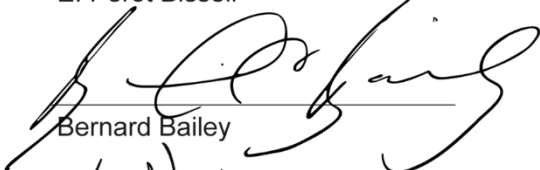
R. Kevin Murray




Robert Chefitz



E. Perot Bissell



Bernard Bailey



Darrin V. Reilly



Nola Joyce

The background is a solid dark blue color. It features a pattern of light blue hexagons of various sizes, some of which are interconnected by thin lines. Scattered throughout the background are small, light blue diamond-shaped dots. The overall aesthetic is clean, modern, and technical.

Statement of Services

Scope of Work

Mission-Critical NetPulse Advanced Monitoring Services

The NetPulse Advanced program includes a comprehensive set of services:

- Establish a secure connection between the agency system and MCP's NOC
- Maintain user guide – including contact information and help desk instructions
- Provide a help desk to answer your questions, provide advice and solve problems
- Dynamically collect status information
- Set thresholds for alerts
- Monitor the status of systems and networks (see below for details)
- Respond to tickets when something needs attention
- Assist with the CAD and RMS operating system and application updates
- Analyze and report on conditions – provide monthly reports on routine matters and immediate reports on critical conditions and provide a dashboard view to activity, tickets, resolution, etc.
- Provide recommendations to keep systems and networks functioning properly
- Serve as an advocate for the agency when dealing with multiple support providers

Systems and Network Monitoring

NetPulse Advanced monitoring utilizes a server to collect and transmit data to the MCP NOC. The following are representative of the conditions monitored:

Server Monitoring

- Virtual environments
- Processor and memory utilization
- Disk utilization
- Services
- Print queues
- Error reports
- Event logs
- Time sync
- Backup logs
- Logs for high availability disk arrays

Network Monitoring

- Device status (up/down)
- Average response time (ping) to device
- Packet loss to device
- Processor utilization

- Memory utilization
- Port utilization

Application Monitoring

- CAD/RMS process status
- CAD/RMS service status
- Log files

In summary, MCP monitors the environment and engages as soon as a detected issue requires attention.

Problem Resolution for CAD/RMS

As issues are identified, MCP's services team follows a triage model, working along with your staff, to isolate the matter into one or more of the following categories:

- Application
- Hardware
- Server
- Storage
- Database
- Virtualization
- Network
- Remote systems and interfaces

Once the issue is assessed, MCP will resolve the issue or engage your staff and the other parties involved. We will monitor the status until the matter has been resolved.

Communications and Reporting

Critical issues and conditions are communicated to the agency immediately. The other monitoring results are reported monthly, at a minimum. The monthly reports include:

- All issues detected
- Corrective actions taken
- Summary of tickets created
- Review of system performance and utilization
- Link to a customized dashboard
- Required site actions

In addition to these communications, MCP assists in organizing monthly status calls that are attended by a wide range of stakeholders, including representatives of management, the primary users within the agency, the applications provider, IT support personnel and others.

Help Desk

NetPulse Advanced monitoring includes a comprehensive telephone support desk that is available for reporting issues, requesting services, solving routine matters, and answering questions during normal working hours, Monday – Friday 8 a.m. – 5 p.m. Eastern Time, excluding holidays. The help desk and support are available 24x7x365 for critical matters.

Agency Support and Facilities

The following are needed for MCP to monitor and perform troubleshooting triage of the systems and network:

- Remote access to the site using a virtual private network (VPN) or other secure access facilities
- A server to support monitoring – can be a virtual machine
- Ability to send email alerts and reports from the monitoring system to MCP
- Agency contact to assist in coordinating support services
- On-site assistance during triage and other problem-solving activities

Premium On-Site Service

Mission Critical Partners recognizes that the associated network administrator responsibilities can be aided and supported with a dedicated on-site technical support resource to support and administer the CAD and RMS server hardware. The technical on-site network support services and SOW include:

- Support, configure, and maintain the Capital District's networks and networking hardware, (see Appendix A for the full list of supported hardware)
- Identify and aid in the deployment of updates as needed
- Support and administer CAD/RMS routing device configurations
- Aid in ensuring CAD/RMS network security and connectivity
- Monitor CAD/RMS network performance and monitor for fault and incidents
- Facilitate access controls for CAD/RMS routing hardware
- Resolve problems reported by end-users on the CAD/RMS supported hardware.
- Aid in defining CAD/RMS network policies and procedures
- Specify CAD/RMS network system requirements and design solutions
- Support research and make recommendations regarding CAD/RMS network architecture

Project Team

MCP recognizes that as an independent solutions provider, our corporate capabilities depend directly on the capabilities and experience of our staff. MCP has assembled one of the most experienced and knowledgeable teams in the country. A multifaceted project such as this requires different areas of expertise and knowledge—typically more than any one or two individuals can bring—because different areas of expertise often are required at different stages of the project.

Phil Sisk, ENP, Business Development Manager

Client Manager

With Phil's experience working in the vendor community, he brings a range of skills combined with a leadership style that focuses on collaboration and communication. He has been engaged in over 200 CAD, RMS and Mobile implementations in 20 different states. His experience includes managing over 100 data conversion projects for CAD and RMS and overseeing the development of numerous interfaces for CAD and RMS to state level systems. He has been involved in data sharing projects that allowed over 350 agencies to share RMS data with other agencies in their state. As a business development manager and client services manager at MCP he remains committed to ensuring client expectations are exceeded.

Pat Cronin, Regional Service Manager

Service Program Manager

Pat brings more than 24 years of experience in the public safety community. His experience involves CAD implementation, consolidation, IT network infrastructure and voice over internet protocol (VoIP) support. Pat has served as a Senior IT Project Manager for the implementation of a technology infrastructure upgrade for an eight-county CAD installation and migration. He has also served as a Senior Technology Specialist and a Technology Advisor supporting network infrastructure and service tickets.

Cody Reimers, Technology Specialist

Network Administrator On-Site CAD/RMS Support

Cody is an emergency communication professional with more than five years of network administration experience in a variety of government and commercial positions. He has wide-ranging IT knowledge in software, applications, hardware, and databases. Cody's background includes broad expertise in IT, radio communications, comprehensive telephony experience, troubleshooting and resolving hardware and software issues. Cody's vast knowledge from the physical setup of networking and equipment to applications and routing network traffic provides clients with simple and ideal networking experiences.

Mike Beagles, Platform and Service Product Manager

Technical Lead, Network Infrastructure Update

Mike Beagles, Senior Technology Specialist, has been working in the IT field for more than 15 years with 10 years specifically supporting public safety environments. During that time Mike has designed and implemented a long list of technologies that support the public safety mission. He was the chief architect and implementer of EmergiTech's InterCAD system delivered over the network as a service to 911 agencies around the country. As an IT manager, he served as a technical lead on CAD, records management system (RMS), 911 and mobile projects. Mike has expertise in networking and network design, security and accessibility, server design, and application delivery. Mike attended Houston Community College, C-TREC Technical School Cisco Certified Network Associate (CCNA) Bootcamp, and holds certifications with Microsoft Server, and Comp Telecommunications Industry Association (TIA).

Kevin Bresnahan

Client Services Manager

Kevin is a results-oriented leader with experience in, engineering, operations, global technical support, implementations, project management and product support teams for a variety of organizations. He has demonstrated leadership, business analysis, and consulting to deliver strategic product and technology solutions. Kevin possesses a diverse background in managing a complex organization with strategically critical responsibilities spread over numerous projects. He has successfully launched new software and hardware products from concept to delivery. Kevin is an expert presenter, negotiator, and business person and has built solid relationships with strategic partners and consensus across multiple organizational levels.

David S. Jones, President, Lifecycle Management Services Division

Service and Quality Assurance

David S. Jones will provide the customer advocacy and quality assurance (QA) overview and review of all deliverables and provide additional project management support to the project and client managers as needed. David's background includes more than 30 years of operations management, services management, strategic and tactical planning, vendor management and contract management within the public safety sector for a large technology company and a couple of smaller companies. David directly managed more than 1600 people and 900 contract partners and completed on-time projects with an average annual value greater than \$500 million per year during his prior tenure with the large technology company. He also owned more than \$250 million in contracts for technology maintenance, support and management. David earned his Bachelor of Science degree in engineering and a Master of Business Administration (MBA) degree in Systems Management.

Project Pricing and Signature Page

Mission-Critical NetPulseSM Advanced with Premium On-Site Service

Saratoga County agrees to renew the network monitoring with CAD On-Site services as described in the above scope of work for the period of January 1, 2022, through June 30, 2022, for a **total fee of \$32,548**, including expenses. MCP will invoice Saratoga County in advance, at the beginning of the six (6) months of coverage, in the amount of \$32,548. The payment terms for services are net 30 days from the date of invoice. Saratoga County does have an option to be invoiced on a monthly basis.

Assumptions

- The costs presented in this proposal will remain valid until January 31, 2022.
- Mission Critical Partners is pleased to offer this proposal under PBITS (Project Based Information Technology Consulting Services). The contract number for this New York contract vehicle is PB034AA.
- Mission Critical Partners is prepared to move ahead with the scope of work upon notification to proceed by receipt of a purchase order or your signature below.
- Saratoga County reserves the right to add additional services that would be performed based on the then-current fee schedule. Prior to initiating any such additional work, MCP would require a formal letter of authorization from Saratoga County. To the extent that MCP can provide support for cyberattack restoration, a separate time and materials agreement will be required at the time of the request for support.

Agreed to and Accepted

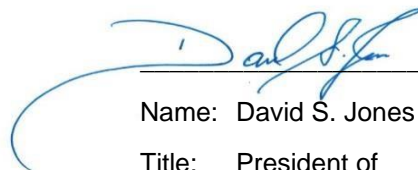
Saratoga County, New York
Office of Emergency Services

Mission Critical Partners, LLC

Name: Carl Zeilman

Title: Director

Date: _____



Name: David S. Jones

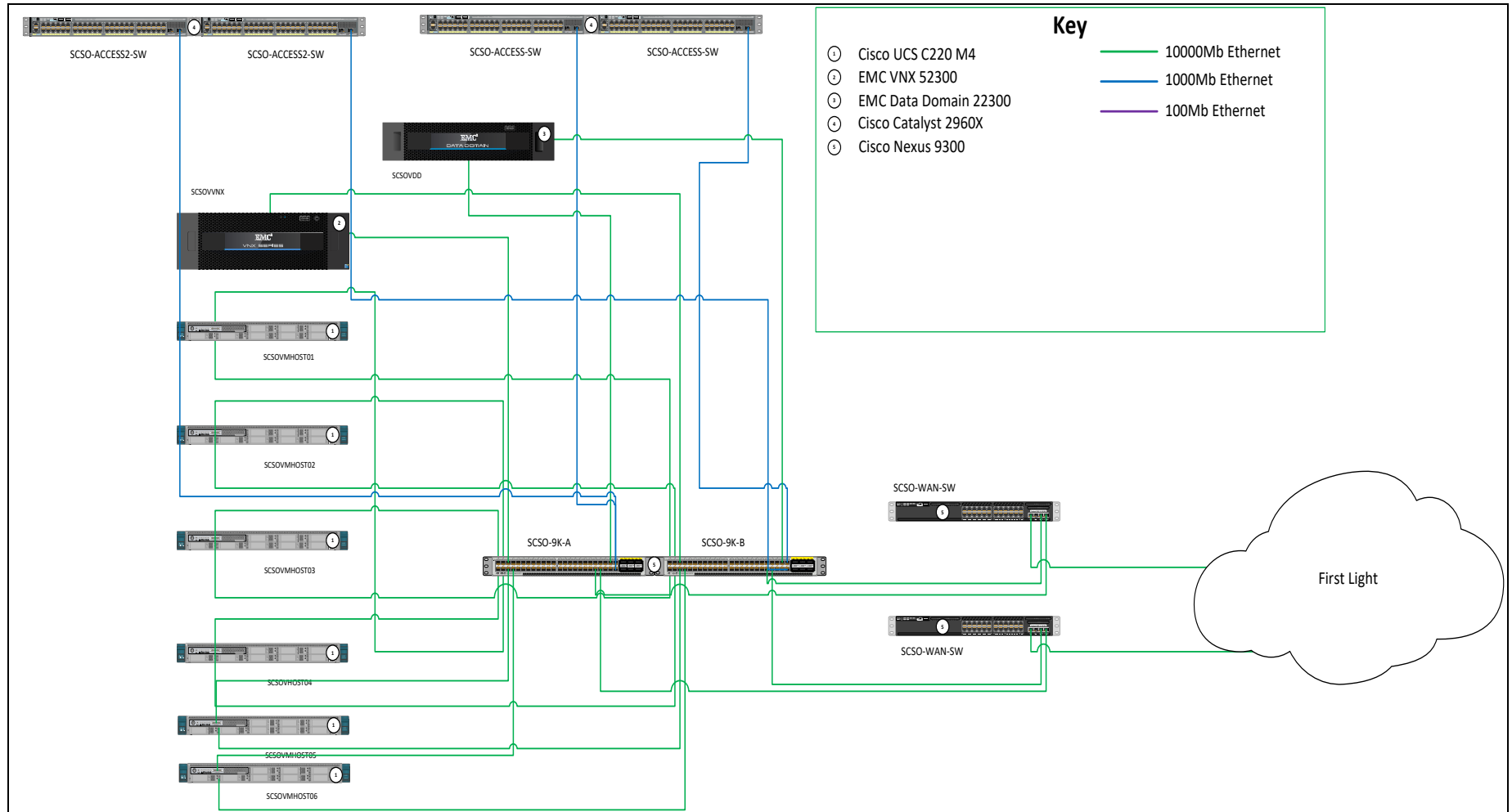
Title: President of
Lifecycle Management Services Division

Date: December 27, 2021

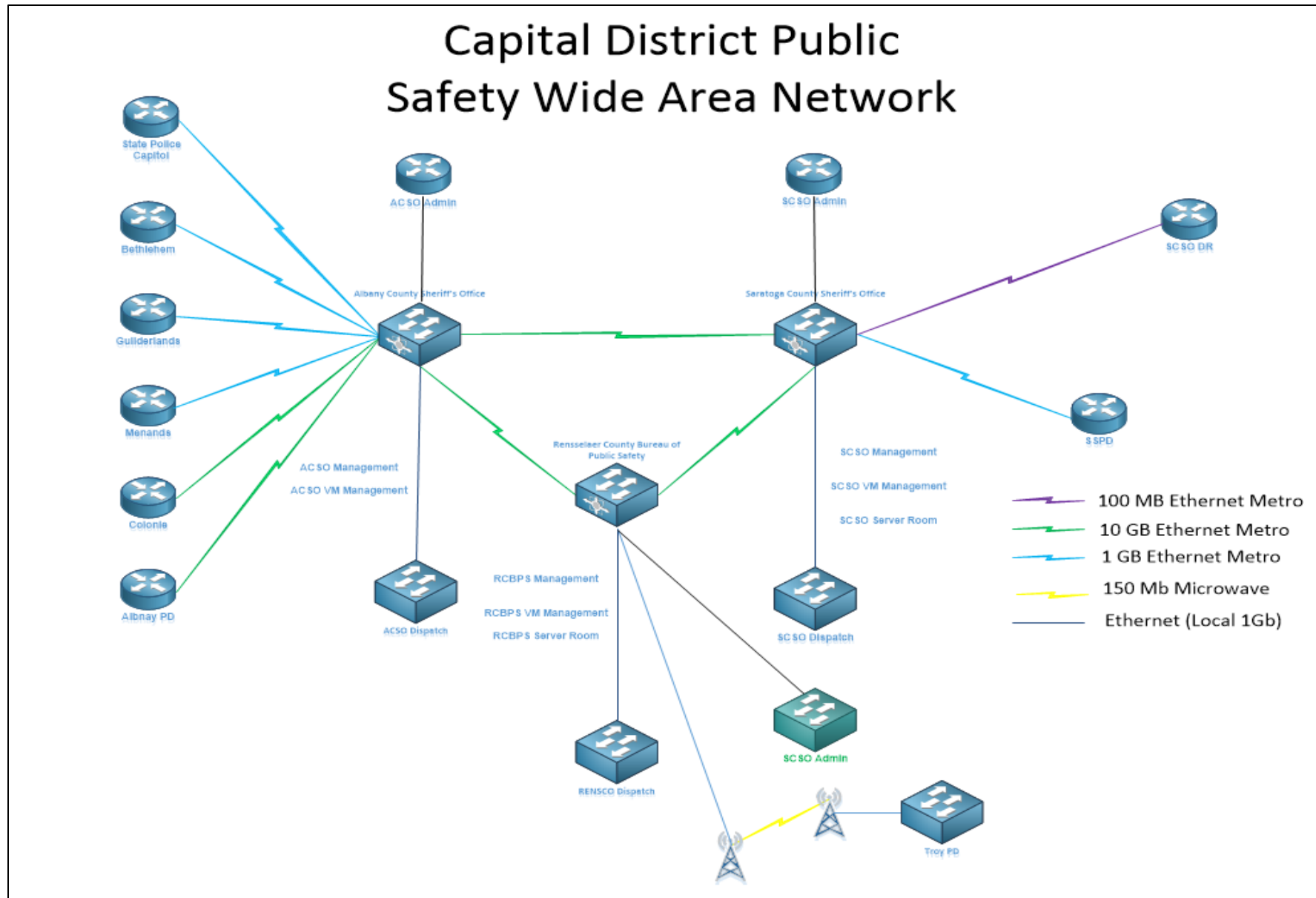
Appendix A: Equipment List

Servers				Storage	
CDPSVMCERT02	VM	SCSOVMMOB01	VM	SCSOVNX	
CDPSVMDC02	VM	SCSOVMPPC01	VM	SCSOSVDD	
CDPSVMELAS01	VM	SCSOVMPRX01	VM	Network Equipment	
CDPSVMMGR01	VM	SCSOVMSQL01	VM	SCSO-9K-A	
CDPSVMRCI01	VM	SCSOVMVEEAM01	VM	SCSO-9K-B	
CDPSVMRCI03	VM	SCSOVMWDS01	VM	SCSO-ACCESS-SW (x2 stacked)	
CDPSVMRIIS01	VM	SCSOVMWEB01	VM	SCSO-ACCESS2-SW (x2 stacked)	
CDPSVMINT01	VM	SCSOVMZVM01	VM	SCSO-WAN-SW (x2 stacked)	
CDPSVMRPT01	VM	SCSOVMHOST01	Physical	SCSORTFTG01	
CDPSVMRWI01	VM	SCSOVMHOST02	Physical	SCSORTFTG02	
SCSOSVMGMT01	Physical	SCSOVMHOST03	Physical	SCSODRRTFTG	
SCSOVMALI01	VM	SCSOVMHOST04	Physical	FGT60D4Q16030721	
SCSOVMCAD01	VM				

Appendix B: County Diagram



Appendix C: District Diagram



12/15/20



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 270 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH MISSION CRITICAL PARTNERS, LLC FOR MAINTENANCE OF THE CAPITAL DISTRICT COMPUTER-AIDED DISPATCH SYSTEM

WHEREAS, pursuant to Resolution 245-2015, as amended by Resolution 112-2016, this Board of Supervisors authorized the County of Saratoga to enter into an agreement with the Counties of Albany and Rensselaer to establish a shared interoperable 9-1-1 Telephone, Computer Aided Dispatch, and Records Management Network; and

WHEREAS, the three counties have constructed the shared interoperable 9-1-1 Telephone, Computer Aided Dispatch, and Records Management Network, which is more commonly referred to as the Capital District CAD System; and

WHEREAS, each of the three counties is in need of technical support services and on-site computer-aided dispatch (CAD) network support for the portion of the Capital District CAD System infrastructure constructed within its boundaries; and

WHEREAS, pursuant to Resolution 28-2020, this Board authorized an agreement with Mission Critical Partners, LLC for the provision of technical support services and on-site computer-aided dispatch network support for the portion of the Capital District CAD System constructed within Saratoga County, for a term of ~~one (1) year~~ *6 months* at a cost of ~~\$5,267~~ *\$32,548* per month, with total costs not to exceed ~~\$63,200~~; and

WHEREAS, said agreement with Mission Critical Partners, LLC is set to expire on ~~December 31, 2020~~; and *6/30/2022*

WHEREAS, Mission Critical Partners has submitted a proposal for the renewal of the agreement for the provision of technical support services, on-site computer-aided dispatch network support and Records Management System (RMS) network support for the portion of the Capital District CAD System constructed within Saratoga County at the same rate of ~~\$5,267~~ per month for the term January 1, 2021 to ~~December 31, 2021~~; and *82 June 30 22*

WHEREAS, our Public Safety Committee and the *Director of Emergency Mgmt* ~~Commissioner of Emergency Services~~ have recommended that the proposal of Mission Critical Partners, LLC be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Mission Critical Partners, LLC of Port Matilda, Pennsylvania, for the provision of technical support services, on-site computer-aided dispatch network support and Records Management System

22 June 30
network support for the portion of the Capital District CAD System constructed within Saratoga County for the term January 1, 2021 to ~~December 31, 2021~~, at the rate of \$5,267 per month, with total cost not to exceed \$63,200; and, be it further

~~\$63,200~~
\$32,548
RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Susan Hayes-Masa, David DeCelle - Coroners

DATE: December 15th, 2021

RE: Amending Resolution 180-2019 with Saratoga Hospital for Laboratory & Morgue Services

COMMITTEE: Law and Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
Funds are included in the 2021 budget
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
authorizing an amendment to resolution 180-2019. the amendment will increase the "not to exceed"
amount from \$40,000 to \$65,000 for Laboratory and Morgue facilities when performing autopsies and
other post mortem activities. All other terms of the resolution /agreement will remain unchanged.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The current agreement in place limits the total cost for services in one year to \$40,000. The county is required to deliver these services to the residents. Saratoga Hospital is currently the only provider of these facilities. As a result the current resolution and agreement will need to amend this amount to \$65,000 for the Coroners to continue providing these services to our residents.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~180 - 2019~~

Introduced by Supervisors ~~Peck, Allen, Barrett, Lawler, O'Connor, Ostrander and Szczepaniak~~

Amending Resolution 180-2019 with
AUTHORIZING THE CHAIRMAN TO ENTER INTO A RENEWAL AGREEMENT WITH SARATOGA HOSPITAL FOR THE USE OF LABORATORY AND MORGUE FACILITIES NEEDED BY THE COUNTY CORONERS WHEN PERFORMING AUTOPSIES AND OTHER POST-MORTEM ACTIVITIES

WHEREAS pursuant to Resolution 249-2017, the County entered into an agreement with Saratoga Hospital for the use of the hospital's laboratory and morgue facilities and certain services needed by our County Coroners when performing autopsies and other post-mortem activities, for the term commencing on January 1, 2018 and terminating on December 31, 2019, at the rates established for 2018 by Saratoga Hospital for the use of said facilities and services, with the annual cost not to exceed \$25,000; and

WHEREAS, Saratoga Hospital has issued updated fee schedules for the years 2020, 2021 and 2022 and wishes to renew their agreement with the County for an additional term of three years commencing January 1, 2020 at the rates set forth in the foregoing fee schedules for each of the three years; and

WHEREAS, our Public Safety Committee and County Coroners have recommended that the County enter into a renewal agreement with Saratoga Hospital for the continued use of the Hospital's laboratory and morgue facilities and services at an annual cost not to exceed \$40,000 for the term January 1, 2020 through December 31, 2022; now therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute a renewal agreement with Saratoga Hospital of Saratoga Springs, New York, for the use of the Hospital's morgue and laboratory facilities and services by our County Coroners when performing autopsies and other post-mortem activities, for the term commencing on January 1, 2020 and terminating on December 31, 2022 at the rates set forth in Saratoga Hospital's published fee schedules for each of the years 2020, 2021 and 2022 for the use of said facilities and services, with the annual cost not to exceed ~~\$40,000~~; and, be it further

65,000

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Susan Hayes-Masa, David DeCelle - Coroners

DATE: 12/28/21

RE: Appointing Eugene LaDue as Deputy Coroner

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)
Funds for the position are included in the 2022 budget
3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Appointing Eugene LaDue as Deputy Coroner.
5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **YES** or **NO**
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Arthur Nolan who was recently appointed to the position in July is now physically unable to complete the necessary duties of the position. Eugene has moved back to Saratoga County and would like to fill this position and once again provide these services to County residents.

~~7/20/21~~



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~201 - 2021~~ ²⁰²²

Introduced by Supervisors ~~Lant, Allen, Connolly, Lucia, Raymond, Schopf and Smith~~

Eugene LaDue

APPOINTING ~~ARTHUR D. NOLAN~~ AS DEPUTY CORONER

WHEREAS, pursuant to Resolution ~~43-2017~~ ²⁰¹⁻²⁰²¹, this Board appointed ~~Eugene M. Ladue~~ as Deputy Coroner; and *Arthur Nolan*

WHEREAS, ~~Eugene M. Ladue~~ has resigned from the position of Deputy Coroner effective ~~July 1, 2021~~; and *Arthur Nolan*

WHEREAS, our ~~Public Safety~~ ^{Law + Finance} Committee has approved the recommendation of Saratoga County Coroners Susan Hayes-Masa and David DeCelle that ~~Arthur D. Nolan~~ be appointed as Deputy Coroner effective as of ~~July 1, 2021~~ ^{Jan 18, 2022} at a per diem rate of \$225 ~~per case without mileage~~ ^{*Eugene LaDue*}; now, therefore, be it

RESOLVED, that ~~Arthur D. Nolan~~ ^{*Eugene LaDue*} of the ~~Town of Greenfield~~ ^{*Town of Malta*} be, and hereby is, appointed to the contract position of Deputy Coroner for the County of Saratoga effective ~~July 1, 2021~~ ^{*Jan 18, 2022*} at a per diem rate of \$225 per case without mileage.

BUDGET IMPACT STATEMENT: None. Funds for the position are included in the ~~2021~~ ²⁰²² budget.

AMENDMENT

Amendment #1 to Agreement Dated March 1, 2017.

BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

- and -

Eugene M. LaDue, residing at 125 Raylinsky Road, Ballston Lake, New York 12019, (CONTRACTOR);

RECITALS:

WHEREAS, pursuant to Resolution 43-2017, COUNTY and CONTRACTOR entered into an agreement dated March 1, 2017, whereby CONTRACTOR agreed to provide Deputy Coroner services at the contract rate of \$100 per case plus mileage; and

WHEREAS, pursuant to Resolution 271-2020, the Saratoga County Board of Supervisors authorized an increase in the contract rate paid to CONTRACTOR to \$225 per case without mileage; and

WHEREAS, it is necessary to amend said contract to increase the rate of compensation paid to CONTRACTOR to \$225 per case without mileage, effective as of January 1, 2021, in order to adequately compensate CONTRACTOR for the increased time spent performing services to the COUNTY; and

WHEREAS, both CONTRACTOR and COUNTY desire to amend the Agreement dated March 1, 2017 accordingly;

NOW, THEREFORE, the parties agree as follows:

1. Effective as of January 1, 2021, Paragraph 2 of the Agreement dated March 1, 2017 is amended to read as follows:

“The COUNTY will pay the contractor \$225 per case without mileage, upon submission of a properly documented voucher.”

2. All other terms of said Agreement dated March 1, 2017, and any amendments thereto not inconsistent with the provisions of this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this 12th day of January, 2021.

COUNTY OF SARATOGA

Date 1/12/2021

By: Theodore T. Kusnierz Sr.
Theodore T. Kusnierz Sr.
Chairman, Board of Supervisors
Per Resolutions #43-2017 & 271-2020

Eugene M. LaDue

Date 12.30.2020

By: Eugene M. LaDue

Print Name: Eugene M. LaDue
Federal I.D. #

APPROVED:

[Signature]
~~not~~ County Attorney
acting



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 271 - 2020

Introduced by Supervisors Peck, Lant, Lawler, O'Connor, Raymond, Veitch and Wright

AUTHORIZING AN AMENDMENT TO THE CONTRACTS WITH THE DEPUTY COUNTY CORONERS TO INCREASE THEIR RATE OF COMPENSATION PER CASE, AND AMENDING THE 2021 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 121-2015, Anthony Perniciaro of the Town of Stillwater was appointed as a Deputy Coroner of the County of Saratoga at the contract rate of \$100 per case plus mileage; and

WHEREAS, pursuant to Resolution 43-2017, Eugene LaDue of the Town of Malta was appointed as a Deputy Coroner of the County of Saratoga at the contract rate of \$100 per case plus mileage; and

WHEREAS, pursuant to Resolution 204-2020, Robert Ball of the Town of Ballston and Danielle M. Jourdan of the City of Saratoga Springs were appointed as Deputy Coroners of the County of Saratoga at the contract rate of \$100 per case plus mileage; and

WHEREAS, our Deputy County Coroners are responsible for covering our part-time elected County Coroners when the Coroners are unavailable due to work commitments at their full-time jobs; vacations, illness; personal appointments and family matters; and

WHEREAS, the Deputy County Coroners are required to be on-call and available to respond to requests for their services, but do not get paid for that on-call time unless they are actually called to render services outside their homes; and

WHEREAS, the Deputy County Coroners are responsible for attending autopsies in their assigned cases, which autopsies are usually not conducted until several days after their coverage date when they first became involved with decedent's case; and

WHEREAS, there has not been an increase in the rate of compensation paid to our Deputy County Coroners since the contract rate of \$100 per case plus mileage was originally established in June 2015; and

WHEREAS, our Public Safety Committee and the County Coroners have recommended that the contract rate of compensation for our Deputy County Coroners be increased to \$225 per case without mileage in order to adequately compensate the Deputy County Coroners for the increased time they are spending performing their duties; now, therefore, be it

RESOLVED, that the contract rate of compensation paid to our Deputy County Coroners is hereby increased from \$100 per case, plus mileage, to \$225 per case without mileage, effective as of January 1, 2021; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute amendments to the agreements with Deputy County Coroners Anthony Perniciaro, Eugene LaDue, Robert Ball, and Danielle M. Jourdan providing for an increase in their rate of compensation to \$225 per case, without mileage, effective as of January 1, 2021, with the form and content of such amendments to be subject to the approval of the County Attorney; and be it further

RESOLVED, the 2021 County Budget is hereby amended as follows:

CORONERS

Appropriations:

Increase Acct. A.27.000-8128 Misc Medical Services	\$30,000
--	----------

Revenues:

Increase Acct. A.0599.B Appropriated Fund Balance	\$30,000
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BUDGET IMPACT STATEMENT: This budget amendment will require an appropriation from fund balance in the amount of \$30,000.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Susan Hayes-Masa, David DeCelle - Coroners

DATE: 1/5/22

RE: Renewing and amending an agreement with Tim Godlewski for Morgue Assistant services

COMMITTEE: Law and Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
No budget impact. Funds for this agreement are included in the 2022 budget.
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
This resolution will authorize and amend a renewal agreement with Tim Godlewski for Morgue Assistant Services
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution \$125 per case/1 year term
 - Are the terms changing: yes
 - What is the reason for the change in terms:
see remarks section
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The previous resolution/agreement authorized Mr. Godlewski to provide morgue assistant services for a one year term at the rate of \$125 per case. The new agreement includes an increase of \$25 per case. This rate has not been adjusted since 2018. Morgue assistants have to be flexible with no set schedules. They work weekends and holidays if needed. Being a morgue assistant is not a full time job, but a full time commitment. Typically cases are not completed in one day and require routine follow up encompassing multiple days. With the increase in case volume, new procedures and protocols their responsibilities have also increased.

~~1/19/21~~



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~27-2021~~ ²⁰²²

Introduced by Supervisors ~~Lant, Allen, Connolly, Lucia, Raymond, Schopf and Smith~~

AUTHORIZING AN AGREEMENT WITH TIM GODLEWSKI FOR MORGUE ASSISTANT SERVICES

WHEREAS, the County entered into an existing minor contract with Tim Godlewski for morgue assistant services for the Saratoga County Coroner's Office, effective May 11, 2013, at a rate of \$100 per autopsy; and

WHEREAS, amendments to the agreement dated July 11, 2013 were executed on August 26, 2013, increasing the not to exceed sum from \$5,000 per calendar year to \$10,000 and on February 11, 2016, increasing the not to exceed sum from \$10,000 per calendar year to \$15,000 and January 9, 2018, increasing the per autopsy rate from \$100 per autopsy to \$125 per autopsy; and

WHEREAS, due to an increase in autopsy cases in 2020 as a result of the COVID-19 pandemic, the cost of morgue assistant services provided by Tim Godlewski in 2020 has exceeded the annual minor contract limit of \$15,000; and

WHEREAS, it is necessary to enter into an agreement with Tim Godlewski for the term October 1, 2020 through December 31, 2021 in the amount not to exceed \$30,000 to authorize payment of the amount in excess of the 2020 annual minor of \$15,000; and

WHEREAS, our Public Safety Committee and the County Coroner have recommended that the County enter into an agreement with Tim Godlewski for morgue assistant services for the term October 1, 2020 through December 31, 2021, at a rate of \$125 per autopsy, at a total cost not to exceed \$30,000 in order to authorize payment of said additional amounts expended in 2020 that were in excess of the annual minor contract amount of \$15,000; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Tim Godlewski of Ballston Lake, New York for morgue assistant services for the term ~~October 1, 2020 through December 31, 2021~~, at the rate of ~~\$125~~ per autopsy, at a total cost not to exceed \$30,000; and, be it further

~~\$125~~ \$150

January 1, 2022
no expiration date

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact. Funds are available in the ~~2020~~ ²⁰²² budget and ~~2021~~ budget to cover these expenses.

THIS AGREEMENT, made this 11th day of February, 2021, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

- and -

Tim Godlewski, residing at 8 Buell Avenue, Ballston Lake, New York 12019 (CONTRACTOR);

WHEREAS, the COUNTY entered into an existing minor contract with CONTRACTOR for morgue assistant services for the Saratoga County Coroner's Office, effective May 11, 2013, at a rate of \$100 per autopsy; and

WHEREAS, amendments to the agreement effective May 11, 2013 were executed on August 26, 2013, increasing the not to exceed sum from \$5,000 per calendar year to \$10,000 and on February 11, 2016, increasing the not to exceed sum from \$10,000 per calendar year to \$15,000 and January 9, 2018, increasing the per autopsy rate from \$100 per autopsy to \$125 per autopsy; and

WHEREAS, due to an increase in autopsy cases in 2020 as a result of the COVID-19 pandemic, the cost of morgue assistant services provided by CONTRACTOR in 2020 has exceeded the annual minor contract limit of \$15,000; and

WHEREAS, it is necessary to enter into an agreement with CONTRACTOR for the term October 1, 2020 through December 31, 2021 in the amount not to exceed \$30,000 to authorize payment of the amount in excess of the 2020 annual minor of \$15,000; and

WHEREAS, pursuant to Resolution 27-2021 of the Saratoga County Board of Supervisors, the COUNTY wishes to engage the services of CONTRACTOR, subject to the mutual conditions and covenants contained herein;

NOW, THEREFORE, the parties agree that:

1. The CONTRACTOR will provide autopsy assistant services for the Saratoga County Coroner's office for the term of October 1, 2020 through December 31, 2021.
2. The COUNTY will pay the CONTRACTOR \$125 per autopsy with the total not to exceed the sum of \$30,000, upon submission of a properly documented voucher.
3. The CONTRACTOR shall comply with all applicable laws, ordinances and regulations, including non-discrimination and labor laws. The CONTRACTOR and the COUNTY agree that for the duration of this Agreement, they will not discriminate against any

employee, applicant for employment, or person requesting services because of race, creed, color, national origin, disability, age, sex, marital status, sexual preference or source of payment.

4. The CONTRACTOR shall not employ any COUNTY official or employee in connection herewith and shall adhere to the COUNTY's Code of Ethics.

5. The CONTRACTOR shall not assign or transfer any interest herein without prior written COUNTY approval.

6. a) CONTRACTOR shall, at all times, indemnify and save harmless the COUNTY from and against any and all claims and demands whatsoever, including costs, litigation expenses, counsel fees and liabilities in connection therewith arising out of injury to or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of the CONTRACTOR, any person, employed by the CONTRACTOR, its contractors, subcontractors, materialmen, or any person directly or indirectly employed by them or any of them, while engaged in the work hereunder. This clause shall not be construed to limit, or otherwise impair, other rights or obligations of indemnity which exist in law, or in equity, for the benefit of the COUNTY.

7. This agreement may be terminated by either party upon sixty (60) days written notice to the other party at the party's address stated herein.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

COUNTY OF SARATOGA

Date 2-11-21

By: Theodore T. Kusnierz, Jr.
Theodore T. Kusnierz, Jr., Chairman
Board of Supervisors
Per Resolution # 27-2021

Date 02-02-2021

TIM GODLEWSKI

By: Tim Godlewski
Social Security

APPROVED:

Hugh G. Burke
Hugh G. Burke, Acting County Attorney

2/8/2021



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Matthew Rose, Management Analyst

DATE: December 15th, 2021

RE: NYS Septic System Replacement Program

COMMITTEE: Law and Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

Increase Appropriations: A.90.000-8762 / Septic System Replacement Fund Program / \$10,000
Increase Revenues: A.90-3904 / Septic System Replacement Fund Program / \$10,000

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:
Authorizing the acceptance and disbursement of New York State Septic System Replacement Program Grant funds, and amending the 2021 County budget in relation thereto.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- Were bids/proposals solicited:
- Is the vendor/contractor a sole source:
- Commencement date of contract term:
- Termination of contract date:
- Contract renewal and term:
- Contact information:
- Is the vendor/contractor an LLS, PLLC or partnership:
- State of vendor/contractor organization:
- Is this a renewal agreement: YES or NO
- Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
The county typically processes 3-4 of these requests throughout each fiscal year.
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding: NYS
 - b. Amount of grant: 10,000
 - c. Purpose grant will be used for: septic system replacement
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
Saratoga County is authorized to participate in this grant program up until December 31, 2022.

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Mr. John Knowlton of the Town of Clifton Park has completed a septic system replacement project located at 6333 Bruno Rd. in Clifton park. This project is eligible for reimbursement under the NYS Septic System Replacement Program.

Resolution 79-2018 authorized Saratoga County to participate in the septic system replacement program. The Saratoga County Soil and Water Conservation District administers this program on behalf of the county.

The grant paid 50% of the cost, up to \$10,000.00 reimbursement, of replacing this system with a modern up to date system that will better treat the waste and protect the Dwaas Kill and its tributaries that are listed on the DEC's Priority Waterbodies List as impacted by failing septic systems.

COUNTY OF SARATOGA
COUNTY MUNICIPAL CENTER
BALLSTON SPA NY 12020
VOUCHER

PURCHASE
 ORDER NO.

VOUCHER
 NO.

DO NOT WRITE IN THIS BOX

DEPT.

Claimant's Name and Address	John Knowlton 855 W Crescent Ave Allendale, NJ 07401
-----------------------------	--

DATE VOUCHER RECEIVED		
FUND APPROPRIATION	AMOUNT	PO Number
OPEN \$		
CK	JE	
	TOTAL	
Abstract No.		
Vendor's Ref. No.		DP

DATE	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
9/20/21	1	Septic System Replacement (State Septic System Replacement Fund Program) 633 Bruno Rd Clifton Park, NY 12065	\$10,000.00	\$10,000.00
			TOTAL	\$10,000.00

CLAIMANT'S CERTIFICATION

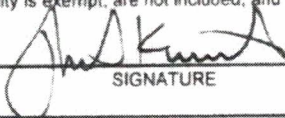
I, John Knowlton, certify that the above account in the amount of \$ \$10,000.00

Claimant must print name above

and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated, that no part has been paid or satisfied, that taxes, from which the municipality is exempt, are not included, and that amount claimed is actually due.

10.1.2021

Date



SIGNATURE

TITLE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

DATE

AUTHORIZED OFFICIAL

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.



SARATOGA COUNTY SOIL & WATER CONSERVATION DISTRICT

50 West High Street, Ballston Spa, New York 12020

(518)885-6900 Fax (518)885-3116

clerksaratogaswcd@gmail.com

Request For Disbursement

I, the undersigned and Authorized Person of the County of Saratoga,
hereby certify and agree as follows:


1. The Environmental Facilities Corporation is hereby requested to make a disbursement to the County from the Septic System Replacement Fund, in the amount of \$ 10,000.00 for septic system project costs submitted to the County for reimbursement under the Septic System Replacement Program, as set forth in the attached Disbursement Worksheet.

2. The amount requested to be transferred to the County pursuant to this request is accurate and reflects the total amount of reimbursement requests from property owners during the time period of 6/30/20 [month, day, year] to 11/1/21 [month, day, year].

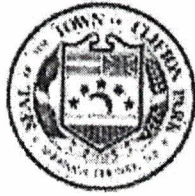
3. The County has determined that the reimbursement requests that form the basis for this Request for Disbursement constitute eligible costs under the Clean Water Infrastructure Act of 2017, any Program guidance, rules or policy, and the County's participation agreement with the Environmental Facilities Corporation for the Septic System Replacement Program.

4. The amount requested hereunder is for eligible costs that have not been included in any previous Request for Disbursement.

Date: 11/1/2021 County of Saratoga

By:  Name: Dustin Lewis

Title: District Manager



Certificate of Compliance

**Town of Clifton Park
Saratoga County New York**

This certifies that the Septic System

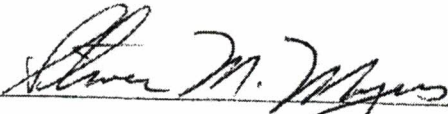
Located at 633 Bruno Rd

has been inspected and is in substantial compliance with the appropriate provisions of the codes of the Town of Clifton Park and said installment is hereby approved for use.

Pursuant to Building Permit Number **67193**

Issued on the date of **8/5/2021**

Date 8/18/2021



Authorized Signature

Tholin Trucking & Excavation, Inc.
693 Lakeview Rd.
Broadalbin, NY 12025
518-857-7498

Invoice

Date	Invoice #
8/30/2021	004107

Bill To
John Knowlton

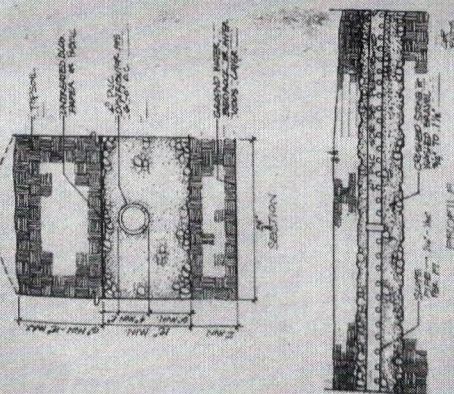
Terms
Paid in Full

Quantity	Description	Amount
	Sewage System Design – professional engineering services rendered in this matter inclusive of construction certification and inspection of sewage system – \$1,650	21,500.00
	New Septic Installation: - \$16,350	
	• Install a new septic system with new tank, debox and leach field	
	• Inspections completed by the town and engineer	
	• Removed old water line that came in from the back and conflicted with new septic lines.	
	• Abandon and cap old sewer line in house. Changed plumbing inside house to connect to new septic main truck line. Install a new grinder pump in basement for existing bathroom.	
	Associated Grading, Topsoil, Seed and Hay Disturbed Areas - \$3,500	

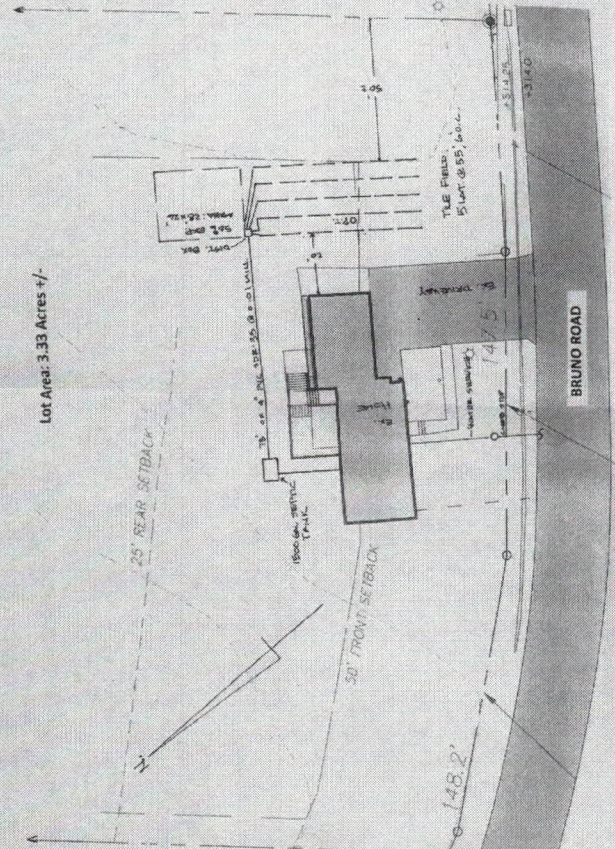
Thank you for your business.	Total
------------------------------	--------------

SEWAGE NOTES:

1. Soil percolation is being performed in the basement shown on the plan as shown indicated on the attached site of 1.5 acre, lot 17, situated in the village of Cuffin Park, New York.
2. The system shown is based on the following: The design flow is 1.50 gallons per day per person or 225 GPD per day, 1.5 x 5000 = 7500 GPD. The required total design flow is 2700 GPD.
3. Minimum separation dimensions are:
 - Building to building 10 feet
 - Building to driveway 10 feet
 - Building to property line 10 feet
 - PCB to PCB 10 feet
4. All joints shall be 4 inches and shall comply with the following:
 - RVCS shall be 1/2 inch on the
 - RVCS shall be 1/2 inch on the
 - RVCS shall be 1/2 inch on the
 - RVCS shall be 1/2 inch on the
5. No portion of the sewage disposal system shall be placed under the driveway or in any other location where it may be damaged by vehicles. The system shall be designed to accommodate the maximum number of growth under any circumstances. Road and other structures shall be designed to accommodate the system.
6. Special care shall be taken during the installation of the distribution box to ensure that it is properly level and that all joints are of the same elevation. Special attention shall be given to the following:
 - 7. Four (4) feet was considered for (Figure 2):
 - a. Four (4) feet over the sewage system and 1/2 inch on the
 - b. Four (4) feet over the sewage system and 1/2 inch on the
 - 8. This sewage system has been designed in accordance with Appendix 21.5 of the New York State Health Department Code (Title 10, Chapter 21.5) for the design of household sewage disposal systems.
 - 9. Upon completion of the system and prior to backfilling, the engineer shall inspect the system and shall certify the system to the local and the Town of Cuffin Park. The Town shall be notified prior to backfilling to make an inspection.

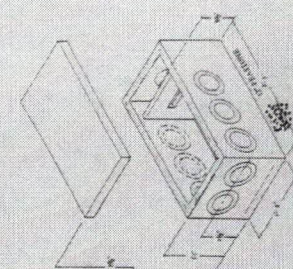


TILE FIELD DETAILS
Scale: 1" = 1'-0"

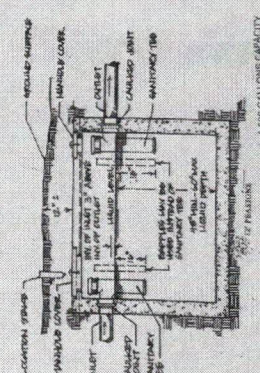


REPLACEMENT SEWAGE SYSTEM LAYOUT PLAN
Scale: 1" = 30'

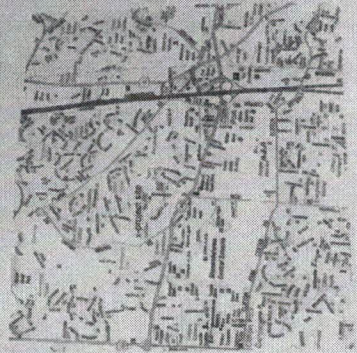
POLYETHYLENE SEPTIC TANK OR DISTRIBUTION BOX MAY BE USED IN LIEU OF CONCRETE



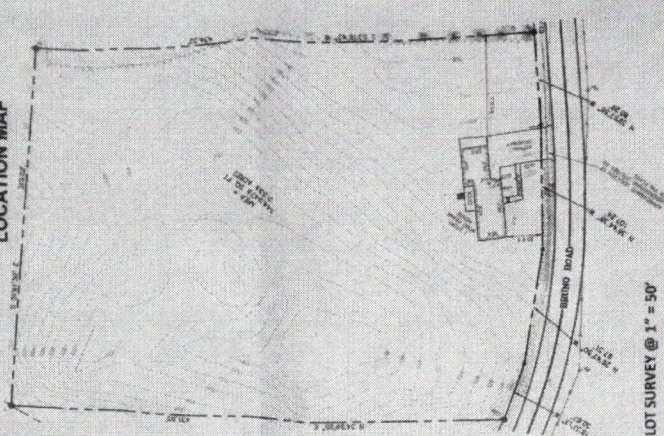
DISTRIBUTION BOX DETAIL
Scale: 1" = 1'-0"



SEPTIC TANK DETAIL
Scale: 1" = 1'-0"



LOCATION MAP



LOT SURVEY @ 1" = 50'

Replacement Conventional Sewage Disposal System
Lands of JOHN KNOWLTON
633 Bruno Road
Town of Cuffin Park, Saratoga County
New York
August, 2021

Prepared by John Knowlton
685 W. Crescent Ave.
Albany, NY 12247

Designed by Harold Berger, P.E.
7224 Bruno Road
Cuffin Park, NY 12088



22 Harlau Checking: Account Activity Transaction Details


Check number: 00000001005

Post date: 08/31/2021

Amount: -10,250.00

Type: Check

Description: Check

22 HARLAU DRIVE LLC 854 W CRESCENT AVE ALLEYDALE, NJ 07401-2113		1005 11 2021 04 789
DATE <u>Aug 24, 2021</u>		
PAY TO THE ORDER OF <u>Tholin Trucking + Excavations</u>	\$ <u>10,250.00</u>	
<u>Ten thousand two hundred fifty and 00/100 DOLLARS</u>		
BANK OF AMERICA 		
FOR <u>Bruno Septic</u>	<u>James D. Knalton</u>	

Till Checking: Account Activity Transaction Details

Check number: 00000002036

Post date: 10/12/2021

Amount: -11,250.00



Type: Check

Description: Check

Merchant name: Check

Merchant information:

Transaction category: Cash, Checks & Misc: Checks

TILL GARDENS LLC 855 W CRESCENT AVE ALLENDALE, NJ 07421-2113		2036
DATE <u>9/23/21</u>		10-2021 701
PAY TO THE ORDER OF <u>Thelin Trenching + Excavation</u>	\$ <u>11,250.00</u>	
<u>Eleven thousand two hundred fifty and 00/100</u> DOLLARS 		
BANK OF AMERICA 		
FOR _____	<u>Grace L. Knowlton</u>	

3/17/20



SARATOGA COUNTY BOARD OF SUPERVISORS

2022

RESOLUTION ~~82 - 2020~~

Introduced by Supervisors ~~Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright~~

AUTHORIZING THE ACCEPTANCE AND DISBURSEMENT OF NEW YORK STATE SEPTIC SYSTEM REPLACEMENT PROGRAM GRANT FUNDS, AND AMENDING THE ~~2020~~ COUNTY BUDGET IN RELATION THERETO

2021

WHEREAS, the New York State Clean Water Infrastructure Act of 2017 established the Septic System Replacement Fund (“the Fund”) to provide property owners a source of funding for the replacement of failing cesspools and septic systems servicing residences and small businesses in New York State; and

WHEREAS, the Septic System Replacement Program (“the Program”) is a grant program that seeks to reduce the environmental and public health impacts associated with the discharge of effluent from cesspools and septic systems on groundwater used as drinking water, as well as threatened or impaired waterbodies; and

WHEREAS, pursuant to Resolution 79-2018, this board authorized the County to participate in the New York State Environmental Facilities Corporation (“EFC”) Septic System Replacement Program (“the Program”) for the term March 1, 2018 through December 31, 2022, and authorized the execution of a County Participation Agreement with the EFC; and

WHEREAS, the Program is being administered for the County by the Saratoga County Soil and Water Conservation District; and

WHEREAS, a property owner in the Town of Clifton Park submitted a grant application to the Saratoga County Soil and Water Conservation District requesting an award of Program funds for the replacement of the aging septic system on her property; and

WHEREAS, the Saratoga County Soil and Water Conservation District determined that said proposed septic system project would significantly and quantifiably reduce potential environmental and/or public health impacts that could result from the aging septic system, and issued an award letter to the applicant notifying her of the award of Program funds for the reimbursement of her eligible project costs; and

WHEREAS, the property owner has completed her septic system replacement project, and has submitted an application to the Saratoga County Soil and Water Conservation District for the disbursement of her grant award of Program funds; and

WHEREAS, the Saratoga County Soil and Water Conservation District made an application to the EFC for disbursement of the Septic System Replacement Program funds awarded for this septic system project, and EFC has distributed total funds in the amount of ~~\$7,950~~ to the County in reimbursement of the eligible costs of said project; and

10,000

WHEREAS, the acceptance and disbursement of these Septic System Replacement Program grant funds requires this Board's approval, and an amendment to the ~~2020~~ Saratoga County Budget; now, therefore, be it

2021

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all necessary documents with the New York State Environmental Facilities Corporation for the acceptance of Septic System Replacement Program grant funds in the amount of ~~\$7,950~~, with the form and content of such documents being subject to the approval of the County Attorney; and, be it further

10,000

RESOLVED, that the ~~2020~~ Saratoga County Budget is hereby amended as follows:

2021

NON-DEPARTMENTAL

Appropriations

Increase Acct. # A.90.000-8762 Septic System Replacement Fund Program

10,000

~~\$7,950~~

Revenues

Increase Acct. # A.90-3904 State Aid – Septic System Replacement Fund Program

10,000

~~\$7,950~~

and, be it further

RESOLVED, that the Saratoga County Treasurer is hereby authorized to disburse payment of said Septic System Replacement Program grant funds to the following property owner in the following amount in reimbursement of her respective eligible septic system project costs incurred:

Property Owner

Janice Sullivan
7 Canterbury Road
Clifton Park, NY 12065

John Knowlton
633 Bruno Rd.
Clifton Park, NY 12065

Amount

~~\$7,950~~

10,000

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

FROM: Dr. Daniel Kuhles

DATE: 12/23/2021

RE: Meredith Locke

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

It is anticipated that Meredith Locke will exhaust the terms of her minor contract in January 2022. Meredith is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Meredith. I am thereby requesting that Meredith's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No
- b. Is the vendor/contractor a sole source: No
- c. Commencement date of contract term: Upon resolution
- d. Termination of contract date: One Year
- e. Contract renewal and term: Assessment on completion
- f. Contact information: Meredith Locke, 2207 Concord St., Malta NY 12020
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Meredith Locke has been on a minor contract as a contact tracer since October 2021. It anticipated that she will exhaust the terms of the minor contract in January 2022. Meredith is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Meredith. I am thereby requesting that Meredith's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

FROM: Dr. Daniel Kuhles

DATE: 12/23/2021

RE: Tiffany Foley

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

It is anticipated that Tiffany Foley will exhaust the terms of her minor contract in January 2022. Tiffany is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Tiffany. I am thereby requesting that Tiffany's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No
- b. Is the vendor/contractor a sole source: No
- c. Commencement date of contract term: Upon resolution
- d. Termination of contract date: One Year
- e. Contract renewal and term: Assessment on completion
- f. Contact information: Tiffany Foley, 16 Sarazen St., Saratoga Springs NY 12866
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Tiffany Foley has been on a minor contract as a contact tracer since September 2021. It anticipated that she will exhaust the terms of the minor contract in January 2022. Tiffany is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Tiffany. I am thereby requesting that Tiffany's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

FROM: Dr. Daniel Kuhles

DATE: 12/23/2021

RE: Carolyn Hinchliffe

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

It is anticipated that Carolyn Hinchliffe will exhaust the terms of her minor contract in January 2022. Carolyn is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Carolyn. I am thereby requesting that Carolyn's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No
- b. Is the vendor/contractor a sole source: No
- c. Commencement date of contract term: Upon resolution
- d. Termination of contract date: One Year
- e. Contract renewal and term: Assessment on completion
- f. Contact information: Carolyn Hinchliffe, 431 Gansevoort Rd., Fort Edward NY 12828
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Carolyn Hinchliffe has been on a minor contract as a contact tracer since October 2021. It anticipated that she will exhaust the terms of the minor contract in January 2022. Carolyn is available to work full time and has been a dependable contact tracer. As the cases of COVID-19 continue, it is imperative to the Public Health Department to maintain the services of quality contractors like Carolyn. I am thereby requesting that Carolyn's minor contract be transferred to a major contract for the same monetary term of \$25.00 per hour for a one-year term in the amount not to exceed \$45,500 maximum/35 hours per week. This expense will be covered by an HRI grant as accepted in resolution 201-2020.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 226 - 2021

~~Introduced by Supervisors O'Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood~~

AUTHORIZING CONTACT TRACING SERVICES AGREEMENTS WITH JESSICA MCCAMY, HANNAH IVES, MARY ANN PRIEST, AND BRIANNA MCLAIN

WHEREAS, pursuant to Resolution 111-2020, as amended by Resolution 281-2020, this Board authorized the County Administrator to execute up to seventy-five (75) minor contracts with individuals identified by Public Health Services as willing to serve and complete the required training to work as contact tracers on an as-needed basis, at a rate of compensation of \$25.00 per hour; and

WHEREAS, the County entered into existing minor contracts with ~~Jessica McCamy, Hannah Ives, Mary Ann Priest, and Brianna McLain~~ for contact tracer services; and *Carolyn Hinchliffe*

Meredith Locke and Tiffany Foley
WHEREAS, there continues to be cases of COVID-19 in Saratoga County and it is imperative to maintain the services of quality contractors to perform essential contact tracing services; and

WHEREAS, ~~Jessica McCamy~~ *Carolyn Hinchliffe* has been a dependable contact tracer who ~~is a college student and~~ *is* available to work full-time; and

WHEREAS, ~~Hannah Ives~~ *Meredith Locke* has been a dependable contact tracer who ~~is a college student and~~ *is* available to work full-time; and

WHEREAS, ~~Mary Ann Priest~~ *Tiffany Foley* has been a dependable contact tracer who ~~is a school aide and is~~ available to work full-time; and

~~WHEREAS, Brianna McLain has been a dependable contact tracer who is a college student and available to work full-time~~

WHEREAS, the cost of services performed by ~~Jessica McCamy, Hannah Ives, Mary Ann Priest, and Brianna McLain~~ *Carolyn Hinchliffe, Meredith Locke* have met or exceeded the minor contract limit of \$15,000; and *and Tiffany Foley*

WHEREAS, our Health and Human Services Committee and Commissioner of Health have recommended that the County enter into one-year agreements with the following contact tracers, effective at the signing of said contracts: 1) ~~Jessica McCamy~~ *Carolyn Hinchliffe*, at a rate of \$25.00 per hour, for a maximum of 35 hours per week, with the total contract amount not to exceed \$45,500; 2) ~~Hannah Ives~~ *Meredith Locke*, at a rate of \$25.00 per hour, for a maximum of 35 hours per week, with the total

contract amount not to exceed \$45,500; 3) ^{Tiffany Foley} ~~Mary Ann Priest~~ at a rate of \$25.00 per hour, for a maximum of 35 hours per week, with the total contract amount not to exceed \$45,500; and 4) ~~Brianna McLain~~, at a rate of \$25.00 per hour, for a maximum of 35 hours per week, with the total contract amount not to exceed \$45,500; and, be it further

RESOLVED, that the form and content of said agreements shall be subject to the approval of the County Attorney, and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None. Costs associated with this contract will be covered by a Health Research, Inc. grant.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

FROM: Dr. Daniel Kuhles

DATE: 1/4/2022

RE: Maxim Healthcare Services, Inc.

COMMITTEE: Law and Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
The minor contract for Maxim Healthcare Services, Inc will expire on 1/31/2022. The resolution will authorize a major contract with Maxim Healthcare Services, Inc to provide nursing services to preschool students identified with a disability as per recommendation of an Individual Education Plan (IEP)
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited: No
 - b. Is the vendor/contractor a sole source: No
 - c. Commencement date of contract term: 2/1/2022
 - d. Termination of contract date: 1/31/2023
 - e. Contract renewal and term: Annual renewal
 - f. Contact information: Maxim Healthcare Services, Inc., 7227 Lee DeForest Drive, Columbia, MD 21046
 - g. Is the vendor/contractor an LLS, PLLC or partnership: No
 - h. State of vendor/contractor organization: MD with offices in Albany, NY
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)

- a. What were the terms of the prior resolution
- b. Are the terms changing:
- c. What is the reason for the change in terms:

7. Is a new position being created: YES or NO

- a. Effective date
- b. Salary and grade

8. Is a new employee being hired: YES or NO

- a. Effective date of employment
- b. Salary and grade
- c. Appointed position:
- d. Term:

9. Is a grant being accepted: YES or NO

- a. Source of grant funding:
- b. Amount of grant:
- c. Purpose grant will be used for:
- d. Equipment and/or services being purchased with the grant:
- e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This contract is for a nurse to accompany child(ren) in need while on the bus to preschool. The same nurse has been contracted by the preschool to meet those same needs during the school day. The level of need will be monitored closely by the school district and will be justified in writing of the continued need.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Jason Kemper, Director of Planning

DATE: 12-27-2021

RE: Agricultural District Public Hearing

COMMITTEE: Trails and Open Space-Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution will set a public hearing for the Annual 303b inclusions into Agricultural Districts #1 and #2. Public hearing will be held in February.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution NA
 - b. Are the terms changing: NA
 - c. What is the reason for the change in terms:
NA, draft resolution provided to County Attorney Office
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- See attached memo



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Jason Kemper, Director of Planning

DATE: 12/27/21

RE: Amending agreement with CHA Consulting, Inc.

COMMITTEE: Trails and Open Space-Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

Expenses will be handled within the 2021 budget allocations

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution will amend Res. 96-2021 and increase the contract amount by \$5,000 to not to exceed \$40,000. Res. 96-2021 had a not to exceed amount of \$35,000

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- See attached memo



SARATOGA COUNTY PLANNING DEPARTMENT

**JASON KEMPER
DIRECTOR**

**TOM L. LEWIS
COUNTY PLANNING BOARD
CHAIRMAN**

December 27th, 2021

To: Law and Finance Committee Members

**CC: County Administrator's Office
County Attorney's Office
Clerk of the Board of Supervisors**

From: Jason Kemper, Director of Planning

RE: January 2022 Law and Finance Meeting

Agricultural District Amendment (Action Item – Set Public Hearing for Amendment of Consolidated Agricultural Districts #1 & #2)

Pursuant to Agriculture and Markets Law 25-AA §303-b (AML 25-AA §303-b), Saratoga County held its required 30-day annual review period between October 1 and October 31, 2021. During this time, landowners may submit a request for inclusion of viable agricultural lands within their respective certified agricultural district. The purpose of this review is to provide agricultural landowners with an opportunity to add land to an existing agricultural district on an annual basis, outside of the review periods established in AML 303-a.

During the 2021 annual review, Saratoga County received petitions from three (3) landowners seeking inclusion of three (3) parcels in one of the two Saratoga County Consolidated Agricultural Districts. The Saratoga County Agricultural and Farmland Protection Board reviewed each petition at their meeting held on December 8, 2021 and has recommended to the Saratoga County Board of Supervisors that these amendments be approved. The Board of Supervisors is required to hold a public hearing on the proposed amendments and adopt a formal resolution amending the boundaries of the districts per AML 25-AA §303-b.

In January, a request will be made to the Board of Supervisors to set a public hearing for the appropriate day in February. If no public comment is received, the petitions will be formally approved by the Board. Each application will be covered in detail at the Trails and Open Space Committee Meeting in February.

The following is a list of petitions received by the Clerk of the Board of Supervisors during the 30-day review period in the month of October 2021. Each of these parcels have been recommended for inclusion into their respective Agricultural District #1 or #2. Attached to this document, please find the report from the Agricultural and Farmland Protection Board.

Saratoga County Consolidated Agricultural District #1:

Town of Wilton

- Wendy Zwijacz, landowner in the Town of Wilton, to include 106.17 ± acres of predominately viable agricultural land located on West Lane, identified as Tax Parcel #128.-1-83.11, which parcel is dedicated to hay and corn crop production with aspirations of raising livestock on the land in the future. **The board recommends that the Wendy Zwijacz petition of 106.17-acres be included in the Saratoga County's Consolidated Agricultural District #1.**

Town of Stillwater

- David A. Anusesky, landowner in the Town of Stillwater, Tax Parcel #: 243.-1-43.2 to include 38 ± acres located on Colonial Road, which parcel is dedicated to firewood production and adding to his father's adjacent land already part of the agricultural district. **The board recommends that the David A. Anusesky petition of approximately 38-acres be included in the Saratoga County's Consolidated Agricultural District #1.**

Saratoga County Consolidated Agricultural District #2:

Town of Clifton Park

- Turner Tower LLC, landowner in the Town of Clifton Park, to include 12.5 ± acres of predominately viable agricultural land located on Tanner Road, identified as Tax Parcel #264.-3-64.113, which parcel has been historically farmed and is dedicated to production of crops. **The board recommends that the Turner Tower, LLC. petition of approximately 12.5-acres be included in the Saratoga County's Consolidated Agricultural District #2.**

Recommended inclusion in Saratoga County Consolidated Agricultural District #1 is a total of +/- 144.17-acres. Recommended inclusions in Saratoga County Consolidated Agricultural District #2 is a total of +/- 12.5-acres.

Amending Major Contract with CHA Consulting for the Champlain Canalway Trail in Waterford (Action Item – Amending resolution 96 -2021)

Saratoga County was awarded pass through funding from the Hudson River Valley Greenway for construction of a portion of the Empire State Trail (Champlain Canalway Trail) in the Town/Village of Waterford. This was authorized by Resolutions 95-2021, 96-2021, 232-2021, and 233-2021. The trail work has been completed and the invoices paid for the project.

CHA has requested a contract amendment in the amount of \$5,000.00 (original contract was for \$35,000.00) to cover the additional work related to the construction of the project. The project was originally scheduled to take approximately 4 weeks and ended up taking 9 weeks to complete. In addition, there were additional site meetings required and additional fencing for the project. The contract extension request was originally presented to the Hudson River Valley Greenway and they provided documentation agreeing that the increase was justified on 12/15/2021. The construction portion of the project came in below the contract amount and as such there is no need for any budget amendments. This increase will be paid within the amounts allocated in the 2021 budget.



**Saratoga County Consolidated Agricultural District
Report and Recommendation of the Saratoga County Agriculture
& Farmland Protection Board to
The Saratoga County Board of Supervisors
Submitted January 2022**

Petitioners:

Wendy Zwijacz, Town of Wilton
David Anusesky, Town of Stillwater
Turner Tower, LLC, Town of Clifton Park

New York State Department of Agriculture and Markets Law, Article 25-AA (AML 25-AA) sanctions the creation of agricultural districts by means of local landowner interest, preliminary county review, county adoption, and subsequent state certification. The purpose of agricultural districting is to encourage, protect and promote the continued use of farmland for agricultural production. The program is based on a combination of farm operation protections and incentives- all of which are designed to preserve farming and farmland and to forestall the conversion of such lands to non-agricultural uses. Farm operations in State-certified agricultural districts can receive benefits in the form of partial real property tax relief by way of agricultural and special assessments and farm operations within an agricultural districts gain protections against overly restrictive local laws, government funded land acquisitions and private nuisance complaints involving agricultural practices.

Pursuant to AML 25-AA, the Board of Supervisors may establish an annual 30-day agricultural district review period, during which time landowners with viable agricultural land may petition to be included in their respective agricultural district. In December of 2003, the Saratoga County Board of Supervisors adopted October as the annual 30-day agricultural district inclusion period. The 30-day timeframe takes place between October 1st and October 31st annually. In 2021, the Board of Supervisors received petitions from three (3) landowners requesting the inclusion of three (3) parcels into one of Saratoga County's two certified agricultural districts.

The Saratoga County Agriculture & Farmland Protection Board (AFPB) met on December 8, 2021 to review the agricultural district inclusion requests that were received during the October 2021 30-day review period. The AFPB recommends that the following +/- 144.17 acres of viable farmland be added to the Saratoga County Consolidated Agricultural District #1 and +/- 12.5 acres of viable farmland to be added to the Saratoga County Consolidated Agricultural District #2.:

1. **Wendy Zwijacz**, Town of Wilton, Tax Map #: 128.-1-83.11, +/- 106.17 acres located on West Lane. This land is currently leased for corn silage and hayed for private use. Future endeavors include housing livestock on the property. (Agricultural District #1)
2. **David Anusesky**, Town of Stillwater, Tax Map # 243.-1-43.2, +/-38 acres located on Colonial Road. This land is currently forested where it is utilized for firewood and recreation. This property is adjacent to the father's +/-160 acres already in Saratoga County's Consolidated Agricultural District #1. (Agricultural District #1)
3. **Turner Tower, LLC**, Town of Clifton Park, Tax Map #'s: 264.-3-64.113 +/- 12.5 acres located on Tanner Road. This property has been farmed for decades and currently has 10 acres of tilled land for crop production. (Agricultural District #2)

In accordance with Section 303-b of Article 25AA, the Saratoga County AFPB has prepared this report for the Board of Supervisors. The report considers the following questions regarding the status of farming in the agricultural districts and uses this information as the basis for its recommendation.

1. The nature of farming and farm resources within such district(s):

Farming in Saratoga County is a strong part of the County's heritage and an important industry to the County's health, both physically and financially.

In 2017 (the latest data provided by U.S. Dept. of Agriculture), there were 591 farms in Saratoga County averaging 121 acres per farm and producing an annual sales volume of \$76.8 million in agricultural products (USDA -2017 Census of Agriculture –Saratoga County, NY). The County's farms are mostly concentrated along its eastern border (Ag. District #1) and in the southwest corner (Ag. District #2) where soil quality is better suited for farming practices. Saratoga County farms produce a wide variety of products including but not limited to: horses, apples, beef, dairy products, field crops, horticulture, livestock, vegetables and berries.

In 2020, the Saratoga County Board of Supervisors completed the New York State mandated 8-year review of the status of Saratoga County Consolidated Agricultural District #1 pursuant to the NYS AML 25-AA, Section 303a. Saratoga County's Consolidate Agricultural District #1 overlays within the boundaries of the Towns of Moreau, Northumberland, Saratoga, Stillwater and Wilton. The 8-year report prepared by the Saratoga County Agriculture and Farmland Protection Board for the Saratoga County Board of Supervisor's indicates that there are approximately 61,642 acres in Saratoga County's Consolidate Agricultural District #1. The report concluded that approximately 67% of the lands within Saratoga County's Consolidate Agricultural District #1 was being used for farming and other agricultural-type purposes. Therefore, the majority of the land uses are for agricultural purposes and this portrays Saratoga County's Consolidate Agricultural District #1 as being healthy and operating as intended to protect and sustain the farming industry.

By utilizing information extracted from the County's 2020 Tax Rolls, it shows that Saratoga County's Consolidate Agricultural District #2 has approximately 52,014 acres included in the Towns of Ballston, Charlton, Clifton Park, Corinth, Edinburg, Galway, Greenfield, Hadley, Malta, Milton, Providence and the City of Saratoga Springs. Subsequently, the Saratoga County's Consolidate Agricultural District #2 is scheduled to proceed through the NYS AML 25-AA, Section 303a 8-year review in early 2022. It's anticipated that similar results to that of Saratoga County's Consolidate Agricultural District #1's study will be discovered.

Finally, the lands included in both Saratoga County's Agricultural Districts #1 & #2 equal close to 21% of the total acres in Saratoga County further illustrating their importance.

2. The extent to which the district(s) has achieved it original objectives:

The original purpose for creating the Agricultural Districts was to conserve, protect, and encourage the development and improvement of lands for agricultural production in Saratoga County. The sheer existence and designation of Agricultural Districts exemplifies how important farming and the agriculture industry is to Saratoga County. The Agricultural Districts has provided the foundation of illustrating the importance of the continued sustainability of agriculture in the county which is under constant pressure to develop its lands for non-agricultural purposes. Again, Saratoga County's

Consolidate Agricultural District #1’s NYS AML 25-AA, Section 303a 8-year report concluded that approximately 67% of the lands within the district was being used for farming and other agricultural-type purposes. Therefore, this exemplifies that Saratoga County’s Consolidate Agricultural District #1 operating as intended to protect and sustain the farming industry.

Again, the Saratoga County’s Consolidate Agricultural District #2 is scheduled to proceed through the NYS AML 25-AA, Section 303a 8-year review in early 2022. It’s anticipated that similar results to that of Saratoga County’s Consolidate Agricultural District #1’s study will be discovered.

No less important are the environmental elements associated with protecting farmland in the agriculture districts such as: preservation of open space and scenic vistas, the conservation of productive soils, the preservation of woodland and wetlands and the preservation of wildlife habitat. These tangible environmental attributes, which are integrated within the lands of the agricultural district, and the protection thereof, have also benefited the County and its communities.

3. The overall status of farming, the farm economy and farm investment in such district(s):

Saratoga County continues to experience significant and ongoing development pressure on its agricultural lands. The existence of the County’s Agricultural Districts helps to encourage the preservation of existing farmlands and discourage the conversion of farmland to non-agricultural uses. But, the threat persists.

The following is data from U.S. Dept. of Agriculture’s 2007, 2012 and 2017 Census of Agriculture reports for Saratoga County:

Year	# of Farms	Land in Farms	Avg. Size of Farms	Market Value of Products Sold
2007	641	75,660 acres	118 acres	\$58,226,000
2012	583	78,849 acres	135 acres	\$79,968,000
2017	591	71,604 acres	121 acres	\$76,810,000

The above ten years of data overall shows that the farming industry in Saratoga County is in a decline even with the surge indicated in 2012. The downward trend of active farmland acreage generates an urgency for the continued efforts of preservation for the agricultural lands within the county.

4. The extent to which the number of farms and farm acres in such district(s) furthers the purposes for which such district(s) was originally created:

The 2020 8-year review report prepared by the Saratoga County Agriculture and Farmland Protection Board for the Saratoga County Board of Supervisor’s review indicates that approximately 67% of the lands within Saratoga County’s Consolidate Agricultural District #1 was being used for farming and other agricultural-type purposes. This portrays Saratoga County’s Consolidate Agricultural District #1 as being robust and operating as intended to protect and sustain the farming industry.

The subsequent AML Article 25-AA, Section 303a 8-year review is to occur in early 2022 for Saratoga County Consolidated Agricultural District #2. It is anticipated that the same outcome will be derived as to the status of Saratoga County’s Consolidate Agricultural District #1 and that the majority of the lands in Agricultural District #2 as being used for an agricultural-type purpose.

Therefore, it is foreseen that both agricultural districts #1 and #2 are functioning as originally created protecting, promoting and sustaining the agriculture and farming industry in their distinct parts of the county.

5. Any county agricultural and farmland protection planning or implementation efforts pursuant to Article 25-AA of the Agriculture and Markets Law:

The County Board of Supervisors adopted a County Agriculture and Farmland Protection Plan in December 1997. The plan provides background information on the status and importance of farming to the county's economy and quality of life, and makes a series of recommendations for communities to consider. These recommendations focus on farmland protection, making improvements to the financial outlook for farming, and developing the community's appreciation of agriculture's economic and environmental value. Additionally, the majority of townships that lie within the county's two agricultural districts have also adopted their own farmland protection plans to further the preservation and protection of agricultural lands in the county.

In 2003, the Board of Supervisor's implemented a grant funding program for Farmland Protection and Open Space preservation projects to further promote the cause of preserving valuable farmland. Additionally, the county farmland protection and open space grant, working in conjunction with municipalities and local land trust organizations, has been very successful in securing state grants for the purchase of development rights that is used for various project involving quality farmland throughout the county. The program, to date, has protected 5,406 acres of land with 2,994 acres being farmland protection projects. This adds up to a county investment of just over 5 million dollars for approximately 28 million dollars' worth of farmland protection projects throughout the county. Just another example of the county understanding the importance of the farming industry and making a sound investment that further promotes the significance and importance of farmland preservation in the county.

In closing, the Saratoga County Consolidated Agricultural Districts #1 & #2 protect, preserve and promote its agricultural lands and its farming industry within the areas containing the County's more productive agricultural soils. It offers those farm operations within the districts incentives and protection to continue their trade. The Agricultural Districts help preserve some of the County's more important natural and ecological attributes all the while creating employment opportunities and adding millions of dollars of revenue to the local economy each year. It is these principle ideals that generate the need to maintain and sustain the County's Agricultural Districts in order to protect its important agricultural resources of which, successively, contributes to the continued prosperity of Saratoga County.



Saratoga County, New York Agricultural District Inclusion Form

(Please type)

Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): Turner Tower, LLC - Seth Turner and Lora Turner
Telephone Number: 845-417-8614
Mailing Address: 32 Royal Oak Road, Stone Ridge, NY 12484
Email Address: sethturner1@msn.com

PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:
SBL 264.-3-64.113

Street Address of Parcel, including City/Town/Village Located In:
758 Tanner Road, Clifton Park

Agricultural District in which Parcel is located (check one): #1 #2

Total number of acres to be included: 12.5

Total acres tillable/cropped of the parcel to be included: 10

Current uses of the property: farming / vacant land

Please provide a brief explanation of why you would like the property to be included in an agricultural district: This property has functioned as farmland for many decades.

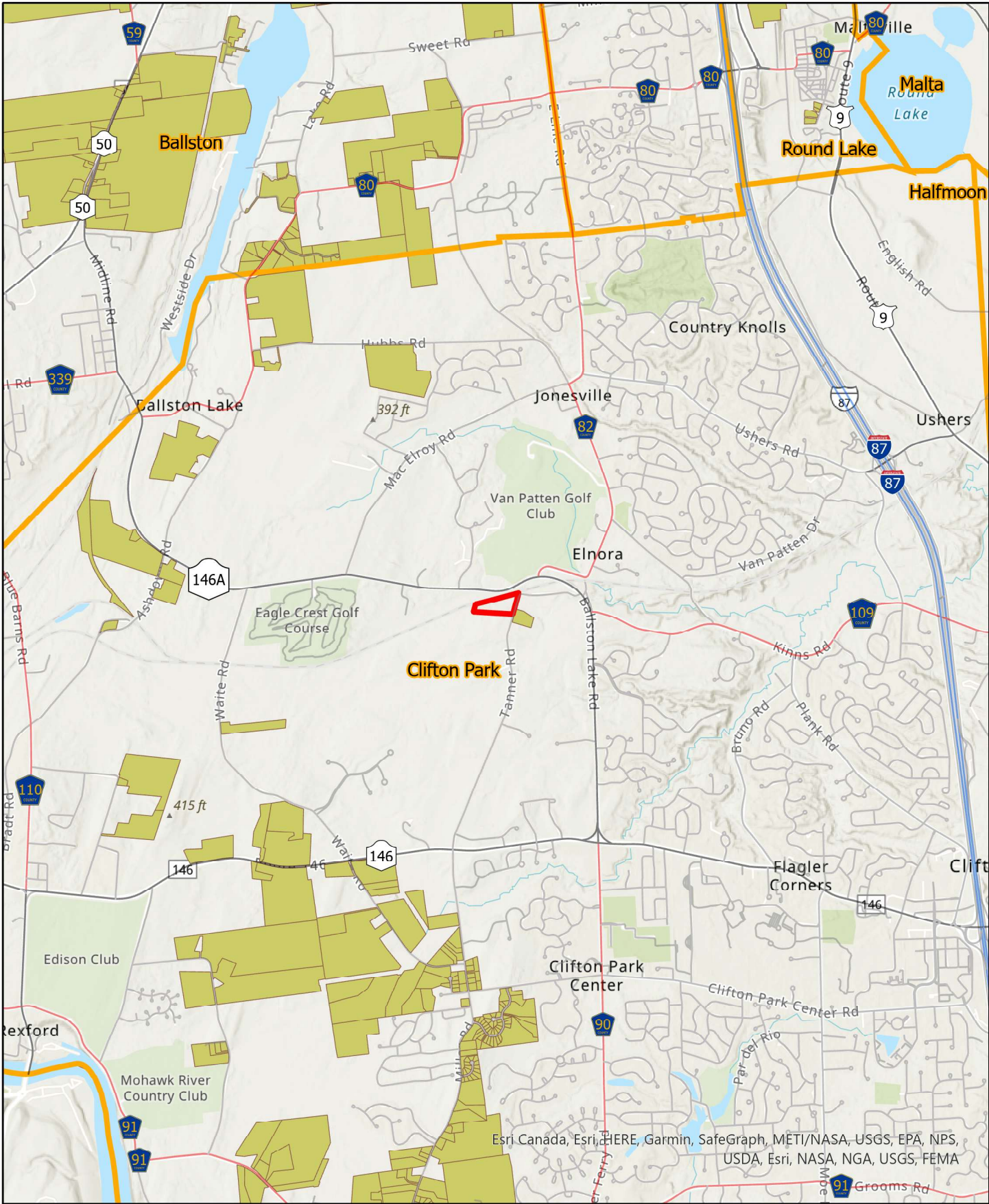
By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

Signature: 

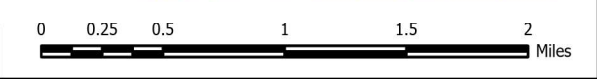
Date: 10/28/21

Signature: Lora Turner

Date: 10/28/21



Esri, Canada, Esri, HERE, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA, Esri, NASA, NGA, USGS, FEMA



- ▭ Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County
 Agricultural District Inclusion Petitioner
 Town of Clifton Park 264-3-64.113
 Site





Saratoga County, New York
 Agricultural District Inclusion Form
 (Please type)



Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): David A. Anusosky
 Telephone Number: 518-541-3074 , 518-879-9312
 Mailing Address: 95 Colonial Rd, Stillwater, NY 12120
 Email Address: D.Anusosky@gmail.com

PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:
243-1-43.2

Street Address of Parcel, including City/Town/Village Located In:
91 Colonial Rd, Stillwater, NY 12120

Agricultural District in which Parcel is located (check one): #1 #2

Total number of acres to be included: 38

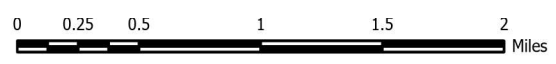
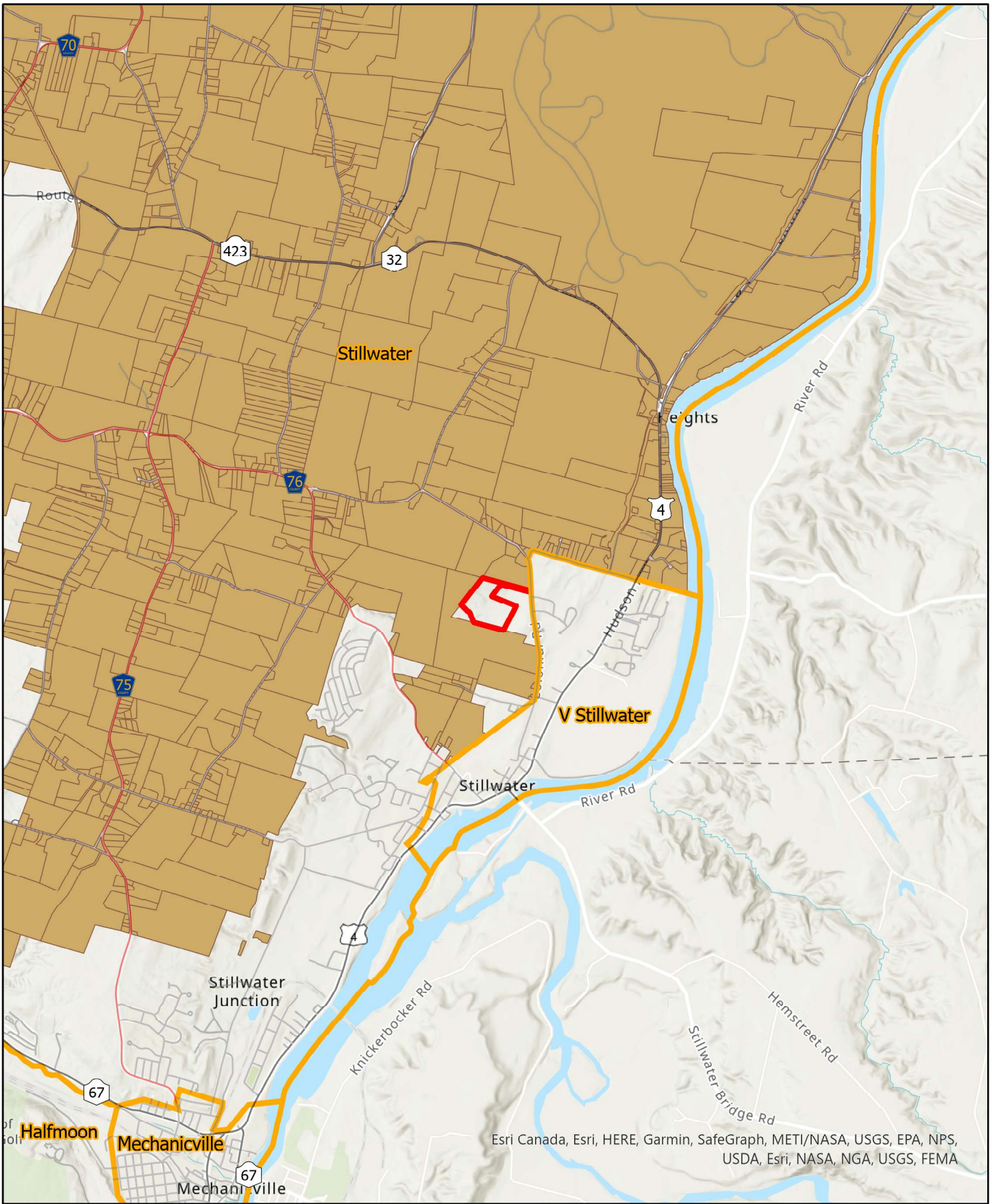
Total acres tillable/cropped of the parcel to be included: N/A

Current uses of the property: Firewood, Recreation, Access to father's fields

Please provide a brief explanation of why you would like the property to be included in an agricultural district: My father is a retired dairy farmer who owns approx. 160 acres that joins mine that is in an Ag district.

By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

Signature: [Signature] Date: 9/22/2021
 Signature: _____ Date: _____



- Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County
 Agricultural District Inclusion Petitioner
 Town of Stillwater 243.-1-43.2
 Site





Saratoga County, New York Agricultural District Inclusion Form

(Please type)

Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): Wendy Zwijacz
Telephone Number: (518) 368-3364
Mailing Address: 20 Bullard Ln., Saratoga Springs, NY 12866
Email Address: None (Dead zone)

PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:
415600 128-1-83.11

Street Address of Parcel, including City/Town/Village Located In:
26 West Ln., Saratoga Springs, NY 12866 / ~~Josephine Cornetta~~

Agricultural District in which Parcel is located (check one): #1 #2

Total number of acres to be included: 106.17

Total acres tillable/cropped of the parcel to be included: 31 Acres right now.

Current uses of the property: I rent 21 Acres to a dairy farmer for corn silage.
I use 10 ACRES for myself for hay for my animals

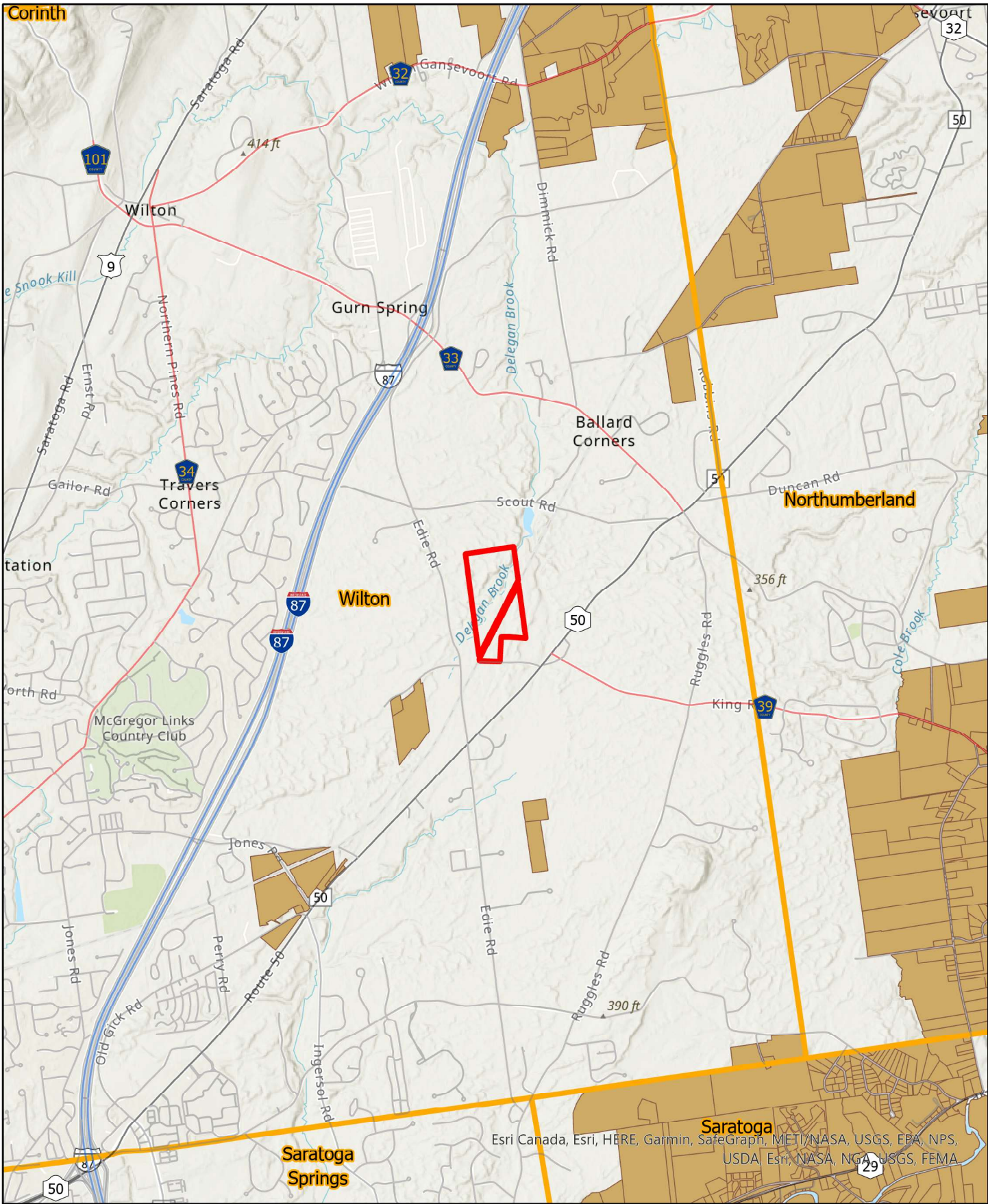
Please provide a brief explanation of why you would like the property to be included in an agricultural district: I would like to move my livestock over on the property in the future, and I don't want any house developments around me.

By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

Signature: Wendy Zwijacz
Signature: _____

Date: 9-20-2021
Date: _____

Rec'd
9/23/21



Esri Canada, Esri, HERE, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA, Esri, NASA, NGA, USGS, FEMA



- Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County
Agricultural District Inclusion Petitioner
Town of Wilton 128-1-83.11
Site





Date: 2021 12 13

PROJECT No. 068687

Extra Work No. 1

EXTRA WORK AUTHORIZATION

In accordance with the written Contract dated April 8, 2021 between the parties designated below for:

THE PROJECT: Champlain Canalway Trail – Waterford Segment Maintenance

THE CLIENT: Saratoga County

hereby authorizes the Engineer to proceed with additional services as follows:

SCOPE OF SERVICES:

Scope of Work – Fencing

During a field visit with the HRVG to assess trail conditions it was determined that ±1,100 linear feet of new wood rail safety fence along the western edge of the trail was warranted for several reasons including, the close proximity of the trail to the canal and the vertical drop between the two. The new fence required the preparation of addition plans, detail, and specification.

Scope of Work – On Site Meetings

Our original scope of work assumed three site meetings (site visit to assess trail conditions, pre-construction, and punch list). The actual number of site visits was increased through out to include an additional site assessment with the HRVG, a Pre-Bid on-site meeting, and a post construction walk with representatives of the T/O Waterford.

Scope of Work – Construction Duration

Our original scope of work assumed 4 weeks of construction from start to Substantial Completion. During design the construction duration was extended to allow the trail to be closed for 60 days due to the increased scope and also to not have inflated contractor bids due to a shorter work schedule. The actual construction duration from start to substantial completion was actually nearly 9 weeks long.

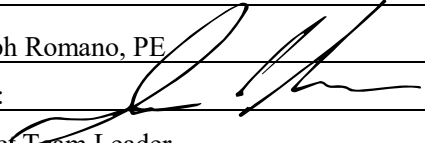
SCHEDULE:

Completed

FEE

Lump Sum Fee of \$5,000

Upon return of a fully-executed authorization, this Supplement shall become a part of the Agreement identified above.

APPROVED BY: ENGINEER	APPROVED BY: CLIENT
NAME: Joseph Romano, PE	NAME:
SIGNATURE: 	SIGNATURE:
TITLE: Project Team Leader	TITLE:
DATE: December 13, 2021	DATE:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Anna Stanko

DATE: 12/27/2021

RE: ANNUAL RESOLUTION

COMMITTEE: Law & Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
The Resolution will authorize the County Auditor to approve corrections, tax refunds and credits in amounts not to exceed \$2,500 as authorized by RPTL §554 and §556 and 556(8).
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing: no
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

1/19/21



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~20 - 2021~~ *2022*

Introduced by ~~Supervisors Connolly, Kinowski, Lawler, Peck, Pemrick, Smith and Wright~~ *Law + Finance*

AUTHORIZING THE COUNTY AUDITOR TO APPROVE TAX REFUNDS, CORRECTIONS AND CREDITS IN AMOUNTS NOT TO EXCEED \$2,500

WHEREAS, Real Property Tax Law §554, §556 and §556(8) authorize delegation to the County Auditor of legislative duties relative to the correction, refund and credit of certain taxes; now, therefore, be it

RESOLVED, that, upon the joint recommendations of the Director of the Real Property Tax Service Agency and the County Treasurer, the County Auditor is authorized pursuant to §556 of the Real Property Tax Law to approve for payment tax bill refunds in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor is authorized pursuant to §554 of the Real Property Tax Law to approve corrections of errors on tax rolls in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor is authorized pursuant to §556(8) of the Real Property Tax Law to approve tax credits in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor shall report to the Real Property Tax Committee all refunds, corrections and credits made pursuant to the authority delegated by this Resolution.

BUDGET IMPACT STATEMENT: No budget impact.

A handwritten signature in black ink, consisting of a stylized, cursive name.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: December 28, 2021

RE: Schedule a Public Hearing

COMMITTEE: January 2022 Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED AMENDMENT AND EXTENSIONS OF THE EAST AND WEST FACILITIES AIRPORT LEASES WITH NORTH AMERICAN FLIGHT SERVICES, INC. THROUGH DECEMBER 31, 2061

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The public hearing for the North American Flight Services lease extension was originally scheduled in December 2021. For a variety of reasons, the originally scheduled hearing was postponed. This is a request to reschedule the hearing in February 2022 on a date and time that is convenient for the Board. Prior to the hearing, draft lease language will be made available for review.
- Precedent resolution: 301 of 2021 (attached)
- Budget Impact: No Budget Impact.



11/16/21

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 301—2021

Introduced by Supervisors ~~Veitch, Lant, Lucia, O'Connor, Richardson, Tollisen and Winney~~

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED AMENDMENT AND EXTENSIONS OF THE EAST AND WEST FACILITIES AIRPORT LEASES WITH NORTH AMERICAN FLIGHT SERVICES, INC. THROUGH DECEMBER 31, 2061

WHEREAS, pursuant to Resolution 246-07, the Saratoga County Board of Supervisors authorized a lease of an eastern portion of County owned facilities at the Saratoga County Airport to North American Flight Services, Inc. (“NAFS”) as Fixed Based Operator for a term of twenty (20) years commencing on May 1, 2008 and terminating on April 30, 2028, which lease is known as the East Facility Lease; and

WHEREAS, pursuant to Resolution 16-08, the Saratoga County Board of Supervisors authorized a lease of a western portion of County owned facilities at the Saratoga County Airport to North American Flight Services, Inc. as Fixed Based Operator for a term of twenty (20) years commencing on January 1, 2008 and terminating on December 31, 2027, which lease is known as the West Facility Lease; and

WHEREAS, North American Flight Services has proposed the construction of a 22,500 square foot hanger for the storage of based and transient aircraft, rehabilitation of 29,000 square feet of apron, and expansion of 14,500 square feet of apron at the West Facility, in order to meet demand of NAFS clients; and

WHEREAS, North American Flight Services has proposed to privately fund the project including permitting, design and construction at an estimated the cost between \$6,000,000 and \$7,000,000 and once constructed, it is proposed that NAFS will maintain ownership of the hanger and pay any applicable taxes thereon; and

WHEREAS, North American Flight Services, Inc. has agreed to privately fund the permitting, design, and construction costs associated with the proposed upgrades provided that the County agrees to modify the terms of the NAFS’s Leases, to continue the West Facilities Lease at the current leasehold rate and to modify the East Facility Lease to set a sliding payment structure; and

WHEREAS, North American Flight Services, Inc. has agreed to privately fund the permitting, design, and construction costs associated with the proposed upgrades provided that the County agrees to extend the term of NAFS's East and West Facilities Leases through December 31, 2061 in order that NAFS may have sufficient time as the Fixed Based Operator of the Saratoga County Airport in which to recoup its investment in the construction upgrades; and

WHEREAS, General Municipal Law §352(5) authorizes a county to lease county owned airport real property for the entire operation of such airport, or any part thereof, or for the rendering of various services, for a term not to exceed forty (40) years, provided the governing body of the county first holds a public hearing on the proposed lease; now, therefore, be it

RESOLVED, that this Board of Supervisors shall hold a Public Hearing on ~~December 15, 2021 at 3:00 p.m.~~ in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York, on the proposed modification and extensions of the terms of the County of Saratoga's East and West Facilities Leases with North American Flight Services, Inc. through December 31, 2061; and, be it further

RESOLVED, that the Clerk of the Board shall publish a notice of this Public Hearing in the official County newspapers in the manner prescribed by law; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Roger J. Schiera and William Fruci, Commissioners of Election

DATE: December 29, 2021

RE: Extension of Cyber Security Grant Eligibility Period

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution 126-20 authorized acceptance of a state grant in the amount of \$128,891.50 for expenses incurred between December 21, 2019 and December 31, 2021. The state has extended the eligibility period to December 31, 2023, but there are no other changes in terms. This resolution will authorize acceptance of this change in terms.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The original grant was to fund improvements recommended by a state study of the election security needs of each county board of elections in the state. Several counties requested additional time to complete their improvement programs. In response, the state offered an extension of the eligibility deadline by two years to all county boards. This resolution authorizes acceptance of that one change in the terms of the grant. There are no obligations imposed on the county by this amendment of the grant agreement. The funds to be expended are already included in the approved budget.

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>STATE AGENCY (Name & Address): New York State Board of Elections 40 North Pearl Street, Suite 5 Albany, NY 12207</p>	<p>BUSINESS UNIT/DEPT. ID: BOE01/1110000 CONTRACT NUMBER: BOE01 - C004272 - 1110000 CONTRACT TYPE: <input type="checkbox"/> Multi-Year Agreement <input type="checkbox"/> Simplified Renewal Agreement <input checked="" type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME: Saratoga County</p>	<p>TRANSACTION TYPE: <input type="checkbox"/> New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME: N/A</p>	<p>PROJECT NAME: Elections Cybersecurity Remediation Grant Program</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS: NYS Vendor ID Number: 1000002435 Federal Tax ID Number: 14-6002571 DUNS Number (if applicable):</p>	<p>AGENCY IDENTIFIER: N/A CFDA NUMBER (Federally Funded Grants Only): N/A</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS: 40 McMaster St Ballston Spa, NY 12020</p> <p>CONTRACTOR PAYMENT ADDRESS: <input type="checkbox"/> Check if same as primary mailing address</p> <p>CONTRACT MAILING ADDRESS: <input type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS: <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Municipality, Code: <input type="checkbox"/> Tribal Nation <input type="checkbox"/> Individual <input type="checkbox"/> Not-for-Profit</p> <p>Charities Registration Number: N/A</p> <p>Exemption Status/Code: N/A <input type="checkbox"/> Sectarian Entity</p>

Contract Number: # BOE01 - C004272 - 1110000

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM: From: 12/21/2019 To: 12/31/2021</p> <p>CURRENT CONTRACT PERIOD: From: 12/21/2019 To: 12/31/2021</p> <p>AMENDED TERM: From: 12/21/2019 To: 12/31/2023</p> <p>AMENDED PERIOD: From: 01/01/2022 To: 12/31/2023</p>	<p>CONTRACT FUNDING AMOUNT (<i>Multi-year</i> - enter total projected amount of the contract; <i>Fixed Term/Simplified Renewal</i> - enter current period amount):</p> <p>CURRENT: \$128,891.50</p> <p>AMENDED:</p> <p>FUNDING SOURCE(S)</p> <p><input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other</p>
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FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT:
(Out years represent projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				

ATTACHMENTS PART OF THIS AGREEMENT:

- Attachment A:
 - A-1 Program Specific Terms and Conditions
 - A-2 Federally Funded Grants

- Attachment B:
 - B-1 Expenditure Based Budget
 - B-2 Performance Based Budget
 - B-3 Capital Budget
 - B-1(A) Expenditure Based Budget (Amendment)
 - B-2(A) Performance Based Budget (Amendment)
 - B-3(A) Capital Budget (Amendment)

- Attachment C: Work Plan
- Attachment D: Payment and Reporting Schedule
- Other:
 - Attachment E: Funding Schedule

Contract Number: # BOE01 - C004272 - 1110000

IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

Saratoga County

By: _____

Printed Name

Title: _____

Date: _____

STATE AGENCY: NYS Board of Elections

By: _____

By: _____

Printed Name

Title: _____

Date: _____

STATE OF NEW YORK

County of _____

On the ___ day of _____, _____, before me personally appeared _____, to me known, who being by me duly sworn, did depose and say that he/she resides at _____, that he/she is the _____ of the _____, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) _____

ATTORNEY GENERAL'S SIGNATURE

Printed Name

Title: _____

Date: _____

STATE COMPTROLLER'S SIGNATURE

Printed Name

Title: _____

Date: _____



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 156 - 2020

Introduced by Supervisors Pemrick, Kinowski, Kusnierz, Schopf, Tollisen, Winney and Wright

AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE BOARD OF ELECTIONS FOR ELECTION SECURITY IMPROVEMENTS

WHEREAS, during 2019, the New York State Board of Elections conducted security assessment reviews of county boards of elections including a security assessment of the operations of the Saratoga County Board of Elections; and

WHEREAS, as a result, the State's Security Assessment Report outlined potential security vulnerabilities that are present in the operations of the Saratoga County Board of Elections and have suggested prioritized measures to address them; and

WHEREAS, the New York State Board of Elections has advised our County Election Commissioners that the County is eligible to receive grant funding in the amount of \$128,891.50 for the grant period December 21, 2019 through December 31, 2021 for the purpose of funding security improvements to enhance physical security and access to election systems; software improvements such as operating system upgrades to provide greater cyber security; hardware upgrades such as intrusion detection devices and encrypted portable media for the enhancement of cyber security; and

WHEREAS, the acceptance of these funds requires the approval of this Board; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby accepts \$128,891.50 in funding from the New York State Board of Elections for the reimbursement of expenses related to security improvement measures undertaken by the County Board of Elections as recommended by the Security Assessment Report conducted by the New York State Board of Elections; and, be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements and documents needed to accept from the New York State Board of Elections said \$128,891.50 in funding for the grant period from December 21, 2019 through December 31, 2021 for the reimbursement of expenses incurred relative to the implementation of security improvements undertaken by the Saratoga County Board of Elections; with the form and content of such agreements and documents to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Lauren Roberts, Saratoga County Historian

DATE: January 5, 2022

RE: Acceptance of grant for Historic Markers

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

A.19-2770 Unclassified Revenue \$2,280.00, A.19.111-7099 Other Capital Expense \$2,280.00

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorize acceptance of grant funding from the William G. Pomeroy Foundation in the amount of \$2,280.00 and amend the 2022 budget in relation thereto.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding: William G. Pomeroy Foundation
 - Amount of grant: \$2,280.00
 - Purpose grant will be used for: Erecting two historic markers
 - Equipment and/or services being purchased with the grant: 2 historic markers and poles
 - Time period grant covers:
2022
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

I was awarded a grant from the William G. Pomeroy Foundation to erect two historic markers, both located in the Village of Ballston Spa. The first is a NYS Historic Marker acknowledging the long history of the Saratoga County Fairgrounds located on Fairground Avenue. The second marker is a Legends and Lore Marker telling the story of the Franklin Spring on Malta Avenue, in which Samuel Hides believed that the spirit of Ben Franklin came to him in a seance and told him where to drill for a mineral spring that would "heal the nation." I am requesting a resolution to accept the funding for this grant. Please contact me with any questions. Thank you.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION #-2022

Introduced by Supervisors

AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WILLIAM G. POMEROY FOUNDATION AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the County Historian applied for and was awarded a grant in the amount of \$2,280 from the William G. Pomeroy Foundation for the purpose of purchasing and erecting two historic markers in the Village of Ballston Spa; one to be erected on Fairground Avenue commemorating the long history of the Saratoga County Fairgrounds and the other to be erected on Malta Avenue at the site of the former Franklin Mineral Springs, which is said to have been located with the assistance of the spirit of Benjamin Franklin; the purpose of said markers is to identify the sites and give a brief history; and

WHEREAS, the acceptance of this William G. Pomeroy Foundation grant requires this Board's approval and an amendment to the 2022 Saratoga County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any documents with the William G. Pomeroy Foundation needed to accept a grant in the amount of \$2,280.00 for the purchase of two historic markers to be erected in the Village of Ballston Spa, to identify the sites and give a brief history; and, be it further

RESOLVED, that the 2022 County Budget is amended as follows:

COUNTY CLERK

Appropriations:

Increase Acct. # A.19.111-7099 Other Capital Expense	\$2,280
--	---------

Revenues:

Increase Acct. # A.19-2770 Unclassified Revenue	\$2,280
---	---------

BUDGET IMPACT STATEMENT: None. 100% Local Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Michael Hartnett, County Attorney

DATE: January 6, 2022

RE: Introducing LL - Amending 2-1968 as amended; and scheduling a Public Hearing

COMMITTEE:

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Introducing a Local Law to amend LL 2-1968 to increase the population threshold for an additional County Supervisor and scheduling a public hearing thereon.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Introducing a proposed Local Law to amend LL 2-1968, as last amended by LL 5-2011, to increase the population threshold to 27,500 for an additional County Supervisor and scheduling a public hearing thereon.

Preliminary Census results raise the possibility of an additional County Supervisor and an amendment to increase the population threshold is necessary to maintain the existing membership number.

Attachments:

Draft Local Law

LL 2-1968; LL 2-81; LL 6-1991

Resolution 126-11; Local Law 5-2011

-DRAFT-

INTRODUCTORY NO.
PRINT NO.
INTRODUCED BY: Supervisors

COUNTY OF SARATOGA
LOCAL LAW - 2022

A LOCAL LAW TO AMEND LOCAL LAW NO. 2 OF 1968, AS LAST AMENDED BY LOCAL LAW NO. 5 OF 2011, TO INCREASE THE POPULATION THRESHOLD FOR AN ADDITIONAL COUNTY SUPERVISOR

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. That paragraphs a.) and b.) of Section 2 of Local Law No. 2 of 1968, as last amended by Local Law No. 6 of 1991, be amended as follows:

“SECTION 2. Such system of weighted voting shall be as follows:

a.) Each municipality shall elect one (1) Supervisor where its population is less than [~~25,000~~] 27,500 according to the latest decennial census and each Supervisor shall cast one (1) vote for each person in [~~his~~] their district according to such census.

b.) When any such municipality shall have a population of [~~25,000~~] 27,500 one additional Supervisor shall be elected therefrom and one additional thereafter as each whole multiple of [~~25,000~~] 27,500 is attained. Such Supervisors shall each cast that number of votes arrived at by dividing the total population of each municipality by the number of its Supervisors.”

SECTION 2. That SECTION 3. of said Local Law No. 2 of 1968, as last amended by Local Law No. 5 of 2011, be further amended as follows:

“SECTION 3. The composition of the Saratoga County Board of Supervisors shall consist of twenty-three (23) Supervisors, with two (2) Supervisors each from the City of Saratoga Springs and the Town of Clifton Park, and one (1) Supervisor each from the City of Mechanicville and the remaining Towns of the County of Saratoga, and, hereafter, such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County-wide Official Federal Census, shall reach [~~25,000~~] 27,500 or whole multiples thereof.”

SECTION 3. This Local Law is subject to a permissive referendum as provided in Section 24 of the Municipal Home Rule Law.

SECTION 4. This Local law shall take effect after it is filed as provided in Section 27 of the Municipal Home Rule Law.

EXPLANATION – Matter that is underscored is new; matter in brackets [-] is old law to be omitted.

such reserve. The first installment shall be included in the annual estimate for 1968.

When the amount of the reserve is at the maximum, any amount expended therefrom shall be restored by including in subsequent annual estimates a sum not to exceed (\$5,000) \$10,000.

SECTION 2. That this Local Law shall be effective after proper filing on September 1, 1968.

On motion by Mr. Gray, seconded by Mr. Clements, Local Law No. 1, Year 1968, was adopted by the following vote:

AYES—Abeling, Brown, Clements, Cline, Corrigan, D'Andrea, DeMarco, Derby, Eggleston, Ginter, Gray, Hequembourg, Jewett, Koval, Morehouse, Quackenbush, Romano, Saunders, Smead, Weed
—20.

NOES—None.

LOCAL LAW NO. 2 OF 1968

A Local Law Establishing a System of "Weighted Voting" for the Members of the Saratoga County Board of Supervisors

Introduced by: Mr. Eggleston

Seconded by: Mr. Romano

BE IT ENACTED by the Board of Supervisors of Saratoga County as follows:

SECTION 1. A system of Weighted Voting is hereby adopted for voting by the members of the Saratoga County Board of Supervisors.

SECTION 2. Such system of Weighted Voting shall be as follows:

a.) Each Municipality shall elect 1 Supervisor where its population is less than 12,000 according to the latest decennial census and such Supervisor shall cast 1 vote for each person in his district according to such census.

b.) When any such Municipality shall have a population of 12,000, one additional Supervisor shall be elected therefrom and one additional thereafter as each whole multiple of 12,000 is attained. Such Supervisors shall each cast that number of votes arrived at by dividing the total population of said municipality by the number of its Supervisors.

c.) Each Supervisor shall be elected at large within such Municipality unless such Municipality shall adopt a constitutionally valid internal districting system.

d.) Where a Town shall have more than one Supervisor, suitable designation shall be made as to which Office shall include the Town duties of such Supervisor.

e.) Such weighted vote shall be used in all voting of the Board of Supervisors, but shall not be employed in Committees.

f.) Such plan and vote until the next decennial census shall be as follows:

Municipality	Population	Number Votes Each Repr.
Saratoga Sprgs. -----	17,288	8,644
Moreau -----	9,490	8,644
Clifton Park -----	8,482	9,490
Milton -----	7,645	8,482
Waterford -----	7,633	7,645
Halfmoon -----	6,307	7,633
Ballston -----	6,249	6,307
Mechanicville -----	6,189	6,249
Corinth -----	5,613	6,189
Stillwater -----	4,707	5,613
Saratoga -----	3,645	4,707
Charlton -----	3,490	3,645
Greenfield -----	3,195	3,490
Malta -----	2,817	3,195
Wilton -----	2,271	2,817
Galway -----	1,801	2,271
Northumberland -----	1,529	1,801
Hadley -----	1,036	1,529
Providence -----	746	1,036
Edinburg -----	709	746
Day -----	503	709
	101,345	101,345

SECTION 3. The composition of the Saratoga County Board of Supervisors is hereby increased from 21 to 22 by the addition thereunder of an additional Supervisor from the City of Saratoga Springs and, hereafter, such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County Wide Official Federal Census, shall reach 12,000 or whole multiples thereof.

SECTION 4. This Local Law is subject to a mandatory referendum pursuant to the provisions of Article 3, Section 23, Subdivision 2(g) of the Municipal Home Rule Law, which referendum shall be held at the general election in November of 1968, and it shall become operative only upon approval by a majority of the qualified electors of Saratoga County voting thereon.

SECTION 5. This Local Law shall become effective 20 days after filing in the office of the Secretary of State.

On motion by Mr. Eggleston, seconded by Mr. Romano, Local Law No. 2, Year 1968, was adopted by the following vote:

AYES—Abeling 503, Brown 6249, Clements 8644, Cline 3195, Corrigan 7633, DeMarco 6189, Derby 7645, Eggleston 5613, Ginter 709, Gray 9490, Hequembourg 3490, Jewett 8482, Koval 3645, Morehouse 2271, Quackenbush 4707, Romano 746, Saunders 1529, Smead 1036, Weed 2817—84593.

NOES—D'Andrea 8644—8644,

As requested by Mr. Cline further Board action opposing gun controls was referred by Chairman Koval to the Judicial, Law Enforcement and Elections Committee.

Mr. Cline also informed the Board that an industrial firm is interested in locating at the Cady Hill Industrial Park and asked if consideration would be given to extending the existing county road leading to the site should the interest materialize. Chairman Koval referred the matter to the Highway Committee.

On motion by Mr. Cline, seconded by Mr. Jewett, the Board adjourned.

MARGARET A. GOWER,
Clerk

LOCAL LAW NO. 2 OF 1971

A Local Law Amending Local Law No. 2 of 1968 by Revising the 'Weighted Vote' of the Members of the Saratoga County Board of Supervisors in Accordance with the 1970 Federal Census.

Introduced By: *TTR. Eggleston* Seconded By: *TTR. Jewett*

BE IT ENACTED BY THE BOARD OF SUPERVISORS of Saratoga County as follows:

SECTION A. That subdivision f) of Section 2 of said Local Law No. 2 of 1968 be amended as follows:

f.) Such plan and vote until the next decennial or County wide census, based on available figures shall be as follows:

<u>Municipality</u>	<u>(Population)</u>	<u>Population</u>	<u>(No. Votes) (Each Repr.)</u>	<u>No. Votes Each Repr.</u>
Saratoga Spgs.	(17,288)	18,845	(8,644)	9,422½
Clifton Park	(8,482)	14,867	(8,482)	7,433½
Milton	(7,645)	10,450	(7,645)	10,450
Moreau	(9,490)	10,080	(9,490)	10,080
Halfmoon	(6,307)	9,287	(6,307)	9,287
Waterford	(7,633)	7,559	(7,633)	7,559
Ballston	(6,249)	6,720	(6,249)	6,720
Mechanicville	(6,189)	6,247	(6,189)	6,247
Corinth	(5,613)	5,782	(5,613)	5,782
Stillwater	(4,707)	5,023	(4,707)	5,023
Greenfield	(3,195)	4,542	(3,195)	4,542
Saratoga	(3,645)	4,206	(3,645)	4,206
Malta	(2,817)	3,813	(2,817)	3,813
Charlton	(3,490)	3,772	(3,490)	3,772
Wilton	(2,271)	2,975	(2,271)	2,975
Galway	(1,801)	2,506	(1,801)	2,506
Northumberland	(1,529)	1,779	(1,529)	1,779
Hadley	(1,036)	1,128	(1,036)	1,128
Edinburg	(709)	844	(709)	844
Providence	(746)	639	(746)	639
Day	(503)	615	(503)	615
	(101,345)	121,679	(101,345)	121,679

SECTION B. That Section 3 of said Local Law No. 2 of 1968 be amended as follows:

SECTION 3. The composition of the Saratoga County Board of Supervisors is hereby increased from 21 to (22) 23 by the addition thereunder of an additional Supervisor from the

City of Saratoga Springs and from the Town of Clifton Park and, hereafter, such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County Wide Official Federal Census, shall reach 12,000 or whole multiples thereof.

SECTION C. Said Local Law No. 2 of 1968 is further amended by adding: SECTION 6. Hereafter, when official final County Wide Census Figures are released, and duly certified subdivision f) of Section 2 of Local Law No. 2 of 1968 shall be adjusted accordingly.

SECTION D. This Local Law shall become effective 20 days after filing in the office of the Secretary of State.

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County

~~City~~

~~Town~~

~~Village~~

of Saratoga

Local Law No. 2 of the year 19 81

A local law Amending system of "weighted voting" for Board of Supervisors
(Insert title)

Be it enacted by the Board of Supervisors of the
(Name of Legislative Body)

County

~~City~~

~~Town~~

~~Village~~

of

Saratoga

as follows:

(Please see attached)

LOCAL LAW NO. 2 FOR THE YEAR 1981

Presented and moved by Messrs. Hequembourg, Brown, Droms, Dudek, Meager, Sewell and Waring:

A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 1968 AND LOCAL LAW NO. 2 OF 1971 WHICH ESTABLISHED A SYSTEM OF "WEIGHTED VOTING" FOR MEMBERS OF THE SARATOGA COUNTY BOARD OF SUPERVISORS.

BE IT ENACTED by the Board of Supervisors of Saratoga County as follows:

SECTION A. That Paragraphs a.) through e.) of SECTION 2. of Local Law No. 2 of 1968 be amended as follows:

SECTION 2. Such system of weighted voting shall be as follows:

a.) Each municipality shall elect one (1) Supervisor where its population is less than 15,000 according to the latest decennial census and each Supervisor shall cast one (1) vote for each person in his district according to such census.

b.) When any such municipality shall have a population of 15,000, one additional Supervisor shall be elected therefrom and one additional thereafter as each whole multiple of 15,000 is attained. Such Supervisors shall each cast that number of votes arrived at by dividing the total population of each municipality by the number of its Supervisors.

c.) Each Supervisor shall be elected at large within such municipality unless such municipality shall adopt a constitutionally valid internal districting system.

d.) Where a town shall have more than one Supervisor, suitable designation shall be made as to which office shall include the town duties of such Supervisor.

e.) Such weighted vote shall be used in all voting of

SECTION B. That SECTION 3. of said Local Law No. 2 of 1968, as amended by Local Law No. 2 of 1971, be further amended as follows:

SECTION 3. The composition of the Saratoga County Board of Supervisors shall consist of twenty-three (23) Supervisors, with two (2) Supervisors each from the City of Saratoga Springs and the Town of Clifton Park, and one (1) Supervisor each from the City of Mechanicville and the remaining Towns of the County of Saratoga, and hereafter such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County-wide Official Federal Census, shall reach 15,000 or whole multiples thereof.

SECTION C. This Local Law is subject to a permissive referendum as provided in Section 24 of the Municipal Home Rule Law.

COUNTY OF SARATOGA
LOCAL LAW NO. 6 OF 1991

A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 1968,
AS LAST AMENDED BY LOCAL LAW NO. 2 OF 1981, TO
INCREASE THE POPULATION THRESHOLD TO 20,000
FOR AN ADDITIONAL COUNTY SUPERVISOR.

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

Section 1. That paragraphs a.) through e.) of SECTION 2. of Local Law No. 2 of 1968 be amended as follows:

"SECTION 2. Such system of weighted voting shall be as follows:

a.) Each municipality shall elect one (1) Supervisor where its population is less than 20,000 according to the latest decennial census and each Supervisor shall cast one (1) vote for each person in his district according to such census.

b.) When any such municipality shall have a population of 20,000, one additional Supervisor shall be elected therefrom and one additional thereafter as each whole multiple of 20,000 is attained. Such Supervisors shall each cast that number of votes arrived at by dividing the total population of each municipality by the number of its Supervisors.

c.) Each Supervisor shall be elected at large within such municipality unless such municipality shall adopt a constitutionally valid internal districting system.

d.) Where a town shall have more than one Supervisor, suitable designation shall be made as to which office shall include the town duties of such Supervisor.

e.) Such weighted vote shall be used in all voting of the Board of Supervisors, but shall not be employed in Committees."

Section 2. That SECTION 3. of said Local Law No. 2 of 1968, as last amended by Local Law No. 2 of 1981, be further amended as follows:

"SECTION 3. The composition of the Saratoga County Board of Supervisors shall consist of twenty-three (23) Supervisors, with two (2) Supervisors each from the City of Saratoga Springs and the Town of Clifton Park, and one (1) Supervisor each from the City of Mechanicville and the remaining Towns of the County of Saratoga, and, hereafter, such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County-wide Official Federal Census, shall reach 20,000 or whole multiples thereof."

Section 3. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law, §24.

Section 4. This Local Law shall become effective as provided in Municipal Home Rule Law, §27.

Michael D. Forchilli PO Box 536 North Creek, NY 12853	Greenfield	137.-2-38	Edward Theiverge, II	\$ 375.00
Kirk Stephan 29 Sitterly Road Clifton Park, NY 12065	Halfmoon	272.-2-58	Catherine V. Smith Estate	\$ 25.00
James Connors & Joan Connors 520 Leahy Lane Ballston Spa, NY 12020	Malta	203.-1-21	Frank Seaman	\$ 525.00
Michael D. Forchilli PO Box 536 North Creek, NY 12853	Malta	251.-1-22	Joel W. Roberts	\$ 50.00
James V. McHale & Madeline J. McHale 3 Margaret Drive Ballston Spa, NY 12020	Milton	190.10-3-13.1	Lance Antolick	\$ 25.00
Mary E. Griffin 42 Phillips Road Stillwater, NY 12170	Providence	159.-1-47	William J. Pelletier	\$ 5,800.00
Marietta Need & Ronald Need, Jr. 14 Steenburg Avenue Waterford, NY 12188	V/Waterford	291.71-5-26	Francis J. Brady	\$ 7,100.00
James Moryl 6 New York Avenue Cohoes, NY 12047	Waterford	286.17-2-18	Phillip J. Riley & Virginia Riley	\$ 125.00
Theodore C. Taylor 2 Mockingbird Court Waterford, NY 12188	Waterford	291.5-1-9	Phillip J. Riley & Virginia Riley	\$ 2,000.00
Catherine Clarke 84 King Road Saratoga Springs, NY 12866	Wilton	142.-1-46.111	Robert Macier	\$ 3,750.00

BUDGET IMPACT STATEMENT: The gross proceeds of \$185,064 represent a gain of \$48,436 over the foreclosed delinquent taxes. Additionally, since January 2001, the County Treasurer has collected \$180,057 in delinquent taxes for properties that would otherwise have been included in this auction.

RESOLUTION 92 - 01

Introduced by Supervisors Hall, Acunto, Gutheil, Johnson, Klein, Stokes and Trieble

REVISING "WEIGHTED VOTE" FOR BOARD OF SUPERVISORS IN ACCORDANCE WITH 2000 FEDERAL CENSUS

WHEREAS, Local Law No. 2 of 1968 established Weighted Voting by this Board of Supervisors, and

WHEREAS, said Weighted Voting has been adjusted by Resolution 142 and 191 of 1971, by Resolution 264 of 1981, and by Resolution 158 of 1991 to reflect changes in the population of the County and its Towns and Cities as determined by the decennial Federal Census, and

WHEREAS, the pre-certified results of the 2000 Federal Census reveal changes in the population of Saratoga County, now, therefore, be it

RESOLVED, that subdivision f.) of Local Law No. 2 of 1968 as last amended by Resolution 158 of 1991 is hereby amended to read as follows:

f.) Such plan and such vote until the next decennial Federal Census or County wide census, based upon available figures, shall be as follows:

<u>MUNICIPALITY</u>	<u>POPULATION</u>	<u>VOTES PER SUPERVISOR</u>
Ballston	8,729	8,729
Charlton	3,954	3,954
Clifton Park	32,995	16,497.5
Corinth	5,985	5,985
Day	920	920
Edinburg	1,384	1,384
Galway	3,589	3,589
Greenfield	7,362	7,362
Hadley	1,971	1,971
Halfmoon	18,474	18,474
Malta	13,005	13,005
Mechanicville	5,019	5,019
Milton	17,103	17,103
Moreau	13,826	13,826
Northumberland	4,603	4,603
Providence	1,841	1,841
Saratoga	5,141	5,141
Saratoga Springs	26,186	13,093
Stillwater	7,522	7,522
Waterford	8,515	8,515
Wilton	12,511	12,511
TOTAL POPULATION =	200,635	

(Majority 100,318)
(Two-Thirds 133,757);

and, be it further

RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 93 - 01

Introduced by Supervisors Hall, Acunto, Guntheil, Johnson, Klein, Stokes and Triebler

AUTHORIZING NECESSARY STEPS FOR ACQUISITION OF RADIO TOWER SITES

WHEREAS, this Board by Resolution 52 of 2000 retained the services of SSI Services, Inc. as a consultant to study and make recommendations for improvements to the County's emergency radio communications system in order to correct perceived inadequacies in the system

8/16/11

RESOLUTION 148 - 11

Introduced by Supervisors Thompson, Daly, Grattidge, Peck, Sausville, Veitch and Wormuth

ADOPTING A LOCAL LAW IDENTIFIED AS INTRODUCTORY
NO. 3, PRINT NO. 1 OF 2011 TO AMEND LOCAL LAW NO. 2
OF 1968 TO INCREASE THE POPULATION THRESHOLD FOR
AN ADDITIONAL COUNTY SUPERVISOR

WHEREAS, Resolution 126 -11 introduced and presented a proposed Local Law identified as Introductory No. 3, Print No. 1 of 2011 to this Board of Supervisors and scheduled a public hearing thereon for August 10, 2011 at 4:45 P.M. in the Meeting Room of the Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York; and

WHEREAS, notice of that public hearing was duly published and posted as required by law; and

WHEREAS, the scheduled public hearing was held and all persons appearing or desiring to be heard have been heard by this Board; now, therefore, be it

RESOLVED, that this Board of Supervisors, on this 16th day of August, 2011 hereby adopts a Local Law identified as Introductory No. 3, Print No. 1 of 2011, as set forth in annexed Schedule A.

BUDGET IMPACT STATEMENT: No budget impact.

RES08-05-11LL

SCHEDULE A

INTRODUCTORY NO. 3

PRINT NO. 1

INTRODUCED BY: Supervisors Thompson, Daly, Grattidge, Peck, Sausville,
Veitch and Wormuth

COUNTY OF SARATOGA
LOCAL LAW NO. 5 OF 2011

A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 1968,
AS LAST AMENDED BY LOCAL LAW NO. 6 OF 1991, TO
INCREASE THE POPULATION THRESHOLD TO 25,000
FOR AN ADDITIONAL COUNTY SUPERVISOR

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

Section 1. That paragraphs a.) and b.) of SECTION 2. of Local Law No. 2 of 1968, as last amended by Local Law No. 6 of 1991, be amended as follows:

“SECTION 2. Such system of weighted voting shall be as follows:

a.) Each municipality shall elect one (1) Supervisor where its population is less than [~~20,000~~] 25,000 according to the latest decennial census and each Supervisor shall cast one (1) vote for each person in his district according to such census.

b.) When any such municipality shall have a population of [~~20,000~~] 25,000 one additional Supervisor shall be elected therefrom and one additional thereafter as each whole multiple of [~~20,000~~] 25,000 is attained. Such Supervisors shall each cast that number of votes arrived at by dividing the total population of each municipality by the number of its Supervisors.

Section 2. That SECTION 3. of said Local Law No. 2 of 1968, as last amended by Local Law No. 6 of 1991, be further amended as follows:

“SECTION 3. The composition of the Saratoga County Board of Supervisors shall consist of twenty-three (23) Supervisors, with two (2) Supervisors each from the City of Saratoga Springs and the Town of Clifton Park, and one (1) Supervisor

EXPLANATION – Matter that is underscored is new; matter in brackets [-] is old law to be omitted.

RES08-05-11LL

each from the City of Mechanicville and the remaining Towns of the County of Saratoga, and, hereafter, such number shall automatically increase by the addition of an additional Supervisor from each Town or City as its population, based on a County-wide Official Federal Census, shall reach [~~20,000~~] 25,000 or whole multiples thereof.”

Section 3. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law, §24.

Section 4. This Local Law shall become effective as provided in Municipal Home Rule Law, §27.

Section 5. Upon its effective date as provided in Section 4 herein, this Local Law shall become incorporated into the Code of Saratoga County and made a part thereof.

EXPLANATION – Matter that is underscored is new; matter in brackets [-] is old law to be omitted.

RES08-05-11LL



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Therese Connolly, Clerk of the Board

DATE: 12/23/2021

RE: Adopting Local Law #1

COMMITTEE: Law & Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

See attached resolution 319-2021

4. Specific details on what the resolution will authorize:
ADOPTING A LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 7, PRINT NO. 1 OF 2021,
RELATIVE TO AMENDING THE 2022 SARATOGA COUNTY COMPENSATION SCHEDULE TO
PROVIDE SALARY AND COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Eileen M. Bennett, Director of Information Technology

DATE: January 6, 2022

RE: Resolution to enter into an agreement with Gill Technical, Inc for cabling in PSFB

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Install the cabling for new speakers and horns; and the relocation of a few existing speakers; and the installation of new horns in the County's Public Safety Facilities Building.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: Quotes were solicited
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: New York
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Gill Technical, Inc. quote # 2021-Q031 attached. Budget available in the Public Safety capital fund.
There will be an additional agenda item to amend resolution 130-2020 with TwinState Technologies, Inc for installation and purchase of additional speakers and horns.



P.O. Box 3
Saratoga Springs, NY 12866
(518) 410-4325

December 28, 2021

Project Information: **Saratoga County New Public Safety Facility**
6012 County Farm Road, Ballston Spa, NY. 12020

Proposal Requestor: **Thomas Speziale – Deputy Commissioner of Public Works**
518-885-2235

Quote Reference No.: **2021-Q031**

Gill Technical is pleased to submit the following proposal for the above-mentioned project:

Scope of Work:

Gill Technical will provide and install:

- 15 – Relocation of existing speakers
- 27 – New Speaker Installs
 - 17 - Sheriff/Emergency Services
 - 7 - Public Health
 - 3 – Probation
- 13 – Horn Installs
 - 10 - Sheriff/Emergency Services (7 external and 3 internal)
 - 2 – Public Health
 - 1 – Probation (1 external)

The electrical work shall include:

1. Disconnect, relocate, and reconnect 15 existing speakers including the installation of new cables required.
2. Furnish and install cable for and connect 27 new speakers, daisy chaining from existing speakers wherever possible. New speakers will be furnished by the county.
3. Furnish and install cable for 13 new internal and external horns included. New horns to be furnished by the county.
4. Furnish and install new Belden 2 conductor, shielded plenum cable.
5. Furnish, where required, conduit, back boxes, connectors, fasteners, etc. necessary for a complete list.
6. 1-year material and workmanship warranty.
7. Testing of all cabling, speakers and horn devices.
8. Furnish As-Built drawings

This proposal is valid for 30 days from the date of issue.

For any questions, please contact Christopher Gill at (518) 410-4325 or chris@gilltechnical.com

Thank you for choosing GILL TECHNICAL, Inc.



P.O. Box 3
Saratoga Springs, NY 12866
(518) 410-4325

Exclusions:

- All horizontal conduit and cable tray pathways are excluded.
- All applicable sales and use taxes have been excluded. Any sales and use tax exemptions that would put the burden of sale and use tax on Gill Technical, Inc. would be considered an extra to this proposal.

Notes and Clarifications:

- Project scope is based on the detail listed in this Scope of Work. Any deviations to the scope detailed and any of these assumptions could result in additional charges.
- Gill Technical field technicians will have free and clear access to all work areas.
- This proposal is based on the assumption that all of the above tasks will be awarded to Gill Technical, Inc.
- All work will be completed on site with Union labor.

Deliverables:

- Gill Technical, Inc. 1-Year workmanship warranty letter, when applicable.
- Test results delivered electronically in PDF format, when applicable, at project completion.
- As-built drawings.

Total Project Proposal:	\$22,773.27
--------------------------------	--------------------

Terms and Conditions

Bill and Payment: Payment terms are Net 30. Gill Technical, Inc. will bill as services are performed.

Taxes: All applicable federal, state, and local taxes and duties unless otherwise stated in the agreement are the responsibility of the Buyer.

Disputes: Any dispute arising under this agreement that is not settled by agreement between parties may be settled by appropriate legal proceeding in the courts of the state where product was delivered or services performed. Pending final resolution, Seller shall proceed, in all good faith, with the performance of this agreement in accordance with Buyer's instructions.

Limitation of Liability: Neither party shall be responsible or held liable to the other party for consequential, incidental or special damages, which shall include without limitation, loss of profits, product or service, arising out of or relating to this agreement, even if such party has been advised of the possibility of such damages. The foregoing limitation of liability shall apply notwithstanding the fault, negligence or other theory of liability which may be asserted against the party whose liability has been limited.

Waiver of Rights: Failure of either party to insist on performance of any provision of this agreement shall not be construed as a

This proposal is valid for 30 days from the date of issue.
For any questions, please contact Christopher Gill at (518) 410-4325 or chris@gilltechnical.com
Thank you for choosing GILL TECHNICAL, Inc.



P.O. Box 3
Saratoga Springs, NY 12866
(518) 410-4325

waiver of that provision or a waiver of Buyer's or Seller's right to require compliance with such provision in any later instance.

Severability: If any provision of this agreement is found to be illegal or unenforceable under law, that provision shall be deleted; however, all other provisions of this agreement shall not be affected thereby, and shall remain in full force and effect.

Order of Precedence: Conflicting provisions hereof, if any, shall prevail in the following descending order of precedence: typed or written provisions on the face of this agreement or continuation pages thereof; any attachments to the Terms and Conditions; these Standard Terms & Conditions; statements of work, specifications and drawings.

Entire Agreement: This agreement and the Terms and Conditions constitute the entire agreement between the Buyer and Seller regarding this procurement and supersede all previous written or oral agreement and commitments. No terms or conditions of sale set forth in Seller's quotation or acknowledgment shall be included as a part hereof, nor shall any prior course of dealing, custom, or usage in the trade supersede or modify any agreement provisions. Any subsequent additions, deletions or modifications to this agreement shall not be binding upon the parties unless same are mutually agreed upon and incorporate herein in writing.

Proprietary Information: All information included, but not limited to drawings, prints, publications, specifications, process manufacturing techniques, software products and programs (in object code or any other form), and other intellectual property, provided by the Seller to the Buyer prior to and during the performance of this order which is identified as proprietary by the Seller shall be received in confidence by the Buyer and shall remain the property of the Seller. Such information shall not be reproduced, used, or disclosed to any third party by Seller without the prior written consent of the Seller. Seller shall own all rights and interest in any intellectual property developed as a result of this order.

Assignment: Neither the rights nor the duties of either Party under this order may be assigned in whole or in part by either Party without having first obtained the prior written consent of the other Party. Any attempted assignment or delegation without such consent shall be void.

Publicity: Buyer must approve in writing, prior to releases and any other public statements concerning this agreement or its contents.

This proposal is valid for 30 days from the date of issue.
For any questions, please contact Christopher Gill at (518) 410-4325 or chris@gilltechnical.com
Thank you for choosing GILL TECHNICAL, Inc.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Eileen M. Bennett, Director of Information Technology

DATE: January 6, 2022

RE: Amend Resolution 130-2020

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Increase the not to exceed amount to \$34,100.43 of Resolution 130-2020 for the installation at the County's Public Safety Facilities Building of the addition of speakers at a cost of \$3,578.64 and the addition of horns at a cost of \$1,867.32 and the implementations services at a cost of \$7,800.00 and trip charges at a cost of \$400.00; which total \$13,645.96; thereby increasing the total contract cost to the not to exceed amount of \$34,100.43 Budget available in the Public Safety Capital Fund.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information: Chris Eisensmith
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: New York
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Resolution 130-2020 is attached along with TwinState Technologies, Inc quote #007569 Version 5.
There will be an additional resolution submitted for Gill Technical, Inc for the cabling required for the addition of the speakers and horns.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 130 - 2020

Introduced by Supervisors Veitch, Grattidge, Kinowski, Peck, Smith, Wood and Zlotnick

AUTHORIZING AN AGREEMENT WITH TWINSTATE/VOICE.DATA.VIDEO.INC. FOR THE INSTALLATION OF A PUBLIC ADDRESS SYSTEM AND INTERCOMS AT THE PUBLIC SAFETY FACILITIES BUILDING

WHEREAS, the County is preparing for the opening of the new Public Safety Facilities building; and

WHEREAS, the County entered into a minor contract with Twinstare/Voice.Data.Video.Inc. ("Twinstare"), dated September 4, 2019 for the installation of a Public Address System in the County's new Public Safety Facilities Building consisting of a Valcom six zone integrated paging system to include one (1) six zone paging controller, eighty (80) ceiling speakers, and three (3) paging horns, at a cost not to exceed \$13,585.44; and

WHEREAS, due to unanticipated problems concerning the wiring installed for the Valcom PA system, it was determined that the most economical solution was to replace the Valcom PA system with a Bogen PA system; and

WHEREAS, Twinstare has submitted a quote for the substitution of the Bogen PA system and for the installation of audio intercoms at three exterior doors, which intercoms were not included in the original contract drawings or the minor contract; and

WHEREAS, our Buildings and Grounds Committee and the County's Commissioner of Public Works have recommended that the County enter into an agreement with Twinstare/Voice.Data.Video.Inc. for the following services: i) the replacement of the Valcom PA system with a Bogen PA system at an additional cost of \$2,266.44 and; ii) the installation of audio intercoms at three exterior doors at a cost of \$4,602.59; which total \$6,869.03, thereby increasing the total contract cost to the not to exceed amount of \$20,454.47; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Twinstare/Voice.Data.Video.Inc. for the installation at the County's Public Safety Facilities Building of: i) a Bogen PA system in substitution of a Valcom PA system at an additional cost of \$2,266.44; and ii) audio intercoms at three exterior doors at a cost of \$4,602.59; thereby increasing the total contract cost to the not to exceed amount of ~~\$20,454.47~~; and, be it further **See amendment to resolution on page 2.** **\$34,100.43**

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. Funds are available in the Public Safety Building capital account.

Amend resolution 130-2020:

To enter in an agreement with Twinstare/Voice.Data, Inc for the installation at the County's Public Safety Facilities Building of the addition of speakers at a cost of \$3,578.64 and the addition of horns at a cost of \$1,867.32 and the implementations services at a cost of \$7,800.00 and trip charges at a cost of \$400.00; which total \$13,645.96; thereby increasing the total contract cost to the not to exceed amount of \$34,100.43



We have prepared a solution for you.

Prepared by: Chris Eisensmith, Sales Manager/Vermont /
chris_eisensmith@twinstate.com

Prepared for: Saratoga County Information Technology
Faith Burns, / fburns@saratogacountyny.gov

7107 - Add paging to PSF building

Quote # 007569

Version 5

Opp # 7107

Statement of Work

Scope:

Twinstare will install the following speakers and horns and make moves based on Eileen's count per department listed.

- All cabling will be done by others.
- Cabling vendor must run cable to the speaker or horn.
- Cabling vendor will move 15 of the existing speakers.
- Twinstare will mount the new horns and speakers and make the connections.
- The cabling vendor will be responsible for building penetrations for the outside horns and getting the cable coiled outside at the horn location.
- Any time spent having to run or reroute paging cable that is not at the speaker or horn will be billed in addition.
- Twinstare will do the integration to the phone system and current paging system.

Install (26) new speakers as follows (purchase (25), (1) extra already on site):

- Sheriff (2)
- Emergency Services (14)
- Public Health (7)
- Probation (3)

Install (13) New Horns

- Sheriff/Emergency Services (7 external, 3 internal)
- Public Health (2 external)
- Probation (1 external)

If any of the existing cables are found to be defective, repair or replacement of the cables would be billed extra on a time plus materials basis.

Hardware

Description	Price	Qty	Ext. Price
CSD2X2VR Drop Ceiling Spkr w/Back Can/Recssd Vol Cntrl 2X2	\$137.64	26	\$3,578.64
SPT15A 15 Watt Horn With Transformer	\$143.64	13	\$1,867.32

Subtotal: \$5,445.96

Services

Product Details	Price	Qty	Ext. Price
Professional Implementation Services	\$97.50	80	\$7,800.00
Trip Charge	\$80.00	5	\$400.00

Subtotal: \$8,200.00

Term Detail

Description	Qty
<p>Payment Term 50/45/5</p> <p>Payment: (a) Client to remit fifty percent (50%) of Total Cost with submission of signed Quote, (b) Progress invoice up to forty-fivepercent (45%), (c) five percent (5%) upon acceptance.</p>	1
<p>Product Availability</p> <p>Please be aware that post-pandemic, the availability of product from manufacturers and vendors changes daily due to limited supply. Due to this limited supply and time-frame to complete work substitutions or alternate procurement methods may be utilized and will be presented by a change notice for difference in price. If substitutions are not available scheduling will be impacted.</p>	1

Company's information and design contained herein is a Company's intellectual property and Client is asked to not disclose or copy the information or concepts and treat all information provided as a proprietary and confidential unless the Company provides written consent allowing disclosure.

7107 - Add paging to PSF building

Prepared by (Company):

Twinstare Technologies

Chris Eisensmith
802-448-5316
Fax (518) 563-7147
chris_eisensmith@twinstare.com

Prepared for (Client):

Saratoga County Information Technology

50 West High Street
Ballston Spa, NY 12020
Faith Burns
(518) 884-4760
fburns@saratogacountyny.gov

Quote Information:

Quote #: 007569

Version: 5
Expire Date: 01/28/2022

Quote Summary

Description	Amount
Hardware	\$5,445.96
Services	\$8,200.00

Total: \$13,645.96

Quote is good for 30 days or until vendor or manufacturer prices change which ever is earlier. Quote/Estimate does not include freight and will be billed additional. Taxes will be additional where applicable.

The parties, acting through their authorized officers, hereby execute this Quote/Service Attachment (SA), which may be executed in one or more counterparts, each of which shall be considered an original, but all of which together shall constitute one and the same instrument.

Twinstare Technologies

Company Signature: 

Name: Chris Eisensmith

Title: Sales Manager/Vermont

Date: 01/04/2022

Saratoga County Information Technology

Client Signature: _____

Name: Faith Burns

Date: _____

Company's information and design contained herein is a Company's intellectual property and Client is asked to not disclose or copy the information or concepts and treat all information provided as a proprietary and confidential unless the Company provides written consent allowing disclosure.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office

FROM: Sewer District

DATE: 1/6/21

RE: Authorizing a Contract with Adirondack Environmental Services

COMMITTEE: Law and Finance

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

The resolution will authorize the chairmen to execute an agreement for not to exceed \$70,000 with Adirondack Environmental Services Inc for services related to analyzing wastewater and providing results to better operate the facility and ensure SCSD is compliant with their existing State Pollution Discharge Elimination System (SDPES) Permit

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No
- b. Is the vendor/contractor a sole source: No
- c. Commencement date of contract term: TBD
- d. Termination of contract date: N/A
- e. Contract renewal and term:
- f. Contact information: 314 N Pearl St, Albany, NY 12207
- g. Is the vendor/contractor an LLS, PLLC or partnership: LLC
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
See previous resolution attached.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 33 - 2021

Introduced by Supervisors Barrett, Gaston, Tollisen, Veitch, Winney and Wood

AUTHORIZING A RENEWAL AGREEMENT WITH ADIRONDACK ENVIRONMENTAL SERVICES, INC. TO CONDUCT LAB TESTING AND WASTEWATER ANALYSIS TO ENSURE COMPLIANCE WITH THE SEWER DISTRICT'S SPDES PERMIT

WHEREAS, testing and wastewater analysis are necessary at the Saratoga County Sewer District No. 1 Wastewater Treatment Plant to be in compliance with its State Pollution Discharge Elimination System (SPDES) Permit; and

WHEREAS, pursuant to Resolution 40-2019, as amended by Resolution 197-2020, this Board of Supervisors authorized a renewal agreement with Adirondack Environmental Services, Inc. to provide lab testing and wastewater analysis services to ensure the Sewer District's compliance with its SPDES Permit, for the term January 1, 2019 through December 31, 2020, at a cost not to exceed \$74,500; and

WHEREAS, the Saratoga County Sewer District Commission and the Sewer District's Executive Director have recommended that the contract for testing and wastewater analysis services with Adirondack Environmental Services, Inc., be renewed for the term January 1, 2021 to December 31, 2021, at a cost not to exceed \$70,000; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute a renewal agreement with Adirondack Environmental Services, Inc. of Albany, New York to provide lab testing and wastewater analysis services to ensure Saratoga County Sewer District No. 1's compliance with its SPDES permit, for the term of January 1, 2021 to December 31, 2021, at a cost not to exceed \$70,000, with Adirondack Environmental Services, Inc. to charge for its lab testing and wastewater analysis services at its rates in effect at the time the services were rendered to the Sewer District, provided that Adirondack Environmental Services, Inc. shall attach to any voucher submitted to the Sewer District for payment a rate sheet confirming the rates it was charging at the time the services being billed for were rendered; and be it further

RESOLVED, that the form and content of such renewal agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Mike Hartnett, County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, Confidential Secretary/County Attorney's Office

FROM: Dan Rourke, Sewer District

DATE: 1/6/22

RE: Mid State Technologies Ltd. Roof Replacement Award for Building 2

COMMITTEE: Sewer Commission

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
No
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
NO
4. Specific details on what the resolution will authorize:
This Resolution will authorize the Chairmen of the board to execute a contract with Mid State Technologies Ltd of Schenectady NY in the amount of \$352,811 for the replacement of a roof at Building 2 of SCSD's WWTP. Mid State was the second low bidder, the low bidder was found to be not responsive and could not provide the necessary insurance.
5. Does this item require hiring a Vendors/Contractors:
 - a. Were bids/proposals solicited: Yes
 - b. Is the vendor/contractor a sole source: No
 - c. Commencement date of contract term: TBD
 - d. Termination of contract date: TBD
 - e. Contract renewal and term: N/A
 - f. Contact information: Michael Lucey, 1105 Catalyn Street 12303
 - g. Is the vendor/contractor an LLS, PLLC or partnership: Inc
 - h. State of vendor/contractor organization: New York
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution NO
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:

7. Is a new position being created:
 - a. Effective date NO
 - b. Salary and grade

8. Is a new employee being hired:
 - a. Effective date of employment NO
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding: NO
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

See past resolution for VAD, would be very similar for Mid State as it is same project just second bidder.

10/19/21



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 291 - 2021

Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood

AUTHORIZING AN AGREEMENT WITH VAD CONTRACTORS, INC. FOR THE REPLACEMENT OF THE ROOF OF BUILDING #2 AT SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT

WHEREAS, the roof on Building #2 at the Saratoga County Sewer District No. 1's Wastewater Treatment Plant is failing and is in need of replacement; and

WHEREAS, the Sewer District's Executive Director solicited bids for the provision of services to demolish the existing roof and install a new replacement roof on Building #2; and

WHEREAS, our Law and Finance Committee, the Sewer District Commission and the Executive Director of the Sewer District have recommended that the bid of VAD Contractors, Inc. in the amount of \$342,500, the lowest bid received, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with VAD Contractors, Inc. of Brooklyn, New York, for the demolition and replacement of the roof on Building #2 at Saratoga County Sewer District No.1's Wastewater Treatment Plant at a cost not to exceed \$342,500; and it is further

RESOLVED, that the form and content of said agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Mike Hartnett, County Attorney
Pam Wright, Clerk of the Board

CC: Jason Kemper, Planning Director
Therese Connolly, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, Confidential Secretary/County Attorney's Office

FROM: Dan Rourke, Sewer District

DATE: 1/6/22

RE: Arcadis Contract Amendment for Local Limits Process Profiling

COMMITTEE: Sewer Commission

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)

No

3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)

NO

4. Specific details on what the resolution will authorize:

This Resolution will authorize the Chairmen of the board to execute a contract amendment with Arcadis for to increase the contract cost from \$24,500 to a not to exceed amount of \$68,500 for an increase of \$44,000. The increase costs are associated with assisting SCSD to profile the wastewater treatment plant by testing for certain chemical parameters across different aeration basins, and develop a report. This work should occur in the winter and summer to capture the variability of wastewater treatment with changing water temperatures.

5. Does this item require hiring a Vendors/Contractors:

- a. Were bids/proposals solicited: Yes
- b. Is the vendor/contractor a sole source: No
- c. Commencement date of contract term: TBD
- d. Termination of contract date: TBD
- e. Contract renewal and term: N/A
- f. Contact information: Rob Ostapczuk Arcadis of New York, Inc. 855 Route 146 Suite 210 Clifton Park New York 12065
- g. Is the vendor/contractor an LLS, PLLC or partnership: Inc
- h. State of vendor/contractor organization: New York
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution NO
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:

7. Is a new position being created:
 - a. Effective date NO
 - b. Salary and grade

8. Is a new employee being hired:
 - a. Effective date of employment NO
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding: NO
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This work will help us better realize possible inhibitory effects of chemicals discharged to the WWTP, and what variables effect the treatment of ammonia, BOD and TSS.

Mr. Daniel Rourke, PE
Executive Director
Saratoga County Sewer District #1
1002 Hudson River Road
Mechanicville, NY 12118

Arcadis of New York, Inc.
855 Route 146
Suite 210
Clifton Park
New York 12065
Phone: 518 250 7300
Fax: 518 371 2757
www.arcadis.com

Date: January 4, 2022
Our Ref: TBD
Subject: Process Profiling Assistance

Dear Mr. Rourke,

As requested, Arcadis is pleased to submit this proposal to assist plant operations staff in conducting process profiles of the liquid treatment train at the Saratoga County Sewer District (SCSD) #1 Wastewater Treatment Plant. This effort will be performed over a six-month period and will include routine field visits by Arcadis staff to assist plant staff in performing supplemental sampling and analyses, as well as evaluation of routine plant performance monitoring data. The goal of the additional sampling/analyses is to provide operations and performance information beyond what is typically collected as part of current routine monitoring campaign and to identify optimization opportunities, in particularly regarding winter/cold weather nitrification performance.

Scope of Services

Task 1 – Process Profiling and Data Evaluations

Task 1 will include site visits by Arcadis staff to perform supplemental sampling through full-plant process profiles, in conjunction with review and analysis of routine plant operations and performance data. The site visits will be performed twice a month through a six-month period and will include twice daily collection of grab samples at key points within the liquid treatment train (i.e., raw influent, primary effluent, aeration basins, etc.). The samples will be filtered and then analyzed for nitrogen and phosphorus utilizing Hach TNT kits and the SCSD laboratory Hach spectrophotometer by Arcadis staff. Arcadis staff will also perform dissolved oxygen (DO) profiles of the aeration basins. Site visits will be attended by two Arcadis staff for the first three months and by one staff member the following three months. It is anticipated that up to two (2) SCSD staff will assist Arcadis during the site visits, furthermore Arcadis will work closely with SCSD staff for knowledge transfer if SCSD elects to continue performing process profiling.

In conjunction with the site visits, Arcadis will review routine plant operations and performance data provided by SCSD to update a historical SCSD database. This data will be reviewed and compared to the supplemental sampling data to better understand plant operations and performance.

Task 2 – Meetings/Video Conference Calls

As part of **Task 2**, Arcadis will prepare meeting materials for a monthly on-site meeting or video conference call with SCSD and Arcadis staff. The purpose of these meetings will be to review the supplemental sampling data and recent historical operations and performance data, discuss findings and any recommendations, and discuss

Daniel Rourke
Saratoga County Sewer District #1
January 4, 2022

any issues and concerns raised by plant operations staff regarding plant performance. Meeting minutes will be developed and submitted to SCSD following the meetings with a copy of the PowerPoint slides for SCSD review and comment.

Compensation

Arcadis will complete the above scope of services for the following not-to-exceed budget with the hourly rate schedule attached.

Task	Not To Exceed Budget
Task 1: Process Profiling and Data Evaluation	\$34,960
Task 2: Meetings/Video Conference Calls	\$8,110
Expenses	\$930

Arcadis requests SCSD approval of an amendment to our existing contract in the amount of **\$44,000** to cover the additional work and costs described above.

Sincerely,

Robert Ostapczuk, PE
Vice President
Arcadis of New York, Inc.

Email: Robert.Ostapczuk@arcadis.com
Direct Line: 518- 250- 7300
Mobile: 518-810-6872

CC. M. Lynch (Arcadis)
S. Marpicati (Arcadis)

Enclosures:
Attachment 1 – Hourly Rate and Fee Schedule



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Craig A. Hayner

DATE: 1/6/2022

RE: Contract / Nancy Wemple

COMMITTEE: Law & Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
We are requesting Nancy Wemple to return to assist in developing a plan for transition of knowledge and succession planning.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited: No
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term: 1/1/2022
 - d. Termination of contract date: 12/31/2022
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership: No
 - h. State of vendor/contractor organization: NYS
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Nancy retired in December, 2021 as Director of Motor Vehicle. Her vast knowledge and experience will benefit the management team to navigate the various needs of the offices as we transition our DMV organization in 2022. No Budget impact.



Saratoga County Clerk's Office

Craig A. Hayner, County Clerk

Charles A. Foehser II, First Deputy County Clerk Shauna M. Sutton, Deputy County Clerk

40 McMaster Street, Ballston Spa, NY 12020 P: (518) 885-2213 F: (518) 884-4726

MEMORANDUM

To: Scot Chamberlain, Director of Human Resources

From: Craig Hayner, Saratoga County Clerk

Subject: Request for Board Resolution – Major Contract / Nancy Wemple, Motor Vehicle Director

Date: January 5, 2022

I am writing to request a resolution be placed on the January, 2022 Law & Finance Committee agenda for consideration by the Board of Supervisors.

I would like to request a major contract (up to \$35,000-no budget impact) for fiscal year 2022 to bring in Nancy Wemple, former Director of Motor Vehicle, to assist the management team in developing a plan for transition of knowledge and succession planning.

Nancy Wemple was promoted to Director of Motor Vehicle, a newly formed position in 2018. The position was created to meet the very strong demands for our services as a result of the exponential growth of DMV transactions experienced in previous years. Nancy's strong, professional and relational skills, and vast experience made her a natural fit for the position. She has performed the position with excellence, helping us not only meet the strong demands for our services, but playing an integral part in navigating the various obstacles that have come up throughout the pandemic.

In her role under the major contract, Nancy will work with myself and Deputy County Clerk, Shauna Sutton, to coordinate and evaluate staffing levels and future needs of each of our County DMV offices. Nancy will also complete a 30, 60, 90-day training plan for new hires, and head up a new committee I am forming within our County DMV organization to identify and coordinate professional and leadership development along with knowledge-based training to be offered for all levels of staffing.

2022 will be a challenging year for our County DMV offices. Federal Real ID requirements are set to begin enforcement in May, 2023, which will surely drive-up demand for in-person DMV transactions. Conversely, the pandemic has increased the overall number of transactions being performed on-line, which will, no doubt, impact how we transition the organization in the near future. I appreciate your time and consideration



MOTOR VEHICLE DIRECTOR

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for directing and managing all business and operational activities within all Saratoga County Motor Vehicle Bureaus (Ballston Spa, Clifton Park, Wilton and Dealer); this includes staffing as well as service/transactional functions. A thorough background with experience and knowledge of NYS Motor Vehicle rules and regulations is required; Incumbent must possess proven leadership, problem solving and management skills. Works directly with the County Clerk and Deputy's in meeting the overall mission and goals of the County Clerk organization. Work is performed under the general supervision of the County Clerk or Deputy in accordance with the provisions of the Vehicle and Traffic Law and Procedures issued by the State Commissioner of Motor Vehicles; wide leeway is given for exercise of independent judgement in carrying out daily functions of Saratoga County DMV organization. Supervision is exercised over staff of Dealer Unit and all MV Supervisors. Performs related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Ensures the management and implementation of all programs, procedures and methods for all bureaus under Saratoga County Motor Vehicle Bureau;

Plans, directs and coordinates all business and operational functions of all bureau locations;

Works closely with the County Clerk and/or deputies in establishing and implementing best practices in the public representation of the Saratoga County Clerk and Department of Motor Vehicle;

Remains abreast and knowledgeable of new laws and impending changes to the Vehicle and Traffic Law as they pertain to the bureau; facilitates required training as well as distribution of said laws ensuring all staff are informed and educated promptly and effectively;

Evaluates, develops and implements training strategies and internal policies/procedures to insure operational efficiencies and strong knowledge base county wide;

Assists in the planning and coordination of matters related to the administration and preparation of the budget, agency procedures and personnel and human resource procedures as they pertain to the Motor Vehicle department.

Supervises and evaluates the daily functions of all department supervisors ensuring goals and best practices are carried out accordingly and efficiently to all bureau locations;

Reviews disciplinary staff issues; assisting Supervisors when necessary in dealing with elevated staff and departmental challenges.

Reviews Bureau's purchases with vendors and purchasing; ensuring compliance;

Prepares and disseminates information to the public on all phases of the motor vehicle law and procedures;

Contact with public is limited but may be required in assisting supervisor's with consumer situations that may have become difficult and escalated.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of NYS Vehicle and Traffic Law as they relate to all areas of motor vehicle ; Thorough knowledge and experience in the principles

Motor Vehicle Director – P2

and practices of public administration; Thorough working knowledge accounting and budget preparation and implementation; ability to supervise and direct the efficiency and management of other supervisory staff members; ability to analyze and resolve complex problems; ability to understand and interpret vehicle and traffic laws and regulations and develop implementation procedures and training department wide; ability to express oneself clearly and concisely both orally and in writing; ability to prepare correspondence and reports for internal and public viewing; ability to operate a computer terminal with a high degree of skill and knowledge of up to date applications; ability to deal with staff and public with tact and courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either

- (A) Graduation from a regionally accredited or New York State registered college or university with an Bachelor's Degree in Business Administration, Business Management or related degree, AND one (1) year of supervisory account keeping and staff management with detailed business and clerical experience; OR
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree AND 3 (three) years of supervisory account keeping and staff management with detailed business and clerical experience; OR
- (C) Graduation from high school or possession of a high school equivalency diploma and five years of account keeping, business management, or clerical experience, two years of which must have been in a supervisory capacity; OR
- (D) An equivalent combination of training and experience as defined by the limits of (A) and (B) and (C) above.

Adopted: 12/13/17
PO Resolution 2017-??



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: County Administration

DATE: 1/10/22

RE: Non-Profit COVID Relief Grant Fund Program

COMMITTEE: Law & Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Authorizing the establishment and application process for the Saratoga County
Non-Profit COVID Relief Grant Fund
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Approved as part of the 2022 budget, this resolution will formalize the application and award process for the Saratoga County Non-Profit COVID Relief Grant Fund. A total program budget of \$2 million will be dispersed to non-profit organizations in the county that support county residents and have been negatively impacted by the pandemic.



Board of Supervisors

Saratoga County Non-Profit COVID Relief Grant Fund

OVERVIEW AND APPLICATION CRITERIA FOR APPLICANTS

A total of \$2,000,000 in funds are available

The Saratoga County Board of Supervisors is currently offering an opportunity for community non-profit organizations, that were negatively affected by the pandemic and continue to experience challenges, to apply for funding to support programs and projects that are beneficial to the residents of our County.

Please review the following criteria and instructions before completing the brief application. An application that does not meet the established criteria will not be considered. Applications will be reviewed by the Law & Finance Committee of the Saratoga County Board of Supervisors and all recommended and qualified applications will be forwarded to the full Board for final approval.

Funding for awards will be announced starting in the 2nd Quarter of 2022 and applications will be reviewed until all funds are dispersed.

- Funding requests can range from \$500 to a maximum of \$50,000. Applicants may be approved for funding less than the requested amount.
- Preference will be given to organizations that currently do not receive any form of funding from the County, or from other federal or state pandemic relief programs. However, all non-profits are eligible.
- Applications will only be accepted from non-profit entities currently operating. Applicants must be organizations based in Saratoga County and serve County residents directly. If requested, the organization must present acceptable proof of their operating and non-profit status.
- Applications must identify a clear and tangible benefit to residents of Saratoga County.
- Applications must demonstrate one of the following:
 1. How the funds will be used to respond to the COVID pandemic and its economic impacts
 2. How the funds will be used to prepare for another emergency
 3. How the funds will be used to replace losses incurred during the pandemic
- Each organization will be responsible for submitting a brief written overview about the result(s) and impact of receiving the funding award within six months of receiving the funding.
- All questions regarding the program and application should be submitted via email to ***CovidNonProfit@saratogacountyny.gov***.



Board of Supervisors

Saratoga County Non-Profit COVID Relief Grant Fund

APPLICATION INSTRUCTIONS

This application is an electronic submission form. To complete, simply click on the box next to the requested information and enter your data. The box will automatically expand for you to enter as much data as required.

After the application is complete, please save the document with the name of your organization followed by "Non-Profit COVID Relief Fund Application". For example, the file name should be similar to "St. Mary's Food Bank Non-Profit COVID Relief Fund Application".

Completed applications may then be emailed to CovidNonProfit@saratogacountyny.gov with the subject header "County Non-Profit COVID Relief Fund Application".

Organizations wishing to mail their applications may send them to:

**Saratoga County Non-Profit COVID Relief Fund Program
County Administrator's Office
40 McMaster Street
Ballston Spa, NY 12020**

Applications may also be physically dropped off at the County Administrator's Office at 40 McMaster Street, Ballston Spa.

By submitting an application, the organization acknowledges it will be responsible for submitting a brief written overview of the results and impact of the funding to the Board of Supervisors within six months of the grant award.



Board of Supervisors

Saratoga County Non-Profit COVID Relief Grant Fund APPLICATION

Organization Name: _____

Organization Address: _____

Point of Contact: _____

Name

Title

E-mail: _____ Phone: _____

Organization website: _____

Amount being requested: _____

Have you received any pandemic related support funding from any government entity? If so, please provide amount and source:

Have you received any funding from Saratoga County in the past 4 years? If so, please provide amount per year:

Please include attachments that provide the following information:

- A list of organization officers
- Copies IRS-990 Form from 2019 and 2020
- Copy of the Organization's Budget for 2022
- A narrative explaining the proposed use of funds being requested and how the funds would provide a clear and tangible benefit to the residents of Saratoga County while accomplishing one of the following:
 - *Respond to the COVID pandemic and its economic impacts*
 - *Prepare for another emergency*
 - *Replace losses incurred during the pandemic*

Applicants may be asked to provide additional information upon request from the Board of Supervisors.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Steve Bulger

DATE: January 10, 2022

RE: Appointments to various Boards

COMMITTEE: Law & Finance

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
See attached resolutions
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- These are updated appointments to the Sewer District Board, Community Services Board and Water Authority Board.

1/18/2022



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION - 2022

Introduced by Chair of the Board

APPOINTING MEMBERS TO THE COMMUNITY SERVICES BOARD

WHEREAS, Mental Hygiene Law §41.11 requires the appointment of a Community Services Board to advise the local mental hygiene director on the policies and performances of local programs; and

WHEREAS, there are vacancies on the County’s Community Services Board due to term expirations and/or resignations; now therefore, be it

RESOLVED, that the following individuals are appointed as members of the Community Services Board for the County of Saratoga for the following terms:

<u>NAME/ADDRESS</u>	<u>REPRESENTING</u>	<u>TERM EXPIRES</u>
Paul Morcone 50 Brampton Lane Gansevoort, NY 12831	Mental Health Treatment	12/31/2025

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

1/18/2022



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION - 2022

Introduced by Chair of the Board

APPOINTING MEMBERS TO THE SARATOGA COUNTY WATER AUTHORITY BOARD

WHEREAS, Chapter 678 of the Laws of 1990 enacted the "Saratoga County Water Authority Act" as Title 8-F of Article 5 of the Public Authorities Law; and

WHEREAS, the terms of four members of the Board of the Saratoga County Water Authority have expired; now, therefore, be it

RESOLVED, that the following persons are appointed as members of the Board of the Saratoga County Water Authority for the stated terms:

NAME/ADDRESS

Mark Hammond (Replacing Darren O'Connor)

Term Expires

12/31/2023

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

1/18/2022



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION - 2022

Introduced by Chair of the Board

APPOINTING COMMISSIONERS OF SARATOGA COUNTY SEWER DISTRICT NO. 1

WHEREAS, 230-71, as amended by Resolution 127-72, established the nine member Commission for Saratoga County Sewer District No. 1; and

WHEREAS, the terms of three Commissioners have expired; now, therefore, be it

RESOLVED, that the following individuals are appointed as Commissioners of Saratoga County Sewer District No. 1, for the stated terms:

<u>NAME</u>	<u>MUNICIPALITY</u>	<u>Term Expires</u>
Richard Doyle 67 Lake Hill Road Burnt Hills, NY 12027	Town of Ballston	12/31/2024
Joseph J. O'Neill, III 474 Broadway Saratoga Springs, NY 12866	City of Saratoga Springs (Replacing George Cannon)	12/31/2024
Kyle Fillion 1 Carlyle Terrace Saratoga Springs, NY 12866	Town of Wilton	12/31/2024

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.